

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, December 2, 2013

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, December 02, 2013 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:00am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

Turn Gavel over to County Attorney

Each year, the Board of Commissioners must elect a Chair and Vice Chair. Chairman Austin turned the gavel over to County Attorney Powell until the year's Chairman and Vice Chairman could be chosen.

Organization of the Board

County Attorney Powell opened the floor for nominations for Chair of the Board of Commissioners.

Commissioner Moxley nominated Kevin Austin for Chairman. Commissioner Welborn second. There were no further nominations. **Commissioner Zachary made a motion to close nominations.**

Commissioner Hemric second. Vote: 5/0. County Attorney Powell called for a vote for Commissioner Austin as Chair. **Commissioner Austin was made Chair of the Commission with a 5/0 vote.**

County Attorney Powell opened the floor for nominations for Vice Chair of the Board of Commissioners.

Commissioner Zachary nominated David Moxley for Vice Chairman. Commissioner Hemric second. There were no further nominations. **Chairman Austin made a motion to close nominations.**

Commissioner Welborn second. Vote: 5/0. County Attorney Powell called for a vote for Commissioner Moxley as Vice Chair. **Commissioner Moxley was made Vice Chair of the Commission with a 5/0 vote.**

The gavel was turned over to Chairman Austin.

Set Meeting Schedule

The Board reviewed the following proposed Board of Commissioners Meeting Schedule for 2014.

<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
Monday	January 6, 2014	9:00 am
Tuesday*	January 21, 2014	7:00 pm
Monday	February 3, 2014	9:00 am
Monday	February 17, 2014	7:00 pm
Monday	March 3, 2014	9:00 am
Monday	March 17, 2014	7:00 pm
Monday	April 7, 2014	9:00 am

Monday	April 21, 2014	7:00 pm
Monday	May 5, 2014	9:00 am
Monday	May 19, 2014	7:00 pm
Monday	June 2, 2014	9:00 am
Monday	June 16, 2014	7:00 pm
Monday	July 7, 2014	9:00 am
Monday	July 21, 2014	7:00 pm
Monday	August 4, 2014	9:00 am
Monday	August 18, 2014	7:00 pm
Tuesday*	September 2, 2014	9:00 am
Monday	September 15, 2014	7:00 pm
Monday	October 6, 2014	9:00 am
Monday	October 20, 2014	7:00 pm
Monday	November 3, 2014	9:00 am
Monday	November 17, 2014	7:00 pm
Monday	December 1, 2014	9:00 am
Monday	December 15, 2014	7:00 pm

*Rescheduled for Tuesday due to Holiday

Commissioner Zachary made a motion to approve the proposed meeting schedule. Vice Chairman Moxley second.

Vote: 5/0.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

County Manager Church requested that the Komen Grant application be added for consideration as Board Action item #3. **Vice Chairman Moxley made a motion to adopt the Agenda with the noted change.**

Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

Thomas Bastable addressed the Board. He invited everyone to the Town of Boonville's Twilight Parade that will be held December 7, 2013 at 4:30pm. There will also be music, the tree lighting, and pictures with Santa.

Chairman Austin closed the Public Comments at 9:07am.

APPROVAL OF MINUTES

The November 18, 2013 Regular Session minutes were reviewed. **Commissioner Welborn made a motion to approve the November 18, 2013 Regular Session minutes as presented. Vice Chairman Moxley second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Zachary made a motion to approve the Consent Agenda items as presented.

Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

December 2, 2013

Regular Session

DSS Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Work First Daycare	1045320-42235	885,600	167,126	1,052,726
IV-A Daycare	1045320-42236	80,000	10,000	90,000
Daycare	1055320-57801	885,600	167,126	1,052,726
Work First Daycare	1055320-57772	20,000	10,000	30,000

DSS received additional State funds for daycare.

Sheriff Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Dept. Supplies	1054310-52014	13,500	1,879	15,379
Revenue	1044310-44146	0	1,879	1,879

The Sheriff's Office received reimbursement funds from the Federal Government (USTEAS) for camera equipment.

B.K. Moody Enterprises Contract

There are two fire hydrants that are damaged beyond repair. This contract is for B.K. Moody to furnish and install two new fire hydrants on the Yadkin County HWY 21 Water line. The Board approved the contract and authorized the County Manager to sign it.

Cintas Contract

This is a contract renewal for Cintas to continue providing rental uniforms for Soil & Water, Parks & Recreation, Solid Waste, Environmental Health, Building Inspections, Animal Control, and Public Buildings staff. This renewal contract is for 5 years. The Board approved the contract and authorized the County Manager to sign it.

FSC Trucking Lease Agreement

This lease agreement is for the County to lease property on Hamptonville Road for a solid waste collection site. It is a 10 year lease with FSC Trucking, LLC. The Board approved the lease agreement.

Extended Hours for the Medical Clinic

The Medical Clinic would like to offer extended hours of service to their current clients by remaining open from 5:00pm to 7:00pm every other Thursday. This would allow patients who have a hard time making it to the Medical Clinic before 5:00pm to schedule an appointment during those extended hours. The first day of the extended hours would be Thursday, January 9, 2014. The Clinic would monitor the success of the extended hours and report back to the Board in April of 2014. The staff will work a flex schedule on the weeks the clinic is open later so there will not be an increase in the budget. The Board adopted extended hours at the Medical Clinic beginning on Thursday, January 9, 2014 from 5:00pm to 7:00pm and occurring every other Thursday thereafter.

Fire Construction Permit Fee Refund

Mr. Thomas Fletcher obtained a Fire Construction Permit to remove an underground storage tank. After obtaining the permit, he was advised that the tank was not required to be removed. He did not have the tank removed and requested a refund of the \$100.00 fee. The Board of Commissioners approved the refund of \$100.00.

Time Warner Contract Amendment and Budget Amendment

The Time Warner contract is to increase the County's internet speed. The increase in speed is needed because of the increasing use of online applications. The following budget amendment is needed to cover the cost:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Contingency	1059000-58500	44,000	(4,000)	40,000

Software Contract	1059000-55043	162,500	4,000	166,500
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The Board approved the contract and authorized the County Manager to sign it and approved the budget amendment.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

Resolution Honoring 2013 Grand National Cross Country Champion Kailub Russell

Kailub Russell, a Yadkin County resident, is the 2013 Grand National Cross Country (GNCC) Champion. The Board of Commissioners wanted to recognize him for his accomplishment. It took a lot of work to achieve. Chairman Austin read the following resolution:

**A RESOLUTION OF THE YADKIN COUNTY BOARD OF COMMISSIONERS
HONORING 2013 GRAND NATIONAL CROSS COUNTRY CHAMPION
KAILUB RUSSELL**

WHEREAS, GNCC (Grand National Cross Country) racing is recognized worldwide as a top tier motorcycle racing championship; and

WHEREAS, Yadkin County has been the site of GNCC racing many times in the past, hosting the “Yadkin Stomp” race; and

WHEREAS, GNCC racing at the top level consists of a 13 round series of off road races, each being over 3 hours long. The top athletes competing for this championship possess exceptional skills and fitness; and

WHEREAS, Yadkin County resident Kailub Russell competed in all 13 races comprising the 2013 GNCC XC1 Pro championship beginning in March and concluding in October, winning 7 of the races; and

WHEREAS, on October 27, 2013, Kailub Russell clinched the 2013 championship at the final round in Crawfordsville, Indiana; finishing first in the XC1 Pro Division, the premiere division of GNCC racing.

NOW, THEREFORE, BE IT RESOLVED that the Yadkin County Board of Commissioners honors Kailub Russell for his outstanding accomplishments, and recognizes the contributions of his family and race team.

Adopted on this the 2nd day of December, 2013.

Commissioner Welborn made a motion to adopt the Resolution Honoring 2013 Grand National Cross Country Champion Kailub Russell. Commissioner Zachary second.

Vote: 5/0.

Reclassifying a Position and Changing the Title of a Position in Human Services

Kim Harrell addressed the Board. Human Services has had two employees retire and one left the department for another position. Two existing staff members have been given the job duties of the employees who are no longer here. To reflect the two employees new job duties Kim Harrell requested that the Board reclassify a position and change the title of a position. She asked that a pay grade 59 Processing Assistant IV position be reclassified to a pay grade 61 Accounting Technician I position. She also requested that the title of position #630065 be changed from Processing Assistant Supervisor V (pay grade 61) to Accounting Technician I (pay grade 61). No increase in funds should be needed because the employees’ salaries are within the pay range for pay grade 61. **Commissioner Zachary made a motion to reclassify position #700057 from a grade 59 Processing Assistant IV to a grade 61 Accounting Technician I and to change the title of position #630065 from Processing Assistant Supervisor V (pay grade 61) to Accounting Technician I. Commissioner Welborn second.**

Vote: 5/0.

Susan G. Komen Grant Application

The Susan G. Komen Grant is one that the County has received multiple times in the past. It is time to apply for the grant again and policy states that all grant applications have to come before the Board for approval. Human Services requested that the Board approve submitting the approximately \$17,000.00 grant application for the 14-15 grant cycle. Their grant cycle runs from May 1st to April 30th. The funds are used to provide funding for mammograms for men and women. The mammograms are not done at the Medical Clinic. The County contracts with vendors to provide those services. **Commissioner Hemric made a motion to approve the Yadkin County Medical Clinic submitting the proposed \$17,441.00 grant application to receive Susan G. Komen funds. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) December 12, 2013 – Tentative date for the Ribbon Cutting Ceremony at 2:00pm for the New Jail. The County Manager has spoken with the Sheriff about it and that date may need to be changed to allow the Sheriff's Office more time to prepare. The Board discussed the date and suggested that if the 12th is not good, the ceremony be moved to December 17th.
- 2) December 17, 2013 – County Offices Closed from 11:00am to 1:00pm for Employee Christmas Luncheon.
- 3) December 24-26, 2013 – County Offices Closed for Christmas.

MANAGER'S REPORTS/BOARD ACTION

Proposal for Federal Engineering

The contract the County had with Federal Engineering only went through the County selecting a vendor for the project so that contract has been completed. Communications International is the vendor chosen to install the broadband equipment needed for the required narrowbanding. Federal Engineering has submitted a proposal to oversee the installation and testing of the new system. If a vendor is not chosen to perform this task, County Manager Church and Ellis Frazier will have to oversee Communications International's work. They do not have the knowledge and experience that Federal Engineering has when it comes to installing this type of system. County Manager Church went over some of the tasks Federal Engineering would perform. The proposal is not complete. It includes hourly rates but it does not include a total price for the service. County Manager Church has requested a total cost be provided. When Federal Engineering provides that total cost, a contract amendment can be drawn up for the Board to review. The kick-off meeting for the project will occur sometime around the middle of December. The amended contract may not be completed and approved by then so County Manager Church requested the Board go ahead and approve paying someone from Federal Engineering to participate in the kick-off meeting. The contract amendment will be brought to the Board for review as soon as it is ready. The Board discussed the proposal. **Commissioner Welborn made a motion to approve Federal Engineering attending the kick-off meeting and to have the County Manager bring back the estimated cost at the next meeting so the Board can place a not to exceed amount on it. Vice Chairman Moxley second.**

Vote: 5/0.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Animal Control Funds Transfer

Department	Purpose
Animal Control AC Training/Travel (927) AC Bldg/Grounds 927	Additional funds were needed to service the HVAC system.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are two vacancies on the Committee.

Board of Adjustment

There is a vacancy for an alternate member.

COMMISSIONER COMMENTS

Commissioner Zachary thanked everyone for coming out this morning. He hoped that everyone had a nice Thanksgiving. It was a pleasure to have Kailub Russell and some of his family here today. He recognized Kailub Russell for his accomplishments and wished him continued success.

Vice Chairman Moxley thanked everyone for coming out today. He congratulated Kailub Russell. It is really nice to know that Yadkin County has a resident that is being recognized nationally for something like this. It really is an honor. He thanked Tom Bastable for coming.

Commissioner Hemric thanked everyone for coming out. He congratulated Kailub Russell for his accomplishments. It is good that a Yadkin County resident accomplished that. He thanked Tom Bastable for the invitation to the Boonville parade.

Commissioner Welborn stated he wanted to echo everything the other Commissioners have said. He thanked Tom Bastable for the invitation to the Boonville Christmas parade. Most people probably don't know how much work goes in to what Kailub Russell accomplished. To ride for 3 hours through the woods you have to be in really good shape. It is amazing. He can't imagine himself how hard it is. He thanked Kailub Russell and everyone else for coming. He hoped everyone had a nice Thanksgiving and is looking forward to Christmas.

Chairman Austin stated he wanted to talk more about Kailub Russell's accomplishment. Kailub Russell came in to the last round essentially tied with his top competitor for the championship so whoever came out on top of that last race was going to win the championship. That is a lot of pressure but Kailub Russell has been through it before. He performed well that last day and won the race and the championship. Chairman Austin congratulated Kailub Russell. He thanked Tom Bastable for the information about Boonville. The tree lighting is one of those Norman Rockwell sort of events. He suggested that everyone go and enjoy that. It is wonderful.

The Board discussed the date for the ribbon cutting with Sheriff Oliver. It was decided the December 17th date would be better.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to extend the meeting. Vice Chairman Moxley second.**

Vote: 5/0.

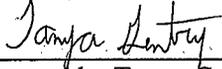
Commissioner Zachary made a motion to commit to the County portion of matching funding in the amount of \$583.00 per month for the proposed foster child upon completion of an adoption by his or her current foster parents, contingent upon the State awarding the Special Children Adoption Incentive funds to the County. Vice Chairman Moxley second.

Vote: 5/0.

Commissioner Welborn made a motion to approve the amendment for the County Health Insurance Plan that shall be effective only until March 31, 2014 and authorize the County Manager to sign it. Commissioner Hemric second.

Vote: 5/0.

Commissioner Zachary made a motion to adjourn. Vice Chairman Moxley second.
Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

12/16/13

Date approved by the
Yadkin County Board of Commissioners