

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES**

Monday, March 17, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on March 17, 2014 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:01pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Vice Chairman Moxley made a motion to adopt the Agenda as presented. Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

Mayor Gene Pardue of Jonesville addressed the Board. He wanted to know if the County still received money for the schools from the lottery. Chairman Austin stated the General Assembly does allocate the lottery proceeds to the counties for use by the schools. The County periodically draws down funds from Yadkin County's portion of that allocation. For the last couple of years, the County has been receiving a little below \$400,000.00 each year. Lottery funds go to help pay the existing debt on the high school and middle school expansions that were done.

Chairman Austin closed the Public Comments at 7:07pm.

APPROVAL OF MINUTES

The March 3, 2014 Regular and Closed Session minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Zachary second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Zachary made a motion to approve the Consent Agenda items as presented. Vice Chairman Moxley second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Refund of Overpayment of Food Stamp Payments

A Human Services client received Food Stamp funds that they should not have. The client was charged with paying back the amount of funds they were overpaid. The client ended up paying back \$50.00 more than they actually owed. Human Services requested that the Board of Commissioners approve refunding the client the \$50.00. The Board approved the requested refund.

NCDOT Agreement for Directional Traffic Signs

The NCDOT agreement is between the NCDOT, the County, and the Yadkin County EDC. It is for the NCDOT to install/replace six “Welcome to Yadkin County” signs. The EDC will pay 100% of the costs associated with the initial installation and/or replacement of the signs. After the six new signs are put up, the County will become responsible for the maintenance and replacement costs of the signs during their life.

EMPG Grant Award and MOA Amendment

EMS receives Emergency Management Performance Grant (EMPG) funds twice a year. Usually, they receive funds in the fall for the universal grant objectives included in the grant agreement and they receive funds in the spring for the optional grant objectives included in the grant agreement. The \$35,316.75 they are receiving now is for the optional objectives. The Board approved the NC Department of Public Safety EMPG Grant Award and Memorandum of Agreement Amendment and authorized county staff to sign where designated.

Yadkin Valley Telephone Agreement

The Yadkin Valley Telephone agreement is for the purchase and installation of equipment needed for video surveillance of the County Park. The Board approved the agreement and authorized the County Manager to sign it.

Reavis Refrigerator Contract

Reavis Refrigerator will provide as needed maintenance and repair services for the Medical Clinic refrigerator that the vaccines are stored in. The Board approved the contract and authorized the County Manager to sign it.

Piedmont Triad Regional Council Agreement to Administer CDBG Grant Funds

The Piedmont Triad Regional Council (PTRC) will administer the CDBG grant funds for the Brooks Crossroads Sewer Project, if the County is awarded the grant. The Board approved the agreement.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

Public Hearing Concerning the Submittal of a Brooks Crossroads Sewer Project CDBG Application

CDBG will be accepting grant applications in April for water/sewer infrastructure grants. To apply for grant funding the County is required to hold two Public Hearings. The general, non-specific Public Hearing was held on March 3, 2014. The second required Public Hearing is for the submittal of a specific grant application. The hearing held today is the required 2nd Public Hearing. It is being held to allow public input on the submittal of a CDBG grant application for funding for the Brooks Crossroads Sewer Project. Chairman Austin opened the Public Hearing at 7:13pm. No speakers came forward. Chairman Austin closed the Public Hearing at 7:14pm.

BOARD ACTION

Federal Engineering Contract and Related Budget Amendment

Lisa Hughes addressed the Board. One of the problems with the radio project is that there are no drawings or structural analysis data for the three towers/water towers where the 911 radio equipment is currently located. The equipment that is on water tanks is located on the catwalk, not on the tank itself. Federal Engineering will conduct a structural analysis of the Jonesville tower for \$3,600.00 or for \$12,600.00 they will conduct an analysis of all three sites. Federal Engineering will provide the County with detailed maps and drawings of all three towers. This would allow the County to be sure that the structures can withstand the weight of the new 911 equipment. She asked that the Board consider approving the amendment to cover all three sites. The following budget amendment would be needed to cover the cost of the contract:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Contingency	1059000-58500	34,500	(12,600)	21,900

Radio Consultant	1059000-51500	65,000	12,600	77,600
------------------	---------------	--------	--------	--------

Vice Chairman Moxley made a motion to amend the contract with Federal Engineering, Inc to conduct a structural analysis of the three radio tower sites not to exceed \$12,600.00 and to approve the related \$12,600.00 budget amendment as presented and authorized the County Manager to sign the Statement of Work. Commissioner Welborn second.

Vote: 5/0.

Updated Yadkin County Health & Safety Policy

Anna Hamby addressed the Board. The Employee Safety Committee has been working on updating the Yadkin County Health & Safety Policy for a year. The Committee is comprised of a cross-section of departments and many of the members revised the sections of the policy that were in their area of expertise. When Key Risk reviewed the updated Policy they requested some changes be made and the Committee has incorporated those changes into the Policy the Board is reviewing tonight. **Commissioner Welborn made a motion to approve the Yadkin County Health & Safety Policy. Commissioner Hemric second.**

Vote: 5/0.

Yadkin County Animal Shelter Spay Neuter Program

Jessica Wall addressed the Board. The County received funds from an anonymous donor and \$4,000.00 of those funds are being used to provide a Spay Neuter Program for the canine and feline pets of Yadkin County residents. This program is income based so the residents must meet income guidelines set by the State Spay Neuter program in order to participate. A maximum of three pets per household can be altered (spayed or neutered) in a five year period. There is an application the residents will fill out. The application will be reviewed by Animal Shelter staff to be sure the applicant meets all the requirements to participate in the program. The Shelter has already been receiving calls from citizens who want to have their pets altered. **Commissioner Zachary made a motion to approve the Yadkin County Spay Neuter Program. Vice Chairman Moxley second.**

Vote: 5/0.

Applying for a Building Reuse Grant

Hugh Chatham Hospital is planning to renovate a building in Yadkin County and operate an urgent care/occupational medicine facility out of it. By the time they have the operation up and running, they plan to have created 20 new positions. The County can apply for Building Reuse Grant funds in the amount of \$200,000.00 for Hugh Chatham Hospital. The County will be required to provide \$10,000.00 in matching funds if Hugh Chatham is awarded the grant. In order for the Hospital to receive all of the funds they are awarded, the Hospital will have to have the 20 new employees hired within a set time period and they have to keep those 20 newly created positions for a set number of years. The request before the Board today is only to apply for the grant. If the grant is awarded to the Hospital, the Board will be asked to accept the grant at that time. **Vice Chairman Moxley made a motion to authorize Chairman Austin and/or County Manager Church to apply for the Building Reuse Grant for Hugh Chatham Hospital and to authorize them to sign the application. Commissioner Hemric second.**

Vote: 5/0.

CALENDAR NOTES

- 1) March 31, 2014 – Joint Board of Commissioners/Board of Education Meeting in the Commissioner’s Room. Dinner is at 6:30pm and the meeting is to start at 7:00pm.
- 2) April 14, 2014 – Surry Community College Reception with Board of Trustees at 6:00pm at the Yadkin Surry Community College Center. The time of the reception may change but it will be held in the evening hours.

MANAGER’S REPORTS/BOARD ACTION

Update on Radio Communication System Upgrade

Lisa Hughes addressed the Board. The contract to upgrade the County’s current radio system was awarded to Communications International at a cost not to exceed \$593,970.04. The project is behind schedule. The kick-off meeting was delayed to January and the Preliminary Designs have just been received. Some additional services that were not included in the Communications International and/or Federal Engineering contracts have been discovered and contract amendments will be needed if those services are performed.

The County may be able to use 911 funds to pay for some of the expenses. One of the additional services is the need for a structural analysis of the towers/water towers the 911 equipment is on. The Federal Engineering contract amendment needed for the structural analysis was discussed earlier tonight. Also, the two water tanks need to have ground rings put in place. The ground rings will reduce the chance of the equipment being struck by lightning. The purchasing of spare equipment is recommended. If the County has spare equipment on hand and a piece of equipment goes out, the County can replace it right away instead of having to order it and wait for it to be shipped in. The County may be able to get some reimbursement from the insurance company for the repair when it is made. The Communications International contract does not cover the decommissioning and removal of the old 911 equipment. The electrical service needs to be upgraded at each of the tower sites and the generators may need to be upgraded as well. The new radio consoles are not currently covered by a contract and they will cost approximately \$350,867.78. The County has been in contact with the 911 Board to see how much of that is eligible to be purchased using 911 funds. The Board discussed the additional services that were mentioned. The consensus of the Board was to move forward with getting the three radio consoles that are needed and possibly getting a fourth spare console, depending on what can be purchased with 911 funds.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

There were no budget amendments or contracts.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

Human Services Advisory Committee

There are two vacancies on the Human Services Advisory Committee. One of the vacancies is for the dentist position and the other vacancy is for the registered nurse position.

YVEDDI Board

The two Commissioner appointments to the YVEDDI Board are expiring so reappointments will be needed.

COMMISSIONER COMMENTS

Commissioner Welborn thanked everyone who came out tonight. He thanked the staff for all the good work they do. He thanked his wife and the others who cooked tonight and fed everyone who attended the Cooperative Extension's Report to the People meeting.

Commissioner Zachary thanked everybody for coming out. He hoped the weather doesn't get too bad. The Commissioners' received a lot of input from County staff tonight. The staff's ability to understand the issues that arise and the ability to relate and communicate those issues to the Commissioners' impresses him. It was a good meeting. He thanked the fine ladies of the Extension Service for the meal they provided tonight. It was a wonderful meal.

Vice Chairman Moxley thanked those who came out tonight. He thanked the ladies and gentlemen for the meal and information that was presented by the Extension Service. The meal was delicious and he enjoyed it. Most of the food served at that meeting is truly home cooked. The Empty Bowls event went well and was very successful. The recent Hands of Hope dinner fundraiser was also very successful. A lot of good things are happening here in Yadkin County. He is glad to be a part of it and to see these things happening. The County is working to get a needed sewer line put in. That line should help the school and residents in that area of the County. Maybe getting the sewer line put in will help promote economic development of that area also.

Commissioner Hemric thanked everyone for coming out tonight. He thanked Anna Hamby, Jessica Wall, Lisa Hughes, and the staff for keeping the Board informed of what is going on. The meal served by the Extension Service was very good tonight. Over the last two or three weeks, there has been a lot of money given to different charities around the County. He is proud to be a part of that.

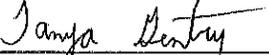
Chairman Austin stated he didn't have anything new to add except that he regretted the Yadkinville students were not able to be here tonight due to the weather. He looks forward to having them here to lead the Pledge in the future.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Hemric made a motion to adjourn. Vice Chairman Moxley second.**

Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

4/7/14

Date approved by the
Yadkin County Board of Commissioners