

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES**

Monday, July 7, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, July 7, 2014 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:02am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

**Commissioner Zachary made a motion to adopt the Agenda. Commissioner Welborn second.
Vote: 5/0.**

PUBLIC COMMENTS

There were no public speakers. Chairman Austin closed the Public Comments at 9:04am.

APPROVAL OF MINUTES

The June 12, 2014 Session Minutes were reviewed and the June 16, 2014 Regular and Closed Session minutes were reviewed. A correction is needed on page 2 of the June 12, 2014 Session Minutes. Where it says "a rating of 5 in the town and a 9S in the city" it should say "a rating of 5 in the town and a 9S in the County". **Vice Chairman Moxley made a motion to approve all three sets of minutes with the noted change. Commissioner Hemric second.
Vote: 5/0.**

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

**Commissioner Welborn made a motion to approve the Consent Agenda items. Commissioner Zachary second.
Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

Human Services/Special Adoption Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	1,891,617	21,600	1,913,217
Adoption Incentive	1055320-57830	0	21,600	21,600

FY2014 Special Adoption Incentive Funds of \$21,600 were received but were not spent. Human Services requested those funds be appropriated for FY2015 for Special Adoption Incentive Program spending.

Authorize Refund to Human Services Client for Medical Coverage Payment

A Human Services client, as a former NC Health Choice Member, received a letter that offered them continued medical insurance coverage through BCBS. The client brought the letter to Human Services and made the payment. The payment should have gone to the State so the funds need to be returned to the client so the client can pay the State. The Board approved refunding the insurance payment of \$171.12.

Authorize Finance Officer to Pay Stephanie Johnson/Serenity Counseling Invoices

A contract amendment was done in May to increase the contract amount but after receiving the final bills it was discovered the contract amount was still short by \$1,200.00. Human Services requested approval to pay the remaining invoices. There are sufficient funds in the budget, just not in the contract. The Board authorized the Finance Officer to pay the Stephanie Johnson/Serenity Counseling invoices that exceed the contract amount.

Authorize Finance Officer to Pay Telanguage Invoices

The Telanguage contract has a not to exceed amount of \$1,000.00. The FY2014 invoices exceed that by \$120.00. One of the charges was for an Arabic translation. Human Services requested approval to pay the remaining invoices. There are sufficient funds in the budget, just not in the contract. The Board authorized the Finance Officer to pay the Telanguage invoices that exceed the contract amount.

Adopt Revised Classification and Pay Plan

The proposed revisions to the Classification & Pay Plan are to remove Medical Lab Technician I, add Administrative Support Specialist I, add Administrative Support Specialist II, add Environmental Services Specialist, add Customer Services Representative, and change Human Services Technician to Community Social Services Technician. The Board adopted the revised Classification and Pay Plan as presented.

Reclassify Environmental Health Specialist Position #7000044 to Environmental Services Specialist

The employee filling Environmental Health Specialist position #7000044 is also fulfilling duties in the Water Department as the OCR. Since the person is performing duties outside of Environmental Health, it has been requested the position be reclassified to Environmental Services Specialist. The pay grade would remain at 67 and the current salary would also remain the same. The Board approved reclassifying Environmental Health Specialist position #7000044 to Environmental Services Specialist.

NC Forest Service Funding Agreement

Each year, the NC Forest Service submits an agreement to the County to share the cost for the protection, development, and improvement of forest lands. The State agrees to pay 60% and the County pays the remaining 40%. The Board approved the agreement.

Contracts with East Bend & Boonville

These contracts are for the County's Tax Office to provide ad valorem tax billing and collection services for the Towns of East Bend and Boonville. The County will charge a fee of 1.75% of the amount collected to perform this service. The Board approved the contracts.

Workforce Carolina Contract

Workforce Carolina provides temporary staffing for Human Services when it is needed. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

OutSourceIT Contract for VisionsXT Software & Licensing

OutSourtIT provides VisionsXT software, licensing, and support for Human Services. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Hugh Chatham Memorial Hospital Contract

Hugh Chatham Memorial Hospital provides breast and cervical cancer screenings and procedures for qualified Yadkin County residents for Human Services. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Novant Health Breast Clinic Contract

The Novant Health Breast Clinic provides breast and cervical cancer screenings and procedures for qualified Yadkin County residents for Human Services. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Yadkin River Radiology Contract

Yadkin River Radiology provides mammogram and chest x-ray services for qualified Yadkin County residents for Human Services. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Yadkin Valley Community Hospital Contract for Medical Services

Yadkin Valley Community Hospital provides TB chest x-rays, lab services, mammograms, oxygen, cable, biohazard waste disposal and drug screens for Human Services. Also, the Hospital provides Medical Director services for the Medical Clinic. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Custom Data Processing Contract

Custom Data Processing provides software and reports that Environmental Health uses. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Yadkin Valley Pharmacy Contract

Yadkin Valley Pharmacy provides assistance in the purchase of drugs for the Medical Clinic, provides professional consultation and drug related information to Medical Clinic staff, is responsible to the Board of Pharmacy for all dispensing activity at the Medical Clinic, and assists in ensuring that the terms/conditions of the Pharmacy Permit are satisfied and that all dispensing activities are in compliance with applicable laws and regulations. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

YVEDDI Contract for Yadkin County Medical Clinic to Provide Services to Head Start

The Yadkin County Medical Clinic provides physicals for children that are referred to the Clinic by YVEDDI Head Start. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

WIC Crossroads Division of Public Health Agreement Addendum

The NC WIC Program is serving as the lead state in a four-state initiative, charged with developing a web-based system for the WIC Program that will be serve as a national model. The WIC Crossroads System will be implemented in 85 local agencies in North Carolina. Funding for the WIC Crossroads System is also provided though the US Department of Agriculture. This WIC Crossroads agreement will provide reimbursement of travel expenses Human Services incurs as a result of the mandatory Crossroads Rollout Training. The Board approved the WIC Crossroads agreement addendum.

Immunization Action Plan Division of Public Health Agreement Addendum

The Immunization Action Plan agreement addendum is used to help reduce the spread of vaccine preventable diseases by assuring that individuals are age appropriately immunized and by managing outbreaks of vaccine preventable diseases. This is a contract renewal. The Board approved the agreement addendum.

Board of Education Contract

The agreement between Yadkin County Human Services and the Yadkin County School System is used to provide school nursing services to the students. The State provides the County with \$50,000.00 through the School Nurse Funding Initiative (SNFI) to pay for these services. This is a contract renewal. The Board of Commissioners approved the contract.

Southern Microscope Contract

Southern Microscope provides annual maintenance and repair services for the Medical Clinic's laboratory microscope. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

Reavis Refrigeration Contract for Service & Repair of Vaccine Refrigerator

Reavis Refrigeration provides a service technician to service and repair the Medical Clinic's vaccine refrigerator. The Board approved the contract and authorized the County Manager to sign it.

Cintas Contract for Rug Rental

Cintas provides rug rental services for Human Services. This is a contract renewal. The Board approved the contract and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing today.

BOARD ACTION

Blue Star Memorial Highway Resolution

The Resolution designates the Yadkin County portion of Highway 421 North as a Blue Star Memorial Highway in honor of those who have served, are currently serving, or will serve in the armed forces of the United States. County Manager Church read the following resolution:

BLUE STAR MEMORIAL HIGHWAY RESOLUTION

WHEREAS, the Blue Star Memorial Highways are a tribute to the armed forces that have defended, and are currently defending, the United States of America; and

WHEREAS, while this originally began to honor World War II Veterans, it enlarged it's mission and in 1951 it was expanded to include all men and women who had served, were serving, or would serve in the armed forces of the United States.

NOW, THEREFORE, BE IT RESOLVED, that the Yadkin County Board of Commissioners presents this request to the North Carolina Department of Transportation to honor our veterans by designating Highway 421 North from the Yadkin County line to the Tennessee State line a *Blue Star Memorial Highway* and requests a marker be erected in observance of this designation.

Adopted this the 7th day of July, 2014.

Commissioner Hemric made a motion to adopt the Blue Star Memorial Highway Resolution.

Commissioner Welborn second.

Vote: 5/0.

Authorize County Manager to Gain Temporary Easement for Agriculture Center

Temporary easements are needed for two pieces of property for the construction of the Agriculture Center. County Manager Church has been in contact with the property owners and the documents are being drawn up now but they haven't been completed yet. One of the property owners lives on the property and the other lives in a nursing home. The County is speaking with the person who has Power of Attorney for the property owner who lives in the nursing home. **Commissioner Zachary made a motion to authorize the County Manager to gain the necessary temporary easements for the construction of the Agriculture Center, with a negotiated settlement if needed. Vice Chairman Moxley second.**

Vote: 5/0.

Designate Voting Delegate for NCACC Conference

A voting delegate needs to be chosen to vote on the County's behalf at the 107th NCACC Annual Conference that will be held in Asheville, NC on August 14-17, 2014. The Board discussed it. **Commissioner Welborn made a motion to designate Chairman Kevin Austin as the voting delegate for Yadkin County at the 107th Annual Conference of the NCACC. Vice Chairman Moxley second.**

Vote: 5/0.

CALENDAR NOTES

- 1) August 14-17, 2014 – NCACC Conference in Asheville, NC.

MANAGER'S REPORTS/BOARD ACTION

Board of Elections

The Board of Elections has contacted County Manager Church to ask if the Board of Commissioners will be considering placing a referendum on the upcoming ballot in November. County Manager Church researched the laws and timeline that governs that and found that the Board of Commissioners has until the first meeting in August to decide if they want a referendum on the ballot.

Meeting with Dan Gerlach Regarding Agriculture Center

Chairman Austin and County Manager Church met with Senator Krawiec to discuss some concerns the County has with changes regarding Medicaid Hold Harmless funds and some other legislative concerns the County has. They also spoke with the Senator about the County's Golden Leaf grant application rejections. Senator Krawiec would like to schedule a meeting with the Board of Commissioners and Dan Gerlach, of Golden Leaf, to discuss the County's grant application.

Authorize the Sale of Real Property

There are three parcels that Yadkin County and the Town of Jonesville own jointly. To sell the property, they have to be declared as surplus and a decision on how the properties should be sold has to be made. If the properties are to be sold at an auction, the resolution declaring the properties as surplus and authorizing them to be sold would need to state the date, time, place and terms of the sale. The Board can also choose to sale/convey the property in other ways. County Manager Church is speaking with the Town of Jonesville about the property and how it should be dealt with. The resolution adopted by both the County and the Town of Jonesville should state the same things.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Fund Transfers

Department		Purpose
Animal Control		
AC Uniforms	(350)	Funds transfer to cover the cost of fixing torn dog box fan and for the purchasing of vaccines.
AC Vehicle Maintenance	150	
AC Departmental Supply	200	
Board of Elections		
Supplies & Materials	(625)	Transfer of funds to pay for NCBOA State training.
Tavel/Training	625	
Human Services/SS		
Foster Childrens Fund	(700)	Transfer of funds to cover the anticipated costs for the remainder of the fiscal year.
Adoption Vendor	700	
Register of Deeds		
Salaries	(550)	Transfer of funds to cover the part time employee costs.
PT Salaries	550	

Cavanaugh McDonald Consulting Memorandum for Actuarial Study

Cavanaugh McDonald Consulting will perform an actuarial valuation of the Special Separation Allowance for Law Enforcement Officers.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are three vacancies on the Committee.

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Workforce Development Board

There is a vacancy on the Board.

Richmond Hill Law School Commission

The Commission has requested that Randy Poindexter of East Bend and Greg Cheek of Yadkinville be reappointed to serve on the Commission. They are both willing to be reappointed. **Commissioner Zachary made a motion to reappoint Randy Poindexter and Greg Cheek to the Historic Richmond Hill Law School Commission. Commissioner Hemric second.**

Vote: 5/0.

COMMISSIONER COMMENTS

Commissioner Welborn thanked everyone for coming out. This has been a short meeting so far. He hopes that everyone had a good 4th of July weekend.

Commissioner Zachary thanked everyone for being here today. He just came out of a great 4th of July weekend and he hoped everyone else enjoyed it. The Lord gave us good weather. He was sure there were plenty of fireworks to go around. He invited those present to come back to the next meeting.

Vice Chairman Moxley thanked everyone for coming out today. He was on a family beach vacation last week. He had a good time. His wife kept up with what was going on in Yadkin County through Facebook and it seemed like everyone in Yadkin County was having a good time also. The County is working on temporary easements now for the Ag Center so the construction work will be able to begin. There are always these little points that have to be taken care of before you can really get going on a project like this. It can cause projects to progress slowly. Before he became a Commissioner, he didn't realize how much went into these types of projects.

Commissioner Hemric thanked everyone for coming out today. He hoped everyone had a good 4th of July. He also hopes the projects the County has started will go as planned, especially the 5-D Park and the Ag Center and the East Bend waterline.

Chairman Austin agreed with the other Commissioners comments.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Welborn made a motion to increase the County Manager's pay to \$101,000.00 per year, effective July 1, 2014. Commissioner Zachary second.**

Vote: 5/0.

Vice Chairman Moxley made a motion to increase the County Attorney's compensation by 2% and to add a \$100.00 per month travel stipend. Commissioner Hemric second.

Vote: 5/0.

Commissioner Zachary made a motion to authorize the County Manager to offer a salary of up to \$41,000.00 to the individual applying for the Environmental Health Specialist position. Commissioner Welborn second.

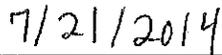
Vote: 5/0.

Commissioner Welborn made a motion to adjourn. Commissioner Zachary second.

Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Date approved by the
Yadkin County Board of Commissioners



Kevin Austin, Chairman
Yadkin County Board of Commissioners