YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES
Monday, July 21, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on July 21, 2014 at 7:00pm.

Present were:
Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:02pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA
Commissioner Zachary made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.
Vote: 5/0.

PUBLIC COMMENTS
Sandy Grant, of Courtney, addressed the Board. She is a former tennis coach at Starmount High School and a current doubles tennis player. She, along with other citizens in the audience, asked the Commissioners to please replace the tennis courts at the County Park. She understands that the County would not want to sink a whole lot of money into replacing the tennis courts in their current location because the YMCA owns the land now and may eventually expand there. She believes there is a better place in the County Park for the tennis courts and that would be down inside the walking track area. There are already parking and bathroom facilities there. There are currently four courts and she thinks that three courts would be enough. She asked the Board to consider that tennis is a lifetime sport that is played by people of all ages. It provides a great deal of exercise in a short period of time. As long as there is access to public courts, it is relatively inexpensive to play tennis. At public courts there is no membership fee and all you need to do is buy a tennis racket and some tennis balls. The Park tennis courts are at a central location in the County and allow easy access whenever anyone wants to play tennis. She asked the Board to please gather bids and replace the tennis courts, with them going back onto County property.

Chairman Austin closed the Public Comments at 7:07pm.

APPROVAL OF MINUTES
The June 30, 2014 Joint Session Minutes were reviewed. The July 7, 2014 Regular and Closed Session Minutes were reviewed. On the Joint Session Minutes, Dr. Hobbs needs to be changed to Dr. Martin in the list of Yadkin County School Personnel who were present. **Commissioner Welborn made a motion to approve the minutes with the noted changed. Commissioner Hemric second.**
Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD
There were no reports to the Board.

CONSENT AGENDA
Vice Chairman Moxley made a motion to approve the Consent Agenda items as presented. Commissioner Welborn second.
Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Non-Departmental/Administration Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Contingency	1059000-58200	50,000	(8,679)	41,321
Administration-Salary	1054120-51010	176,511	7,500	184,011
Administration-Social Sec	1054120-51300	10,944	465	11,409
Administration-Medicare	1054120-51310	2,559	109	2,668
Administration-Retirement	1054120-51330	12,486	530	13,016
Administration-401(K)	1054120-51360	1,765	75	1,840

Funds are needed to cover the County Manager's salary increase that the Board of Commissioners approved 07/07/2014, to be effective July 1, 2014.

Tax Adjustments & Refunds for June 2014
The Tax Office submitted the tax adjustments and refunds for the month of June for the Board of Commissioners to review and approve. The Board approved the presented adjustments and refunds for the month of June 2014.

Order Tax Collector to Collect Taxes for 2004-2014 and Approve Annual Settlement Report
Per G.S. 105-321(b), the Board of Commissioners is to order the collection of taxes each year. The Tax Office requested the Board order the collection of taxes and approve the Annual Settlement Report. The Board adopted the Order for the Tax Collector to collect the taxes for 2004-2014 and approved the Annual Settlement Report.

Tobacco Trust Fund Commission Grant Agreement Amendment
The County was awarded some grant funding from the NC Tobacco Trust Fund Commission for the Agriculture Center project. The grant agreement will terminate on December 31, 2014. The project goals and objectives outlined in the grant agreement cannot be completed by then. The Tobacco Trust Fund Commission has agreed to extend the termination date of the agreement to March 31, 2016 at no-cost to the County. The Board approved the amendment and authorized the County Manager to sign it.

Emergency Management Supplemental MOA
EMS was awarded a $50,000.00 grant for the purchase of a 150kw size generator from the NC Department of Public Safety, Emergency Management Division. Yadkin County solicited bids and when the bids came in it was discovered that a 150kw size generator could not be purchased for $50,000.00. Emergency Management was contacted and has agreed to amend the original Memorandum of Agreement (MOA). The Supplemental Memorandum of Agreement that Emergency Management has provided eliminates the 150kw size requirement and leaves the grant amount at $50,000.00. The following budget amendment is needed to purchase the generator:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
SHS-Grant	1044330-42306	0	50,000	50,000
EMS Equipment	1054330-56010	88,500	50,000	138,500

The Board approved the Supplemental Memorandum of Agreement and authorized the County Manager to sign it and approved the related budget amendment.

Windsor Crossroads Community Development Polling Place Usage Agreement
Elections uses a building owned by Windsor Crossroads Community Development as a polling place on Election Day. This agreement will allow the building to continue to be used as a polling place. The Board approved the usage agreement.

Yadkin County VFW Polling Place Usage Agreement
Elections uses a building owned by the Yadkin County VFW as a polling place on Election Day. This agreement will allow the building to continue to be used as a polling place. The Board approved the usage agreement.

TB Control Division of Public Health Agreement Addendum Amendment
A revision was needed to correct paragraph 12 of the TB Control Division of Public Health Agreement Addendum. The change is to the Performance Measures. Originally, paragraph 12 stated that 65% of all persons who begin treatment for latent infection will complete treatment and that the information will be entered in NC EDSS. Revision 1 to the agreement eliminates the requirement for the information to be into NC EDSS. There is no change in funding. The Board approved the TB Control agreement addendum revision 1 amendment.

Children's Center of Surry Agreement
Parenting classes are offered to the families that Human Services works with in child protective services and in foster care that have substantiations of abuse and/or neglect. Yadkin SCAN previously provided the class services. This year Human Services has decided to contract with The Children's Center of Surry to provide the Nurturing Parenting Program classes. The Children's Center of Surry will be paid the same amount that Yadkin SCAN was previously receiving so there will not be a cost increase. The Board approved the agreement with The Children's Center of Surry.

Adopt Resolution to Request Worth Lane be Added to State Maintained Secondary Road System
Citizens asked the Board of Commissioners to support their request for the State DOT to review Worth Lane and take it over for maintenance if it meets the Division of Highways established standards and criteria. The Board adopted the resolution Requesting Worth Lane be added as an Addition to the State Maintained Secondary Road System.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING
There were no public hearings or actions to set a public hearing today.

BOARD ACTION
Proclaim Yadkin County a Purple Heart County
The Board was asked to declare Yadkin County a Purple Heart County. Two Military Order of the Purple Heart representatives were present for any questions. They were Joe K. Clary, Commander – Department of North Carolina and Jim Schaller, Past Commander and Life Member of Chapter 638. County Manager Church read the proclamation:

A PROCLAMATION DECLARING YADKIN COUNTY
A PURPLE HEART COUNTY

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American Service award made available to the common solider and is specifically awarded to members of the United States Armed Forces who have been wounded or killed in combat with a declared enemy of the United States; and

WHEREAS, the mission of the Military Order of the Purple Heart, chartered by an act of Congress, is to foster an environment of goodwill among the combat-wounded veteran members and their families; to promote patriotism; to support related legislative initiatives; and, most importantly, to make sure we never forget the sacrifices made by those so decorated; and

WHEREAS, there have been many former Yadkin County residents who have made the ultimate sacrifice in giving their lives in the cause of freedom, and the veterans who currently reside in Yadkin County contribute to their community in countless ways; and

WHEREAS, Yadkin County recognizes the commitment and sacrifices that are required of military personnel and their families; and

WHEREAS, Yadkin County wishes to pledge its support for the noble organization of the Military Order of the Purple Heart and for those men and women who so honorably put their lives at risk in service of their Country and their fellow citizens.

NOW, THEREFORE, BE IT RESOLVED that the Yadkin County Board of Commissioners does hereby bestow honor and gratitude upon the members of the Military Order of the Purple Heart and proudly declares Yadkin County as a "Purple Heart County in the State of North Carolina".

Adopted this the 21st day of July, 2014.

Commissioner Welborn made a motion to adopt the Proclamation Declaring Yadkin County a Purple Heart County. Commissioner Zachary second.
Vote: 5/0.

ePlus Contract for Cisco Meraki Network Switches
Dale Ring addressed the Board. This contract is to replace all the outdated 3Com network switches with Cisco Meraki network switches. The County already uses Cisco for wireless networking. **Commissioner Hemric made a motion to approve the contract with ePlus for Cisco Meraki network switches and authorized the County Manager to sign it. Vice Chairman Moxley second.**
Vote: 5/0.

ePlus Contract for Replacement NetApp Control Servers
Dale Ring addressed the Board. This contract is to replace and install 3 control servers that are used for the NetApp Virtual Server System. HP servers will be replaced with Cisco dual 10 core servers that are designed for this purpose. **Commissioner Zachary made a motion to approve the contract with ePlus to replace NetApp control servers and authorized the County Manager to sign it. Commissioner Welborn second.**
Vote: 5/0.

Thomas H. Hughes Architecture Contract Amendment
Thomas H. Hughes Architecture has submitted a change order request to increase their contract amount by $7,500.00 for the Agriculture Center Project. The $7,500.00 will go to Davis-Martin-Powell, the civil engineering firm that Thomas H. Hughes Architecture is using for the project. They submitted a request to Thomas Hughes for the funds due to their having to do phased construction documents to allow for the mobile units that the Yadkin Center of Surry Community College has said they don't want moved until next year. The phased construction documents will allow for work to proceed behind the mobile units during the school year and then complete the construction next year when the units are moved. Originally it was thought all the mobile units would be moved out of the way before construction began. The Board discussed it and more information is needed. The options need to be looked at, including options that might not require phased construction. **Commissioner Hemric made a motion to table this item. Vice Chairman Moxley second.**
Vote: 5/0.

Revised Agricultural Center Project Ordinance
The $7,500.00 increase to the Thomas H. Hughes Architecture contract is the main change in the Project Ordinance. The Board did not vote on amending the contract so the Project Ordinance revision needs to wait also. **Commissioner Zachary made a motion to table this item. Commissioner Welborn second.**
Vote: 5/0.

Republic Services Solid Waste Contracts
There are two Republic Services contracts for review tonight. One for the transfer station and one for solid waste collection. Tracy Nestor, with Republic Services, was present to answer questions. County Manager Church asked the Board to consider the transfer station contract first.

Transfer Station Contract

Republic Services provides transfer station services to the County through a 20 year contract that has expired now. With the end of the contract, the County now owns the transfer station. Smith Gardner assessed the landfill and waste collection services and assisted the County in the creation of a RFP that was sent out. Republic Services submitted quotes to provide both transfer station services and solid waste collection services. This contract is a 5 year contract that will allow Republic Services to continue to provide transfer station services as they have been doing. Per this contract, the County will pay them $47.78 per ton of solid waste. That is a reduction in cost from when Republic Services responded to the RFP; initially the quote was for $48.03 per ton of solid waste. This results in approximately a $30,000.00 savings over the 5 years, if costs remain the same. This is also a reduction in what the County is currently paying. The Board discussed it. A question was raised about single stream recycling. Tracy Nestor addressed the Board. Single stream recycling is where all of the recyclables are placed into the one container instead of dividing them up into multiple containers depending on if they are glass, plastic, paper, etc. The amount of waste that is recycled normally increases when single stream is used because more consumers are willing to recycle when they don't have to sort the recyclables into multiple containers. She thinks Yadkin County could see as much as a 20% increase in recycling if the County changes to single stream and advertises it well. **Commissioner Welborn made a motion to approve the Republic Services contract for transfer station services and authorized the County Manager to sign it. Commissioner Zachary second.**
Vote: 5/0.

Solid Waste Collection Contract

The County owns garbage trucks and collects the solid waste and recyclables from collection sites that are located throughout Yadkin County. This contract is for Republic Services to collect the solid waste and recyclables from all the collection sites. It is not expected that this contract will save the County much money, if any. Their contract amount is pretty much what it has been costing the County to do it. The County's trucks are old though and will need to be replaced if the County continues to perform the collection services. Republic Services has been collecting the solid waste and recyclables under an interim contract the County has with them while County personnel were not able to do the work. They have done route optimization to make the collections more efficient. An advantage to having Republic Services perform the collection services is that the County won't have to worry about purchasing new garbage trucks, maintaining them, or them breaking down. Republic Services will be using their own trucks. The County also won't have to worry about how to collect the solid waste/recyclables when personnel is out on vacation or sick leave. The Board discussed it. Before a decision can be made further discussion is needed in Closed Session.

Payment of Sheriff's Office Outstanding Invoices

Lisa Hughes addressed the Board and the Sheriff was present for questions. The Sheriff's Office has FY2014 invoices that have not been paid because there are not sufficient funds in the budget lines they were to come out of to pay them. Budget amendments for FY2014 had to be done prior to July 1, 2014 so an amendment cannot be done now. Included in the agenda packet for the Board to review for approval are invoices totaling $66,096.07. There are invoices from Ashe County Detention Center and Forsyth County Sheriff's Office for the housing of Yadkin County inmates. There is an invoice from Yadkin Valley Pharmacy for inmate medications. There is an invoice from Verizon for phone service. There is an invoice to pay a user service fee on DCI equipment. There is an invoice from Prime Health Services for an inmate. Since the agenda packet went out, additional invoices totaling approximately $10,500.68 have come in. Those invoices are as follows: two invoices from Prime Health Services, one invoice from Ashe County Detention Center, and one invoice for the housing of juvenile inmates. There is also an outstanding invoice from the Department of Corrections that the Sheriff's Office has not received yet. The Finance Officer is prevented from paying invoices when there are no appropriated funds available in the budget line to pay them. The invoices can only be paid if the Board of Commissioners authorizes it. The FY2014 Budget Ordinance was adopted at the department level so if the Sheriff's Office as a whole does not go over budget it should be fine. The Sheriff does have some funds available in other budget lines in his various divisions but it is not known at this time if there is enough to cover all the unpaid invoices. If the Sheriff's Office does go over budget as a whole there will probably be an audit finding and there will be a deficit that will have to be corrected in the FY2015 Budget. The Board discussed it. At least some of the invoices should come from the settlement money that is left in the Project Ordinance that the County received from the contractor for not finishing the new jail on time. The settlement was to be used to pay for things, like inmate housing, that

were not anticipated and became necessary due to the jail being finished so much behind schedule. The FY2014 budget for the Sheriff's Office was based on the new jail opening as scheduled. **Commissioner Welborn made a motion to authorize the County Manager and Finance Officer to pay the outstanding invoices as presented and five more anticipated outstanding invoices as discussed. Commissioner Hemric second.**
Vote: 5/0.

CALENDAR NOTES

1) August 14-17, 2014 – NCACC Conference in Asheville, NC.

MANAGER'S REPORTS/BOARD ACTION

County Manager Church did not have anything to report tonight.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department		Purpose
Administration		Transfer of funds to cover final pay period of FY2014.
Travel/Training	(50)	
Medicare	50	
Animal Control		Transfer of funds to cover costs for the remainder of FY2014.
AC Professional Services	(225)	
AC Salaries	101	
AC Social Security	37	
AC Retirement	87	
Animal Control		Transfer of funds to cover final pay period of FY2014.
AC Professional Services	(1,000)	
AC Salaries	1,000	
Elections		Transfer of funds to cover final pay period of FY2014.
Supplies/Materials	(100)	
Salaries	100	
Reg/Assistants/Judges	(900)	
Salaries	900	
Elections		Transfer of funds to cover costs for the remainder of FY2014.
Supplies/Materials	(24)	
Salaries	24	
Emergency Services		Transfer of funds to cover costs for the remainder of FY2014.
Retirement	70	
401-K	10	
Departmental Supplies	(80)	
Governing Body		Transfer of funds to cover final pay period of FY2014 due to unanticipated meeting payments.
Travel/Training	(80)	
Board Members	80	
Human Services		Transfer of funds to cover costs for the remainder of FY2014.
MH Travel/Training	(115)	
N/M Travel/Training	115	
MH Group Insurance	(410)	
N/M Group Insurance	355	
BCCCP Group Insurance	55	

Public Buildings		
Janitorial	(647)	Transfer of funds to cover costs for the remainder of FY2014.
Salaries	347	
Soc. Sec.	100	
Medicare	50	
Retirement	137	
401K	13	
Solid Waste		
Longevity Pay	(400)	Transfer of funds to cover retirement costs.
Retirement	400	
Tax		
Revaluation Salaries	(450)	Transfer of funds to cover final pay period of FY2014.
Assess Salaries	450	
Tax Administration		
Salaries/Wages	1,000	Transfer of funds to cover final pay period of FY2014.
Group Insurance	(1,000)	

Maximus Consulting Services Contract
They provide software maintenance services for the Time & Effort Calculation and Quarterly Information Consolidation software that Human Services uses.

Metropark Communications Contract
They provide software support services for the 3Com telephone system and 3Com switches.

BOARD VACANCIES/APPOINTMENTS
Joint Nursing Home and Adult Care Home Community Advisory Committee
There are three vacancies on the Committee.

Human Services Advisory Committee
There is a vacancy for a dentist on the Human Services Advisory Committee.

Workforce Development Board
There is a vacancy on the Workforce Development Board.

JCPC Reappointments
The Juvenile Crime Prevention Council has requested Tina Love, Sheriff Ricky Oliver, Marcy Mays, Suzanne Kelly, Bill Davis, Brant Wilkins and Bobby Todd be reappointed to serve on the Council. **Vice Chairman Moxley made a motion to reappoint members Tina Love, Sheriff Ricky Oliver, Marcy Mays, Suzanne Kelly, Bill Davis, Brant Wilkins and Bobby Todd for an additional two-year term. Commissioner Welborn second.**
Vote: 5/0.

COMMISSIONER COMMENTS
Commissioner Zachary thanked everyone for coming out tonight. He was glad to have Leah and her family here and hopes she is excited about going to the NCACC Conference. He hopes the youth who attend the conference learn a lot there. He thanked the Military Order of the Purple Heart representatives for being here. He thanked the tennis players who were here earlier tonight. He thanked Tracy Nestor, from Republic Services, for being here tonight to assist the Commissioners in making their decision on the County's solid waste disposal.

Vice Chairman Moxley thanked everyone for coming tonight. He thanked Leah and her family for being here. He was happy to proclaim Yadkin County a Purple Heart County and he thanked the Military Order of the Purple Heart representatives for being here. He thanked Tracy Nestor for being here. She gave the

Board some things to consider before they make a decision on the solid waste collection contract. He thanked Tom Bastable and Rex Baity for being here.

Commissioner Hemric thanked everyone for coming out tonight. He thanked the two gentlemen from the Military Order of the Purple Heart for being here. He thanked Tracy Nestor for her assistance. He thanked Sheriff Oliver for being here. He thanked Rex Baity and Tom Bastable for coming to the meetings so often.

Commissioner Welborn stated he echoed what the other Commissioners said.

Chairman Austin stated he also echoed what the other Commissioners said. He wanted to present the signed Resolution to the two Military Order of the Purple Heart representatives that were here tonight and get a picture with them. He thanked Leah and her family for being here and he looks forward to seeing her at the conference.

Chairman Austin presented the signed Proclamation Declaring Yadkin County a Purple Heart County to Joe K. Clary, Commander – Department of North Carolina and Jim Schaller, Past Commander and Life Member of Chapter 638. They presented the County with a plaque.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Hemric made a motion to create a new position in Parks and Recreation called Maintenance Mechanic I at a pay grade 59. Commissioner Welborn second.**
Vote: 5/0.

Commissioner Zachary made a motion to approve the Republic Services contract for collections, authorize the County Manager to sign it, and approve the related Budget Amendment. Vice Chairman Moxley second.
Vote: 5/0.

The related solid waste budget amendment was approved as follows:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Vehicles	6054710-56100	250,000	(250,000)	0
Gas/Diesel	6054710-52350	42,000	(19,771)	22,229
Professional Services	6054710-51500	2,000	269,771	271,771

Chairman Austin made a motion to amend the Animal Control Fee Schedule to eliminate the dog/cat trap deposit. Vice Chairman Moxley second.
Vote: 5/0.

Vice Chairman Moxley made a motion to authorize the Chairman to sign a resolution to match up to $1,000,000.00 of ARC funding for the East Bend Waterline Project. Commissioner Welborn second.
Vote: 5/0.

Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.
Vote: 5/0.

Tanya Gentry

Prepared by Tanya Gentry
Deputy Clerk to the Board

8/4/2014

Date approved by the
Yadkin County Board of Commissioners

Kevin Austin, Chairman
Yadkin County Board of Commissioners