YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES
Monday, August 4, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, August 4, 2014 at 9:00am.

Present were:
Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Marion Welborn
Commissioner Frank Zachary
Absent were:
Commissioner Gilbert Hemric

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:04am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA
Commissioner Welborn made a motion to adopt the Agenda. Commissioner Zachary second.
Vote: 4/0.

PUBLIC COMMENTS
There were no public speakers.

Chairman Austin closed the Public Comments at 9:06am.

APPROVAL OF MINUTES
The July 21, 2014 Regular and Closed Session minutes were reviewed. **Vice Chairman Moxley made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**
Vote: 4/0.

REPORTS/REQUESTS OF THE BOARD
Cooperative Extension County Government Partnership Award
Colleen Church addressed the Board. Cooperative Extension nominated Yadkin County for the Cooperative Extension County Government Partnership Award. It is awarded by district. There are currently 5 districts in North Carolina and Yadkin County was selected as the North Central District award recipient. Each of the Commissioners and the County Manager will receive an individual award. The awards will be presented at the North Carolina Association of County Commissioners Annual Business Session that will be held at 2:15pm on August 16, 2014 in the Grand Ballroom of the Renaissance Asheville Hotel.

CONSENT AGENDA
Commissioner Zachary made a motion to approve the Consent Agenda items. Vice Chairman Moxley second.
Vote: 4/0.

The Consent Agenda items that were approved by the Board are as follows:

Human Services/WIC Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
WIC Client Services	1045167-44208	103,506	2,378	105,884
WIC Client Services Travel	1055167-54010	180	2,378	2,558

The Board approved a funding agreement on July 7, 2014 for WIC staff to receive funds for training on the new Crossroads State Software System. This budget amendment accepts the funds from the State.

Authorize Finance Officer to Pay a Wake Forest University Physicians FY2014 Invoice

Wake Forest University Physicians has sent an invoice for performing autopsies/death investigations in FY2014. Human Services does not have sufficient funds left in the FY2014 budget line to pay Wake Forest University so Human Services is requesting the Board authorize the Finance Officer to pay the invoice. The Board authorized the Finance Officer to pay the invoice for Wake Forest University Physicians in the amount of $2,500.00.

Revised FY2014 HCCBG for Older Adults County Funding Plan

In FY2014 Yadkin County received Home and Community Care Block Grant (HCCBG) Older Adult funds. Towards the end of FY2014 New Horizons moved $2,500.00 of In-Home Level 3 funds to Level 2. Also, $8,000.00 was moved from New Horizons to YVEDDI. The Board was asked to approve the revised FY2014 HCCBG for Older Adults Funding Plan that reflects these changes. The Board approved the revised funding plan for FY2014.

FY2015 HCCBG for Older Adults Agreement and County Funding Plan

In FY2015 Yadkin County received $295,651.00 of Home and Community Care Block Grant (HCCBG) Older Adult funding. YVEDDI will receive $197,276.00 that is to be used to provide transportation services, home delivered and congregate meals, and Senior Center services. New Horizons will receive $98,375.00 that is to be used for in-home aide services levels 1 through 3. The Board was asked to review the FY2015 County Funding Plan. The Board was also asked to review the Home and Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services. The agreement is between the County and the Piedmont Triad Regional Council Area Agency on Aging. The Board approved the FY2015 HCCBG for Older Adults Agreement and the FY2015 County Funding Plan.

Stephanie C. Johnson Contract for Child Welfare Assistance Services

Stephanie Johnson assists the Child Welfare staff by conducting substance abuse assessments, providing individual counseling for children and families, providing foster parent training, and conducting interviews and clinical assessments in family homes as requested by Human Services. The Board approved the agreement and authorized the County Manager to sign it.

Change Order #1 for 5-D Reservoir Recreation Area Phase 1 Project & Amended Project Ordinance

The Wishon and Carter Builders contract included the installation of a 350' well. Sufficient water was not found at that depth so further well drilling was needed in order to obtain the water capacity required for the project. The final well depth is 482' with a yield of 20 gallons per minute. A change order is needed for the 5-D Reservoir Recreation Area project to allow for the 132' of well that was dug that exceeded the contracted amount. The cost of drilling the additional 132' is $1,188.00. The project has contingency funds in the amount of $53,752.00. The $1,188.00 will come out of contingency so the total project amount will not increase. A revision is needed for the Project Ordinance to reflect the increase in the utilities line and the decrease in the contingency line. The Board approved Change Order # 1 and the amended Project Ordinance dated 08/04/2014.

[The Amended Project Ordinance is attached as Appendix A.]

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing today.

BOARD ACTION

Budget Amendment to Appropriate Funds for Radio Consoles

The replacement of four radio consoles was approved last fiscal year but the project was not completed. 911 Emergency Telephone Fund Balance needs to be appropriated to pay for the portion of the radio console replacement that will be done this fiscal year. The 911 Board has approved the use of these funds. This appropriation of funds will not affect the General Fund. The Board reviewed the following Emergency Telephone Budget Amendment:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	2754312-49000	0	343,923	343,923
Equipment	2754312-56010	15,150	343,923	359,073

Commissioner Welborn made a motion to approve the Budget Amendment as presented. Vice Chairman Moxley second.
Vote: 4/0.

Reclassify Position #511038 from 911 Systems Analyst to Computer Services Administrator III

The 911 Systems Analyst position was originally assigned to the Sheriff's Office. The position was transferred to the IT Department but the title was not changed. Dale Ring, the IT Director, requested that the title of the position be changed to Computer Systems Administrator III to better reflect the job duties of position #511038. The pay grade would remain at 69. The position is currently vacant. **Commissioner Zachary made a motion to reclassify position #511038 from 911 Systems Analyst to Computer Services Administrator III. Commissioner Welborn second.**
Vote: 4/0.

Award Contract for Muffin Monster/Grinder for Yadkin County Detention Center

When the new jail was being constructed it was brought to the County's attention that something needed to be put in place to catch trash items that get flushed instead of thrown away. A grate was put in place to stop the flow of trash into the Town's sewer system. The problem with the grate is that if it is not cleaned often enough it gets so clogged that sewage doesn't properly go through it either. A County staff person has to clean the grate a lot to keep it from clogging. The grate can be replaced with a Muffin Monster/grinder that will grind up the items that get flushed so they can pass through the sewer system without disrupting it. This will eliminate the need for constant cleaning of the grate. David Trivette has received quotes for a Muffin Monster/grinder from Heyward Services, The Huffstetler Group, and Franklin Miller. The lowest quote was from Franklin Miller but it does not include any installation. The highest quote was from The Huffstetler Group. The Heyward Services quote is for them to provide the Muffin Monster and Kemp, Inc to provide the installation services. The Board discussed the quotes. Whichever provider the County chooses to get the Muffin Monster/grinder from, the County will need to have power run to the grinder's control panel. Johnson's Modern Electric has provided an estimate of $3,740.00 to install power for a 3hp grinder. Since there is only one quote for this electrical wiring work, additional quotes need to be obtained. **Vice Chairman Moxley made a motion to award the contract for a muffin monster/grinder to Heyward Services, with a not to exceed amount of $41,303.00, and authorized the County Manager to sign it. Commissioner Welborn second.**
Vote: 4/0.

Resolution Declaring Properties as Surplus and Conveying Title of Said Properties

There are three properties that are jointly owned by the County and the Town of Jonesville. The County does not have a use for the properties so they need to be declared as surplus. Once they are declared surplus, the properties can be sold. Rather than have the County sell the property, the request the Board was asked to consider was to convey the titles to the Town of Jonesville and have them handle the sale of the three properties. The value of the properties will probably not exceed the costs of having the properties sold and paying the back taxes that are owed to the County and the Town. The Board discussed it. The conveying of the titles for the properties is subject to tax liens of the County of Yadkin as presently exist. The resolution the Board considered for approval is as follows:

RESOLUTON DELCARING REAL PROPERTY AS SURPLUS
AND CONVEYING TITLE OF SAID PROPERTY

WHEREAS, North Carolina General Statute § 160A-268 permits the County to convey property; and

WHEREAS, the County of Yadkin jointly owns the below listed properties that are hereby declared surplus to the needs of the County:

1.) Real property and improvements (if any) located near 115 Foster Street, Jonesville, N.C. 28642; being further described as Yadkin County parcel number 122683.
2.) Real property and improvements (if any) located at 416 West Main Street, Jonesville, N.C. 28642; being further described as Yadkin County parcel number 123816.
3.) Real property and improvements (if any) located at 114 Osborne Street, Jonesville, N.C. 28642; being further described as Yadkin County parcel number 122791.

NOW THEREFORE, BE IT RESOLVED that the Yadkin County Board of Commissioners hereby authorizes the titles of the three properties to be conveyed to the Town of Jonesville, subject to tax liens of the County of Yadkin as presently exist.

Adopted on this 4th day of August 2014.

Commissioner Welborn made a motion to adopt the Resolution Declaring Real Property as Surplus and Conveying Title of Said Property. Commissioner Zachary second.
Vote: 4/0.

Alcohol Referendum Resolution
County Manager Church read the resolution that included placing an alcohol election for malt beverages, unfortified wine, ABC store operation, and mixed beverages on the November ballot. The citizens of each of the Towns have already previously voted to allow the sale of alcohol in their Towns. If citizens vote for the countywide sale of alcohol it will allow the County to start getting its per capita share of the taxes. Currently, the County does not receive alcohol tax money. The County receiving its per capita share of the taxes will not cause reductions in the amount of alcohol taxes that the Towns are receiving. The Board discussed it and the unfortified wine ballot question is to be removed from the resolution. **Commissioner Zachary made a motion to adopt the Resolution of the Yadkin County Board of Commissioners Placing an Alcohol Election on the Ballot, as amended. Vice Chairman Moxley second.**
Vote: 4/0.

The adopted resolution is as follows:

RESOLUTION OF THE YADKIN COUNTY BOARD OF COMMISSIONERS PLACING AN ALCOHOL ELECTION ON THE BALLOT

WHEREAS, per G.S. 18B-600, any county may hold a malt beverage, ABC store election or mixed beverage election; and

WHEREAS, per G.S. 18B-601, the county board of elections shall hold the election upon receiving a written request for an election from the governing body of the county; and

WHEREAS, the Yadkin County Board of Commissioners is hereby requesting the Yadkin County Board of Elections to conduct the required election on the question of whether to allow alcohol to be sold in Yadkin County.

NOW, THEREFORE, BE IT RESOLVED by the Yadkin County Board of Commissioners that:

(1) A copy of the signed Resolution shall be promptly delivered to the Yadkin County Board of Elections.

(2) The Yadkin County Board of Elections is requested to publish legal notice of a Tuesday, November 4, 2014 countywide alcoholic beverage election in accordance with NC General

Statute 163-287, said publication of the special election shall be published no less than 45 days prior to the special election.

(3) The following ballot questions shall be placed on the ballot for the Tuesday, November 4, 2014 countywide alcoholic beverage election in accordance with NC General Statute 18B-602:

(1) To permit the "on-premises" and "off-premises" sale of malt beverages.
[] FOR
[] AGAINST

(2) To permit the operation of ABC stores.
[] FOR
[] AGAINST

(3) To permit the sale of mixed beverages in hotels, restaurants, private clubs, community theatres, and convention centers.
[] FOR
[] AGAINST

Adopted this 4th day of August, 2014.

Budget Amendment to Appropriate Committed Funds for Agriculture Center Project

On March 4, 2013, the Board approved committing $3,500,000.00 of unassigned fund balance to the construction of an Agricultural/Educational Building. On June 16, 2014, the Board adopted the Agriculture Center Project Ordinance. The following budget amendment will appropriate the funds into the Capital Projects line so they can be spent:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	1,935,336	3,500,000	5,435,336
Transfer to Capital Projects	1054212-57030	0	3,500,000	3,500,000

Commissioner Welborn made a motion to approve the Budget Amendment as presented. Vice Chairman Moxley second.
Vote: 4/0.

Agriculture Center Project Drawings and Authorize Going Out to Bid

The top floor of the Agriculture Center will house the offices for several agencies and the bottom floor will be used by the Yadkin Center of Surry Community College. Any additions the College has asked for that will substantially increase the cost of the project will be done as a bid alternate. The College can then pay for the bid alternates that they decide they want to have done. The County will provide space for the College but it is up to the College to outfit and furnish that space. The College has said that they will do fund raising to assist them in paying for their portion of the work. The drawings are complete and have been reviewed closely. If the Board approves, the project can go out to bid now. County Manager Church told the Board that additional funds of approximately $150,000.00 will be needed to purchase items like furniture, tables and chairs that will not be included in the construction contract. **Vice Chairman Moxley made a motion to approve the drawings for the Agriculture Center and authorized going out to bid on the project. Commissioner Zachary second.**
Vote: 4/0.

CALENDAR NOTES

1) August 14-17, 2014 – NCACC Conference in Asheville, NC.
2) August 7, 2014 – Human Services Advisory Committee Meeting and Annual Board of Health Training will be held in the Board of Commissioners Room starting at 6:30pm.
3) September 1, 2014 – County Offices Closed for Labor Day.

4) September 2, 2014 – Regular Board of Commissioners Meeting will be Held in the Commissioners Room at 9:00am.

MANAGER'S REPORTS/BOARD ACTION

Yadkinville Water Meeting

The Town of Yadkinville has requested to meet with two Commissioners and the County Manager to discuss the interlocal agreement the County has with the Town to provide operation and maintenance services for the County's US HWY 601 waterline. The Town representatives that are expected to attend the meeting are one Commissioner, the Mayor, and the Town Manager. The agreement will expire in early 2015. The Board discussed it. Chairman Austin and Vice Chairman Moxley are both available on Monday, August 11, 2014. County Manager Church will speak with the Town Manager and set a time to meet on Monday.

GFOA Distinguished Budget Awards Program and Certificate of Achievement for Excellence in Financial Reporting

Both the GFOA Distinguished Budget Awards Program and the Certificate of Achievement for Excellence in Financial Reporting require the County to have Board adopted financial policies and a strategic plan. The Board would also have to adopt a mission statement and County goals and objectives would need to be developed. Departments would have to develop their own goals and objectives, as well as performance measures. If the Board is interested in this, staff needs to start planning now for submission in FY2016. There is a cost to apply. The Board discussed it and the consensus was to go ahead and move forward with both the awards program and the certificate of achievement.

Human Services Agency / Vaccinations

A citizen who is going to veterinary school is required to get certain pre-exposure vaccinations before they can attend the school. The citizen has contacted Human Services to see about getting those vaccinations from the Medical Clinic. The Medical Clinic does not normally provide citizens with services they can get from the private sector. County Manager Church contacted Yadkin Valley Community Hospital to see if they were able to give the vaccinations. Shawn Bright, of the Hospital, said that the Hospital can give the vaccinations to the citizen or the person can contact a local health department. The Hospital did indicate that it is a complicated procedure and the cost of each shot is approximately $500.00. Since the County does not normally provide this type of service to citizens, there is no cost for it listed in the fee schedule the Board adopted. The Board discussed it and the consensus was that the Medical Clinic should not give these vaccinations to private citizens.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

EPlus Contract

This contract is for support for the Cisco firewall 5510 & 5505 VPN's.

Marvin's Garage Doors Contract

Marvin's Garage Doors installed a rolling counter shutter at the License Plate Agency windows.

Brooks Internet Software Contract

Brooks Internet Software provides RPM Select print services software maintenance and upgrades. The print services are used to allow Yadkin County staff to print from State applications.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are three vacancies on the Committee.

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Workforce Development Board

There is a vacancy on the Board.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming out today. There are a couple of people here, Tom Bastable and Rex Baity, that are not a part of the meeting. He thanked them for coming. Chairman Austin will be one of the presenters in one of the workshops at the NCACC Conference. He feels that it was a great honor that Chairman Austin was chosen to do that. He thanked Chairman Austin for taking part in the Conference.

Commissioner Welborn thanked everyone for coming out. Lisa Hughes has done a great job in Finance and he doesn't think she will have any problems getting everything lined up for the GFOA Distinguished Budget Awards Program and Certificate of Achievement for Excellence in Financial Reporting.

Commissioner Zachary thanked everyone for being here today. He believes the award that Commissioner Welborn mentioned is something that is well within the reach of the County staff. The County has made tremendous improvements in accounting and money management. Accounting is super important to running any business and is even more important when it comes to governmental entities who are accountable to the citizens. He congratulated the soccer coach at Forbush High School, Seth Davis, who has been selected to coach the West boys in the East-West All-Star soccer game next summer. It is a real honor and Seth Davis is deserving of that. He is a very fine person and a good soccer coach.

Chairman Austin stated County Manager Church is also taking part in a program at the NCACC Conference as well. He will be a coach for the budget simulation game that the youths attending the conference will be participating in. As part of the game the youths will be presented with various decisions they will have to make regarding cutting services or increasing taxes/fees. County Manager Church's job will be to advise the youths on what the real world impact of their decisions would be. Chairman Austin appreciates County Manager Church's agreement to participate in that. He agrees with Commissioner Welborn in regards to the award. He doesn't think Lisa Hughes and the staff will have problems achieving the awards. UNIFI will be producing some Repreve (recycled) products for the Detroit Lions. The Junior Hunter Safety Team has won a national championship. The Yadkin County travel baseball team has won a State championship.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.
Vote: 4/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Vice Chairman Moxley made a motion to adjourn. Commissioner Zachary second.**
Vote: 4/0.

Tanya Gentry
Prepared by Tanya Gentry
Deputy Clerk to the Board

Kevin Austin, Chairman
Yadkin County Board of Commissioners

8/18/14
Date approved by the
Yadkin County Board of Commissioners

County of Yadkin
Parks and Recreation
5-D Reservoir Recreation Area- Phase 1 Project Ordinance Amended 8/4/2014

BE IT ORDAINED by the Board of Commissioners, County of Yadkin, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Grant Project Ordinance is hereby adopted:

Section 1. The grant authorized is to construct the 5-D Reservoir Recreation Area- Phase 1.

Section 2. The officers of this unit are hereby directed to proceed with the Grant within the terms of all grant documents or the budget contained herein.

Section 3. The following amounts are appropriated for the 5-D Reservoir Recreation Area-Phase 1 Grant:

Building Costs:		
	Group Picnic Shelther	$ 227,000.00
	Small Picnic Shelter	$ 32,000.00
	Playground	$ 42,000.00
	Walking Trail	$ 191,400.00
	Multi-Purpose Trail	$ 35,300.00
	Walkways	$ 19,400.00
	Floating Fishing Piers	$ 8,800.00
	Small Boat Launch	$ 81,130.00
	Parking Lot	$ 102,000.00
	Site Preparation	$ 102,000.00
	Park Maint Engineering	$ 126,937.00
	Fencing	$ 2,000.00
	Landscaping	$ 32,196.00
	Signage and Kiosk	$ 13,800.00
	Utilities	$ 169,638.00
Contingency		$ 52,564.00
Professional Services		$ 102,350.00
		$ 1,340,515

Section 4. The following revenues are anticipated to be available to complete the 5-D Reservoir Recreation Area Project :

Parks and Recreation Trust Fund	$ 500,000
Transfer from General Fund	$ 840,515
	$ 1,340,515

Section 5. The Finance Officer is hereby directed to maintain with the Grant Project Fund sufficient detailed accounting records to satisy the requirements of the grantor agency, the financing agreements, and federal regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Planning Director is directed to report, on a quarterly basis, on the financial status of each project element listed above and on the total grant revenues received or claimed.

Section 8. Copies of this Grant Project Ordinance shall be furnished to the Clerk to the Board, and to the Finance Officer for direction in carrying out this grant.

Adopted this the 4th day of August, 2014.

Kevin Austin, Chairman
Board of Commissioners

Tanya Gentry
Tanya Gentry
Deputy Clerk to the Board

Appendix A