YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES
Monday, September 15, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on September 15, 2014 at 7:00pm.

Present were:
Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by West Yadkin Elementary fifth grade student, Melia Mosteller.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA
County Manager Church asked that an agenda item to amend the 2003 Water and Wastewater Capital Improvement Plan be added to the Agenda. The amendment to the Plan is needed to bolster a grant the County is applying for. **Vice Chairman Moxley made a motion to add Amend the 2003 Water and Wastewater Capital Improvement Plan to the Agenda under Board Action. Commissioner Hemric second. Vote: 5/0.** Under the Consent Agenda a minor correction is needed. On page 223 where it says "Approved by the Yadkin County Board of Commissioners, this 2nd day of September, 2014", the day needs to be changed from the 2nd to the 15th. **Commissioner Welborn made a motion to adopt the Agenda with the noted changes. Commissioner Zachary second.**
Vote: 5/0.

PUBLIC COMMENTS
There were no public speakers.

Chairman Austin closed the Public Comments at 7:05pm.

APPROVAL OF MINUTES
The September 2, 2014 Regular and Closed Session Minutes were reviewed. **Vice Chairman Moxley made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**
Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD
There were no reports to the Board.

CONSENT AGENDA
Commissioner Zachary made a motion to approve the Consent Agenda items with the noted change to page 223. Vice Chairman Moxley second.
Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Sheriff/911 Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
E-911 Telephone	2754312-54200	81,000	(5,900)	75,100
E-911 Service & Maintenance	2754312-55030	26,000	5,900	31,900

Additional funds are needed because the contracted services for E-911 telephone maintenance exceeded the amount that was budgeted for FY2015.

Human Services Client Refund for Unneeded NC Health Choice Enrollment Payment

A Human Services client paid the NC Health Choice enrollment fee. The client was later approved for regular Medicaid, which does not require an enrollment fee. Since the client enrolled in Medicaid instead the NC Health Choice enrollment fee of $50.00 needs to be returned to the client. The Board approved the $50.00 enrollment fee refund for the client.

Tax Adjustments & Refunds for August 2014

The Tax Office submitted the tax adjustments and refunds for the month of August for the Board of Commissioners to review and approve. The Board approved the presented adjustments and refunds for the month of August 2014.

Mobile Container General Services Agreement

The general services contract with Mobile Container Services is for them to repair and paint the Solid Waste Departments trash dumpsters. The Board approved the agreement and authorized the County Manager to sign it.

Lomar Enterprise General Services Agreement

Lomar Enterprise, Inc. will provide the County with as needed HVAC heating and air conditioning services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the County Manager to sign it.

Heyward Services Contract

Heyward Services will provide the County with a sewage grinder and grinder installation services for the Yadkin County Detention Center. The cost is not to exceed $41,303.00. The Board approved the contract and authorized the County Manager to sign it.

Interstate Exxon Contract

The Interstate Exxon contract will allow them to accept approved Medicaid transportation gas vouchers, allow the Medicaid clients to receive the approved amount of fuel, and invoice the County for payment. The Board approved the contract and authorized the County Manager to sign it.

Mata II and Mata III Contract

The Mata II (Sav-Go Exxon) and Mata III (Williams & Gentry) contract allows them to accept approved Medicaid transportation gas vouchers, allow the Medicaid clients to receive the approved amount of fuel, and invoice the County for payment. The Board approved the contract and authorized the County Manager to sign it.

YVEDDI Contract

The YVEDDI contract is for them to provide transportation services to authorized Medicaid and Work First Human Services clients. The Board approved the contract and authorized the County Manager to sign it.

Smart Start Contract

Smart Start of Yadkin, Inc. receives State funds and designates 39% of those funds to the County to be used for subsidized childcare and for administration of the Subsidized Childcare program. To participate in the program, the family has to be a Yadkin County family who qualifies under the DCDEE eligibility guidelines. The Board approved the contract and authorized the County Manager to sign it.

Jodi Province Counseling Services Contract
Jodi Province Counseling Services will provide Foster Care and Adoption training services. The Board approved the contract and authorized the County Manager to sign it.

Cintas Agreement
Cintas will provide shredding services to the County. The Board approved the agreement and authorized the County Manager to sign it.

Martin Starnes & Associates Engagement Letter
The North Carolina Office of the State Auditor is requiring that county auditors complete a new report for the fiscal year that ended June 30, 2014. The new report is the Agreed-Upon Procedures Report and it is to be submitted along with the regular audit and financial report that is usually submitted on the county's behalf. Yadkin County has contracted with Martin Starnes & Associates to complete the County's regular audit and financial report. This Martin Starnes & Associates Engagement Letter will allow them to perform the necessary tasks to complete the Agreed-Upon Procedures Report. The cost of this service will not exceed $2,750.00. The Board approved the Martin Starnes & Associates Agreed-Upon Procedures Engagement Letter and authorized the County Manager to sign it.

Accept Sales Quote from Southeast Industrial Equipment
EMS has been awarded $50,000.00 that is to be used to purchase a generator and support equipment that meets the specifications found in the Memorandum of Agreement for the grant funding. Informal bids came in and have been reviewed. EMS requested that the County accept the bid from Southeast Industrial Equipment, Inc. The Board accepted the sales quote from Southeast Industrial Equipment, Inc., in the amount of $49,997.30 plus applicable taxes, for the purchase of a portable generator and support equipment.

Adopt Resolution Supporting Designation of 12-County Piedmont Triad Region as an EDD
The Piedmont Triad Regional Council has adopted a revised set of bylaws restructuring the non-profit Piedmont Triad Regional Development Corporation. The Corporation covers a 12 county region. Its purpose is to promote economic development and job creation in the region. They would like to receive an Economic Development District (EDD) designation from the United States Economic Development Administration. To help them achieve this federal EDD status, a majority of the 12 counties needs to provide either a letter of support or adopt a resolution of support for the designation. The Yadkin County Board of Commissioners adopted the following Resolution Supporting the EDD Designation:

RESOLUTION
SUPPORTING DESIGNATION OF THE 12-COUNTY PIEDMONT TRIAD REGION AS AN ECONOMIC DEVELOPMENT DISTRICT

Whereas, Yadkin County is located in the Piedmont Triad Region of North Carolina; and

Whereas, In February 2014, the Piedmont Triad Regional Council Board of Delegates unanimously adopted *TRIAD TOMORROW*, a Comprehensive Economic Development Strategy (CEDS) for the twelve-county Piedmont Triad Region planning area comprised of Alamance, Caswell, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry, Yadkin Counties and their municipalities; and

Whereas, The Piedmont Triad Regional Development Corporation (PTRDC) has been established as a nonprofit corporation under Chapter 55A of the General Statutes of North Carolina; and

Whereas, The purpose of the PTRDC is to undertake activities that further economic development and social welfare in the Piedmont Triad Region planning area and to promote economic development and job creation by carrying out community and economic development initiatives as outlined in the adopted CEDS; and

Whereas, A majority of the twelve Counties within the Piedmont Triad Regional meet all applicable measures of economic distress for unemployment and per capita income as provided in 13CFR 301.3 for the 24-month period ending December 2013; and

Whereas, the PTRDC is seeking Economic Development District (EDD) designation for the Piedmont Triad Region planning area through the United States Economic Development Administration; and

Whereas, the designation of the Piedmont Triad Region planning area as an EDD will further the community and economic development interests of the twelve-county region and greatly enhance implementation of our regional CEDS, by coordinating efforts to create jobs, build an entrepreneurial economy and attract reinvestment in communities throughout our region – large, small, urban and rural.

Now, Therefore, Be it Resolved, that the Yadkin County Board of Commissioners, as duly elected and authorized representatives of the people of Yadkin County, do hereby support the designation of the twelve-county Piedmont Triad Region planning area, comprised of Alamance, Caswell, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin Counties and their municipalities, as an Economic Development District through the U.S. Economic Development Administration.

APPROVED BY THE YADKIN COUNTY BOARD OF COMMISSIONERS,
THIS 15th DAY OF SEPTEMBER, 2014

Authorize Submittal of NC Water/Wastewater Common Application and Supporting Documents
The NC Department of Environment and Natural Resources-Drinking Water Division offers loans at low interest rates and offers a limited amount of principal forgiveness loans. The County would like to submit a loan request for the East Bend Waterline Project. The Board reviewed the North Carolina Water/Wastewater Common Application Form with the following documents attached: the Application Appendix for Division of Water Infrastructure Funding Programs document, the Resolution by Governing Body of Applicant, the NCDENR Water & Sewer Rate Form, the DWSRF Priority Rating System Narrative, the DWSRF Priority Rating System document, and the State Treasurer LGC 108A and 108C forms. The Yadkin County Board of Commissioners authorized the submittal of the NC Water/Wastewater Common Application and supporting documents to the NC Department of Environment and Natural Resources-Drinking Water Division for a loan for the East Bend Waterline Project.

Surplus MacBook Pro to County Manager
The County Manager has been using a MacBook Pro. The Board was asked to surplus that MacBook Pro and sell it to County Manager Aaron Church. He will leave his Yadkin County data on the computer so he can access it to answer questions that the Yadkin County Board of Commissioners and/or staff have after he leaves on September 30, 2014. The Board surplused the MacBook Pro and authorized it to be sold to County Manager Aaron Church for $1.00.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING
Public Hearing to Consider Rezoning a Portion of PIN #484500876816
Mike Poston addressed the Board. John W. Holcomb owns property that is currently zoned as Residential Agriculture (RA). The PIN # for the property is 484500876816. He has requested 1.219 acres out of the 79 acre tract be rezoned to Community Business (CB) so that he can put a furniture store in the house that is located on that portion of the property. There are already other properties in the area that are zoned as Community Business. The Planning Board has heard the rezoning request and recommended it be approved. It is consistent with the adopted Yadkin County Land Use Plan. It is also consistent with the guidelines for a Community Business District as set by the Yadkin County Zoning Ordinance. Chairman Austin opened the Public Hearing at 7:15pm. No speakers came forward. Chairman Austin closed the Public Hearing at 7:16pm.

BOARD ACTION
Approve Rezoning a Portion of PIN #484500876816
Mike Poston addressed the Board. He asked the Board to adopt the Statement of Zoning Consistency and approve the map amendment request. The Public Hearing held tonight was advertised as required by law. Chairman Austin read the Statement of Zoning Consistency. **Commissioner Hemric made a motion to adopt the Statement of Zoning Consistency and approve the zoning map amendment request made by John W. Holcomb for the rezoning of an acre of PIN #484500876816 from Rural Agriculture (RA) to Community Business (CB). Commissioner Zachary second.**

Vote: 5/0.

Amend 2003 Water & Wastewater Capital Improvement Plan

A CBDG grant application is being worked on for the Brooks Crossroads sewer project. The deadline for the application falls before the next Board of Commissioners Meeting. Adding a Water & Wastewater Capital Improvement Plan will bolster the application and make it stronger. A previous Board of Commissioners adopted a Plan in 2003. The current Board was asked to amend the 2003 Capital Improvement Plan to include the Brooks Crossroads Sewer Improvement Project. The Board discussed it. **Commissioner Welborn made a motion to amend the 2003 Water & Wastewater Capital Improvement Plan to include the Brooks Crossroads Area Sewer Improvement Project within the next five years. Commissioner Hemric second.**
Vote: 5/0.

CALENDAR NOTES

1) September 19, 2014 – Deadline for Legislative Goals Submission to NCACC.
2) September 29, 2014 – Joint Board of Commissioners/Board of Education Meeting in the Commissioner's Room. Food will be served at 6:30pm and the meeting will start at 7:00pm.

MANAGER'S REPORTS/BOARD ACTION

County Manager

This is the last Yadkin County Board of Commissioners Meeting for County Manager Church. He thanked all of the Commissioners, staff, and Yadkin County citizens for their support over the years.

Contracts

County staff has worked over the last two and a half years to get contracts in place with the vendors Yadkin County does business with. However, new contracts still need to be done for the Yadkin County fire departments. The fire department contracts currently in place don't really expire but they are old and outdated. Things have changed over the last 30 or so years since those contracts were done. New contracts need to be done that reflect what the fire departments are currently doing. This is a large task but it will provide benefits to the fire departments and the County when it is done.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Communication Services for Deaf & Hard of Hearing Agreement

The Communication Services for the Deaf and Hard of Hearing agreement is for them to provide sign language interpreting services for the Human Services Agency.

G & B Energy Contract

The G & B Energy contract is for them to connect propane tanks to the new generators at the 3 radio tower sites.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Workforce Development Board

There is a vacancy on the Workforce Development Board.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are three vacancies on the Joint Nursing Home and Adult Care Home Community Advisory Committee.

Board of Adjustment

There is a vacancy for an alternate member on the Board of Adjustment.

Aging Planning Committee

Patti Steelman had to resign from the Committee. Another member, Carolyn Myers, has effectively resigned from the Committee due to non-attendance, per their bylaws. The Aging Planning Committee has suggested that Brenda Holbrook and Clara Matthews be appointed to serve on the Committee. **Commissioner Welborn made a motion to appoint Brenda Holbrook and Clara Matthews to the Aging Planning Committee. Commissioner Zachary second.**
Vote: 5/0.

COMMISSIONER COMMENTS
Commissioner Zachary thanked everybody for coming out tonight. He appreciated Mike Poston's presentation. It was a very good presentation. He thinks that rezoning will be an asset to the community. This is County Manger Aaron Church's last meeting. He is proud of County Manger Church and he wished him the best. He thanked him for all his efforts on Yadkin County's behalf.

Vice Chairman Moxley thanked everyone for coming out tonight. He thanked Rex Baity and Tom Bastable for coming. Melia Mosteller did a great job leading the Pledge. He thanked her for coming and doing that. He continues to get comments from people about the lake. Two people have told him in the last week that they have purchased a boat. People want to know when the lake will open and they can go fishing. He thinks the Yadkin Memorial Park is really going to be an asset to the County. There is a lot of interest in it already. He appreciates all of the hard work that County Manager Church has done during his tenure in Yadkin County.

Commissioner Hemric thanked everyone for coming out tonight. He thanked Melia Mosteller for leading the Pledge. He thanked Mike Poston for his presentation. He thanked Rex Baity and Tom Bastable for coming. He appreciates what County Manager Church has done for the County. He wished him well in his next job.

Commissioner Welborn thanked everyone for coming out. County Manager Church has done a good job for the County. He wished him the best. He has enjoyed working with County Manager Church.

Chairman Austin thanked Melia Mosteller. She did a fantastic job leading the Pledge. He appreciated her parents bringing her tonight. He thanked Mike Poston, the Planning staff, and the Planning Board for their work on the rezoning item that was presented tonight. It was done well; all the i's were dotted and the t's crossed. Aaron Church started working for the County as Deputy County Manager and then became County Manager when the contract with the Interim County Manager expired. He has been up to the task of being County Manager. The Board's direction has been clear and County Manager Church has charged forward with the projects that the Board wanted done. He has done a fantastic job for the County. He is sure Aaron Church will do a good job for Rowan. He wished him all the luck in the world and thanked him for the years he has put in here in Yadkin County.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Zachary second.
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Zachary made a motion to approve the Manager's recommendation of creating three Deputy Animal Control positions at a grade 64 and two Animal Service Technicians positions at a grade 61 and eliminate the Animal Shelter Attendant position at a grade 58 and eliminate three Animal Control Officer positions at a grade 61. Commissioner Welborn second.**
Vote: 5/0.

Vice Chairman Moxley made a motion to accept the Manager's recommendation to invest in the following capital expenses: two Ford F150 Supercab 4X4 trucks at $49,328.00; two police packs, radio, paint, computer, & lights at $14,000.00; two chassis mounted animal control boxes at $28,000.00; one Ford 150 used truck from DSS at $12,683.00; one police pack for used Ford 150 at $7,000.00; one slide box for used Ford 150 at $10,000.00; three uniforms and accessories for three new Deputies at $17,091.00; and three trainings and rabies pre-exposures for Deputies at $10,000.00 for a total of $148,102.00. Commissioner Hemric second.
Vote: 5/0.

Commissioner Hemric made a motion to approve the Manager's recommendation to increase the stipend from $10,000.00 a year to $18,395.00 a year for the Parks and Recreation Director position. Commissioner Welborn second.
Vote: 5/0.

Vice Chairman Moxley made a motion to appoint Tanya Gentry as Clerk to the Board of Commissioners with a salary of $42,000.00 per year. Commissioner Zachary second.
Vote: 5/0.

Commissioner Welborn made a motion to approve the Manager's recommendation that $25,000.00 be set aside for part-time employees in an Enterprise fund for the new Yadkin Memorial Park; the money shall go to pay off-duty deputies to work at the lake; all revenue from Yadkin Memorial Park shall return to the fund to offset costs for security. Vice Chairman Moxley second.
Vote: 5/0.

Commissioner Hemric made a motion to accept the Manager's recommendation of a capital expense to purchase a shallow patrol boat for Lake Hampton, not to exceed $35,000.00. Vice Chairman Moxley second.
Vote: 5/0.

Commissioner Zachary made a motion to accept the Manager's recommendation to direct the Manager to put up a sign that is lighted and visible that reads Yadkin County Sheriff's Satellite Office at the white house at Yadkin Memorial Park. Commissioner Welborn second.
Vote: 5/0.

Commissioner Welborn made a motion to name Lisa Hughes as Interim Manager, effective October 1, 2014, and direct the County Manager to bring back a recommendation of compensation to be ratified at the September 29, 2014 Meeting. Commissioner Zachary second.
Vote: 5/0.

Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.
Vote: 5/0.

Tanya Gentry
Prepared by Tanya Gentry
Clerk to the Board

Kevin Austin, Chairman
Yadkin County Board of Commissioners

10/6/2014
Date approved by the
Yadkin County Board of Commissioners