

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, February 2, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, February 2, 2015 at 09:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager/Finance Officer, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 9:02am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments. Chairman Austin closed the Public Comments at 9:04am.

APPROVAL OF MINUTES

The January 20, 2015 Regular and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Zachary second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Presentation on Bridge/Road Closing

The Mayor of Lewisville, Dan Pugh, addressed the Board. The bridge at Williams Road in Lewisville that is over US 421 is scheduled to close on February 9, 2015 for construction. The construction is expected to be completed by mid-August of 2015. The bridge was damaged in the spring of 2013 when a tractor-trailer with an oversize load hit it. Rather than try to repair the bridge, the NCDOT decided to replace it. The bridge is 57 years old and does not meet all of the current standards for bridges. Grant funds have been provided to make enhancements to the bridge as part of its construction. The enhancements include lighting at both ends of the bridge, metal railings, a rock or stonewall facing, and a sidewalk. The new bridge will be in compliance with current standards and the enhancements will be attractive and will create a favorable impression of the town. The NCDOT has posted detour routes. The construction may require closing US 421 during some non-peak traffic times.

Human Services Update

Kim Harrell addressed the Board. DSS has been completing the necessary annual reviews, surveys, and reports. They submitted their Claims Management Plan to the State on January 15th. She reviewed the Plan with the Board. It deals with program integrity and fraud. Local DSS supervisors met with the local support manager for the State on January 21st. IBM has bought the company that developed NCFast. The State feels like that is a positive thing. IBM has already begun working on some updates and fixes that are needed. In 2015 daycare will be added to subsidized child care in the NCFast system. Also, in 2015 the LIEAP program

and the Crisis Intervention program will be added to the NCFast system. In 2016 the Child Welfare program will be added to the NCFast system. In 2017 the Adult Services program will be added to the NCFast system. There are no plans at this time for the Child Support program to be added to NCFast. In January DSS received 130 applications for assistance from the LIEAP program. The Health Department is working on re-accreditation. North Carolina is getting close to 30 counties that have consolidated their human services in one form or another. The bi-annual monitoring of WIC will be held March 31st through April 2nd. They are getting ready to start work on the annual State of the County Health Report. That Report will be presented to the Board of Commissioners on April 6th. Work has begun on the Community Health Assessment that has to be completed every four years. The Assessment is due in 2016 but work needs to start now because it will take a lot of time to complete. It requires 500 surveys and a lot of community collaboration is needed to gather information. Human Services will receive approximately \$20,000.00 that is designated to be used for EBOLA preparedness. The Sheriff's Office is now handling Animal Control. The volume of animals at the Animal Shelter has increased significantly. From November 1st to January 30th the Sheriff's Office responded to 173 animal control calls.

CONSENT AGENDA

Vice Chairman Moxley made a motion to approve the Consent Agenda items. Commissioner Welborn second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Finance/EMS Ambulance Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Prep Site/Construction	4054950-51542	70,294	(731)	69,563
Transfer to General Fund	4054950-57070	28,706	731	29,437

Transfers the unused EMS Ambulance Facility Capital Project funds back to the General Fund.

Finance/EMS Ambulance Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Transfer from Capital Projects	1044212-42413	28,706	731	29,437
Non-Departmental Professional Svcs	1059000-51500	49,939	731	50,670

Appropriates the unused EMS Ambulance Facility Capital Project funds to Non-Departmental Professional Services.

Human Services/Adoption Incentive Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	6,106,731	(6,556)	6,100,175
Adoption Incentive	1055320-57830	21,600	6,556	28,156

Appropriates unused FY2014 Adoption Incentive funds in the FY2015 Budget so those funds can be spent this year.

Parks & Recreation Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Salaries	1056120-51010	131,633	21,918	153,551
Social Security	1056120-51300	11,881	2,106	13,987
Medicare	1056120-51310	2,779	493	3,272
Retirement	1056120-51330	9,438	1,461	10,899
401-K	1056120-51360	1,316	18	1,334
Uniforms	1056120-52060	2,900	798	3,698
Telephone	1056120-54200	3,000	1,500	4,500

Parks Capital Improvement	1059000-51762	85,000	(28,294)	56,706
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Transfer of funds needed to cover the cost of moving an employee from Solid Waste to Parks & Recreation.

Soil & Water Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Revenue-Matching Fund Grant	1044960-42120	0	3,600	3,600
Equipment	1054960-56010	15,000	3,600	18,600

Accepts grant funds from the State Soil & Water Division and places those funds in the County's Soil & Water Equipment line for spending.

Sheriff's Office/Insurance Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Insurance Payments	1044000-48500	5,633	16,764	22,397
Sheriff Vehicles	1054310-56100	121,011	16,764	137,775

Received insurance payments for three vehicles that were damaged in three different incidents.

Sheriff's Office Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Administration Travel	1054120-54010	7,750	(2,000)	5,750
Finance Svc & Maint Contract	1054130-55030	11,000	(2,000)	9,000
IT Travel	1054210-54010	7,500	(2,000)	5,500
Contingency	1059000-58500	1,321	(1,321)	0
Sheriff Equipment	1054310-56010	22,000	(10,000)	12,000
Sheriff Svc & Main Contract	1054310-55030	32,000	7,321	39,321
Jail Svc & Maint Contract	1054320-55030	12,000	10,000	22,000

Transfer of funds needed to cover contract costs not budgeted for in FY2015.

Tax Adjustments & Refunds for December 2014

The Tax Office submitted the tax adjustments and refunds for the month of December for the Board of Commissioners to review and approve. The Board approved the presented adjustments and refunds for the month of December 2014.

Revised FY2015 HCCBG for Older Adults County Funding Plan

Yadkin County receives Home and Community Care Block Grant (HCCBG) for Older Adults funds and contracts with New Horizons and YVEDDI to provide the services that those funds pay for. Additional funds of \$2,856.00 have been made available. The Board was asked to approve the revised HCCBG for Older Adults County Funding Plan that reflects the additional funds. The funds will be split between both of the service providers. The Board approved the revised Home and Community Care Block Grant for Older Adults County Funding Plan.

Quest Diagnostics Contract

Quest Diagnostics will provide clinical laboratory testing services for the County's Medical Clinic. The Board approved the contract and authorized the County Manager to sign it.

South Western Communication (SWC) Contract

South Western Communications will provide warranty extension services for the integrated security systems at the Detention Center. These systems include systems for the touch screen control stations, door controls, the intercom, CCTV, and access control. The Board approved the contract and authorized the County Manager to sign it.

ESO Business Associate Agreement

ESO Solutions provides EMS with patient care reporting and billing software services. The County's Business Associate Agreement with them needs to be updated to bring the agreement into compliance with current HIPPA regulations. The Board approved the agreement and authorized the County Manager to sign it.

Change Order #1 for Yadkin County Agricultural & Educational Building & Transfer of \$805.00

An existing waterline was discovered on the property where construction of the Yadkin County Agricultural & Educational Building is being done. The waterline has to be moved to allow construction to continue as planned. The estimated cost of rerouting the waterline is \$805.00. This is an unanticipated cost so the funds will need to come from contingency. The Board approved Change Order #1 and the transfer of \$805.00 from contingency within the construction contract.

PARTF Grant Application for Phase II of Yadkin Memorial Park

The Board was asked to approve a PARTF grant application for Phase II of the Yadkin Memorial Park in the amount of \$544,210.00. The PARTF grant program is a competitive grant program that matches up to a maximum of \$500,000.00. The County is requesting that PARTF consider providing \$250,000.00 of the funding needed for the project with the County providing the remaining \$294,210.00. Phase II will include primitive camping sites with restroom facilities; a small picnic shelter; an 18-hole disc golf course with an access road, parking facilities and restrooms; and an expansion of the existing network of trails. The County did receive PARTF grant funding for Phase I of the Park. The Board approved the grant application for Phase II of the Yadkin Memorial Park and authorized its submission.

Change Elections Supervisor Position Title to Elections Director

Elections requested that the title of the Elections Supervisor position be changed to Elections Director. The job duties, pay grade, and pay for the individual in the position will remain the same. The only change would be the title of the position. The Board approved changing the name of the Elections Supervisor position to Elections Director.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or action to set a public hearing.

BOARD ACTION

NC Department of Agriculture Cost Share Grant Application & Agreement

The NC Department of Agriculture offers a cost share grant program to assist landowners and local governments with erosion repairs. The Yadkin County Park has some areas around the soccer field that are eroded. This grant will provide the County with \$3,857.00 to use to purchase materials that are needed to repair the erosion. County staff will provide the labor that is needed for the repairs. Last year the County participated in a similar cost share grant program for the purchase of pet waste receptacles for the Park.

Commissioner Hemric made a motion to approve the contract with NCDA for erosion repair.

Commissioner Zachary second.

Vote: 5/0.

Name Large Shelter at Yadkin Memorial Park

The Board discussed naming the large shelter at the Yadkin Memorial Park in honor of George M. Holmes. He taught at West Yadkin High School and coached the football, basketball, and baseball teams during his tenure there. He also represented Yadkin County for 16 terms in the North Carolina House of Representatives. The Board reviewed a sample of what the plaque placed at the shelter might look like. They discussed adding "dedicated in memory of" to the plaque and adding either "Honorable" or "The Honorable" in front of his name. **Commissioner Welborn made a motion to name the large shelter at the Yadkin Memorial Park in honor of George M. Homes. Commissioner Zachary second.**

Vote: 5/0.

FY2016 Capital Improvement Plan

The 10 year Capital Improvement Plan should be revised annually. The adopted Plan will act as a guide for upcoming capital budgets. The Plan also needs to be submitted as part of the PARTF grant application so it should be adopted today if possible. The Plan can be amended as needed. County Manager Hughes went

over a few of the requested expenses on the Plan. **Vice Chairman Moxley made a motion to adopt the FY2016 Capital Improvement Plan as presented. Commissioner Hemric second.**

Vote: 5/0.

CALENDAR NOTES

- 1) 02/16/2015 – Celebration of Libraries at 5:00pm at The Front Yard.
- 2) 04/02/2015 – NCACC District Meeting at 5:30pm at the Iredell County Agricultural Center in Statesville, NC.

MANAGER'S REPORTS/BOARD ACTION

There were no Manager's reports today.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Icotech, Inc Contract

Icotech, Inc will provide the Sheriff's Office with warranty support for the existing video visitation system.

Southern Software Contract

Southern Software will provide the Sheriff's Office with 24 hour a day, seven days a week customer software support for MDIS.

Surry County Health & Nutrition Center MOU

The Surry County Health and Nutrition Center will provide, through its Care Coordination for Children and Pregnancy Care Management Programs, WIC services to Yadkin County citizens who meet the criteria needed to participate in these programs.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are four vacancies on the Committee.

Human Services Advisory Committee

There is a vacancy for a dentist on the Committee.

Aging Planning Committee

There is a vacancy on the Aging Planning Committee due to the death of a member. The Aging Planning Committee requested that the Commissioners appoint Rob Hutchens to serve on the Committee.

Commissioner Zachary made a motion to appoint Rob Hutchens to the Aging Planning Committee.

Commissioner Welborn second.

Vote: 5/0.

Child Protection Team/Child Fatality Prevention Team

Lora Greene resigned from serving on the joint Child Protection Team/Child Fatality Prevention Team due to time constraints. She served as the Guardian Ad Litem representative for the Teams. Catherine Davidson, Program Supervisor, is willing to serve in her place as the Guardian Ad Litem representative for the Teams.

Commissioner Zachary made a motion to appoint Catherine Davidson to serve as the Guardian Ad Litem representative for the Child Protection Team/Child Fatality Prevention Team. Commissioner Hemric second.

Vote: 5/0.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming out this morning. He has had some good visits out at the Park recently. He toured the old wing of the jail that was remodeled and it is looking good. He was really disappointed in the play call last night.

Commissioner Hemric thanked everyone for coming out today. He thanked Mayor Pugh for the information he provided on the bridge closing. He thanked Kim Harrell for the update on Human Services.

Commissioner Welborn thanked everyone for coming out. He thanked the Mayor of Lewisville for his presentation. He thanked Kim Harrell for the information she provided. Kim Harrell is doing a good job. He doesn't think the County could have gotten anybody any better to fill that position. He is sure Jason Walker will take care of that erosion issue.

Commissioner Zachary thanked everybody for coming out this morning. He appreciated the reports the Board received today. It was a pleasure to have Mayor Pugh here. Lewisville is a real good example of a small town putting a really good face on things. Lewisville is a good example of civic pride. He congratulated Lewisville on what has been done there. It looks like they have plans for future improvements also. He appreciated Kim Harrell for bringing the Board up to date on some things. Kim Harrell is doing a good job. He recognized Cheryl Vestal in the Tax Office for her years of service to the County. He thinks her last day working for Yadkin County was Friday. She was a really good employee.

Chairman Austin thinks that all of the County's departments have done a great job of handling the vacancies they have had. There have been some excellent employees leave but he thinks there have been good hires made to fill the vacancies. He was on the tour of the jail with Vice Chairman Moxley and he was real happy to see that the work had been completed. He asked Sheriff Oliver, who was in the audience, if this is the first time Yadkin County has housed female inmates. Sheriff Oliver stated that yes this is the first time female inmates will be housed long term. In years past they may have had one or two female inmates who were kept in temporary holding but to the Sheriff's knowledge there has been no long term housing of female inmates at the Yadkin County jail. Chairman Austin stated it is nice to finally have the old wing of the jail operating to house those inmates.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Zachary made a motion to extend the meeting. Vice Chairman Moxley second.**

Vote: 5/0.

Chairman Austin made a motion to re-enter Closed Session for all the reasons previously stated. Commissioner Hemric second.

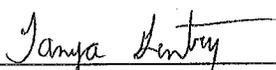
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Welborn made a motion to allow the County Manager to waive the hiring policy to hire an Environmental Health Program Specialist as recommended. Commissioner Zachary second.**

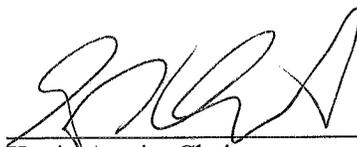
Vote: 5/0.

Commissioner Welborn made a motion to adjourn. Vice Chairman Moxley second.

Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

2/16/15

Date approved by the
Yadkin County Board of Commissioners