

**YADKIN COUNTY BOARD OF COMMISSIONERS
SPECIAL/BUDGET WORK SESSION MINUTES**

Wednesday, February 25, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met for a Special Session/Budget Work Session at the Yadkin Moose Lodge No. 2149 located at 1432 County Club Road, Yadkinville, NC on Wednesday, February 25, 2015 at 6:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager/Finance Officer, Lisa Hughes; Deputy Finance Officer, Gary Groce; Clerk to the Board, Tanya Gentry; and Tax Administrator, Phyllis Adams.

CALL TO ORDER by Chairman Austin at 6:10pm.

INVOCATION given by Chairman Austin.

The Board discussed the following Fiscal Year 2015-2016 Budget matters:

Tax Information

Phyllis Adams addressed the Board. The License Plate Agency (LPA) opened on June 3rd and, after all the expenses came out, they have cleared \$29,430.85. Revaluation has to be done in 2017. In April of 2016 the Board will need to adopt a Schedule of Values. The Tax Office has looked at valid property sales for 2014 and the current sales ratio is 103.71. That will probably change over the next few years. The Board discussed property values and revaluation. Phyllis Adams said that she will need additional help for revaluation. Of the three employees who can appraise property, two of them cannot be out of the office at the same time. When the last revaluation was done, she had three appraisers. Phyllis Adams has received information about a law firm that does tax foreclosures. Their terms and the costs they will charge the County appear to be better than the company the County is using now. She would like to give them a try to see how they do. Phyllis Adams left the room.

Budget Information

County Manager Hughes addressed the Board. She went over the budgeted and actual revenue and expenditure amounts over the last five to seven years. She went over Fund Balance amounts from 2009 to 2015. Tax rates for the last 19 years were reviewed. She went over the year to date FY2015 revenue amounts for the General Fund, the Solid Waste Fund, and the Water & Sewer Fund and compared them to the same time last year. The revenue numbers are a little lower for FY2015. She went over the year to date FY2015 expenditure amounts for the General Fund, the Solid Waste Fund, and the Water & Sewer Fund and compared them to the same time last year. The expenditure numbers are a little higher for FY2015 for the General Fund and the Solid Waste Fund. The Board reviewed the sales tax revenues for the last five years. County Manager Hughes went over the FY2014 expenditures for the School System, the average daily membership, the Fund Balance history for the School System, and the lottery proceeds that were received. The Board of Elections wants to have two to three part time employees work from September through July. That is usually their busiest time of the year. The voting equipment the County has now will become decertified in 2018 so new equipment will need to be purchased before then. The current estimate they have for the costs of the new equipment is \$130,000.00. Before the County can purchase the equipment, the State will have to choose what vendor or vendors the machines can be purchased from and certify the machines. Permitting needs new central permitting software because what they have now is very basic and does not provide much functionality. The EnerGov software they are looking at is compatible with the financial software the County currently uses and it will provide a lot more functionality for County staff. EnerGov will also allow citizens to apply for permits and pay online.

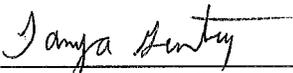
There may be a change to the Fair Labor Standards Act in regards to exempt employees. If any of the proposed changes are approved then the County will have some exempt employees who will become non-exempt. Having additional non-exempt employees can potentially impact the budget. The Board discussed the Fire Marshall position and the retirement of the current Fire Marshall. County Manager Hughes went over the Self-Insurance Fund expenditures for FY2013 through this fiscal year. There have been some very high medical claims this fiscal year so additional funds are needed for the Self Insurance Fund. The County will receive some stop loss reimbursements for the claims that exceed \$100,000.00. Also, each department will transfer funds from some of their other lines into their group insurance line to be used to cover the increased per employee insurance costs for the remainder of the fiscal year. According to the Affordable Health Care Act, part-time employees who averaged working 30 hours or more per week during a 12 month look back period have to be offered health insurance coverage. The 12 month look back period will be March through February. County Manager Hughes went over the schedule for the budget process.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.

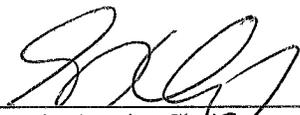
Vote: 4/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Vice Chairman Moxley made a motion to adjourn. Commissioner Hemric second.**

Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of
Commissioners

3/16/15

Date approved by the
Yadkin County Board of Commissioners