

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, May 18, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on May 18, 2015 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager/Finance Officer, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by the following Boonville LEGO Team students: Carson Winters, Rob Cartwright, Trevor Moxley, Braeden Reinhardt, Anna Harris, Aiden Walters, Christopher Jenkins, and Kadin Zarzosa. Also present was team coach, Julie Moxley.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Vice Chairman Moxley made a motion to adopt the Agenda as presented. Commissioner Zachary second.

Vote: 5/0.

PUBLIC COMMENTS

Dr. Yuson addressed the Board. She provides medical services to patients at Yadkin Valley Community Hospital. She felt like she needed to speak up for the Hospital. She asked the Board to try and keep it open because the County does need a hospital. Yadkin Valley Community Hospital works with a lot of the local businesses, like UNIFI. Many of them send their workman's comp cases to the Hospital for treatment. Without a hospital, it will be very difficult to attract new businesses into the area. Law enforcement personnel bring involuntary commitment patients to the Hospital. If the Hospital is closed local law enforcement personnel will have to take these patients to hospitals that are further away. The additional time they will have to spend driving is time they could have spent performing other duties. She has worked in Yadkin County as a family practitioner since 1977. HMC/CAH has produced profits for the Hospital that she has not seen in a long time. She does not know if the Board would consider converting the Hospital to something like an urgent care or not but she feels that if the Hospital is converted, it would be a drawback for the County. She asked the Commissioners to be supportive of keeping the Hospital open.

Tom Bastable, of the Boonville Business & Downtown Development Association, addressed the Board. The Boonville Summer Bash will be held on May 30th. There will be a Fun Run Walk and 5k run first thing in the morning. Starting at noon there will be music. The event will be held at the Boonville Elementary School.

Chairman Austin closed the Public Comments at 7:09pm.

APPROVAL OF MINUTES

The May 4, 2015 Regular and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Hemric second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Hospice Presentation

Jerry Carlton addressed the Board. He, Denise Watson, and Marty Driver came tonight to present information on Hospice and a Hospice home that is going to be built in Yadkin County. Denise Watson, of Mountain Valley Hospice & Palliative Care, addressed the Board. Their mission is to improve the quality of life for those with a limited life expectancy in their family. She went over some of the history of their Hospice. They serve sixteen counties in North Carolina and Virginia from seven locations. Their services can be provided wherever the patient resides, whether it is at home, in a nursing home, in an assisted living home, in a hospital, or in a Hospice home. Hospice care is available to anyone who is diagnosed with a terminal illness who is not seeking curative care and whose life expectancy is six months or less. It is available to people of any age regardless of their ability to pay. In Yadkin County approximately 35% of terminally ill patients use Hospice services. The ones who are not able to remain in their own home are usually transferred to a Hospice home in Dobson or Winston-Salem. They are usually at or above 90% to 95% occupancy and sometimes there is a waiting list. They started looking at building a Hospice home in Yadkin County in 2012. They filed a special needs petition with the State. They have won the CON and that gives them the right to build the facility in Yadkin County. It is approximately a \$3.5 million project. They intend to raise at least \$2.5 million and take out a loan for the remaining \$1 million. Approximately six acres of land has already been purchased beside of the Credit Union. They hope to break ground early in 2016. It is about a nine month build process. Marty Driver addressed the Board. The architect's drawing of the facility was reviewed. It sits on a beautiful site. It is laid out on the property where they have room to expand if that is needed in the future. They plan to have a playground area for children. If possible, they would like to contract with the local Hospital to provide meals. They will not have a kitchen that will prepare food for the families on a regular basis. She shared pictures of the Woltz Home in Dobson with those present. It is a beautiful place. It has been a wonderful addition to the community and that is what they want for the home being built in Yadkin County. Jerry Carlton addressed the Board. He shared a listing of the people who serve on their campaign cabinet. Hospice patients deserve to have their needs met in a home-like environment surrounded by their loved ones. They have received a \$1 million matching grant so they will need to raise the required \$1 million in matching funds. He is not at liberty at this time to say who awarded them the grant. He thanked the Board for letting them come and present this information. He believes this home will be a great addition to the County. Wayne Macemore addressed the Board. He has a close friend whose wife passed away last year. His friend's wife was placed in Forsyth County. It would have been great if there had been a Hospice home in Yadkin County where she could have resided. He asked the Board to think about the heart of it. That is what they are trying to do with the building of this home. Also, some people talk about money. Having a home here in Yadkin County will help keep the money here. It will bring revenue into the County.

CONSENT AGENDA

Vice Chairman Moxley made a motion to approve the Consent Agenda items as presented.

Commissioner Welborn second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

EMS Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Salaries & Wages Part-Time	1054330-51030	270,000	(13,900)	256,100
Salaries & Wages	1054340-51010	51,468	13,900	65,368
Social Security	1054330-51300	103,300	(855)	102,445
Social Security	1054340-51300	3,236	855	4,091
Medicare	1054330-51310	24,844	(200)	24,644
Medicare	1054340-51310	757	200	957
Retirement	1054330-51330	97,703	(955)	96,748
Retirement	1054340-51330	3,690	955	4,645
401-K	1054330-51360	11,207	(140)	11,067
401-K	1054340-51360	522	140	662

Transfer of funds needed to cover vacation payout of existing Fire Marshall and salary related costs of new Fire Marshall.

Public Buildings Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Public Building Utilities	1054260-54300	48,000	(5,902)	42,098
Court Utilities	1054160-54300	38,810	4,000	42,810
Public Building Bldg/Grounds	1054260-53010	45,300	3,732	49,032
Court Building/Grounds	1054160-53010	6,740	(1,830)	4,910

Transfer of funds to cover Court Utility costs and Public Building Building/Grounds costs for the remainder of the fiscal year.

Human Services/Animal Shelter Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Supplies/Materials	1054380-52010	300	(57)	243
Vehicle Maintenance	1054380-53040	3,679	(822)	2,857
Advertising	1054380-54400	600	(153)	447
Janitorial Supplies	1054380-52015	594	(144)	450
Donations	1044380-44139	0	(357)	(357)
Contract Services	1054380-51700	1,211	(201)	1,010
Utilities	1054380-54300	8,966	566	9,532
Departmental Supplies	1054380-52014	14,537	1,168	15,705

Transfer of funds to cover utility and supply costs for the remainder of the fiscal year.

Sheriff's Office/Telephone Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Telephone Comm	1054311-54200	11,000	(1,896)	9,104
Telephone Sheriff	1054310-54200	15,000	1,896	16,896

Transfer of funds to cover telephone costs for the remainder of the fiscal year.

Proposed Fee Schedule for Parks & Recreation

Citizens visiting Memorial Park have asked Park staff about renting boats and/or kayaks. Currently, Memorial Park does not rent out either of those items. Staff has researched what it would cost to purchase and maintain boats and kayaks. They have also looked into what other parks are charging in rental fees. Parks and Recreation staff would like to purchase four small Jon boats, two pedal boats, and eight kayaks at a cost of approximately \$8,200.00. The rental fees staff would like to charge for kayaks, Jon boats, and pedal boats has been added to the Parks and Recreation Fee Schedule. A boat/kayak damage fee and replacement paddle/PFD fees have also been added to the Fee Schedule. The revenue brought in from the rental fees is expected to cover the costs associated with maintaining the boats and kayaks. The Board reviewed the proposed Fee Schedule and approved it as presented.

Easement for Duke Energy Carolinas LLC

Duke Energy has requested an easement across property owned by Yadkin County to install and maintain utility lines that are needed for the new Agricultural and Educational Building that is being constructed. The Board approved the easement.

Yadkin Valley Telephone General Services Agreement

Yadkin Valley Telephone will provide VINE notification services for any of the County's departments who need it. Human Services would like to use it to replace one of their existing applications because it will be cheaper. Switching to Yadkin Valley Telephone's service is expected to reduce their costs by approximately \$1,500.00 a year. A second department has also expressed an interest in using the VINE notification service as well. The Board approved the agreement and authorized the County Manager to sign it.

NC Division of Employment Security Agreement

This agreement allows the Tax Office limited access to a database of information maintained by the North Carolina Department of Commerce, Division of Employment Security. The Tax Office uses the information they obtain to collect taxes owed to the County.

Contract Amendment #2 for One Source

Contract amendment #2 will increase the length of the contract with One Source Document Solutions and it will allow the addition of eight Avante Users for Laserfiche. The Board approved contract amendment #2 and authorized the County Manager to sign it.

Election Systems & Software Contract Amendment

Election Systems & Software (ES&S) provides services involving the coding and layout of the ballots used for voting. This contract amendment is needed to increase their FY2016 contract amount. The current amount will not be sufficient to cover the costs of the four possible county-wide elections that will be held in FY2016. The Board approved the contract amendment and authorized the County Manager to sign it.

Print Elect Contract Amendment

Print Elect provides Elections with ballot printing services. This contract amendment is needed to increase their FY2016 contract amount. The current amount will not be sufficient to cover the costs of the four possible county-wide elections that will be held in FY2016. The Board approved the contract amendment and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

Set a Public Hearing to Consider Rezoning of PIN# 4855047719

Mike Poston addressed the Board. The property was originally zoned as Rural Agriculture but in 2011 the Board approved rezoning it to Community Business so that a retail country store could be placed on the property. Instead of having a retail store there, the owner has decided to place a single family residence on the property. The owner has requested that the property be rezoned back to Rural Agriculture. The Planning Board has heard this request and voted 4/0 to recommend approval of it to the Board of Commissioners.

Commissioner Zachary made a motion to set a public hearing on June 15, 2015 at 7:00pm to consider rezoning of PIN# 4588047719, located at 5503 St. Paul Church Rd., from Community Business (CB) to Rural Agriculture (RA). Commissioner Welborn second.

Vote: 5/0.

Public Hearing to Consider Zoning Text Amendments

Mike Poston addressed the Board. The proposed zoning text amendments address three different areas. One of the text amendments is being done to modify the standards for a Conditional Use Permit for small shops in the Rural Agriculture districts to increase the permitted building size from 1,000 square feet to 1,500 square feet. It also will permit a 1,500 square foot business within a larger existing building on a case by case basis. Another text amendment is being done to allow small scale (minor) public utility facilities as permitted uses in all districts with setbacks and screening requirements. A small scale facility is one that is less than 1,200 square feet. These facilities will be things like transformer stations, pumping stations, water towers, and telephone exchanges. The final text amendment is allow distilleries, micro-distilleries, and micro-breweries in Manufacturing/Industrial zoning districts as permitted uses and to allow micro-distilleries as a Conditional Use in the Rural Agriculture zoning districts. Each of these text amendments includes changes to definitions, conditional use requirements, and the Table of Uses. The zoning text amendments have been approved by the Planning Board. Chairman Austin opened the public hearing at 7:37pm. No speakers came forward. Chairman Austin closed the public hearing at 7:38pm.

BOARD ACTION

Zoning Text Amendments & Zoning Consistency Statement

Chairman Austin read the Statement of Zoning Consistency. **Vice Chairman Moxley made a motion to approve the proposed zoning text amendments and the Statement of Zoning Consistency.**

Commissioner Hemric second.

Vote: 5/0.

Reclassify Income Maintenance Caseworker II to Eligibility Specialist

Kim Harrell addressed the Board. There were two Income Maintenance Caseworker II (IMC II) positions that administered the Subsidized Child Care Program. One of the IMC II employees retired on April 1, 2015. An Administrative Support Specialist II took on part of the financial responsibilities that were being done by the two IMC II's. The remaining IMC II is able to handle the remainder of the work so a second IMC II position is no longer needed. There has been a large amount of growth in Medicaid cases since December of 2014 so Kim Harrell requested that the now vacant IMC II position be reclassified to an Eligibility Specialist position. The new Eligibility Specialist position will work in one of the blended teams that determines benefits in Medicaid and Food & Nutrition Services. **Commissioner Zachary made a motion to reclassify position # 630066, IMC II, grade 63, to an Eligibility Specialist, grade 64. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) May 25, 2015 – County Offices Closed for Memorial Day.
- 2) May 25, 2015 – Memorial Day Celebration at County Park at 11:00am.

MANAGER'S REPORTS/BOARD ACTION

Fire Departments

County Manager Hughes has met with some of the fire departments and spoken with them about their budget requests. The Assistant Chief of the Boonville Fire Department has notified her that they have received a 2015 State 50/50 matching grant of \$60,000.00 to be used for fire & rescue equipment and personal protective equipment. They have sufficient funds remaining in their budget to meet the matching funds requirement. They wanted to thank the Fire Marshall's Office and Finance for their assistance with the grant.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Information Inc Contract

Information Inc. provides Human Services with hosting and maintenance services for their NCDSS Day Sheets application.

Reavis Refrigeration Contract

Reavis Refrigeration will provide maintenance/repair services for the vaccine refrigerator that the Medical Clinic uses.

Southern Microscope

Southern Microscope will provide annual maintenance and repair services for the laboratory microscope that the Medical Clinic uses.

Union Grove Saw & Knife Contract

Union Grove Saw & Knife will sharpen scissors for the Medical Clinic.

UserScape Contract

UserScape provides the IT Department with the helpdesk software that they use.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are four vacancies on the Joint Nursing Home and Adult Care Home Community Advisory Committee.

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Job Training Consortium

The Northwest Job Training Consortium has not met in over ten years but with new legislation changing the Workforce Investment Act the Workforce Development Board has asked the Job Training Consortium to

convene on May 27, 2015. There will be agenda items presented to vote on at the meeting. The County's voting member is currently listed as Vice Chairman Moxley. The County's non-voting member is currently listed as County Manager Stan Kiser. Since Stan Kiser is no longer the County Manager of Yadkin County, a new non-voting member needs to be appointed. County Manager Hughes has agreed to serve on the Consortium. **Commissioner Welborn made a motion to appoint Lisa Hughes to the Northwest Piedmont Job Training Consortium as a non-voting member. Vice Chairman Moxley second. Vote: 5/0.**

Surry Community College Board of Trustees

The Surry Community College Board of Trustees has requested that Andy Anderson be reappointed to serve another term. **Commissioner Zachary made a motion to reappoint Andy Anderson to the Surry Community College Board of Trustees to serve a standard term. Commissioner Hemric second. Vote: 5/0.**

COMMISSIONER COMMENTS

Commissioner Welborn thanked everyone for coming out tonight. He hoped we get some rain. He thanked everyone who spoke. Some interesting topics were brought up. He attended the employee picnic last week. There was a good turnout for it and everyone enjoyed it. He enjoyed the Library Social that was held tonight. He thanked the Boonville Lego Team for coming tonight and leading the Pledge. He attended one of the practice sessions. This type of hands-on learning is something that is really good for children.

Commissioner Zachary thanked everybody for being here tonight. He thanked the students from Boonville's Lego Team for leading the Pledge. He congratulated them on their achievement. He thanked Jerry Carlton, Marty Driver, and Denise Watson for being here to talk about Hospice. He wishes them the best with their plans. He thanked Dr. Yuson for speaking on behalf of the Hospital. He appreciated hearing from her. He thanked Tom Bastable for coming and letting everyone know about the Boonville Summer Bash. He hopes they have a big turnout. He will try to get over there if he can. It was a great employee picnic. It was a beautiful day. Memorial Park is a great spot to have the picnic. The employee picnic is certainly something to look forward to every year.

Vice Chairman Moxley thanked everyone for coming out tonight. He gave a special thank you to Boonville's Lego Team. They won the championship. That was a great win for them and it is something to be proud of. He thanked Dr. Yuson for her comments regarding the Hospital. He thanked Tom Bastable for his comments on the event that is to be held in Boonville. He thanked Jerry Carlton, Marty Driver, and Denise Watson for their presentation on Hospice. He thanked Michael Poston for his presentations on zoning. He thanked Chief Parks and Sheriff Oliver for coming.

Commissioner Hemric thanked everyone for coming out tonight. He echoed the comments of the other Commissioners. He thanked the County employees for their hard work.

Chairman Austin echoed the comments of the other Commissioners. He attended the School's Retirement Dinner last Thursday night. It was very nice. It was great to see them honor their teachers and other staff members. One of the staff members who is retiring is Miriam Todd. She worked at the Yadkin Success Academy. She turned 80 on May 2nd. She is amazing. On Friday, he and the Sheriff attended a Memorial Service for fallen law enforcement officers. Several years ago the Board adopted a resolution naming May 15th as Fallen Law Enforcement Officers Day in Yadkin County. It was a real nice service that was held at Jonesville Town Hall.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Vice Chairman Moxley second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, Vice Chairman Moxley made a motion to create an **Administrative Assistant position, pay grade 63, within Emergency Services**. Commissioner Welborn second.
Vote: 5/0.

Commissioner Zachary made a motion to create a **12-hour shift, 42 hour per week, fulltime paramedic position, at a pay grade 65 within Emergency Services**. Commissioner Hemric second.
Vote: 5/0.

Commissioner Zachary made a motion to ratify the **Smith Moore Leatherwood contract as signed by the County Manager**. Commissioner Welborn second.
Vote: 5/0.

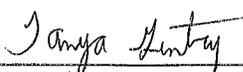
Chairman Austin asked to be recused from voting on the **Yadkin Valley Hospital matter**. Commissioner Welborn made a motion to recuse Chairman Austin from the vote. Commissioner Hemric second.
Vote: 5/0.

Vice Chairman Moxley made the following motion:

Whereas the County sent out a request to each of the three Hospitals who responded to the request for proposals, **Wake Forest Baptist Health, Hugh Chatham Memorial Hospital, and CHC**, to consider rescinding the withdrawal of their proposals. The County has received a letter from **Hugh Chatham Memorial Hospital** that they are willing to re-engage in dialogue with **Yadkin County** concerning the lease of the hospital building and to explore ways to most effectively meet the healthcare needs of **Yadkin County Citizens**. **Hugh Chatham Memorial Hospital** said they would rescind their letter of withdrawal upon acceptance by the **County Board of Commissioners**.

Now therefore, I move that the County accept **Hugh Chatham Memorial Hospital's** rescission of its letter of withdrawal of its proposal and move that the County direct the County staff to enter into immediate negotiations with **Hugh Chatham Memorial Hospital**. Commissioner Welborn second.
Vote: 4/0.

Chairman Austin made a motion to adjourn. Vice Chairman Moxley second.
Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

6/1/2015

Date approved by the
Yadkin County Board of Commissioners