

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES  
Monday, June 21, 2010**

The Yadkin County Board of Commissioners met in Regular Session on Monday, June 21, 2010, in the Yadkin County Human Services Building (Commissioners' Meeting Room), 217 East Willow Street, Yadkinville, North Carolina.

**Members Present:**

Chairman Chad Wagoner  
Vice Chairman Kevin Austin  
Commissioner David Moxley  
Commissioner Brady Wooten

**Member Absent:**

Commissioner Tommy Garner

**Staff present:** County Attorney, James Graham; County Manager, Aaron Church; and Clerk to the Board, Gina Brown.

**CALL TO ORDER** by Chairman Wagoner at 7:03pm.

**INVOCATION** led by James Graham.

**PLEDGE OF ALLEGIANCE** led by Chairman Wagoner.

\* Correction to agenda. A Starmount student was not scheduled to lead the Pledge of Allegiance at today's meeting.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

Clerk Brown announced a year-end budget amendment for the health department. Chairman Wagoner suggested this item be added as Section XII. (4).

**Commissioner Wooten made a motion to approve the agenda with the noted adjustment. Commissioner Moxley second.**

**Vote: 4/0**

**PUBLIC COMMENTS**

Public Comments portion of the meeting opened at 7:08pm. There were no speakers under this heading. Public Comments portion of the meeting closed at 7:08pm.

**APPROVAL OF MINUTES**

Chairman Wagoner announced that the minutes of June 3, 2010 Budget Work Session and minutes of June 7, 2010 Regular Session are presented for review. The minutes of June 7, 2010 Public Hearing were not yet complete for inclusion in today's agenda.

Commissioner Wooten commented that a motion to postpone an action is not a substitute motion. There are references to postponement on pages 13 and 14 of the minutes of June 7, 2010. The word "substitute" should be stricken from the minutes with the approval of the postponement as appropriate.

**Commissioner Wooten made a motion to approve the Budget Work Session Minutes of June 3, 2010 and the Regular Session Minutes of June 7, 2010 with noted adjustments. Vice Chairman Austin second.**

**Vote: 4/0**

### **PUBLIC HEARING**

There were no public hearings scheduled for today's meeting.

### **BOARD APPOINTMENTS**

(1) Planning and Development Director, Christopher Ong, reported that Marion Welborn, Vice Chairman of the Planning Board, has declined reappointment. Mr. Ong asked the Board to consider a replacement for Mr. Welborn that may represent the western area of the County for a term of June 1, 2010 through May 31, 2013. The Board asked that this item be added to the agenda for Tuesday, July 6, 2010.

### **BOARD REPORTS/REQUESTS**

Peggy Boose, a member of the Yadkin County Nursing-Adult Care Home Community Advisory Council, introduced Debbie Pilson. Ms. Pilson appeared before the Board representing the North Carolina Baptist Aging Ministry. Ms. Pilson made the following report:

- Ms. Pilson is a Yadkinville resident and the director of the North Carolina Baptist Aging Ministry (NCBAM) for 30+ counties in central North Carolina.
- NCBAM is a statewide initiative that began 2 years ago and is still very much in its infancy stage.
- The NCBAM lies under the umbrella of the Baptist Children's Home. Though funded by the NC Baptist Association, the Baptist faith is not promoted and services are provided regardless of religious affiliation.
- The mission of NCBAM is to provide services to seniors, age 65 and over, that enable them to remain in their home.

- Participants are asked of their income, but income or ability to pay is not a criteria.
- Services may include home repairs, wheelchair ramps, friendly visits, transportation, and respite care.
- Often, seniors are not aware of the resources that are available or how to access those resources. The NCBAM also operates a call center that serves as a referral source. A database of resources is maintained for each County to connect the senior with the service needed.
- NCBAM partners with the Baptist churches to connect volunteers to seniors in need of services. Ms. Pilson has met with the Baptist Association and several pastors to establish a partnership.
- Volunteers receive 2-hours of Care Team Training. Volunteers are instructed not to loan money, give medical or legal advice, not to administer medicine, and other issues that could present a liability.
- The Baptist Association and the churches in the association may apply for a 1-time grant that will assist in the development or expansion of this ministry in their communities.
- Ms. Pilson is excited about this initiative and committed to serving the seniors of the community and throughout central North Carolina.

Vice Chairman Austin asked Ms. Pilson if she foresees increased referrals with YVEDDI and Yadkin Senior Services receiving State funding cuts. Ms. Pilson does anticipate increased referrals and stated that NCBAM will be heavily reliant on volunteers. Ms. Pilson pointed out that nursing assistance can only be offered by properly trained participants.

Vice Chairman Austin asked if NCBAM was currently working with Yadkin Senior Services. Ms. Pilson stated that she has not had any Yadkin County referrals at this point and is just beginning to meet with Yadkin County agencies.

Vice Chairman Austin remarked that local churches are heavily involved in mission work and it seems that these same groups would be interested in assisting those in need closer to home.

## **CONSENT AGENDA**

The Board reviewed the following items under the consent agenda:

- (1) Budget Amendment – DSS  
 Budget Amendment – Year End:  
     Community Action  
     Finance/Tax Admin/Soil and Water  
     Jail

- Juvenile Restitution Program
- Law Enforcement
- LEO – Special Separation Allowance
- Medical Examiner
- Non-Departmental
- Solid Waste
- (2) Board Appointments:
  - Board of Health – Anne Watkins and Lynn Pinnix
  - Planning Board – Barry Hennings and Jerry Hutchens
  - Nursing/ Adult Care Advisory- Debbie Pilson
- (3) Set a Public Hearing:
  - July 19, 2010 – Closeout for CDBG
  - Infrastructure Hook-Up Grant
- (4) Solid Waste Franchise – Foothills Sanitation
- (5) Contracts/ Agreements:
  - DSS – Gregory Matthews
  - Health Department –
  - Dr. Rogue Arias
  - Dr. Bruce Bolling
  - CW Electric
  - Division of Public Health
  - Hugh Chatham
  - NCAPHA
  - Nutrition Plus
  - Positive Reinforcement Nursing
  - Schonhofer Optometry
  - Polly Wood
  - Yadkin County Schools
  - Yadkin River Radiology
  - YVCH
  - YVCH Laboratory
  - YVCH James McGrath, MD
  - YVCH Pharmacy
  - YVCH Cathy Shore, MD
  - Yadkin Vision Center

**Vice Chairman Austin made a motion to approve the items of the consent agenda as presented. Commissioner Wooten second.** There was some discussion regarding the setting of a public hearing under a consent agenda. It was the consensus of the Board that the setting of a public hearing be excluded from the consent agenda for future meetings.

**Vote: 4/0**

## **BOARD ACTION**

## (1) FY 2010-2011 Yadkin County Budget Ordinance

The Board reviewed the FY 2010-2011 Yadkin County Budget Ordinance that was previously approved on June 7, 2010. No action on this matter is needed at today's meeting.

Chairman Wagoner commented that he was very proud of County Manager Church for his work on the budget. County Manager Church did a great job educating the public on where funds come from, where they go, and how they are spent. Chairman Wagoner further stated that this had been the easiest budget in his 4-year term. Surry County will be holding its public hearing this evening. Chairman Wagoner is glad to have this task behind.

Commissioner Wooten concurred with Chairman Wagoner. Commissioner Wooten stated that the 2010-2011 budget process was very easy and organized. Commissioner Wooten stated that the preliminary budget workshop was very helpful. County Manager Church asked the right questions and deserves credit for the budget preparation.

Commissioner Moxley stated that he is very pleased with the budget and appreciates the hard work of County Manager Church. Commissioner Moxley pointed out that sales tax revenues have decreased but this is not a great concern for the moment.

Vice Chairman Austin also complimented County Manager Church on the budget process. Vice Chairman Austin further acknowledged his fellow Board members for their part in the budget process noting that all 5 members, along with management, had worked very well together as a team.

Chairman Wagoner noted that the budget was not approved with a 5/0 vote but that it is a budget that all 5 members can be satisfied with.

## (2) Request for Letter of Support – Yadkin County Schools

Clerk Brown reported that Kathy Hughes of Yadkin County Schools had applied for a grant to fund 2 health and technical occupations teachers for the high schools. The grant application questions sustainability after the 2-year initial funding. Mrs. Hughes has asked that the Yadkin County Board of Commissioners provide a letter stating that additional funding for these 2 positions would be *considered* in the 2012-2013 budget.

Mrs. Hughes explained that health occupations is the fastest growing career curriculum in the County high schools and each year students must be turned away for lack of qualified teachers. This grant would allow the hiring of an additional health occupations teacher for both Starmount and Forbush High

Schools. The letter of support does not require a commitment on the part of the Board, only that the Board would *consider* the additional funding.

**Vice Chairman Austin made a motion to approve a letter of support for Yadkin County Schools acknowledging the Board's willingness to consider additional funding in 2012-2013 for 2 health occupations teachers.**

**Commissioner Moxley second.** Vice Chairman Austin asked if these 2 new positions would reduce the number of teachers in other areas. Mrs. Hughes explained that the addition of these teachers in each high school would only lower the class size in other areas. It was noted that the potential grant is through the Gold Leaf Foundation which has never been awarded to Yadkin County Schools. Commissioner Moxley reported that, prior to his retirement, the health occupations classroom at Forbush High School was directly across from his. The classroom stayed at capacity and students were frequently turned away. Commissioner Moxley asked if an additional classroom would be necessary. Mrs. Hughes responded that there would be 1 area for classroom studies and 1 area for lab.

**Vote: 4/0**

### (3) Yadkin County Pay Plan/Classification Policy

County Manager Church presented a proposed Pay Plan/Classification Policy. County Manager Church listed the highlights of the policy as follows:

- adds restrictions
- excludes the County Manager and contracted personnel
- gives the ability to place new hires between steps 1-8
- provides a system of checks and balances with approvals required from the County Manager, the Finance Officer, and the HR Director
- requires positions to be advertised for at least 5 days

Chairman Wagoner stated that this policy provides a good foundation from which the HR Committee can work.

Commissioner Wooten remarked that this is an adequate temporary policy until a permanent policy can be established.

Both Vice Chairman Austin and Commissioner Moxley feel that this policy is a cornerstone from which to build.

**Vice Chairman Austin made a motion to approve the Yadkin County Pay Plan/Classification Policy as presented. Commissioner Wooten second.**

**Vote: 4/0**

### (4) Budget Amendment – Yadkin County Health Department

Clerk Brown reported that this budget amendment was presented as a year-end accounting measure for the health department. There were excess Smart Start funds that could be spent prior to year-end. Finance Director, Sheron Church, offered that some programs must use all available funds or return those funds to the source at the end of the fiscal year.

DATE: June 18, 2010  
 SUBJECT: Health Department Budget Amendments

Description	Account Number	Original Budget	Increase/(Decrease)	Amended Budget
EXPENSE				
Travel/Training	105515954010	1,748.00	(1100.00)	648.00
Child Health Salary	105516051010	219,547.00	(1147.00)	218,400.00
Postage	105515954250	1,110.00	(300.00)	810.00
SS Supplies and Materials	105515952010	5,125.00	1,385.00	7,672.00
SS Capital Outlay	105515956010	0.00	1,162.00	1,162.00

\*Moving \$1147 from SS Salary (in Child Health Line item), \$1100 from SS Travel and \$300 from SS Postage to SS Capital Outlay and SS Supplies/Materials for program equipment and supplies. No County Monies.

**Commissioner Wooten made a motion to approve the budget amendment for the health department as presented. Chairman Wagoner second.**

**Vote: 4/0**

**MANAGER REPORTS/COMMENTS**

County Manager Church reported that the audit contract for Daniel Professional Group (DPG) had been reviewed at the prior meeting. The Board had asked the manager to seek quotes from alternate firms. Dixon Hughes, the auditing firm for Yadkin Valley Community Hospital, has not responded to requests. DPG has expressed little interest in completing the audit for the hospital. Finance Director, Sheron Church, has contacted Martin & Starnes (M&S). This firm manages the audit for every surrounding county government. M&S has given a preliminary quote of \$45,000, which is less than half of the quote from DPG. However, County Manager Church stated that the County has an excellent relationship with DPG and changing auditing firms would not be an easy task. Most certainly, a change in firms would result in a late audit report.

Chairman Wagoner asked Finance Director Church for her feelings on this matter. Finance Director Church stated that Yadkin County does have a good relationship with DPG but she will follow the Board's preference.

Vice Chairman Austin asked if M&S is familiar with the MUNIS System. Since the majority of the surrounding counties use MUNIS, Finance Director Church assumes that M&S are familiar with that system.

**Commissioner Wooten made a motion to direct County Manager Church to obtain a contract from Martin & Starnes for a side-by-side comparison with the Daniel Professional Group to be completed at the July 6, 2010 meeting of the Board. Vice Chairman Austin second.** Commissioner Moxley asked if the rate would be fixed or variable. County Manager Church explained that all additional charges must be reviewed by the Board. Further, the rate is locked-in for a 3-year term not to exceed a 3% increase. Commissioner Wooten suggested that the process may be easier for M&S as it has experience in local government auditing. Chairman Wagoner added that having a “fresh set of eyes” looking at the County’s financials could be very positive.

**Vote: 4/0**

## CALENDAR NOTES

Chairman Wagoner briefly reviewed the calendar items noting that County offices would be closed on Monday, July 5, 2010 in observance of Independence Day. The AM meeting of the Yadkin County Board of Commissioners will be held on Tuesday, July 6, 2010 at 9:00am.

## COMMISSIONER COMMENTS

Vice Chairman Austin had no additional comments at this time.

Commissioner Moxley offered condolences to Peggy Boose for the passing of her mother. Commissioner Moxley stated that he had worked with Ms. Boose’s mother in tobacco many years ago.

Commissioner Wooten had these additional comments:

- (1) Commissioner Wooten also expressed his condolences to Ms. Boose.
- (2) Commissioner Wooten stated that the HR Committee should plan to meet with HR Consultant, Kim Newsom, in the near future.

Chairman Wagoner stated that he was unaware of the passing of Ms. Boose’s mother until today and offered his condolences. Chairman Wagoner stated that Ms. Boose’s parents had been good customers of his in Yadkinville.

Attorney Graham offered condolences as well.

**Commissioner Wooten made a motion to adjourn. Vice Chairman Austin second.**

**Vote: 4/0**

Meeting adjourned at 8:12pm.

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Prepared by Clerk to the Board

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Date approved by the Yadkin County  
Board of Commissioners