

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES**

Monday, July 20, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on July 20, 2015 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:03pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Vice Chairman Moxley made a motion to adopt the Agenda as presented. Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

There were no speakers. Chairman Austin closed the Public Comments at 7:05pm.

APPROVAL OF MINUTES

The June 23, 2015 Special and Closed Session Minutes were reviewed. The July 1, 2015 Special and Closed Session Minutes were reviewed. The July 6, 2015 Regular and Closed Session Minutes were reviewed.

Commissioner Welborn made a motion to approve all six sets of minutes as presented. Commissioner Zachary second.

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Vice Chairman Moxley made a motion to approve the Consent Agenda items as presented.

Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Economic Development Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Economic Development – Grant Exp	1054920-57222	0	10,305	10,305
Economic Development – Grant Rev	1044920-43366	0	10,305	10,305

The County received grant funds for the MVP Group International 2013 Boonville Reuse Project.

Human Services/Health Adm Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Health - Adm	1055110-55150	16,060	1,425	17,485
Social Services -- Ins & Bonding	1055300-55150	21,000	(1,425)	19,575

Transfer of funds to cover additional insurance & bonding costs.

Human Services/Social Services Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriate Fund Balance	1044000-49000	2,187,134	34,800	2,221,934
Adoption Incentive	1055320-57830	0	34,800	34,800

Adoption Incentive Fund money was received at the end of FY2015 so it couldn't be spent by June 30, 2015. Legislation requires these funds be spent to enhance the adoption services program. Human Services requested the funds be transferred into the FY2016 Adoption Incentive line so they can be spent this year.

Finance/Libraries Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Community Action - Libraries	1055800-57196	407,173	8,120	415,293
Non-Departmental - Contingency	1059000-58500	50,000	(8,120)	41,880

Transfer additional funds to the Libraries for FY2016.

Order Tax Collector to Collect Taxes for 2005-2015 and Approve Annual Settlement Report

Per G.S. 105-321(b), the Board of Commissioners is to order the collection of taxes each year. The Tax Office requested the Board order the collection of taxes and approve the Annual Settlement Report. The Board adopted the Order for the Tax Collector to collect the taxes for 2005-2015 and approved the Annual Settlement Report.

Tax Adjustments & Refunds for June 2015

The Tax Office submitted the tax adjustments and refunds for the month of June for the Board of Commissioners to review and approve. The Board approved the presented adjustments and refunds for the month of June 2015.

Highland Mapping Contract

Highland Mapping provides the County with mapping GIS support services. Those services include database maintenance, software upgrade support, either 32 hours of remote work or 3 days of on-site consulting, and emergency support services. The Board approved the contract and authorized the County Manager to sign it.

Workforce Unlimited Contract

Workforce will provide Human Services with temporary translators and receptionist employees when needed. The Board approved the contract and authorized the County Manager to sign it.

YVEDDI Contract

YVEDDI will provide transportation services for Human Services clients who are on Medicaid or are Work First participants. The clients will only be transported to authorized destinations. The Board approved the contract and authorized the County Manager to sign it.

NC Dept. of Agriculture & Consumer Services Forestry Agreement

Each year, the NC Department of Agriculture and Consumer Services submits an agreement to the County to share the costs for the protection, development, and improvement of forest lands. The State agrees to pay 60% and the County pays the remaining 40%. This year the County portion of the cost is \$51,225.00. The Board approved the agreement.

Corporation Service Company Contract

Corporation Service Company Logistics will provide services that allow individuals to electronically submit documents to the Register of Deeds Office. The Board approved the contract and authorized the County Manager to sign it.

Express Care Contract

Express Care will provide a variety of occupational health services including, but not limited to, pre-employment examinations, drug testing, and workman's comp examinations. It is a three year contract and the do not exceed cost per year is \$2,200.00. The Board approved the contract and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

Brady Trane General Services Agreement

Four of the HVAC units at the Hospital are 30 ton units that are controlled by computer. The vendor the County currently uses for HVAC services does not have the software needed to work with and configure these units. Brady Trane has worked with these units in the past so the County contracted with them to assess their current condition. They found that three of the units are in need of some repairs. They are putting together a quote on what those repairs will cost. Before the Board tonight, is a general services (task order) agreement that will allow them to work on the HVAC units as needed. These four HVAC units are old and they are not in very good condition. One of them is over 10 years old. The three units that are currently in need of repair are over 20 years old. **Vice Chairman Moxley made a motion to authorize the County Manager to sign the Task Order contract with Brady Trane to do HVAC service for Yadkin County. Commissioner Welborn second.**

Vote: 5/0.

Tyler Technologies Contract

Revaluation is coming up. Tyler Technologies will provide the Tax Office with reappraisal services. They will provide a consultant who is a retired Tax Administrator who can assist with the process. The cost is not to exceed \$24,500.00. They originally wanted more but Phyllis Adams negotiated with them and got them to lower the cost. **Commissioner Zachary made a motion to approve the contract with Tyler Technology for the reappraisal consultant services for a total cost of \$24,500.00 through the period of the reappraisal. Vice Chairman Moxley second.**

Vote: 5/0.

ePlus Contract

This year's budget contained funding for an off-site backup system for the IT Department and for a CID electronic evidence storage system for the Sheriff's Office. Dale Ring spoke with ePlus about having them provide the software, equipment, and on-site technician support for the installation and configuration needed for these two systems. The installation of the two systems was combined into one project in order to save the County approximately \$20,000.00. By combining the two projects into one project, the County will only have to pay for the on-site technician visits once. The equipment costs were reduced due to end of quarter discounts and discounts that were given due to the County purchasing multiple items from the same vendor. The project will be done off of a State contract. **Commissioner Hemric made a motion to approve the ePlus contract as presented and authorize the County Manager to sign it. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) August 20-23, 2015 -- NCACC Conference will be held in Pitt County at the Greenville Convention Center.
- 2) August 31, 2015 -- Joint Board of Commissioners/Board of Education Meeting.

MANAGER'S REPORTS/BOARD ACTION

Tyler Technologies Auto-renew Contract

At the April 6, 2015 meeting, the Board approved an auto-renew contract with Tyler Technologies for support services. Since the contract auto-renews and will not come back to the Board for approval, each year the Board will be informed of what the new costs for the support are. The Board reviewed the invoices for the FY15-16 support services. The cost increased approximately 5%. The invoices for the support services were coming at different times during the year. Dale Ring had them pro-rate the invoices for this year so that all of the invoices will come at the same time next year.

Blue Star Memorial Highway

In July of 2014 the Board adopted a Blue Star Memorial Highway Resolution. A copy of the resolution was sent to Senator Krawiec's Office. Also, the NCDOT was asked to install Blue Star Memorial Highway signs or markers. The Department of Transportation adopted a resolution on July 9, 2015 to approve the requested signs/markers. The resolution does not say when the signs/markers will be put in place.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Dr. James McGrath Contract Amendment

The amendment to Dr. McGrath's contract extended his contract with the Medical Clinic through August 31, 2015.

MetroPark Contract

MetroPark will provide VOIP telephone system support for the County's 3Com phone system.

Service Commander Contract

Service Commander will provide licensing and software support for the jury selection software that is used by the Clerk of Court's Office.

Yadkin Valley Pharmacy Contract

Yadkin Valley Pharmacy will provide the Medical Clinic with pharmacy related services. These services include assisting in ensuring that all drug dispensing activities are in full compliance with applicable laws and regulations.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Board of Adjustment

Gray Gentry's term as a Regular Board Member has expired and he does not want to be reappointed. Christopher Scott Pipes serves as an Alternate Member. Mr. Pipes would like to be appointed as a Regular Member to fill the vacancy left by Gray Gentry. **Commissioner Zachary made a motion to appoint Christopher Scott Pipes as a Board of Adjustment Regular Member with a term ending 7/20/2018. Vice Chairman Moxley second.**

Vote: 5/0.

Juvenile Crime Prevention Council

General Statutes require representatives from certain sectors serve on the Juvenile Crime Prevention Council (JCPC). A representative has been appointed from Social Services but someone from Health needs to be appointed to serve on the Council. Kim Harrell recommended that Jessica Wall be appointed to serve as the Health division representative. **Commissioner Welborn made a motion to appoint Jessica Wall to a three year term on the Juvenile Crime Prevention Council. Commissioner Hemric second.**

Vote: 5/0.

COMMISSIONER COMMENTS

Commissioner Welborn was glad to see everyone who was here tonight. He toured the Hospital last week and was pleasantly surprised. It was better looking than he thought it would be. He attended the fish fry for the Buck Shoals Fire Department on Friday night. The fish was very good. The event brought in close to \$12,000.00.

Commissioner Zachary thanked everybody for being here tonight. He thanked Phyllis Adams and Dale Ring for their good work on the contracts that came before the Board tonight. It is good to get all we can for the fewest dollars. Every little bit helps. He enjoyed the tour of the Hospital he took this afternoon. It is much larger than he thought it was. It took a while to get through it. It is a pretty solid building. A lot of work needs to be done but the Board is hopeful. A lot of people have told him they are glad the County has the keys now. They are pleased with that progress and he is as well. He attended the fish fry on Friday night. It was quite an operation. It was very organized.

Vice Chairman Moxley thanked everyone for coming out tonight. He has been all the way through the Hospital three times now. He toured it once last week and twice today. The air conditioning repair is definitely needed. He has heard a lot of comments about the Hospital and has been asked about what will happen now. He tries to reassure people that the Board is working to get it back open. He spent some time in that Hospital two or three times while he was growing up. His son was born there. He wants to see it back in operation for the citizens of Yadkin County.

Commissioner Hemric thanked everyone for coming out tonight. He thanked Phyllis Adams and Dale Ring for taking such a good interest in the County and saving some money. The citizens he has heard from are really interested in the Hospital and are very glad that the County has the keys back. They are looking forward to things being worked out and the Hospital opening back up. He is looking forward to it also.

Chairman Austin stated he echoed the comments of the other Commissioners. He is hearing the same things about the Hospital. A lot of people have taken that Hospital for granted for a number of years. He thinks they understand now how needed it is. He thinks it will be a great opportunity to rally the troops and make some good things happen. He looks forward to that. He can't remember how many tours of the Hospital he has had now. It is a nice facility but it does need a little work. He couldn't be more proud of the Buck Shoals community. It is an interesting place. He took some pictures with his cell phone that look phenomenal. The way that community pulls together and works together is incredible.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Zachary second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in Open Session, **Commissioner Welborn made a motion to reclassify the current position Sanitation Equipment Operator, pay grade 60, that is located within Solid Waste to a Recycling Attendant, pay grade 63. Commissioner Hemric second.**

Vote: 5/0.

Vice Chairman Moxley made a motion to transfer employee #47104 from Sanitation Equipment Operator to Site Attendant. Commissioner Zachary second.

Vote: 5/0.

Commissioner Zachary made a motion to reclassify employee #170 from Site Attendant to Recycling Assistant, with the conditions stated in the July 8, 2015 Memorandum from Christopher Ong, Assistant County Manager to County Manager, Lisa Hughes. Commissioner Welborn second.

Vote: 5/0.

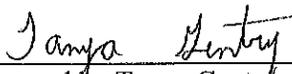
Commissioner Hemric made a motion to approve the New Atlantic Change Order request #10 that is a deduct of \$495.00 for removal of a sink and faucet from the cabinet in the corner of room 130. Vice Chairman Moxley second.

Vote: 5/0.

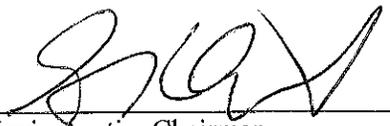
Vice Chairman Moxley made a motion to create the following positions within the Hospital Department: one full-time Processing Assistant IV at a pay grade 59; two part-time Processing Assistants IV's at a pay grade 59; one full-time Hospital Maintenance Supervisor at a pay grade 66; one full-time Hospital Facilities Technician at a pay grade 66; one full-time Dietary Manager at a pay grade 61; and one Radiology Manager to work as needed at a pay grade 72 and to authorize the County Manager to fill those positions with former HMC employees. Commissioner Zachary second. Vote: 5/0.

Commissioner Welborn made a motion to appropriate \$300,000.00 of General Fund fund balance from the revenue side and to appropriate \$300,000.00 within the re-created Hospital Department. Vice Chairman Moxley second. Vote: 5/0.

Vice Chairman Moxley made a motion to adjourn. Commissioner Zachary second. Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

8/3/15
Date approved by the
Yadkin County Board of Commissioners