

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Tuesday, September 08, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Tuesday, September 08, 2015 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 9:04am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments. Chairman Austin closed the Public Comments at 9:06am.

APPROVAL OF MINUTES

The August 17, 2015 Regular and Closed Session Minutes were reviewed. **Vice Chairman Moxley made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Human Services Update

Kim Harrell addressed the Board. She recognized Mary Adkins-Boyles, a child support agent, for making the State's Shout Out list twice for the month of July. She made two of the top 20 collections in July's list. One of the collections was \$11,827.00; it came in at number 14. The second collection was \$10,873.33; it came in at number 17. They have submitted their County Plan for Food & Nutrition Services. This is a Plan that the State requires due to USDA monitoring of the Food Stamp Program. There were monitoring findings for the State of North Carolina. Some of the issues had to do with timeliness. The USDA is requiring North Carolina counties to process food stamps at an 85% timeliness level between July 1, 2015 and the end of the year. The timeliness level requirement increases to 95% from January 1, 2016 to the end of June 2016. She attended a Directors Meeting a couple of weeks ago and we are currently around 92%. It is hard for some of the large counties to achieve that high of a threshold. If the 85% and 95% goals are not met the State could possibly lose some federal funding for the Food Stamp Program. The State believes that all of the counties are working hard to increase timeliness and believes that the USDA will work with us though. There is an upcoming change to the Food Stamp Program that is required for 23 counties in the State. One of those counties required to make the change is Yadkin County. Effective January 1, 2016 Yadkin County will have the full ABAWDS, Able Bodied Adults with Minor Dependents, Food Stamp Program again. This means that able bodied adults without minor dependents will be required to fulfill work requirements in order to receive food stamp benefits. This is not a new requirement. Due to the downturn in

the economy and high unemployment rates a waiver was placed on the work requirement for the last five years but that waiver expires January 1, 2016 for 23 counties in North Carolina who currently have low unemployment rates. NC Fast is continuing to move along. The Health Department is continuing to work on the Community Health Assessment. They have received approximately 235 completed surveys. They will have a booth at the Harvest Festival where they will give out Human Services information and they also hope to have some Health Assessment surveys completed by citizens attending the Festival. They are working through their Community Health Program to partner with the schools on the Air Quality Flag Program. They have two schools who have committed themselves to work on that program at this time. On September 2, 2015 they implemented the use of a Standard Operating Procedure Manual at the Animal Shelter.

CONSENT AGENDA

Commissioner Zachary made a motion to approve the Consent Agenda items. Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Finance/Ag Building Project Ordinance Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Cap Project – Ag Bldg – Contingency	4054960-58500	80,000	101	80,101
Cap Project – Ag Bldg – App Fund Bal	4044960-49000	5,224,920	101	5,225,021

Appropriation of funds from the Capital Project Ag Building fund balance to carry forward interest earned for the Ag Building Project.

Soil & Water Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
USDA Funds	1044960-42125	0	160,000	160,000
Professional Services	1054960-51500	18,000	160,000	178,000

Funds to account for a USDA reimbursement grant. Engineers will assess 8 of the County’s watershed structures. Once the County pays the invoices the USDA will reimburse the County \$160,000.00.

Solid Waste Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Assessment Fees	6054710-54316	22,000	(3,100)	18,900
Uniforms	6054710-52060	4,000	1,700	5,700
Building and Grounds	6054710-53010	126,000	1,400	127,400

Additional funds are needed for uniforms to be in compliance with the Personnel Policy and to provide all Site and Recycling Attendants with a uniform. Funds are needed for repairs to Site #6 on Speer Bridge Road.

One Source Document Solutions Contract

One Source Document Solutions will provide software support services for the Laserfiche software Human Services uses. The Board approved the contract and authorized the County Manager to sign it.

Piedmont Biomedical Contract Amendment

Piedmont Biomedical provides preventative maintenance services for the autoclave that is used by the Medical Clinic. During their last servicing of the autoclave they found that there is a problem with the pressure relief valve venting during the sterilization cycle. The estimate to repair the autoclave is \$404.10. The contract amendment with Piedmont Biomedical is needed to increase the contract amount and repair the autoclave. The Board approved the contract amendment and authorized the County Manager to sign it.

NC Community Care Networks Contract

NC Community Care Networks, Inc. will provide Human Services with access to Medicaid and Health Choice health records through CCNC's Foster Care Passport. Passport is designed to provide Human Services staff with the information needed to optimize healthcare for children receiving foster care services. The Board approved the contract and authorized the County Manager to sign it.

Simon Solutions Contract

Simon Solutions will provide Charity Tracker software for Human Services use. This software will replace the VisionXT software they have been using. The Board approved the contract and authorized the County Manager to sign it.

Dr. James McGrath Contract

Dr. McGrath will act as the Medical Director for the County's Medical Clinic and provide them with professional medical services. The Board approved the contract and authorized the County Manager to sign it.

Cintas Contract Amendment

The Cintas contract amendment is needed to add the rental of a rug for the child welfare visitation room. The Board approved the contract amendment and authorized the County Manager to sign it.

NexGen Contract

NexGen provides the Tax Office with web page development and hosting services. It provides bandwidth, software licenses, and application services for OneSEARCH. OneSEARCH is an application that provides the general public with searchable tax information. NexGen also provides services related to uploading credit card and check payments made to the Tax Office. The Board approved the three year renewal contract and authorized the County Manager to sign it.

Southern Software Contract

Southern Software provides support for the following Sheriff's Office systems: RMS, HRMS, JMS, CAD, MAPS, MDIS, and their paging/wireless messaging system. The Board approved the agreements and authorized the County Manager to sign them.

Thomas H. Hughes Architecture Contract Amendment

The Thomas H. Hughes Architecture contract needs to be amended to allow for additional work that is needed due to driveway drawing revisions and driveway permit revisions related to the deletion of the turn lanes into the Yadkin County Agricultural and Educational Building that is being constructed. The Board approved contract amendment 003 with Thomas H. Hughes Architecture, P.C. to increase the current contract dated January 6, 2014 by \$2,000.00 and authorized the County Manager to sign it.

FY2016 HCCBG for Older Adults Agreement & County Funding Plan

In FY2016 Yadkin County will receive \$298,623.00 of Home and Community Care Block Grant (HCCBG) Older Adult funding. The grant funds will be split between YVEDDI and New Horizons for service delivery. YVEDDI will receive \$199,277.00 to provide transportation services, home delivered and congregate meals, and Senior Center services. New Horizons will receive \$99,346.00 for in-home aide services levels 1 through 3. The Board reviewed the FY2016 Home and Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services and the County Funding Plan. The agreement for the funding is between the County and the Piedmont Triad Regional Council Area Agency on Aging. The Board approved the FY2016 HCCBG for Older Adults Agreement and the FY2016 County Funding Plan.

Revised FY2015 HCCBG for Older Adults County Funding Plan

In FY2015 Yadkin County received Home and Community Care Block Grant (HCCBG) Older Adult funds that were used by YVEDDI and New Horizons to provide services for seniors. The County adopted a County Funding Plan that split the funds into various lines. The County Funding Plan has been revised for YVEDDI to move \$3,897.00 from their Trans-Gen line to their Home Delivered Meals line and for New Horizons to move \$315.00 from their In-Home Level 1 line to their In-Home Level 2 line. The Board

reviewed the revised FY2015 County Funding Plan. The Board approved the revised County Funding Plan for FY2015.

ePlus Contract for Sophos Software

ePlus will provide IT with Sophos software and support services. Sophos software provides antivirus/endpoint protection, web security, and email products. The Board approved the contract and authorized the County Manager to sign it.

ePlus Contract for VMWare Software

ePlus will provide IT with VMWare software maintenance and support. VMWare software provides virtual server services. The Board approved the contract and authorized the County Manager to sign it.

Gentry Family Funeral Service Contract

By Statute, all counties have to provide a place for the adequate storage of bodies while a medical examiner case is underway. Gentry Family Funeral Services will provide, at no cost, an appropriate facility for the examination and storage of bodies that are under the Chief Medical Examiner's jurisdiction as provided in G.S. 130A-381. The Board approved the contract and authorized the County Manager to sign it.

Sale of "Let's Keep Yadkin Clean and Green" T-Shirts

The Beautification Committee held a middle school contest last year to develop a logo that would be used for the "Let's Keep Yadkin Clean and Green" campaign. T-shirts were printed with the winning logo on them for the beautification and litter sweep volunteers. The Committee requested approval to sell the t-shirts to the public for \$10.00 each. The Board approved the sale of the "Let's Keep Yadkin Clean and Green" t-shirts to the public at the requested price of \$10.00 each.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

Appalachian District Health Department Contract

The Appalachian District Health Department will work with Human Services in whatever ways are reasonable, appropriate, and possible to facilitate the improvement of public health. The contract amount that is in the agenda packet is \$8,400.00. However during the budget process it was agreed that the amount for this contract would be reduced. Kim Harrell addressed the Board. Yadkin County and six other counties in the region contract with the Appalachian District Health Department. They meet on a monthly basis and do projects as a region. One of the recent things that has been done as part of this contract is a Medical Billing and Coding Auditor has been hired. That person will assist all seven counties with various services related to medical billing and coding. One thing they will do is help with ICD-10 coding changes. The Auditor has been to Yadkin County a couple of times to assist staff with code changes. Kim Harrell is very impressed with the Auditor and believes she will be a great asset to the County. It is important the medical coding is done properly in order to maximize revenue. The Board discussed the contract and what the contract amount should be. The contract has been pre-audited and the \$8,400.00 is currently available in the Human Services budget. The consensus was to leave the contract amount at \$8,400.00. **Commissioner Welborn made a motion to approve the renewal agreement with the Appalachian District Health Department as presented. Commissioner Zachary second.**

Vote: 5/0.

Tyler Technologies Contract

EnerGov will replace the current PNI permitting software that is outdated and in the process of being discontinued by the provider. EnerGov is a Tyler Technologies system that will interface with MUNIS. It is mainly needed by Building Inspections but Environmental Health and Planning will also be able to utilize it. With this system citizens will be able to apply for permits online, pay online, and check on the status of their applications online. County staff can use the system to track their work. Gary Hayes has seen demos of the system and has visited Davie County and saw how they use it. He believes the reporting part of the system will be a great advantage. It has a lot more functionality than the current system has. Most of the funding

for this project was included in the budget adopted by the Board but some additional funds will be needed. The following budget amendment will appropriate those additional funds:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
MUNIS Updates	1059000-55045	20,000	(15,000)	5,000
Technology Capital Outlay	1059000-56020	185,000	15,000	200,000

Commissioner Hemric made a motion to approve the EnerGov contract with Tyler Technologies and the associated budget amendment and authorize the County Manager to sign the contract.

Commissioner Zachary second.

Vote: 5/0.

2016 Recreation Trails Program Grant Application

Mike Poston addressed the Board. The County has been invited to submit a Recreational Trails Program grant application. The funds, if awarded to the County, would be used to construct approximately 1.85 miles of natural surface trails and two bridges at Yadkin Memorial Park. The trail would connect the existing facilities at the Park to the proposed disc golf course on the north side of Lake Hampton. Mike Poston went over maps with the Board showing where the trail and the bridges would be constructed. The Board discussed the grant, the trail, and the bridges. Mike Poston believes the County has a strong application. The grant requires a 25% match. The application proposes matching with funds the County already has committed to land acquisition for the proposed trail. The application also proposes that the County provide \$4,100.00 in matching funds to assist with the completion of the required planning and design costs. **Vice Chairman Moxley made a motion to authorize the County Planning Director to submit the 2016 Recreation Trails Program Grant application in the amount of \$89,590.00 on behalf of the County and to authorize the Chairman to sign a letter of Commitment for the required 25% match. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) October 8, 2015 – Board of Commissioners/Board of Health Annual Training. The meal will be served at 6:00pm and training will begin at 7:00pm.

MANAGER’S REPORTS/BOARD ACTION

There were no Manager’s reports.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Cavanaugh Macdonald Consulting Contract

Cavanaugh Macdonald Consulting, LLC will provide the County with a December 31, 2014 OPEB actuarial report, which will include the updated Net OPEB Obligation (NOO).

ePlus Contract for Faronics Deep Freeze Software

ePlus will provide IT with Faronics Deep Freeze software maintenance and support.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy for a dentist on the Committee.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

Yadkin County Agricultural Advisory Board

Marty Casstevens and Reggie Pilcher have served two 3 year terms on the Agricultural Advisory Board and are eligible to serve one additional 3 year term. The Board of Commissioners was asked to reappoint them.

Commissioner Hemric made a motion to reappoint Marty Casstevens and Reggie Pilcher for 3 year terms on the Yadkin County Agricultural Advisory Board. Commissioner Welborn second.

Vote: 5/0.

Fall Creek Fire Department Firefighter's Relief Fund Board of Trustees

Fall Creek VFD has requested that the Board of Commissioners reappoint Larry Hobson to serve on their Firefighter's Relief Fund Board of Trustees. **Commissioner Zachary made a motion to reappoint Larry Hobson to serve on the Fall Creek VFD Firefighter's Relief Fund Board of Trustees. Vice Chairman Moxley second.**

Vote: 5/0.

COMMISSIONER COMMENTS

Commissioner Hemric thanked everyone for coming out this morning. He thanked Kim Harrell for her report on Human Services. He thanked Mike Poston for his work on the grant application for Memorial Park. He hears more about the Park than anything else up in that area. It is really popular.

Commissioner Welborn thanked everyone for being here. He thanked Mike Poston for his report. Everyone can see what has been done at Memorial Park so far but the work that will be done next won't be easily seen by everyone. It will just be seen by the ones who use it. Hopefully, people will exercise by walking on the trails. He thanked Kim Harrell for her report. He appreciates all that she does.

Commissioner Zachary thanked everyone for being here. He would like to see more members of the public come to the meetings. He appreciated the employees who were here. He thanked Kim Harrell and Mike Poston for their reports. Memorial Park is a jewel. He hears a lot of positive comments about the Park and the Lake. He mentioned the Health Board/Human Services Advisory Board training that is coming up for the Commissioners. He hoped everyone had a good Labor Day weekend.

Vice Chairman Moxley thanked everyone for coming out today. He gave a special thanks to Kim Harrell and Mike Poston for their reports. He knows that a lot of people are using Memorial Park but there are still some new people coming to the Park. Rusty Hunter has told him that daily someone comes in and tells Park staff that it is the first time they have come because they didn't know the Park was here. He is looking forward to Dr. McGrath getting his office open again.

Chairman Austin stated he didn't have much to add to what the other Commissioners have said. He congratulated Mary Adkins-Boyles on her achievements. She has been with the County for a couple of years now. Kim Harrell said that she has been in child support for about a year and she loves that job. Chairman Austin said she is doing a great job. He thanked the staff for the work put into today's meeting. This was a real positive meeting. He feels great about the things the County is moving forward with. The Memorial Park is phenomenal. It has been built mostly with grant funds and that just makes it all that much better. He encouraged the public who cannot come to the meetings to read the Yadkin Ripple. Kitsy Burns Harrison does a wonderful job reporting on what the Board is doing.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to extend the meeting. Vice Chairman Moxley second.**

Vote: 5/0.

Chairman Austin made a motion to reenter Closed Session for all the reasons previously stated. Commissioner Zachary second.

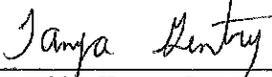
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Zachary made a motion to approve the proposed revised fee schedule for the Water & Sewer Department. Commissioner Welborn second.**

Vote: 5/0.

Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.

Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

9/21/2015

Date approved by the
Yadkin County Board of Commissioners