

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES**

**Monday, October 5, 2015**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on Monday, October 05, 2015 at 9:00am.

**Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Absent were:**

Commissioner Gilbert Hemric

**Staff present:** County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:03am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Zachary made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.**

**Vote: 4/0.**

**PUBLIC COMMENTS**

No speakers came forward. Chairman Austin closed the Public Comments at 9:05am.

**APPROVAL OF MINUTES**

The September 21, 2015 Regular and Closed Session Minutes were reviewed. The Minutes say that the Commissioners met in the Human Services Building. It should say the meeting was in the Human Resources Building. **Commissioner Welborn made a motion to approve both sets of minutes with the noted change. Vice Chairman Moxley second.**

**Vote: 4/0.**

**REPORTS/REQUESTS OF THE BOARD**

There were no reports to the Board.

**CONSENT AGENDA**

**Vice Chairman Moxley made a motion to approve the Consent Agenda items. Commissioner Welborn second.**

**Vote: 4/0.**

The Consent Agenda items that were approved by the Board are as follows:

**Building Inspections/Part Time Salaries Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Salaries	1054350-51010	176,555	(5,000)	171,555
Part-time Salaries	1054350-51030	0	5,000	5,000

Funds are needed in part-time salaries to pay a part-time Building Inspector who will work as needed until a full-time Building Inspector is hired and trained.

### **Revised Register of Deeds Fee Schedule**

Session Law 2015-227 went into effect October 1, 2015. The Act requires the Register of Deeds Office to charge \$2.00 for each party listed in an instrument in excess of 20. Aric Wilhelm requested that the Register of Deeds Fee Schedule be revised to include the \$2.00 fee. The Board approved the revised Fee Schedule.

### **Authorize Chairman to Sign Letters Regarding the PARTF Grant**

The County applied for a PARTF matching grant in February of 2015. The funds, if awarded to the County, will be used to complete Phase II of the Yadkin Memorial Park. The PARTF Authority will meet October 30, 2015 to determine which applicants will be awarded funding. Letters were written to each individual Authority member that briefly discuss the County's application and the County's desire to partner with them again to construct Phase II of the project. Letters were also written to Representative Zachary and Senator Krawiec that informs them of the County's application and requests their support for the PARTF funding. A one page information sheet will be enclosed in each of the letters that depicts the existing Park and the site plan that shows the locations of the desired Phase II amenities. The Board reviewed the letters and information sheet. The Board authorized the Chairman to sign the letters in reference to the 2015 PARTF Grant application.

### **State of North Carolina Dept. of Agriculture & Consumer Services Lease Agreement**

The State of North Carolina leases office and storage space from the County that is used by the Forestry Service. A new lease is needed. They want to lease approximately 426.4 square feet of space in the Permits & Planning Building. The Board approved the lease agreement for space located at 213 East Elm Street, Yadkinville, NC and authorized the County Manager to sign it.

### **NC Department of Commerce Fiscal Agent Agreement**

The Appalachian Regional Commission (ARC) Grant Funding agreement states that the NC Department of Commerce will act as the Fiscal Agent for the \$300,000.00 of funding the County is to receive for the East Bend Water System Improvement project. The County needs to enter into an agreement with the NC Department of Commerce to provide this service. The Board approved the North Carolina Department of Commerce Fiscal Agent Agreement and authorized the County Manager to sign it.

### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no public hearings or actions to set a public hearing.

### **BOARD ACTION**

#### **Declare Two Garbage Trucks as Surplus and Authorize their Sale**

The County owns two garbage trucks that are no longer needed since the County contracts with Republic Services to pick up the trash and recyclables. Solid Waste requested that the trucks be declared as surplus and sold. **Commissioner Zachary made a motion to declare as surplus and authorize the Finance Specialist to sell, through electronic auction, Asset # 2783 – 2009 Mack Garbage Truck/MRU613 with VIN# 1M2AVO2C49M003725 and Asset # 2774 – 2000 Volvo Garbage Truck/WX64 with VIN# 4V2DCUEYN255680. Commissioner Welborn second.**

**Vote: 4/0.**

#### **Carl Rose & Sons Proposal & Contract**

Solid Waste requested proposals to do some grading and paving work at the County's Solid Waste Facility. Proposals came in from Carl Rose & Sons, Yadkin Valley Paving, and Angell Paving. The best proposal was the one received from Carl Rose & Sons. Solid Waste requested that the Board approve a contract with them. The Board discussed the work that will be done on the Landfill Road and on the roadway to the transfer station. The funds needed for these two projects were included in this year's budget. **Vice Chairman Moxley made a motion to accept the proposal from Carl Rose & Sons, Inc. and approve the contract with them and authorize the County Manager to sign the contract. Commissioner Welborn second.**

**Vote: 4/0.**

#### **Air Products and Chemicals Contract**

Air Products and Chemicals provided oxygen to the Hospital when it was in operation. The oxygen is kept in a bulk storage tank and pumped into the Hospital to be used as needed. Air Products and Chemicals wants to remove the tank since they are not under contract to provide oxygen at this time. To be able to keep the tank there so service can begin once the Hospital reopens the County would like to enter into a contract with them. No oxygen should be placed in the tank until after December 1, 2015. The contract can be transferred to the new tenant of the Hospital when it reopens. **Commissioner Welborn made a motion to approve the contract with Air Products and Chemicals, Inc. in the amount of \$31,926.00. Commissioner Zachary second.**

**Vote: 4/0.**

#### **CALENDAR NOTES**

- 1) October 8, 2015 – Board of Commissioners/Board of Health Annual Training. The meal will be served at 6:00pm and training will begin at 7:00pm.
- 2) October 15, 2015 – Board of Commissioners Special Called Meeting at 7:00pm. The Commissioners will receive the reports from the Hospital consultants.

#### **MANAGER'S REPORTS/BOARD ACTION**

There were no Manager's reports.

#### **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

##### **4 S Signs & Supply Contract**

4 S Signs & Supply will provide Parks & Recreation with custom signs. They are out of South Carolina. Commissioner Zachary asked if a local company was contacted about doing this work. The Board discussed it. Action Printing has closed and AOA signs typically does larger scale work than this would be. The County owns sign making equipment but it is for very simple signs. Signs that are more complicated or are multi-colored can't really be made by the County's equipment. The 4 S Signs & Supply contract is a general services type contract that will only be used if needed.

##### **Crop Production Service Contract**

Crop Production Service will provide all the labor and materials for the spreading of lime as instructed by the Soil & Water Director or Assistant Director.

##### **Yadkin Concrete Finishing Contract**

Yadkin Concrete Finishing will install a concrete sidewalk at Yadkin Memorial Park.

#### **BOARD VACANCIES/APPOINTMENTS**

##### **Human Services Advisory Committee**

There is a vacancy for a dentist on the Committee.

##### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

There is a vacancy on the Committee.

##### **Yadkin County Jury Commission**

The Honorable Beth Holcomb, Clerk of Court, requested that Annette Hennings be reappointed to serve on the Jury Commission. She has been serving on the Commission and is familiar with the process. **Vice Chairman Moxley made a motion to reappoint Annette Hennings to the Yadkin County Jury Commission for a term expiring on June 30, 2017. Commissioner Zachary second.**

**Vote: 4/0.**

#### **COMMISSIONER COMMENTS**

**Commissioner Zachary** thanked everyone for coming. Today's agenda was one of the smallest they have ever had. Hopefully it will be a better week weather wise. It was a wet weekend.

**Vice Chairman Moxley** thanked everyone for coming out today. The Cub Scouts and Boy Scouts have held activities at the Park. The Scouts wanted to give the Commissioners a patch. Vice Chairman Moxley gave each of the Commissioners a patch. He commended Jason Walker and Mickey Leonard for helping saving

the life of someone who had a medical emergency at Yadkin Memorial Park. They responded to the incident quickly and performed CPR on the individual.

**Commissioner Welborn** thanked everyone for being here. It was good to see the employees who were here and Kitsey Burns Harrison.

**Chairman Austin** stated he didn't have much to add. He was proud of the County's Emergency Services for their preparedness for the potential disaster. We were very lucky it missed us here considering what happened in South Carolina and in parts of North Carolina. He feels good about the County's ability to be prepared for such disasters if they occur. He thanked all of the Emergency Services' personnel for their work.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Zachary second.**

Vote: 4/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to authorize the County Manager to renew the 1997 Yadkinville Water & Sewer Agreement, pending County Attorney review. Vice Chairman Moxley second.**

Vote: 4/0.

**Vice Chairman Moxley made a motion to recess until Thursday, October 8, 2015 at 7:00pm in the Board of Commissioners Room. Commissioner Welborn second.**

Vote: 4/0.

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*Tanya Gentry*  
Prepared by Tanya Gentry  
Clerk to the Board

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*Kevin Austin*  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners

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*10/19/15*  
Date approved by the  
Yadkin County Board of Commissioners