

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, October 19, 2015

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on October 19, 2015 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by West Yadkin Elementary student, Evan Shore.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Zachary made a motion to adopt the Agenda as presented. Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

There were no speakers. Chairman Austin closed the Public Comments at 7:03pm.

APPROVAL OF MINUTES

The September 28, 2015 Recessed and Closed Session Minutes were reviewed. The October 5, 2015 Regular and Closed Session Minutes were reviewed. The October 8, 2015 Recessed Minutes were reviewed.

Commissioner Welborn made a motion to approve all five sets of minutes as presented. Vice Chairman Moxley second.

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

There was a small change to the Frontier Natural Gas agenda item. When the agenda packets were put together, the County did not have the gas load information so those blanks were not filled in on the application for service. That information came in today and the blanks have been filled in. The Commissioners reviewed the completed Application for Commercial Gas service. **Commissioner Hemric made a motion to approve the Consent Agenda items as presented. Commissioner Welborn second.**

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Finance/Ins. & Bonding Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Health Adm – Ins. & Bonding	1055110-55150	17,485	(3,155)	14,330
Health Adm – Ins. & Bonding – Malpractice	1055110-55150-510	0	3,155	3,155

EMS - Ins. & Bonding	1054330-55150	22,000	(5,225)	16,775
EMS - Ins. & Bonding – Malpractice	1054330-55150-510	0	5,225	5,225

Transfer of funds to split the original budget for insurance & bonding so that malpractice insurance can be identified separately utilizing a project code as an identifier.

Finance/ROAP Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Human Services – ROAP EDTAP	1045800-44640	53,601	181	53,782
Human Services – ROAP RGP	1045800-44641	56,837	7,055	63,892
Human Services – ROAP Employment	1045800-44643	10,670	(77)	10,593
Community Activity – ROAP EDTAP	1055800-57190	53,601	181	53,782
Community Activity – ROAP RGP	1055800-57106	56,837	7,055	63,892
Community Activity – ROAP Employment	1055800-57105	10,670	(77)	10,593

Transfer of funds needed for ROAP grant funding. The original budget was based on an estimate. DOT has finalized the amounts now so adjustments were needed.

Tax Adjustments & Refunds for September 2015

The Tax Office submitted the tax adjustments and refunds for the month of September for the Board of Commissioners to review and approve. The Board approved the presented adjustments and refunds for the month of September 2015.

Board of Education MOA and Related Budget Amendment

The Memorandum of Agreement (MOA) the Medical Clinic has with the Yadkin County Board of Education allows them to use space at Forbush High School, Starmount High School, and/or Yadkinville Elementary School in the event of a large scale natural disaster, disease outbreak, or act of terrorism that evolves into a major public health emergency. Human Services will use preparedness funding to pay the \$100.00 fee to the Yadkin County School System if they use the space. They do not have sufficient funding available in the preparedness contracts line so the following budget amendment is needed:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Preparedness - Equipment	1055120-56010	26,168	(100)	26,068
Preparedness - Contracts	1055120-51700	8,500	100	8,600

The Board approved the MOA and authorized the County Manager to sign it and approved the budget amendment.

Lexipol Contract Amendment and Related Budget Amendment

Lexipol provides law enforcement agencies with policy manual development assistance. The Sheriff's Office entered into a contract with them last year for Sheriff's Office Policy & Procedure assistance. Sheriff Oliver has requested that a contract amendment be done to add Jail Policy & Procedure assistance for two years on to the contract. The following budget amendment is needed to transfer the necessary funds:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Dept - Contingency	1059000-58500	41,880	(4,444)	37,436
Detention Ctr – Professional Services	1054320-51500	0	4,444	4,444

The Board approved the contract amendment and authorized the County Manager to sign it and approved the budget amendment.

Zacchaeus Legal Services Contract

Zacchaeus Legal Services provides the Tax Office with property tax foreclosure services. This is a renewal of their contract for a term of five years. The legal fees will be \$800.00 per parcel from 08/01/2015 through 01/31/2018 and \$850.00 per parcel from 02/01/2018 through 08/01/2020. The fees are paid by the buyer when the property is sold. The Board approved the contract.

Edward L. Powell Contract

Edward L. Powell provides legal services to the County. He was selected as the County Attorney in 2012. His current three year contract with the County expires on October 31, 2015. This contract is for him to continue serving as the County Attorney for another three years. The Board approved the contract.

JB’s Lock and Key General Services Contract

JB’s Lock and Key will provide general lock services on an as needed basis. An approved task order is required before any work is performed. The Board approved the contract and authorized the County Manager to sign it.

Steam It Kleen General Services Contract

Steam It Kleen will provide wood, carpet, tile, and cement floor cleaning services on an as needed basis. An approved task order is required before any work is performed. The Board approved the contract and authorized the County Manager to sign it.

Frontier Natural Gas Contract

Frontier Natural Gas will install natural gas lines from HWY 601 to the new Yadkin County Agricultural & Educational Building and provide the building with gas services. The Board approved the contract and authorized the County Manager to sign it.

Appointment of Individuals to Sign Requisition for ARC Funds Forms

The Appalachian Regional Commission (ARC) Grant awarded \$300,000.00 to the County. The funds are to be used for the East Bend Water System Improvement project. Funding reimbursement requests require two signatures on a Requisition for ARC Funds form. In case someone is out when a reimbursement form needs to be signed County Manager Hughes requested the Board authorize the following four staff members to sign the form: Lisa Hughes, County Manager; Gary Groce, Finance Officer; Christopher Ong, Assistant County Manager; and Michael Poston, Planning Director. The Board appointed the four staff members as requested and those four individuals have signed the Signatory Form and Certification document.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

Budget Amendment for Purchase of Land to Expand Park Trails

The County is purchasing land that is needed to expand the trails at Yadkin Memorial Park. Sufficient funds need to be appropriated to cover the cost of the land and the legal fees associated with the purchase. The Board was asked to approve the following budget amendment appropriating the funds needed to complete the purchase:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	2,743,742	91,000	2,834,742
Non Departmental – Parks Land	1059000-51762	83,700	91,000	174,700

Vice Chairman Moxley made a motion to approve the Budget Amendment as presented.

Commissioner Welborn second.

Vote: 5/0.

CALENDAR NOTES

- 1) November 11, 2015 – County Offices Closed for Veteran’s Day.
- 2) November 16, 2015 – Blue Star Memorial Highway Dedication will be held at 10:00am.
- 3) November 26-27, 2015 – County Offices Closed for Thanksgiving.

MANAGER’S REPORTS/BOARD ACTION

Cooperative Extension

Effective October 1, 2015 the services of the Cooperative Extension Director, Colleen Church, will be shared with Davie County. This is something that was requested by the State. Yadkin County will pay 25% of her salary, Davie County will pay 25% of her salary, and the State will pay the remaining 50%.

Classification & Pay Study

County Manager Hughes has met with Matt Reece, Sheriff Oliver, and Phyllis Adams so they could discuss the Classification & Pay Plan Study that the Piedmont Triad Regional Council will be performing on the Sheriff's Office and the Tax Office. She is working on scheduling a follow up meeting for next week so Mr. Reece can meet with the employees of those two departments and explain the process to them.

Food & Nutrition Services Program

There have been a couple of conference calls with the NCACC and representatives from DHHS regarding the Food & Nutrition Services Program. The State of North Carolina is operating the Program under a Federal Food Stamp Corrective Action Plan. If the State as a whole does not meet the benchmarks set by the Federal government to improve the Program than the State could lose approximately \$75 million dollars of federal funding statewide. Each county had to prepare their own corrective action plan to meet the benchmarks and reports are being given every Friday so the progress can be monitored.

Healthcare Costs

County Manager Hughes is monitoring the health insurance claims this year to try and prevent the issues we had with high claims last year from re-occurring. She reviewed a graph with the Board. The graph compares the July, August, and September costs for 2014, 2015, and 2016.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Communication Services for the Deaf and Hard of Hearing Contract

Communication Services for the Deaf and Hard of Hearing (CSDHH) provides Human Services with as needed interpreting services.

Hollar and Associates Contract

Hollar and Associates surveyed approximately ½ acre of land on PIN#586700573771.

Northwest Area Health Education Center (AHEC) Contract

Northwest AHEC provided Board of Health/Reaccreditation Training services on October 8, 2015.

Piedmont Biomedical Contract Amendment

Piedmont Biomedical provides preventative maintenance services for the autoclave located at the Hospital facility. The contract needed to be amended in order to increase the contract amount. The original amount of \$1,648.00 was not sufficient to cover the costs of necessary valve repairs and replacements. The contract amendment increased the contract by \$295.00.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

Appointment/Reappointments to Public Libraries of Yadkin County Board of Trustees

The Public Libraries of Yadkin County Board of Trustees have requested the Board of Commissioners appoint someone to serve as a representative for the Town of Jonesville. The Jonesville Town Council recommends appointing Anita Darnell. The Public Libraries of Yadkin County Board of Trustees also requested the Board of Commissioners reappoint Jack Loudermilk, Wayne Matthews, Richard Lasky, and Cindy McMurray to serve on the Board. The terms are for three years. **Vice Chairman Moxley made a motion to appoint Anita Darnell and reappoint Jack Loudermilk, Wayne Matthews, Richard Lasky, and Cindy McMurray to the Public Libraries of Yadkin County Board of Trustees. Commissioner Zachary second.**

Vote: 5/0.

COMMISSIONER COMMENTS

Vice Chairman Moxley welcomed everyone here tonight. The student from West Yadkin Elementary did a great job leading the Pledge of Allegiance. Saturday he attended the Grape Festival and there was a pretty good crowd there. He also attended the Richmond Hill Law School open house. There was a War Between the States reenactment. A cannon was fired. It was pretty neat to see them do that. On Sunday, he and his family went to the Alpha Omega Corn Maze. It was the first time he has gone through the maze. It is a great tourist attraction for the County. He hopes word gets around about it. It would be a great place for school and church groups to visit. There are a lot of good wholesome activities there.

Commissioner Hemric thanked everyone for coming out tonight. He thanked the student from West Yadkin Elementary who led the Pledge of Allegiance.

Commissioner Welborn thanked everybody who came tonight. He thanked Mr. Bralley for being here. It was good to see him again. He thanked the student from West Yadkin Elementary who led the Pledge of Allegiance. He did a good job.

Commissioner Zachary thanked everybody for being here tonight. He commented on Evan Shore, the student from West Yadkin Elementary. He did a great job leading the Pledge of Allegiance and looked nice in his shirt and tie. He appreciated Mr. Bralley being here. He was glad Mr. Bralley is doing better. He hated he was out of town this weekend and had to miss the Grape Festival. He was glad to hear the Festival had a good turnout. He hopes to get to attend the Festival next year.

Chairman Austin stated he also wanted to mention Evan Shore. He has known the Shore family for some time and they are a great family. He was glad Evan Shore was here to lead the Pledge of Allegiance tonight.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Zachary made a motion to authorize the County Manager to offer the Assistant Human Services Director position to an identified candidate with a salary range of \$69,625.00 up to \$69,999.00. Vice Chairman Moxley second.**

Vote: 5/0.

Commissioner Welborn made a motion to approve naming the street at the Yadkin Center of Surry Community College, College Drive. Commissioner Hemric second.

Vote: 5/0.

Vice Chairman Moxley made a motion to approve New Atlantic Change Order #19, adding Road Closed signs at the end of the road going to the Yadkin County Agricultural and Educational Building, at a cost of \$817.00 that will come from contingency within the New Atlantic contract. Commissioner Welborn second.

Vote: 5/0.

Commissioner Welborn made a motion to adjourn. Commissioner Zachary second.

Vote: 5/0.

Tanya Gentry
Prepared by Tanya Gentry
Clerk to the Board

Kevin Austin
Kevin Austin, Chairman
Yadkin County Board of Commissioners

11/2/15
Date approved by the
Yadkin County Board of Commissioners