

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR MINUTES
Monday, October 4, 2010**

The Yadkin County Board of Commissioners met in Regular Session on Monday, October 4, 2010, in the Yadkin County Human Services Building (Commissioners Meeting Room), 217 East Willow Street, Yadkinville, North Carolina.

Present were:

Chairman Chad Wagoner
Vice Chairman Kevin Austin
Commissioner Tommy Garner
Commissioner David Moxley
Commissioner Brady Wooten

Staff present: County Attorney, James Graham; County Manager/Interim Clerk to the Board, Aaron Church; and Assistant to the County Manager/HR Officer, Lisa Hughes.

CALL TO ORDER by Chairman Wagoner at 9:00am

INVOCATION led by James Graham

PLEDGE OF ALLEGIANCE led by Chairman Wagoner

ADJUSTMENT TO / ADOPTION OF THE AGENDA

1. Commissioner Wooten would like for the Health Department's Budget Amendment to be removed from the Consent Agenda. The Chairman moved it to Item V under Board Action.

Commissioner Wooten made a motion to approve the agenda with noted adjustment.

Commissioner Moxley second.

Vote: 5/0

Public Comments

Larry Wagoner from Surry County and Jerry Bryant of Yadkin County appeared before the Board requesting the County to consider riding trails at the 5-D Dam Site for horse trails, hiking trails and bike trails. Their riding club has about 50 members and they are not concerned about having to pay for parking to have access to the trails. Chairman Wagoner advised them of the 5-D Use Committee and they will bring recommendations to the Board of Commissioners. Jason Walker and Commissioner David Moxley are members of that Committee.

Approval of Minutes

Chairman Wagoner noted that on page 3 of the September 20, 2010 minutes Peggy Boose mentions programs that benefit the "elder" and it should read "elderly".

Commissioner Wooten made a motion to approve the minutes as presented with the one change mentioned by Chairman Wagoner, Commissioner Garner second.

Vote: 5/0

Consent Agenda

Commissioner Garner made a motion to approve items 2-5 of the Consent Agenda (excluding the Health Department Budget Amendment mentioned above). Commissioner Moxley second.

Vote: 5/0

Reports

- 1) Mark Brandon with W.N. Ireland Insurance Company (General Liability and Property Insurance Provider) reviewed several items
 - a) He is meeting monthly with Lisa and/or Aaron, along with a Department Head
 - b) Risk Management is ongoing
 - c) He is reviewing contracts and related Certificates of Insurance to ensure adequate coverage
 - d) He reviewed the vehicles and property lists in June and making changes as needed
 - e) Safety and Resource manuals will be reviewed in October
 - f) They have purchased an insurance policy for Medical Director Dr. Edsall and the premium amount is \$3,150
 - g) Wants to give administrators the tools to recognize the risks and address them

The Commissioners asked questions concerning the 5-D Dam and if the County has adequate coverage for that facility. Brandon addressed the \$4 million underlying insurance and the \$2 million umbrella and that as we increase usage of the property, the code will change, but the County would not need additional insurance. However, he will provide cost estimates to increase the umbrella amount for informational purposes at this point.

- 2) Highway 21 Water Line

Kevin Heath with Adams-Heath Engineering, Inc. appeared before the Board to report on their assessment of the Highway 21 Water Line due to the problems reported with the system. There are areas of low pressure and the pump station is on the right of way and needs to be moved. Their recommendation is to move the pump station and add a low-flow pump to it at an estimated cost of \$150,000 and long-term to incorporate a water storage tank. A copy of their full report will be attached to these minutes once approved.

Board Action

- (1) Health Director, Mike Reavis presented a contract on behalf of the Health Department and Emergency Management between the County and YVEDDI to use the YVEDDI gym in case of disaster or if the Health Department needs a larger space for supplies. In the case of a disaster, FEMA will reimburse 75% and the County will pay 25%. The actual costs to use the facility are hard to predict because the need would vary, but they would include internet, copier, space, etc. Commissioner Wooten asked if the County would only have to pay when it actually uses it and Reavis confirmed that was correct.

Commissioner Wooten made a motion to approve the contract as presented. Commissioner Garner second. Vice Chairman Austin asked if the Center could be used for simulation exercises and Reavis replied possible.

Vote: 5/0

- (2) Manager Church addressed the need for a Steering Committee for the Comprehensive Park Study. This Committee will work with Jacobs Engineering and will consist of 2 members from each area of the County.

Commissioner Moxley made a motion to approve having a Steering Committee for the Comprehensive Park Study. Commissioner Garner second.

Vote: 5/0

- (3) Manager Church informed the Board that Solid Waste has a vacant Recycling position due to the passing of an employee.

Vice Chairman Austin made a motion to fill the vacant position. Commissioner Moxley second.

Vote: 5/0

- (4) Manager Church had called each Commissioner concerning the emergency need for the County to contract with a water line operator for the Highway 21 Water Line project.

Commissioner Wooten made a motion to adopt the contract for the water line operator as presented. Commissioner Garner second.

Vote: 5/0

- (5) Health Director Mike Reavis appeared before the Board to address questions regarding the Budget Amendment that was pulled from the Consent Agenda. Commissioner Wooten stated that he had pulled the item because it involved a lot of money and some new money for cleaning. The Budget Amendment had not been approved by the Health Board and Commissioner Wooten prefers the Health Board review it prior to it coming before the Board of Commissioners. Reavis addressed the issue of cleaning is due to the resignation of Tammy Colbert and the position being frozen. He further stated that it will cost \$75-\$100 per hour for contracted cleaning services.

Commissioner Wooten made a motion to approve the budget amendments on pages 14-17. Vice Chairman Austin second. The amendment on page 18 is regarding the cleaning service and needs to be referred to the Health Board.

Vote: 5/0

Calendar Dates

October 7: County Picnic/Employee Appreciation

October 30: Howl o' Ween

December 6: Audit presentation

Manager's Report

- 1) Manager Church referred to handouts that were distributed prior to the Board meeting concerning Records Retention Policy/Plan. The policy really can't be adopted until the County decides what it is doing, which will take about two months to implement. The information

contained in the handouts is based upon the recommendations made by attorneys Womble, Carlyle, Sandridge and Rice. The document included the costs to change from Kerio to Microsoft Exchange, email content filtering and offsite storage of an email back-up server. Church informed the Board that Information Technology Director Josh Arnder had conducted all of the research and made the recommendations. There really isn't another option besides Microsoft Exchange and the filtering system was thoroughly researched. However, there may be additional options for off-site storage at lower costs, if staff had more time to research the options.

Commissioner Garner made a motion to implement all three recommendations and to approve the related budget amendment. Motion died for the lack of a second.

Commissioner Moxley made a motion to implement Microsoft Exchange and the Sophos Filtering System. Commissioner Garner second.

Vote: 4/1 (Wooten against)

2) Manager Church referenced the Courthouse Roof Repair Project Timeline for informational purposes only.

3) Manager Church informed the Board that Evergreen, the firm conducting the Health Department Performance Audit has submitted a request for documents and that has been forwarded to Mike Reavis. Some of the items they have requested, such as a purchasing policy, the County simply doesn't have.

4) The County Auction net \$14,000-\$15,000 for the County.

5) Manager Church had asked Lisa Hughes to review the possibilities of refinancing the County's school debt. She reviewed all of the County's debt and talked with Public Financial Institutions about refinancing any or all of the debt. Allison Peeler with BB&T has identified the 5-D financing, currently at 4.19% as the only one that has a rate above market. She states that BB&T can refinance it for 3.33%, a savings of \$464,000. However, the RBC loan has a 1% prepayment penalty that will cost approximately \$75,000. The Board gave consensus to obtain more information about the financing, such as the closing costs. This item will be on the next agenda for Board Action.

6) County Motto will be presented at the Board's next meeting.

Commissioner Comments

Commissioner Wooten informed the Board that he had received an email from PART concerning the Mt. Airy Express colors are changing to green and white. Parking for this route is also moving to the Park and Ride lot.

Commissioner Moxley stated that he and Vice Chairman Austin attended a church service at Northwoods Baptist Church for public officials.

Commissioner Garner stated that the County doesn't have a policy for animal cruelty, nothing to go by when calls are received. The County needs to adopt one. He asked Manager Church if he could get a copy of the one from Burke County.

Vice Chairman Austin talked about the Animal Responsibility Committee and that an Animal Ordinance is a high priority for the Committee and that the current committee will be expanded at that point.

Chairman Wagoner informed the Board that the 5-D Ribbon Cutting will be October 24 at 2:00pm.

Attorney Graham had no comments.

Closed Session

Commissioner Wooten made a motion to go into Closed Session under NCGS 143.318-11(a)(3) to Consult with Attorney and under NCGS 143.318-11(a)(6) to discuss a Personnel matter. Vice Chairman Austin second.

Vote: 5/0

Open Session

Commissioner Wooten made a motion to authorize the County Manager to create the Yadkin County Communications Agency and to appoint and Agency Director.

Commissioner Moxley second.

Vote: 5/0

Adjournment

Commissioner Garner made a motion to adjourn the meeting. Commissioner Moxley second.

Vote: 5/0



Prepared by
Asst. to the County Manager/HR Officer



Approved by the
Yadkin County Board of Commissioners