

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES**

Monday, June 20, 2016

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on June 20, 2016 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; Christopher Ong, Assistant County Manager; and Gary Groce, Finance Officer.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:03pm.

PLEDGE OF ALLEGIANCE led Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Commissioner Zachary second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments.

Chairman Austin closed the Public Comments at 7:04pm.

APPROVAL OF MINUTES

The June 6, 2016 Regular and Closed Session Minutes were reviewed. **Vice Chairman Moxley made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Zachary made a motion to approve the Consent Agenda items. Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

EMS/Vehicle Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Classified – Ins Payment		16,396	4,159	20,555
EMS – Vehicle Maintenance		3,958	4,159	8,117

Transfer of insurance payment to Vehicle Maintenance to cover ambulance repair costs.

Human Services/DSS Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Foster Childrens Funds	1055320-57680	30,000	(1,400)	28,600
Adoptions IV-E	1055400-57940	82,100	(3,000)	79,100
Medicaid	1055400-57970	2,000	(2,000)	0
Adoptions IV-B	1055400-57950	51,340	6,400	57,740

Transfer of funds to cover the increased IV-B adoption costs.

Public Buildings/Court Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Court Facility Det Fees	1044160-44141	25,000	2,500	27,500
Building Grounds	1054160-53010	7,150	(1,838)	5,312
Utility	1054160-54300	36,775	4,338	41,113

Transfer of funds to cover utility costs for the remainder of the fiscal year.

Self-Insurance Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Self Ins. -- Fixed Costs	8854120-53195	316,291	10,320	326,611
Self Ins. -- Admin Services	8854120-55654	25,000	(10,320)	14,680

Reallocation of funds due to a FY2015 invoice being paid out of FY2016.

Sheriff's Office Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Jail Food & Provisions	1054320-52200	250,000	(14,000)	236,000
Jail Contract Services -- Medical	1054320-51730	150,000	(6,800)	143,200
Jail Utilities	1054320-54300	55,000	(4,000)	51,000
Sheriff Fees (Revenue)	1044310-44130	45,000	15,000	60,000
Jail Fees (Revenue)	1044320-44141	2,500	5,000	7,500
Jail Comm - Vending (Revenue)	1044320-48985	7,000	2,000	9,000
Sheriff Utilities	1054310-54300	28,000	3,000	31,000
Sheriff Telephone	1054310-54200	25,150	1,500	26,650
Jail Professional Svcs - Medical	1054320-51520	70,000	42,300	112,300

Transfer of funds to cover costs for the remainder of the fiscal year.

Solid Waste Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Disposal Transfer Fee	6054710-54317	1,250,000	149,500	1,399,500
Professional Services	6054710-51500	277,800	(6,400)	271,400
Lease Agreements	6054710-51750	450	(275)	175
DP Supplies	6054710-52013	500	(455)	45
Janitorial	6054710-52015	500	(65)	435
Uniforms	6054710-52060	5,700	(550)	5,150
Gas/Diesel	6054710-52350	2,500	(800)	1,700
Buildings & Grounds	6054740-53010	123,270	(32,500)	90,770
Equipment Maintenance	6054710-53020	10,205	(950)	9,255
Travel	6054710-54010	500	(85)	415
Utilities	6054710-54300	16,000	(3,100)	12,900
Assessment Fee	6054710-54316	18,000	(1,660)	16,340
Advertising	6054710-54400	100	(100)	0

Svcs & Maint Contracts	6054710-55030	2,500	(100)	2,400
Insurance & Bonding	6054710-55150	6,000	(500)	5,500
Contracted Services	6054770-51700	9,451	(9,450)	1
Disposal Tax	6044710-42437	20,000	4,180	24,180
Surplus Property	6044710-48200	0	81,558	81,558
Household Fee	6044710-42436	725,000	6,772	731,772

Transfer of funds to cover Foothills/Republic Services transfer station costs.

Information Technology/Telephone Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Dept - Technology Capital	1059000-56020	205,000	(1,100)	203,900
Non Dept – Telephone System	1059000-55040	18,525	1,100	19,625

Transfer of funds to cover ITS primary phone costs for the remainder of the fiscal year.

Tax Adjustments & Refunds for May 2016

The Tax Office submitted the tax adjustments and refunds for the month of May 2016. The Board reviewed the information and approved the presented adjustments and refunds as requested.

Adopt Classification and Pay Plan for FY2017

Each year the Board is asked to adopt the Classification & Pay Plan. The Plan has been revised to eliminate classifications that are no longer needed and to add new classifications deemed as necessary for FY2017. Revisions to the Plan can be adopted by the Board as needed during the fiscal year. The Board adopted the FY2017 Classification and Pay Plan as presented, effective July 1, 2016.

YVEDDI Contract

YVEDDI will provide transportation services for Human Services clients who are on Medicaid or are Work First participants. The clients will only be transported to authorized destinations. The Board approved the contract and authorized the County Manager to sign it.

Finger, Roemer, Brown & Mariani Contract

Finger, Roemer, Brown & Mariani, LLP will provide legal services to Human Services regarding child welfare matters, child support enforcement, termination of parental rights, adult protective services, guardianship matters, and on other matters as instructed by the County. The Board approved the contract and authorized the County Manager to sign it.

3rd Amendment to Republic Services Contract

The 3rd amendment to the Republic Services contract is needed to add waste disposal services for the Hospital facility located at 624 W. Main Street to the contract. Staff currently has to haul the bagged garbage to a dumpster located on Jackson/Cherry Street. Adding the waste disposal services to the County's contract with Republic Services will increase the contract amount by \$576.16 per year. The Board approved the 3rd contract amendment and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

FY2017 Fee Schedule

The Countywide Fee Schedule in the agenda packet did not have the returned check fee of \$25.00 listed. The Board was given a corrected Countywide Fee Schedule. The Board reviewed the proposed FY2017 Fee Schedule. The Parks & Recreation Fee Schedule lists a boat launch season pass fee of \$30.00 per boat for both residents and non-residents. Vice Chairman Moxley has received a request from a citizen to offer residents those season passes at a cheaper rate than non-residents pay. The Board discussed it and the consensus was to make the boat launch season pass fee \$20.00 per boat for residents and \$40.00 per boat for non-residents. Soil & Water charges a fee to rent out drills. The fee is the same regardless of which drill is rented. Not all of the drills are alike so a question was raised about charging a different fee for different

drills. Also a question was raised about the \$100.00 minimum drill rental fee. The Soil & Water Board approves the fees that Soil & Water charges so any changes to the fees will need to go before the Soil & Water Board first. Jason Walker will be asked to look into possibly revising the fees and speak with the Soil & Water Board about it. If the Soil & Water Board approves a revised Soil & Water Fee Schedule it will be brought back to the Board of Commissioners for approval. **Vice Chairman Moxley made a motion to adopt the FY2017 Fee Schedule with the noted changes. Commissioner Welborn second.**
Vote: 5/0.

Innovative Employer Health Solutions, LLC

Innovative Employer Health Solutions will provide Employee Wellness Clinic services for full-time employees who are on the County's health insurance. The Clinic will be open on Monday, Wednesday, and Friday in the Hospital facility. Employees can go to the Clinic for things like illness, minor injuries, or health monitoring. The services provided at the Employee Wellness Clinic will not be turned in on the County's insurance so it will reduce insurance claims. The County will also be able to use Innovative Employer Health Solutions for pre-employment drug testing and physicals and for workers compensation injuries. The County will pay them a flat monthly fee for their regular services. Outside of their regular services, they will do initial health screenings/health risk assessments for 240 employees for \$8,400.00. **Commissioner Welborn made a motion to approve the contract with Innovative Employer Health Solutions, LLC as presented. Commissioner Hemric second.**
Vote: 5/0.

Ratify Blue Cross Blue Shield Agent Fees Agreement

CMS Insurance acts as the agent for the County's Blue Cross Blue Shield dental insurance and receives 10% of each month's invoice as the fee for their service. The County does not contribute any funding to the employees' dental insurance. The employees who choose to have dental insurance pay for 100% of their coverage and therefore 100% of the agent fees. Blue Cross Blue Shield would not agree to process the County's July 1st coverage enrollments until the Agent Fees Agreement was signed. County Manager Hughes signed the agreement so there would not be any interruption in service for employees who have dental insurance. She requested the Board ratify the agreement. **Commissioner Zachary made a motion to ratify the Blue Cross Blue Shield Agent Fees Agreement for FY2017. Vice Chairman Moxley second.**
Vote: 5/0.

Duke Energy Easement

Duke Energy requested an easement from the County to install facilities and provide power for lighting for the soccer field at Forbush Middle School. **Commissioner Zachary made a motion to approve the easement agreement with Duke Energy and authorize the County Manager to sign it, pending insurance approval. Commissioner Welborn second.**
Vote: 5/0.

CALENDAR NOTES

- 1) July 4, 2016 – County Offices Closed for 4th of July Holiday.
- 2) July 5, 2016 – Board of Commissioners Meeting at 9:00am.
- 3) August 11-14, 2016 – NCACC Annual Conference in Forsyth County.
- 4) August 29, 2016 – Joint Board of Commissioners/Board of Education Meeting.

MANAGER'S REPORTS/BOARD ACTION

State Transportation Improvement Program (STIP) Public Meeting

On Tuesday, June 21st, there will a public meeting from 5:00pm to 7:00pm at the division office in North Wilkesboro. Citizens can stop in and provide input on how the division plans to rank its regional level projects. Some of the regional projects are for road work in Yadkin County. Anyone who has questions about the projects and/or would like to comment on them should attend the meeting. You can also go to their website and comment on the projects online.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department		Purpose
Governing Body		
Postage	(50)	Transfer of funds to cover advertising of Public Hearings for FY2017 Budget.
Travel/Training	(26)	
Advertising	76	
Animal Shelter		
Travel/Training	(100)	Transfer of funds needed to cover the uniform costs for the remainder of the fiscal year.
Uniforms	100	
Sheriff		
Data Processing Supplies	(500)	Transfer of funds needed to cover costs for the remainder of the fiscal year.
Supplies & Materials	500	
Human Services/DSS		
Gen Asst	(1,000)	Transfer of funds needed to cover costs for the remainder of the fiscal year.
Vehicle Maintenance	1,000	
Solid Waste		
Buildings/Grounds Maintenance	(70)	Transfer of funds to purchase a nailgun to install linoleum/moulding at convenience sites.
Equipment less than \$5000	70	
Public Buildings		
Buildings/Grounds Maintenance	(180)	Transfer of funds to purchase an air compressor and two drain augers.
Equipment less than \$5000	180	
Information Technology		
Non Dept-Telephone	(275)	Transfer of funds to cover Verizon costs for BOC iPads.
Non-Dept Software Contracts	275	
Sheriff		
Drug Fund Restitution	1,000	Transfer of funds appropriated as drug restitution/revenue into drug buy/expense line.
Drug Fund Money	1,000	
Parks and Recreation		
Pool Supplies	(550)	Transfer of funds to cover resale costs for the remainder of the fiscal year.
Resale	550	

Piedmont Biomedical Contract

Piedmont Biomedical provides Ritter autoclave services for the Medical Clinic.

Reavis Refrigeration Contract

Reavis Refrigeration provides service for the refrigerator the vaccines are kept in at the Medical Clinic.

Sheds Direct Contract

Sheds Direct will provide a 10X16 shed for the Animal Shelter.

Southern Microscope Contract

Southern Microscope provides annual maintenance and repairs for the laboratory microscope at the Medical Clinic.

Suburban Propane Contract

Suburban Propane will deliver and hookup a propane tank next to the Solid Waste landfill scale house. The propane tank will be used to power the backup generator when needed.

Two Men and a Truck Contract

Two Men and a Truck provided moving services from the old Ag Building to the new Yadkin County Agricultural and Educational Building.

Yadkin River Radiology Contract

Yadkin River Radiology provides radiological services to the Medical Clinic.

Yadkin Valley Pharmacy Contract

Yadkin Valley Pharmacy provides pharmaceutical related services to the Medical Clinic.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy on the Human Services Advisory Committee.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming out tonight. He had a busy week. He looked after his granddaughter all week. On Saturday he attended the ribbon cutting for Lydall's new building. It was surprising to hear how much their revenue has increased over the last year or so. Lydall is continuing to grow and is a great asset to the County. He also attended the 4H regional presentations. There was a great group of children there for that. One young lady in the talent show had a tremendous voice. Later on that evening he attended the concert at the Town Park. The Blue Sky Band performed. Most of their members are from Booneville. There was a good crowd there for the performance. On Sunday he and his family went to Boone. He had a great weekend. He heard that they brought in over \$900 at the Memorial Park yesterday.

Commissioner Hemric thanked everyone for coming out tonight. He also attended the ribbon cutting for Lydall's new building. Lydall just keeps growing and it is really good for the County. He hoped all the fathers had a great Father's Day.

Commissioner Welborn thanked those that were here tonight. He attended the ribbon cutting for Lydall's new building. He was impressed with the Lydall officials that he spoke with. There were good comments made about Yadkin County. He enjoyed touring the building. He had a peaceful Father's Day. He went to church and then was taken out to eat.

Commissioner Zachary appreciated everyone who came tonight. It was really good to be a part of something like the ribbon cutting for Lydall on Saturday. The two ribbon cuttings that have occurred over the last few weeks show that things are happening here. He enjoyed speaking with the Lydall executives that were at the ribbon cutting. They seemed like nice people. Lydall's family day looked like it was going to be first class. Lydall is doing well so they are obviously doing something right. He is glad that they are here in Yadkin County. It was nice to have Virginia Foxx and Joyce Krawiec come.

Chairman Austin saw some coverage of Lydall's family day on Channel 14. He, Vice Chairman Moxley, and County Manager Hughes went to the Lottery Commission Meeting. They learned a lot at that meeting. A study has been done that shows approximately 50% of people don't participate in the lottery and 54% of those who don't participate would participate in the lottery if they felt the money was going where they wanted it to go. The lottery is generating approximately \$600 million for the schools across North Carolina. If more people participate in the lottery then that number would grow phenomenally. All of the schools needs could be met if everyone would just get in line and pull in the same direction on this thing. It would be good to have the lottery funds divided up in a way that part of the money would go towards school supplies and textbooks. The public would be much happier and the lottery would be more successful if the public knew and agreed with where the money was going. He commented on one of the road projects that is being considered. He wants to go on the record about his support for the widening of 601 North to the Community College. He learned a lot about Lydall on Saturday. They have existed in Yadkin County for a long time. They are a global company and 45% of their business is done out of their Hamptonville facility. He saw a report on wral.com about economic recovery. It has a map of North Carolina showing statistics for each

county and how their job growth has gone from 2010 to 2014. Yadkin County's employment numbers have grown 14.1%. That is something to be proud of. He thanked everyone for being here and the staff for their hard work.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Welborn second.

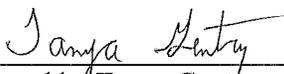
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Hemric made a motion to offer Tracy Warner \$42,000.00 per year to fill the vacant position of Social Worker II. Commissioner Zachary second.**

Vote: 5/0.

Commissioner Zachary made a motion to adjourn. Commissioner Welborn second.

Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

7/5/2016

Date approved by the
Yadkin County Board of Commissioners