

# **YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES**

**Tuesday, July 5, 2016**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on July 5, 2016 at 9:00am.

## **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; and Christopher Ong, Assistant County Manager; and Gary Groce, Finance Officer.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:00am.

**PLEDGE OF ALLEGIANCE** led Chairman Austin.

## **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Welborn made a motion to adopt the Agenda as presented. Commissioner Hemric second.**

**Vote: 5/0.**

## **PUBLIC COMMENTS**

No speakers came forward. Chairman Austin closed the Public Comments at 9:03am.

## **APPROVAL OF MINUTES**

The June 9, 2016 Special Session Minutes and the June 20, 2016 Regular and Closed Session Minutes were reviewed. **Commissioner Zachary made a motion to approve all three sets of minutes as presented.**

**Vice Chairman Moxley second.**

**Vote: 5/0.**

## **REPORTS/REQUESTS OF THE BOARD**

### **Partners Behavioral Health Report**

Jeff Eads, of Partners Behavioral Health, addressed the Board. He came today to formally introduce himself to the Board. He serves as the Regional Director of Community Operations for Yadkin County, Surry County, and Iredell County. He is the point of contact for the region for community leaders, such as the Commissioners, as well as for other agencies and citizens. He can assist people with navigating the behavioral health care system. He has seen a lot of changes during his years of working in the industry. He has a clinical background. He is a licensed counselor so he is able to answer clinical questions as well as administrative ones. He mentioned some meetings that Partners holds in Yadkin County that are open to the public and don't require a RSVP. The Yadkin County Adult and Child System of Care (SOC) Collaborative groups meet monthly. These meetings focus on identifying behavioral health related needs in the community and initiating things to help meet those needs. The Adult SOC meeting is held the 1<sup>st</sup> Tuesday from 2:30pm to 3:30pm at Mountain Valley Hospice & Palliative Care. The Child SOC meeting is held the 3<sup>rd</sup> Thursday from 9:00am to 10:00am at the Third Branch Café. There is also a Yadkin County Crisis Collaborative group that meets monthly that focuses on improving collaboration and access to care for individuals who are experiencing a behavioral health crisis. This group meets the 3<sup>rd</sup> Friday from 9:30am to 10:30am at the Yadkin Clerk of Court Office. He has become involved with the JCPC and the Child Fatality/Child Protection Teams. He wants people to feel comfortable with giving him a call. He is close by; his office is in Elkin.

### **Human Services Update**

Kim Harrell addressed the Board. The subsidized childcare monitoring was done on May 4<sup>th</sup>. They were very pleased with the result. They received a compliance score of 98.7%. The timeliness of Food and Nutrition Services processing is something North Carolina has been working to improve in order to meet USDA requirements. The statewide processing rate for the week ending June 24<sup>th</sup> was 96.8%. Yadkin County's processing rate for that week was 100%. The statewide processing rate for January through June was 94.6%. The statewide goal is to get the processing rate to 95%. The Energy Program's Outreach Plan is on today's consent agenda. It has to be submitted to the State by July 31<sup>st</sup>. Also on today's consent agenda is the updated Non-Emergency Medicare Transportation Policy. Another phone number for the transportation coordinators has been added to it. They clarified in the updated Policy that the clients have to contact Human Services first, instead of contacting the vendor directly. They have added signature lines on their No Show Policy and Gas Voucher No Show Policy forms. In September six counties will use NCFast for Medicaid Transportation as part of a pilot program. The statewide rollout has been delayed until January 1, 2017. The Board reviewed the program statistic numbers. The number of foster children and families has decreased some right now but it is expected to trend back up. They submitted the evidence needed for reaccreditation on June 30<sup>th</sup>. A nutritionist was hired and started working on June 13<sup>th</sup>. Environmental Health numbers are up a little bit in onsite inspections and new well applications. That seems to be a statewide trend. The Environmental Health Program Specialist is registered to attend the centralized training for onsite water protection this fall. The Animal Shelter expansion is complete. The staff at the Shelter has been doing some repainting and organizing and it really looks good.

### **CONSENT AGENDA**

**Commissioner Welborn made a motion to approve the Consent Agenda items. Commissioner Hemric second.**

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

### **Finance/Project Funding Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Classified – App Fund Balance	1044000-49000	1,874,258	67,560	1,941,818
Public Bldgs – Bldgs & Grounds Maint	1054260-53010	45,000	2,200	47,200
Sheriff – Repairs/Maint on Structures	1054310-53013	5,000	10,370	15,370
Non Dept – Court Renovations	1059000-56552	15,000	40,362	55,362
Animal Shelter – Bldg & Grounds	1054380-53010	2,000	8,651	10,651
Animal Shelter – Equip < \$5000	1054380-56010	0	1,929	1,929
Sheriff – Vehicle Maintenance	1054310-53040	35,000	4,048	39,048

Appropriation of funds for projects not completed in FY2016 so they can be completed in FY2017. The projects to be completed are: signage for the Human Resources/Administration Building; structural repairs on the Sheriff's Office; the Animal Shelter's purchase of cages, scales, and an exam table; receipt of insurance payment for repairs to a Sheriff's Office vehicle, and the painting of the Courthouse.

### **Carry Forward of FY2016 Child Support Annual Incentive Payments & Adoption Incentive Funds**

Human Services requested that Child Support Annual Incentive Payment funds of \$15,073.00 and Adoption Incentive Funds of \$14,230.05 be carried forward from FY2016 to FY2017 so the funds can be spent in FY2017. The Board approved the FY2016 funds being carried forward to FY2017 as requested.

### **Yadkin County Non-Emergency Medicaid Transportation Policy**

Federal law requires that Medicaid recipients who are eligible receive transportation to and from medical appointments. The non-emergency Medicaid transportation costs are 100% reimbursed. Prior to the consolidation of Human Services, the DSS Board approved a Non-Emergency Medicaid Transportation (NEMT) Policy. Human Services has updated the Policy to bring it up to date. The Board of Commissioners approved the revised NEMT Policy.

**Yadkin County Energy Program Outreach Plan**

Each year the County receives State and Federal CIP (Crisis Intervention Program) and LIEAP (Low Income Energy Assistance Program) funds. Human Services is required to develop an outreach plan to inform other community agencies that the funds are available. The plan has to be approved by the Board of Commissioners before it can be submitted to the State. The Board approved the Energy Programs Outreach Plan and authorized the Chairman to sign the letter stating it has been approved.

**One Source Document Solutions Contract**

One Source Document Solutions provides LaserFiche software and support services to Human Services. The Board approved the contract and authorized the County Manager to sign it.

**YVEDDI Head Start Contract**

The Yadkin County Medical Clinic will provide health related services to children who are enrolled at the YVEDDI Head Start Center located in Yadkin County. This will provide revenue for Human Services. The Board approved the contract and authorized the County Manager to sign it.

**Ronald J. Davis Contract**

Ronald J. Davis will provide counseling services to children and families involved with foster care and child protective services. The Board approved the contract and authorized the County Manager to sign it.

**Batten Psychological & Family Services Contract**

Batten Psychological & Family Services will provide psychological evaluations and diagnoses services and assessment and therapy services to children who are in foster care or are involved with child protective services. The Board approved the contract and authorized the County Manager to sign it.

**MuniCode Contract**

MuniCode codified the County's Ordinances in 1992. This contract is for them to re-codify the Ordinances to bring them up to date. The Board approved the contract and authorized the County Manager to sign it.

**W.N. Ireland Contract**

The W. N. Ireland Insurance Agency will provide insurance consulting services. The Board approved the contract and authorized the County Manager to sign it.

**Partners Behavioral Health Management Grant Agreement**

The grant agreement between Yadkin County and Partners Behavioral Health Management sets out the requirements for them to receive \$126,000.00 of funding from Yadkin County for mental health services. The Board approved the grant agreement and authorized the County Manager to sign it, pending insurance approval.

**Piedmont Triad Regional Council (PTRC) Grant Agreement**

The grant agreement between Yadkin County and Piedmont Triad Regional Council (PTRC) sets out the requirements for them to receive \$91,135.00 of funding from Yadkin County for the Pre-Trial Release Program. The Board approved the grant agreement and authorized the County Manager to sign it, pending insurance approval.

**Richmond Hill Law School Grant Agreement**

The grant agreement between Yadkin County and Richmond Hill Law School sets out the requirements for them to receive \$7,500.00 of funding from Yadkin County. The Board approved the grant agreement and authorized the County Manager to sign it, pending insurance approval.

**Yadkin Arts Council Grant Agreement**

The grant agreement between Yadkin County and the Yadkin Arts Council sets out the requirements for them to receive \$17,500.00 of funding from Yadkin County. The Board approved the grant agreement and authorized the County Manager to sign it, pending insurance approval.

### **YVEDDI Grant Agreement**

The grant agreement between Yadkin County and YVEDDI sets out the requirements for them to receive \$184,554.00 of funding from Yadkin County. These funds include the County's 10% match for the HCCBG grant and the 15% match for Public Transportation CTP Administration. The funding will be used for transportation, congregate meals, home delivered meals, and the Senior Centers in Yadkin County. The Board approved the grant agreement and authorized the County Manager to sign it, pending insurance approval

### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

#### **Set a Public Hearing to Consider Rezoning of PIN# 582700308206**

Dawn Vallieres addressed the Board. The property owner of PIN#582700308206 submitted an application to have it rezoned from Residential Restricted to Rural Agricultural. The property is located in a predominantly residential area and is adjacent to land that is currently zoned as Rural Agriculture. The Planning Board has reviewed the request and voted 3-2 to recommend it be rezoned. **Commissioner Welborn made a motion to set a public hearing to consider rezoning of PIN#582700308206, located at 1032 Hutch Road from Residential Restricted (RR) to Rural Agricultural (RA) on July 18, 2016 at 7:00pm. Commissioner Zachary second.**

**Vote: 5/0.**

#### **Set a Public Hearing for Economic Development Incentives for Project Gold**

A public hearing was previously set back in February to receive public input on the economic development proposal for Project Gold but the company was not ready to move forward with it then so the public hearing was not held. A new public hearing date needs to be set. The proposal is to provide the company with incentives up to \$105,000.00 spread over three years to support a capital investment of \$7.6 million and the creation of 58 new positions. **Commissioner Zachary made a motion to call a Public Hearing for Project Gold for July 18, 2016 at 7:00pm. Vice Chairman Moxley second.**

**Vote: 5/0.**

### **BOARD ACTION**

#### **Deem Two Ambulances, VIN #1FDXE4FS9BDA12686 and VIN #1GBKG316291146890, as Surplus**

The FY2017 Budget includes funding for two new ambulances. EMS would like to have two of their current ambulances declared as surplus so they can be traded in or sold to help offset the costs of the new ambulances. The two ambulances they would like to trade in or sell are the ones that have the most miles on them. One of them has over 205,000 miles on it. Both ambulances are in reserve service now so they are run only when necessary. **Commissioner Hemric made a motion to deem the following Yadkin County Ambulances as surplus and allow them to be traded or sold: Unit number 3 VIN #1FDXE4FS9BDA12686 and Unit 10 VIN #1GBKG316291146890. Vice Chairman Moxley second.**

**Vote: 5/0.**

#### **Northwestern Regional Library System Grant Agreement**

The Northwestern Regional Library System reviewed the grant agreement that was sent to them. The agreement is for \$415,293.00 of funding for the Boonville, East Bend, Jonesville, and Yadkin County libraries. John Hedrick has requested the funding for the individual libraries be split differently than is shown on Exhibit A. He asked that the Boonville Library amount be increased to \$69,398.00, the East Bend Library amount be increased to \$89,225.00, the Jonesville Library amount to be decreased to \$96,018.00, and the Yadkin County (Yadkinville) Library amount be decreased to \$160,652.00. The total funding remains at \$415,293.00. In previous years the County has just given them a lump sum and they have split the funding themselves; this is the first year the County has split it when giving it to them. Each library's funds are kept separate and each has its own fund balance; the money is not moved from one branch to another as needed. Three of the libraries receive some funding from the Towns. Boonville, East Bend, and Jonesville each gave the library in their town \$2,500.00. **Vice Chairman Moxley made a motion to approve the revised grant agreement between Yadkin County and the Northwestern Regional Library System and authorize the County Manager to sign it, pending insurance approval. Commissioner Hemric second.**

**Vote: 5/0.**

**L.E. Wooten & Company dba The Wooten Company Contract**

The Wooten Company will conduct a facility needs assessment of the old EMS Building, the old Cooperative Extension Building, the Planning & Permits Building and the Community Services Building. These are older buildings that need to be checked out to see if they have any structural, or other, issues. As part of their assessment, The Wooten Company will make recommendations and determine the viability and potential cost of renovating the buildings. **Commissioner Zachary made a motion to approve the contract between Yadkin County and L.E. Wooten and Company dba The Wooten Company. Vice Chairman Moxley second.**

**Vote: 5/0.**

**CALENDAR NOTES**

- 1) August 11-14, 2016 – NCACC Annual Conference in Forsyth County.
- 2) August 29, 2016 – Joint Board of Commissioners/Board of Education Meeting at the Yadkin County Agricultural and Educational Building. The meal will be at 6:00pm and the meeting will start at 6:30pm.

**MANAGER’S REPORTS/BOARD ACTION**

**Signage at Yadkin County Agricultural and Educational Building**

County Manager Hughes and Jason Walker have been speaking with AOA Signs about the signage for the building. The only outdoor signage that was included in the contract was the sign that is going to be at 601. Some signage is needed at the building to distinguish which of the upstairs doors goes into the banquet facility and which goes into the office spaces. AOA Signs is getting County Manager Hughes information for the donor plaques/donor board the County needs to put up. They are also looking into outdoor signage to list the offices that are in the upstairs floor of the building and indoor signage for offices to put information on, like their hours of operation. County Manager Hughes shared with the Board a rendering of the proposed signage indicating which door goes to the Banquet Facility and which door goes into the Agricultural Building. The Board discussed it and the consensus was the proposed signage is needed. County Manager Hughes will get the pricing for it.

**MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

**Funds Transfers**

Department	Purpose
Human Services/Clinic TB Contract Services (295) TB Travel/Training 295	Transfer of funds to reimburse employee for TB Case Management training.
Register of Deeds Supplies & Materials (80) Postage 80	Transfer of funds to cover postage costs for the remainder of the fiscal year.

**Brady Trane Contract**

Brady Trane will replace the faulty humidifier tank in the OR of the Hospital facility.

**MorphoTrak Contract**

MorphoTrak will repair the Sheriff’s Office LiveScan equipment.

**MorphoTrak Contract**

The Sheriff’s Office entered into a sales agreement with MorphoTrak to purchase a printer.

**One Source Contract**

One Source Document Solutions is to provide professional services to migrate Human Services’ LaserFiche software to a new server and to upgrade the software to 9.2.

### **Quality Mobile X-Ray Contract**

Quality Mobile X-Ray will provide Human Services with the following services: x-rays, ultrasounds, EKG's, and bone density studies.

### **Union Grove Saw and Knife Services**

Union Grove Saw and Knife will sharpen the Medical Clinic's patient scissors.

### **BOARD VACANCIES/APPOINTMENTS**

#### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

Phyllis Adams has volunteered to serve on the Committee. **Commissioner Zachary made a motion to appoint Phyllis Adams to the Joint Nursing Home and Adult Care Home Community Advisory Committee. Commissioner Welborn second.**

**Vote: 5/0.**

#### **Appointment to Yadkin County Planning Board**

Barry Hennings' term expired and he does not wish to be reappointed due to time constraints. He has been on the Planning Board for a number of years. The Board discussed having a resolution prepared honoring him and his years of service. The Board was asked to appoint alternate member Resha Peregrino-Brimah as a regular member. **Commissioner Welborn made a motion to appoint Resha Peregrino-Brimah as a Planning Board Regular Member with a term ending 6/20/2019. Vice Chairman Moxley second.**

**Vote: 5/0.**

#### **Reappointment to Yadkin County Board of Adjustment**

Tim Swain's term expired and he would like to be reappointed. **Commissioner Hemric made a motion to reappoint Tim Swain to the Board of Adjustment as a Regular Member with a term ending 06/30/2019. Commissioner Zachary second.**

**Vote: 5/0.**

### **COMMISSIONER COMMENTS**

**Commissioner Hemric** thanked everyone for coming out this morning. He hoped everyone had a good 4<sup>th</sup> of July. He had a good time at the 4<sup>th</sup> of July celebration that was held at the corn maze last night. He thanked Jeff Eads and Kim Harrell for their reports.

**Commissioner Welborn** thanked everyone for coming. He thanked those who gave reports today. He had a good time at Van Hemric's 4<sup>th</sup> of July celebration. The food and fireworks were great. The traffic was very bad around Yadkinville yesterday evening so a lot of people came out for Yadkinville's celebration.

**Commissioner Zachary** thanked everybody for being here. He echoed the other Commissioners comments about last night's celebration at the corn maze. Van Hemric always puts on a good show. The food and fireworks were great. He officially welcomed Jeff Eads and wished him the best. He appreciated Jeff Eads presentation. He thanked Kim Harrell and Dawn Vallieres for their presentations. Yadkin County really celebrated the 4<sup>th</sup> of July. There were a lot of people out enjoying the festivities.

**Vice Chairman Moxley** thanked everyone for coming out today. He thanked Jeff Eads, Kim Harrell, and Dawn Vallieres for their reports. He and his family had a good vacation. His wife worked yesterday until 7:00pm but they did catch Yadkinville's 4<sup>th</sup> of July fireworks. The traffic was pretty heavy for the parade yesterday and there was a big crowd for the fireworks. The lot where the Post Office is was completely full of people watching the fireworks. It was a great thing to see all of the people out celebrating. The fireworks had a lot of red, white, and blue colors and patriotic theming and that was nice to see.

**Chairman Austin** thanked everyone for coming. He thanked the staff for all of their work. He welcomed Jeff Eads. He appreciates the work Jeff Eads has already done for Yadkin County and looks forward to continuing to work with him. He thanked Kitsey Burns Harrison, from the Yadkin Ripple, for being here and for keeping the public informed of what occurs at the meetings. He wasn't able to make it out to Van Hemric's for the celebration last night. His wife's family has an annual gathering also. His family came into Yadkinville to watch the fireworks. The parking lots and sidewalks were full of people. There was a lot of

traffic and there were some traffic lights that were really backed up but seeing that many people in Yadkinville is good. It was a great evening. The weather held out and everything turned out great.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Zachary second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, Commissioner Welborn made a motion to extend the meeting. Commissioner Hemric second.

**Vote: 5/0.**

**Chairman Austin made a motion to re-enter Closed Session for all the reasons previously stated. Vice Chairman Moxley second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, Commissioner Zachary made a motion to amend the Yadkin County Policy Regarding Refunds of Permit Fees for the Permits and Inspections Department to add a third bullet that states, Environmental Health Improvement application fee may be refunded 70% prior to any field work being completed. Vice Chairman Moxley second.

**Vote: 5/0.**

**Commissioner Welborn made a motion to add a fee to the Environmental Health Fee Schedule to charge a 30% fee for the Engineered Option for onsite permits. Commissioner Hemric second.**

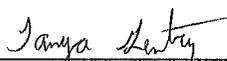
**Vote: 5/0.**

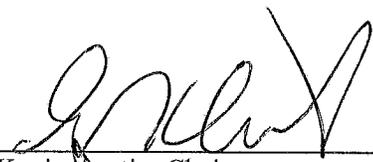
**Commissioner Hemric made a motion to authorize the County Manager to negotiate and sign an engagement letter with Nelson Mullins. Vice Chairman Moxley second.**

**Vote: 5/0.**

**Vice Chairman Moxley made a motion to adjourn. Commissioner Zachary second.**

**Vote: 5/0.**

  
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Prepared by Tanya Gentry  
Clerk to the Board

  
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Kevin Austin, Chairman  
Yadkin County Board of Commissioners

7/18/16  
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Date approved by the  
Yadkin County Board of Commissioners