

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, August 15, 2016

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on August 15, 2016 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; Christopher Ong, Assistant County Manager; and Gary Groce, Finance Officer.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Zachary made a motion to adopt the Agenda as presented. Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments. Chairman Austin closed the Public Comments at 7:02pm.

APPROVAL OF MINUTES

The August 1, 2016 Regular and Closed Session Minutes were reviewed. The name of the person who did the Invocation and Call to Order needs to be changed to Vice Chairman Moxley. Commissioner Welborn made a motion to approve both sets of minutes with the noted changes. Vice Chairman Moxley second.

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Hemric made a motion to approve the Consent Agenda items. Vice Chairman Moxley second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Hospital Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Departmental - Contingency	1059000-58500	40,034	(5,000)	35,034
Hospital – Equipment Maintenance	1055930-53020	0	5,000	5,000

Transfer of funds needed to purchase supplies for the Hospital.

Tax Adjustments & Refunds for July 2016

The Tax Office submitted the tax adjustments and refunds for the month of July 2016. The Board reviewed the information and approved the presented adjustments and refunds as requested.

Express Care Contract Amendment

The amendment to the Express Care contract is needed to allow foster parent drug screenings to be done for Human Services. Human Services will pay for these drug screens so it will not impact Administration's budget. The funds are available in Human Services. The Board approved the contract amendment and authorized the County Manager to sign it.

Piedmont Triad Regional Council Contract for HCCBG Services and the County Funding Plan

In FY2017 Yadkin County will receive \$307,511.00 of Home and Community Care Block Grant (HCCBG) Older Adult funding. The Piedmont Triad Regional Council (PTRC) will administer the funding. The funds will go directly to the PTRC. The services the funding pays for will be performed by YVEDDI and New Horizons. YVEDDI will receive \$205,232.00 to provide transportation services, home delivered and congregate meals, and Senior Center services. New Horizons will receive \$102,279.00 for in-home aide service levels 1 through 3. The Board reviewed the FY2017 Home and Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services and the County Funding Plan. The Board approved the FY2017 Agreement and County Funding Plan.

ePlus Contract

ePlus will provide Faronics Deep Freeze software and support. The IT Department found that the County does not have sufficient licenses so this contract will also add 100 additional licenses. The Board approved the contract and authorized the County Manager to sign it.

Mike's General Repair Contract

Mike's General Repair will provide as needed welding and general repair services. The Board approved the contract and authorized the County Manager to sign it.

Wake Forest University Baptist Medical Center Contract

Wake Forest University Baptist Medical Center will provide obstetric and gynecological medical services for patients of the Yadkin County Medical Clinic. The Board approved the contract and authorized the County Manager to sign it.

ICOTECH Contract

ICOTECH services, repairs, and maintains the Detention Center's video visitation systems. The Board approved the contract.

Southern Health Partners Contract Amendment

Southern Health Partners provides healthcare for the inmates in the Detention Center. They increased their rate by 3% for FY2017 so the contract had to be amended to increase the contract amount by \$4,685.64. This brings the contract amount for FY2017 up to \$160,871.76. The Board approved the contract amendment.

Trinity Services Group Contract

Trinity Services Group will provide the meals for the inmates in the Detention Center. Aramark is currently providing the meals but their contract with the County is terminating. The Sheriff's Office estimates there is an average of 85 inmates per month. With a population of more than 80 inmates, Trinity Services Group will provide the meals at a little lower cost than Aramark charges. The Board approved the contract and authorized the County Manager to sign it, pending insurance approval.

Amendment to the Lease Agreement with Dr. Alison Snider

Dr. Alison Snider previously signed an agreement to lease space in the Hospital facility for \$3,593.65 per year. This contract amendment is for her to lease space in a different area of the Hospital facility instead. This space is larger so her yearly rent will be \$6,642.00. The Board approved the amendment to the lease agreement with Dr. Snider and authorized the County Manager to sign it, pending insurance approval.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no Public Hearings or actions to set Public Hearings.

BOARD ACTION

Reclassify Parks & Recreation Assistant Position to Park Superintendent

A Parks & Recreation employee has taken a Soil & Water position so there will be a vacant Parks & Recreation Assistant position. The Yadkin Memorial Park is being utilized tremendously throughout the year and additional activities are being added. The Board was asked to reclassify the Parks & Recreation Assistant position that will become vacant to a Park Superintendent position. The Park Superintendent will assist with managing and promoting the Park and will be responsible for scheduling and supervising the Park employees. **Commissioner Welborn made a motion to approve the reclassification of position #40 from Parks & Recreation Assistant, Grade 62 with a salary range of \$27,264.00 - \$40,896.00, to Park Superintendent, Grade 65 with a salary range of \$31,378.00 - \$47,067.00. Vice Chairman Moxley second.**

Vote: 5/0.

Accept Bid from Northwestern Emergency Vehicles for Purchase of Two Ambulances

The County doesn't currently have any ambulances that are suitable for remounting so this year's budget included the replacement of two ambulances. A RFP went out and the County received proposals from Atlantic Emergency Solutions, Northwestern Emergency Vehicles, and Southeastern Specialty Vehicles. Each of the bidders was asked to price grill guards for the two ambulances as a separate option. The County wanted to check into getting grill guards to help protect the ambulances against damage. The hitting of deer has caused some significant and costly damage to some of the ambulances. Atlantic Emergency Solutions bid \$302,100.00 for the ambulances and \$2,700.00 for the grill guards, Northwestern Emergency Vehicles bid \$298,936.00 for the ambulances and \$1,750.00 for the grill guards, and Southeastern Specialty Vehicles bid \$307,620.00 for the ambulances and \$3,000.00 for the grill guards. The Board was asked to accept the bid from Northwestern Emergency Vehicles, including the grill guard option. Their bid was the lowest and it met all of the requirements of the RFP. We have purchased from them before. **Commissioner Zachary made a motion to accept the bid from Northwestern Emergency Vehicles for the purchase of two 2016 Chevrolet G4500 Type III AEV Ambulances built to Yadkin County specifications, with the grill guard option, for the total of \$300,686.00 and allow the trade of the two ambulances included in the bid that have already been deemed surplus by the Board of Commissioners. Commissioner Welborn second.**

Vote: 5/0.

Brady Trane Contract & Budget Amendment

The HVAC units at the Hospital range from 5 to over 20 years old and some of them are in need of constant maintenance. Brady Trane will inspect the units and perform routine maintenance on them twice a year. The Board reviewed the list of routine maintenance services that are included in the contract. Also included in the maintenance agreement is up to \$3,000.00 of parts and up to 60 additional hours of work at the reduced rate of \$75.00 per hour. County Manager Hughes is going to look into applying for an ARC Grant that could provide matching funds to replace the two units that are giving the County the most trouble. The maximum amount of the grant is \$50,000.00. The following budget amendment is needed to cover the costs of the Brady Trane contract:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Departmental -- Contingency	1059000-58500	35,034	(15,504)	19,530
Hospital -- Equipment Maintenance	1055930-53020	5,000	15,504	20,504

Vice Chairman Moxley made a motion to approve the Agreement between Yadkin County and Brady Trane and authorize the County Manager to sign it and approve the related budget amendment.

Commissioner Hemric second.

Vote: 5/0.

CALENDAR NOTES

- 1) August 29, 2016 -- Joint Board of Commissioners/Board of Education Meeting at the Yadkin County Agricultural and Educational Building. We will eat at 6:00pm and the meeting will start at 6:30pm.

- 2) September 11, 2016 - Commemorative Event on September 11, 2016 at 2pm at the Yadkin County Park Amphitheater. It is expected to be a wonderful event. It is an opportunity to recognize all of the Public Safety and Law Enforcement personnel and the County's elected officials. There will be tents set up. Senator Krawiec has said she will attend. County Manager Hughes has invited Representative Zachary to attend.

MANAGER'S REPORTS/BOARD ACTION

Yadkin Davie 4H Show

County Manager Hughes attended the Yadkin Davie Area 4H Livestock Show that was held on Saturday at the Lone Hickory Indoor Arena. She enjoyed the show but it was a little disappointing to see that there were only 2 participants from Yadkin County and none from Davie County. The majority of the ones participating in the show were from Stokes County. Phil Rucker and Melissa Staebner from Cooperative Extension were there working at the show. They did a great job. They arrived early that morning to help get everything set up, worked the show, and assisted with the clean up after the show. It was an amazing event. She wished there had been more Yadkin County youth participation though.

Golden Leaf

The Golden Leaf Foundation has a Community-Based Initiative Grant for YF2017. They allocated \$1.5 million for each county. All of the grant requests have to be submitted to the County Manager. After the requests have been reviewed, the County will then make a recommendation on what should be done with the \$1.5 million. Yadkin County is in the first group. The deadline for the requests to be submitted to County Manager Hughes is September 9th. The grant applicant has to be a local government agency or a 501(c)3.

ROAP Grant

ROAP Grant funds come to the County and the County contracts with YVEDDI to provide the transportation services the funds are for. YVEDDI completes the grant application each year and the Board of Commissioners approves it prior to it being submitted to the NCDOT. The deadline to submit the grant application to the NCDOT is August 22nd. In the past a public hearing had to be held concerning the ROAP Grant but Jeff Cockerham, of YVEDDI, said that a public hearing is no longer required. County Manager Hughes gave the Board copies of the grant application and reviewed it with them. Question M on page 3 asks if the County is prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost. Jeff Cockerham answered "yes" but County Manager Hughes has asked him to change it to "no". YVEDDI performs the transportation services so they deal directly with the citizens and have that documentation. The County does not receive any documentation that states the services that specific citizens received. If YVEDDI is concerned about answering that question with a "no" they can say "no" and attach an explanation that, while the County cannot provide that documentation, YVEDDI can provide it. The NCDOT was contacted about an extension and they said they need an unsigned draft copy of the application submitted by August 22nd. The fully executed version of the application has to be submitted by September 7th in order to receive the first quarter disbursement on September 15th. The next regularly scheduled Board Meeting is not until September 6th.

Commissioner Zachary made a motion to authorize County Manager Hughes and County Finance Officer Groce to sign the ROAP Grant application with the noted change to M and bring it back to the Board for ratification. Commissioner Welborn second.

Vote: 5/0.

Backup PSAP

The General Assembly is requiring that the counties have a backup PSAP in place. The Yadkin County Sheriff's Office submitted a plan to the State for approval and requested a time extension to get the backup PSAP in place. The State has approved the time extension request. Dale Ring, the IT Director, has been working with the Sheriff's Office and Communications on the County's plan. Dale Ring addressed the Board. The support on our current system will expire on August 30th. The servers are based on Windows Server 03 and the workstations are Windows XP so they cannot receive any more updates. With the five year lifespan of the current system being up, the County needs to upgrade the existing system as well as put a backup PSAP system in place. A location for the backup PSAP has been identified but it will need a little bit of work to make it suitable. Dale Ring is working with ePlus and Wireless Communications on a five year lease for the equipment needed for both the upgrade of the existing system and the backup system. Wireless

Communications will provide the equipment and ePlus will be the lease provider. The lease agreement includes a full, five year maintenance and support agreement for the equipment. Leasing the equipment vs. purchasing it was looked at and a lease agreement was requested to be prepared because if the County purchased the equipment, based on the FY2015 fund balance, it would greatly deplete the Emergency Telephone Fund. The final FY2016 fund balance for the Emergency Telephone Fund has not been determined yet. The lease prepared is not a lease to purchase so the equipment will not belong to the County at the end of the lease. We do own the current equipment and Dale Ring asked if the County could trade it in to reduce the price of the new equipment and the vendor would not accept it as trade in. The vendor told him that the equipment has no value at the end of the five year lifespan. The interest rate on leasing the equipment is 15.26%. Dale Ring said that if the vendor receives a signed contract, whether it is to lease or purchase the equipment, by August 30th than they will extend our support agreement, at no cost to the County, during the installation of the new equipment. If they do not receive a signed contract by August 30th they will charge the County approximately \$17,000.00 to extend the support agreement for a year. If the Board wants to purchase the equipment instead of just lease it than the purchase will need to go out for formal bids. The formal bid process cannot be completed before our current support agreement expires on August 30th. The Board asked the County Manager to look into the financing more to see if there is a way to reduce the interest cost associated with the leasing of the equipment. The interest the County would be paying to lease the equipment would be approximately \$58,000.00.

Classification & Pay Plan Study

This year’s Classification & Pay Plan Study will begin soon. The employees being studied this year are Human Services staff, the clerical staff, and Building Inspections staff.

Second Vice President of NCACC Election

Chairman Kevin Austin was elected the Second Vice President of the North Carolina Association of County Commissioners (NCACC) on Saturday at the Association’s Business Session. They have natural succession so this year he will serve as Second Vice President, next year he will serve as First Vice President, then the year after that he will serve as President-elect. County Manager Hughes stated that everyone here is very proud and honored to have him amongst us. She has already seen numerous comments from County Managers across the State that it is about time a rural county had a good strong voice at the Association. She congratulated Chairman Austin. Chairman Austin thanked County Manager Hughes. He especially wanted to thank this Board for their support. He also thanked the staff for their support. This is going to be good for Yadkin County.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Court		
Supplies & Materials	(266)	Transfer of funds to cover the elevator service contract.
Service & Maintenance	266	

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy on the Human Services Advisory Committee.

Planning Board

There is a vacancy for an alternate on the Board.

COMMISSIONER COMMENTS

Vice Chairman Moxley the conference this past week was good. He attended several sessions. In one session they divided up the county representatives into groups based on their county’s population size. During the discussions he found that everyone in our population size had about exactly the same concerns. Yadkin County is not in the boat alone. Everyone seemed to have the same needs for economic development. Another session he attended concerned the Research Park they are trying to do in Winston-Salem. Chairman Austin was recognized at the banquet that was held Saturday night. He heard a lot of good comments about Chairman Austin. In speaking with Commissioners from all across the State you start to

learn how well-respected and revered that Chairman Austin is. It feels good to serve with someone like that. He believes Chairman Austin attending the District Meetings paid off and that people recognized the effort he put in.

Commissioner Hemric thanked everyone for coming out. He congratulated Chairman Austin on being elected Second Vice President.

Commissioner Welborn thanked everyone for coming out. He congratulated Chairman Austin. He believes Chairman Austin is the main spoke in the wheel of this Board. He does a great job and he would be hard to replace.

Commissioner Zachary thanked everybody for being here. He attended some of conference that was held last week. One of the sessions that he attended was on funding for education. The facilitator of that session did a really good job. He sat with Chairman Austin and his family at the meal on Thursday night and there was a fairly continuous line of people stopping by the table to let Chairman Austin know that he had their vote. He is proud of Chairman Austin. He congratulated him on being elected. It is a big victory for Chairman Austin and for Yadkin County. He is glad that Chairman Austin took on the initiative to run. He knows that he will do a good job as Second Vice President.

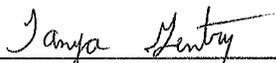
Chairman Austin said he had a very highly qualified opponent and to win against such a highly qualified opponent made him feel extremely good about this whole thing. His opponent was also from a rural county so neither one had that on the other. His opponent also has a great deal of service with the Association and a great deal of experience as a Commissioner. His opponent has served as a Commissioner longer than he has so his opponent has more experience serving as a Commissioner than he does. He said he is truly honored to have been elected. He looks forward to serving Yadkin County and all of the other counties in North Carolina over the next four or five years. The conference was awesome. You come away from conferences with so many new ideas and connections. You learn who to talk to about what. It is a chance to learn about the shared concerns and solutions that are out there. There is not a more important three or four days than the days you spend at the conference.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Hemric second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Zachary made a motion to adjourn. Commissioner Hemric second.**

Vote: 5/0.


Prepared by Tanya Gentry
Clerk to the Board


Kevin Austin, Chairman
Yadkin County Board of Commissioners

9/6/16
Date approved by the
Yadkin County Board of Commissioners