

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES  
Monday, May 2, 2011**

The Yadkin County Board of Commissioners met in Regular Session on Monday, May 2, 2011, in the Yadkin County Human Services Building (Commissioners' Meeting Room), 217 East Willow Street, Yadkinville, NC.

**Present were:**

Chairman Kevin Austin  
Vice Chairman Frank Zachary  
Commissioner Gilbert Hemric  
Commissioner David Moxley  
Commissioner Marion Welborn

**Staff present:** Interim County Attorney, Bobby Sullivan; County Manager, Aaron Church; Assistant County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

**INVOCATION** led by County Manager Aaron Church.

**CALL TO ORDER** by Chairman Austin at 9:00am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

County Manager Church asked that items number 4, Approve Renewal Contract with VMare, and 5, Approve Renewal Contract with NetApp, be removed from the Consent Agenda and placed under Board Action. Chairman Austin asked that items 4 and 5 be stricken from the Consent Agenda and moved to Board Action. **Commissioner Welborn made a motion to accept the agenda with the noted changes. Commissioner Hemric second.**

**Vote: 5/0**

**PUBLIC COMMENTS**

- 1) None.

Chairman Austin closed the Public Comments portion at 9:04am.

**APPROVAL OF MINUTES**

**Vice Chairman Zachary made a motion to approve all sets of minutes as presented. Commissioner Moxley second.**

**Vote: 5/0**

**REPORTS/REQUESTS OF THE BOARD**

- 1) Yadkin County Public Library Report. Malinda Sells addressed the Board to give them a report on the Yadkin County Public Library. The Library is a member of the Northwestern Regional Library System that covers Alleghany, Stokes, Surry, and Yadkin counties. The program attendance for the 2009-2010 Fiscal Year was 9,046 and there were 21,137 computer sessions logged. In a year's time over 63,000 people visit the Library. It has 16 computers in the adult section, 4 computers in the children's section, and 1 preschool literacy station. The computers

allow people to access their emails, create resumes and cover letters, apply for jobs, and take online courses. The Yadkin County Public Library provides assistance with genealogy questions. Improvements to the Library have been made due to funds and work provided by the Bill and Melinda Gates Foundation, the Friends of the Library, and the Eagle Scouts. There is a recycling trailer where people can bring their recyclable products and help the Library pay for books and computers. The Library works with the schools through class visits and by providing supplemental materials used in classes. The High School Art Exhibit reception will be held at the Library on May 9, 2011 from 3:00pm to 6:00pm. There is a Library Celebration on May 16, 2011 at 6:00pm. The Summer Reading Program will be from the week of June 27 through the week of August 8. Programs are offered for all age groups, from children to seniors.

- 2) Cost of Community Services. Nancy Keith appeared before the Board to inform them the study was conducted at the request of the Voluntary Agricultural District Board. It was done by Mitch Renkow, of the North Carolina State University's Department of Agricultural and Natural Resources Economics. Mitch Renkow addressed the Board. He stated he had done a number of these studies in North Carolina. The study looks at where money comes from, in terms of land use, and how it is spent. He reviewed the 2009-2010 Budget and spoke with several County employees in various departments to see what percentage was devoted to commercial land uses, agricultural land uses, and residential land uses. He found that the revenue brought in from residential land uses does not cover its share of the costs for community services; this is normal. For every \$1.00 of revenue brought in by residential land uses \$1.25 is needed for community services. Both commercial land uses and agricultural land uses are able to cover their share of the costs for community services. For every \$1.00 of revenue brought in by commercial land uses \$0.38 is needed for community services and for every \$1.00 of revenue brought in by agricultural land uses \$0.61 is needed for community services. The study shows that Yadkin County falls within the normal range. Brent Hunter addressed the Board and stated agriculture is important to Yadkin County. The study shows that farmers are paying their fair share.
- 3) Recognize Milestone Years of Service. County Manager Church, Assistant County Manager/Finance Officer Hughes, and the Board recognized the Yadkin County employees who had reached milestone years of service in 2010. The following employees were recognized:

5 Years of Service (Hired in 2005)

- |                                     |  |
|-------------------------------------|--|
| *Jimmy Adkins – Sheriff's Office    | *Dewey Hamby – Sheriff's Office        |
| *Varnie Shore – Sheriff's Office    | *Vickie Smith – Tax                    |
| *Bruce Steadman – Health            | Loretta Bolin – Health                 |
| Joseph Boyette – Parks & Recreation | Karla Deel – Health                    |
| Stephanie Gragg – EMS               | Kimberly Hill – DSS                    |
| Randolph Hughes – EMS               | Charles Reavis – Jail                  |
| Randall Westmoreland – EMS          | Melanie Yates – Planning & Development |

10 Years of Service (Hired in 2000)

- |                                   |                                |
|-----------------------------------|--------------------------------|
| *Cathy Johnson – DSS              | Cheri Cranfill – Solid Waste   |
| Nannie Everhart – Communications  | Judy Myers – DSS               |
| James Robison – Sheriff's Office  | Kim Schimmeck – Communications |
| Hollis Stinson – Sheriff's Office | Tonja Strickland – DSS         |

15 Years of Service (Hired in 1995)

- |                            |                       |
|----------------------------|-----------------------|
| *Janet Choplin – Elections | Trish Belton – Health |
| Corenna Dopkowski – DSS    |                       |

20 Years of Service (Hired in 1990)

- |                    |                       |
|--------------------|-----------------------|
| *Mary Adams – DSS  | *Karen Wheeler – DSS  |
| Tenia Vestal – DSS | Joan Wagoner – Health |

25 Years of Service (Hired in 1985)

Brian Macy – EMS

40 Years of Service (Hired in 1970)

Donna Cranfill – DSS

\* Another Year of Service was reached between 01/01/2011 and 05/01/2011.

**CONSENT AGENDA**

**Commissioner Moxley made a motion to approve the modified consent agenda. Commissioner Welborn second.**

**Vote: 5.0**

- 1) Approve Fireworks Display at Lila Swaim Park.
- 2) Approve Payment of Cleaning Invoices for Yadkin County Sheriff's Office.
- 3) Approve Renewal Contract with Tyler Technologies.
- 4) Moved to Board Action.
- 5) Moved to Board Action.
- 6) Approve Reduced Adoption Rates for Approved Rescue Groups.

**PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

- 1) Set a Public Hearing on May 16, 2011 at 7:00pm for a Resolution to Name the Bridge Over the Yadkin River the Sergeant Mickey Gray Hutchens Memorial Bridge. Sergeant Mickey Gray Hutchens worked at the Winston-Salem Police Department and was killed in the line of duty. He was raised in Yadkin County and was a resident of Yadkin County when he died. His family requested assistance from the Board of Commissioners in getting the US 421 Bridge over the Yadkin River named the "Sergeant Mickey Gray Hutchens Memorial Bridge". The DOT process to name a bridge asks that the public have a chance to give their input and that the Board of Commissioners adopt a Resolution. To allow public input a request was made to have a public hearing at the May 16 Board Meeting. **Commissioner Welborn made a motion to schedule a Public Hearing for the May 16, 2011, 7:00pm Meeting to hear public input on the "Sergeant Mickey Gray Hutchens Memorial Bridge". Commissioner Hemric second.**

**Vote: 5/0**

**BOARD ACTION**

- 1) Budget Amendment for Emergency Services. The budget amendment is to transfer funds within the Emergency Services department to cover expenditures for the remainder of the fiscal year. Due to short staff, vacancies, and health issues, more part time employee hours were used than was budgeted for. The Refund line item is being removed and any refunds will come from the Revenue line item the money originally went into. The Telephone line item includes their cell phones and radios. The Vehicles line item increase will allow another remount to be done this year. The requested money is not coming from the General Fund; it is coming from money saved from the hiring freeze. **Commissioner Moxley made a motion to approve the budget amendment. Vice Chairman Zachary second.**
- 2) Approve Salary for Communications Director Position. Sheriff Oliver has someone he would like to hire and he needs approval to make an offer. The requested top amount to offer fits into the new Pay and Classification Plan the Board adopted effective July 1, 2011. The individual the Sheriff would like to hire has over 16 years of experience in Communications, has Sheriff Office

experience, has Communication Center management experience, is a certified instructor, and has other certifications/credentials. **Vice Chairman Zachary made a motion to authorize the County Manager to adjust the Communications Director starting salary up to \$46,557.00 annually. Commissioner Welborn second.**

**Vote: 5/0**

- 3) Approve Renewal Contract with VMware and NetApp. VMware provides Yadkin County with virtual servers in order to reduce equipment and power costs. It allows 3 servers to function as 20 servers. NetApp is the physical storage that VMware uses to store the data for the servers. The County Attorney suggested that the contracts be discussed in Closed Session so that he could advise them on his recommendations. **Vice Chairman Zachary made a motion to table the item until after the Closed Session. Commissioner Hemric second.**

**Vote: 5/0**

#### **CALENDAR NOTES**

- 1) Tuesday, May 3, 2011 – The Grand Opening of the Farmer’s Market at its new location will be held at 4:00pm.
- 2) Thursday, May 5, 2011 – There will be a Prayer Breakfast at the YMCA at 7:00am for the National Day of Prayer.

#### **MANAGER’S REPORTS/BOARD ACTION**

- 1) Update on RFP’s for VoIP E911 System. E911 money will be used to upgrade to the new system. An RFP for the VoIP E911 System was prepared, with the County Attorney’s approval, and an advertisement was placed in the Winston-Salem Journal last week. The RFP’s have went out and are due back by May 6, 2011 at 5:00pm. There are only two companies that can provide Yadkin County with this service. Those companies are CenturyLink and Wireless Communications. The current CML Rescue Star system is supported by CenturyLink. It is very old and finding replacement parts is difficult. Chairman Austin requested that the IT department look into the possibility of selling the old equipment. There was no Board action taken. The consensus of the Board was to place the item on the May 16, 2011 Agenda for further consideration after the RFP’s had been received.
- 2) Recognize BEM Interactive and Malinda Pengelly. The company was engaged to act as the Interim IT Director on March 24, 2011. They have done a good job and have stayed under budget. They will assist the new IT Director to transition into his role with Yadkin County.
- 3) Announcement of new employees and the filling of the Animal Control position.
  - a. Daniel Settle started today as the IT Director. He worked as a Network Specialist at Iredell County prior to coming here. He has a Bachelor of Management Information Systems from UNCC and a Bachelor in Theology from Carolina Bible College.
  - b. Angela Munsie started today as an Accountant in the Finance Department. She worked as a Fiscal Technician for EMS in Forsyth County prior to coming here. She has a Bachelor’s Degree in Business Administration and a Bachelor’s Degree in Accounting. She plans to take the Certified Public Accountant (CPA) exam this summer.
  - c. On May 16, 2011, Anna Hamby will assume the position of Animal Control Supervisor. She has a Bachelor of Art in Psychology from the University of North Carolina at Asheville. She currently works as the Healthy Carolinians Coordinator for the Yadkin County Health Department. She has prior experience working with animals. Before she came to work for Yadkin County worked for Mountain Animal Hospital and Mountain’ Hopes Therapeutic Riding Center. She also spent several years as an Equestrian Contractor.
- 4) Issues with the Pay Table grid. The Pay Table is the backbone of the County’s Classification and Pay Plan and it is not calculating correctly. County Manager Church tried to recreate the Pay Table and discovered that the logic behind it is flawed and it is not treating employees equitably.

Matt Reece was consulted and his recommendation is to dissolve the Pay Table and implement policies instead. County Manager Church recommended considering a merit based system. The new Classification and Pay Plan that was adopted by the Board will not be affected by the dissolving of the current Pay Table grid because the Plan is based on the minimum pay and the maximum pay.

- 5) The Jail Study. At the next Board meeting, Ware Bonsall will have preliminary designs for some different options that the Board might choose to take. One option uses the current jail and one doesn't. Their final report will be completed and presented to the Board in June.
- 6) Budget Update. The County Manager will meet individually with each Commissioner between May 11, 2011 and May 30, 2011 to go over the Budget. On May 31, 2011 the formal Budget packet will be given to the Board of Commissioners and be placed on the Yadkin County website. Letters will be mailed out to Departments, Agencies and Schools at that time. On June 6, 2011, the County Manager would like to formally present the Budget to the Board at the regularly scheduled meeting. The Board could consider having a Budget Work Session on June 7, 2011 at 6:00pm, with other Work Sessions being added if needed. If the Board is ready to move forward, a Public Hearing could be held on June 9, 2011 at 6:00pm. The Board could adopt the Budget at the June 9, 2011 meeting if no changes are needed. At this time, it is not known exactly how many departments may want to come before the Board to go over their Budgets during Budget Work Sessions; it is not expected that many will want to.

#### **MANAGER'S BUDGET AMENDMENTS / NO ACTION REQUIRED**

- 1) None.

#### **COMMISSIONER COMMENTS**

**Commissioner Moxley** stated he was looking forward to the arrival of his new grandchild.

**Commissioner Hemric** thanked everyone for coming. He appreciated the employees who had achieved milestone years of service to the County and welcomed the new employees.

**Commissioner Welborn** thanked everyone for coming. He congratulated the employees who had reached milestone years of service to the County, especially Donna Cranfill who has been with the County for 40 years. He appreciates the new employees. It was a good weekend for the Country when Osama bin Laden was removed as a threat.

**Vice Chairman Zachary** thanked everyone for coming. He stated "it was a privilege to recognize our employees and their years of experience; we couldn't do it without them". He welcomed the two new employees and hoped their names would be on a Milestone Years of Service list in the future. He congratulated Commissioner Moxley and his son and daughter-in-law on the coming birth.

**Chairman Austin** stated that Yadkin County has a great staff. The people recognized today are a part of that staff. He agreed with Commissioner Welborn that the removal of Osama bin Laden was good for the Country. He felt the death of Lance Corporal Daniel Freeman Swaim, who lost his life in the fight against terrorism, was vindicated. He had been thinking about revaluation. When the revaluation was postponed, it was stated that the property market value had leveled out at approximately 2% below taxable value. He asked the County Manager and the Board to consider the possibility of a tax rate reduction in the upcoming Budget to compensate for the over-valuation of property. The tax rate reduction to consider would be approximately 1.5 cents,

we would be going from 0.75 to 0.725. He would like to know what the impact on the Budget would be. He would like County Manager Church to work on those numbers and bring them back to the Board for consideration in the near future.

**Interim County Attorney Bobby Sullivan** had no comment.

**Commissioner Hemric made a motion to extend the meeting to 12:00pm. Commissioner Moxley second.**

**Vote: 5/0**

**Commissioner Welborn made a motion to go into Closed Session pursuant to (1)(3)(4)(5)(6) NCGS 143-318.11(a) in order to discuss Location of Expansion of Industries or other Businesses in the County, to Establish or Instruct the County Staff on the County's Position Regarding Real Estate Transaction and/or Employment Contracts, to Consider Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98 and to have a Privileged Consultation with the County Attorney including the NC Baptist Hospital vs. Hoots Memorial Hospital lawsuit. Vice Chairman Zachary second.**

**Vote: 5/0**

**RECESS**

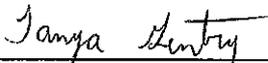
10:55am to 11:15am

After a motion to come out of Closed Session was made, **Vice Chairman Zachary made a motion to approve the VMware and NetApp contracts pending Mark Brandon, Risk Management, and Daniel Settle, IT Director, approval. Commissioner Welborn second.**

**Vote: 5/0**

**Commissioner Moxley made a motion to adjourn. Commissioner Welborn second.**

**Vote: 5/0**

  
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Prepared by Tanya Gentry  
Deputy Clerk to the Board

  
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Kevin Austin, Chairman  
Yadkin County Board of  
Commissioners

5/16/2011  
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Date approved by the  
Yadkin County Board of Commissioners