

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES  
Monday, February 21, 2011**

The Yadkin County Board of Commissioners met in Regular Session on Monday, February 21, 2011, in the Yadkin County Human Services Building (Commissioners' Meeting Room), 217 East Willow Street, Yadkinville, NC.

**Present were:**

Chairman Kevin Austin  
Vice Chairman Frank Zachary  
Commissioner Gilbert Hemric  
Commissioner David Moxley  
Commissioner Marion Welborn

**Staff present:** County Attorney, James Graham; County Manager, Aaron Church; Assistant County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

**CALL TO ORDER** by Chairman Austin at 7:00pm.

**INVOCATION** led by James Graham.

**PLEDGE OF ALLEGIANCE** led by Angel Measimer, a 6<sup>th</sup> Grade Jonesville Student and Luke Jones, a Kindergartener from Courtney Elementary.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Welborn made a motion to adopt the agenda as presented. Commissioner Moxley second.**

**Vote: 5/0**

**PUBLIC COMMENTS**

- 1) Pete Knight, from Hamptonville, appeared before the Board to thank them for having the trees and shrubbery trimmed at the Courthouse. It looks great. He thanked Commissioner Moxley for bringing the item to the Board for action. He also thanked County Manager Church for the letter sent.
- 2) Ann Watkins, Chair of the Board of Health, introduced the new Health Director, Monecia Thomas. Monecia Thomas will begin work on March 1, 2011. Ann Watkins stated they are delighted she is here and look forward to accomplishing great things together.

There were no further Public Comments. Chairman Austin closed the Public Comments portion at 7:10pm.

**APPROVAL OF MINUTES**

**Vice Chairman Zachary made a motion to approve all sets of minutes. Commissioner Hemric second.**

**Vote: 5/0**

## **REPORTS/REQUESTS OF THE BOARD**

- 1) Boonville Library Report given by Bob Adams with assistance from Angie Walker. The Boonville Community Public Library was started in 1998 in a room at the Town Hall. In 2003 they moved in to their new building debt free thanks to the leadership of the friends of the Boonville Community Public Library and an interested benefactor. Yadkin County is a member of the Northwest Regional Library that is made up of Yadkin, Alleghany, Stokes, and Surry Counties. The Boonville Library provides these services: online job searches, assistance with cover letters and resumes, test preparation, upgrading computer skills, and online classes. They assisted a citizen with setting up his email account. They currently have a student taking online college classes. They have a Book Club and a Summer Reading Program. In the Northwest Regional Library System, approximately 181,000 patrons use the internet and approximately 497,000 patrons visit the 13 public libraries. They are now seeking full benefits for their Branch Librarian. The cost of making Angie Walker fulltime by increasing her hours from 25 to 30 and providing full benefits while also increasing April Wooten's hours from 15 to 20 would be \$5,964.00. The Boonville Library is open 36 hours a week, including Saturday hours.
- 2) 5-D Fiscal Update. Lisa Hughes and Jason Walker went through all the records to determine the amount of money left in the 5-D Project Ordinance. It was determined that all of the revenues had been received except for \$775,844.00 that could possibly be available from the State. Jason Walker has been given copies of the invoices that might be eligible for State reimbursement so he can submit them. Of the 5-D Project Ordinance's budgeted expenditures, including some pending invoices, \$876,394.00 remains unspent. When you look at the revenues that the County actually has and the expenditures made, there is \$100,500.00 available to spend on the 5-D Project. If the State agrees to reimburse any of the expenditures, the County should receive the money in approximately a month. When the project ends, the County cannot receive any further reimbursements from the State.

## **CONSENT AGENDA**

**Commissioner Moxley made a motion to approve the consent agenda. Commissioner Hemric second.**

**Vote: 5.0**

- 1) Resolution to Support Traffic Signal Control at NC 67 and PVH Quality Way in Jonesville, NC.
- 2) Authorize Budget Amendment for Funding to Cover Actual Unemployment Costs.
- 3) Authorize Budget Amendments for Repair Expenses for County Vehicles Involved in Accidents.
- 4) Authorize Budget Amendment to Return Unspent Grant Funds to the State.
- 5) Authorize Budget Amendment to Accept Additional Federal Contingency Funds for Food Benefits Program.
- 6) Authorize Budget Amendment to Accept Additional Federal Funds for Crisis Program.
- 7) Order the Tax Collector to Advertise Unpaid Taxes.
- 8) Board Appointments for the Yadkin County Tourism Development Authority.

The Resolution to Support Traffic Signal Control at NC 67 and PVH Quality Way in Jonesville, NC follows.

## **A RESOLUTION OF THE YADKIN COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF TRAFFIC SIGNAL CONTROL AT NC 67 AND PVH QUALITY WAY IN JONESVILLE, NC**

**WHEREAS**, the State of North Carolina, Department of Transportation, is the administrative unit responsible for traffic signal control; and

**WHEREAS**, there is a high volume of traffic entering and exiting Phillips Van Heusen at the NC 67 and PVH Quality Way intersection; and

**WHEREAS**, the traffic congestion leads to wait times of over 20 minutes to exit the facility; and

**WHEREAS**, trucks approaching the intersection from I-77, which 95% of them do, cannot turn if vehicles are waiting to exit the facility ; and

**WHEREAS**, traffic signal control at the NC 67 and PVH Quality Way intersection will benefit Phillips Van Heusen, Yadkin County, and North Carolina by lessening the dangers of this intersection; and

**WHEREAS**, the Yadkin County Board of Commissioners have been asked to support the efforts of the Yadkin County Economic Development Partnership;

**NOW, THEREFORE, BE IT RESOLVED** that the Yadkin County Board of Commissioners supports the Yadkin County Economic Development Partnership in its request on behalf of Phillips Van Heusen to have traffic signal control at the intersection of NC 67 and PVH Quality Way in Jonesville, NC.

**BE IT FURTHER RESOLVED** that the Yadkin County Board of Commissioners encourages the State of North Carolina, Department of Transportation, to reconsider its recommendation to not use traffic signal control at the intersection of NC 67 and PVH Quality Way in Jonesville, NC. This Resolution was approved by the Yadkin County Board of Commissioners and its return to the North Carolina Department of Transportation was authorized.

**Adopted by the Yadkin County Board of Commissioners on the 21<sup>st</sup> day of February, 2011.**

**MANAGERS BUDGET AMENDMENTS / NO ACTION REQUIRED**

- 1) None

**BOARD ACTION**

- 1) Resolution to Declare March 2011 as Abandoned Cemeteries Awareness Month. Andrew Mackie, Chair of the Cemetery Committee, appeared before the Board to give a summary report and ask them to pass the Resolution. There are over 600 abandoned cemeteries in Yadkin County and, to date, The Yadkin County Historical Society has surveyed approximately 200 of them. When a cemetery is abandoned, it legally becomes the property of Yadkin County. In 2010, no known abandoned cemeteries were desecrated or destroyed. The Society works closely with property owners who give permission to study the graves and help maintain them. The Yadkin County Register of Deeds maintains a list of abandoned cemeteries and the Yadkin County Clerk of Court's Office maintains four (4) separate funds to be used by four (4) cemeteries for maintenance. Yadkin County weekend jail inmates are provided by the Sheriff's Department to help maintain these cemeteries. Patriotic groups are helping to locate, and maintain, the graves of veterans from the American Revolution and the Civil War. The Yadkin Valley Historical Association is planning a regional conference in Dobson, NC in August to help researchers publish results of their cemetery searches on the internet. The Resolution shows Yadkin County that the Commissioners support what is being done and provides incentive to do more. The graveyard found at 5-D has been studied in great detail. Its discovery caused some adjustments to the height of the dam because the spillway was planned to go through where the graveyard was found.

**Commissioner Welborn made a motion to approve the Yadkin County Board of Commissioners Resolution to declare March 2011 Abandoned Cemeteries Awareness Month. Commissioner Moxley second.**

**Vote: 5/0**

The resolution is as follows.

**A RESOLUTION OF THE YADKIN COUNTY BOARD OF COMMISSIONERS  
TO DECLARE MARCH 2011  
ABANDONED CEMETERIES AWARENESS MONTH**

**WHEREAS**, the abandoned cemeteries of Yadkin County constitute a valuable part of the County's cultural heritage; and

**WHEREAS**, an abandoned cemetery is defined as not having had a burial in over 50 years, and there are approximately 600 abandoned cemeteries in Yadkin County; and

**WHEREAS**, the NC General Assembly has directed every county in North Carolina to assume responsibility for the protection of its abandoned cemeteries and to establish a record of said cemeteries in the Office of the Register of Deeds, which has been established in the Yadkin County Register of Deeds, and that each county should establish a cemetery maintenance fund in the Office of the Clerk of Court, which has been established in Yadkin County; and

**WHEREAS**, while some of these cemeteries are maintained by the citizens of Yadkin County and other surrounding counties, most are not maintained and are subject to desecration and destruction; and

**WHEREAS**, Carl C. Hoots made an initial survey of cemeteries in Yadkin County and published a record of the same in 1987, and the Yadkin County Historical Society, Inc. is now updating that work,

**NOW, THEREFORE, BE IT RESOLVED** that the abandoned cemeteries of Yadkin County constitute a valuable part of Yadkin County's cultural heritage. The maintenance of these cemeteries by citizens in and out of the County is appreciated, and the desecration and destruction of said cemeteries is deplorable and illegal. The efforts of Carl C. Hoots and the Yadkin County Historical Society, Inc. to locate these cemeteries and record them is appreciated, and the property owners in the County are encouraged to record these cemeteries on the deeds of their properties.

**BE IT FURTHER RESOLVED** that March 2011 be declared Abandoned Cemetery Awareness Month in Yadkin County.

**Adopted by the Yadkin County Board of Commissioners on the 21<sup>st</sup> day of February, 2011.**

**BOARD ACTION**

- 2) Award the Yadkin County Courthouse Roof Replacement Bid. Kelli Wilcox, from Atlas Engineering appeared before the Board to discuss the Courthouse roof replacement bids. Before she addressed the Board, County Manager Church reviewed the previous actions taken by the Board of Commissioners to reach this point. He also stated, Atlas Engineering is paid a flat fee and receives no commission. Kelli Wilcox stated that three (3) bids were received, they were all eligible bids. The bids were opened in public per the NC Statute on February 3, 2011 at 3:30pm. There were no objections raised and no bids had to be turned away. All three bids were determined to be responsive and responsible and none were disqualified. The bids received were from Owens Roofing, Inc located at 301 West Cabarrus Street in Raleigh, NC; Team Roofing, Inc located at 152-B Kapp St in Winston-Salem, NC; and CFE, Inc located at 2026 Production Drive in Apex, NC. Atlas Engineering has thoroughly reviewed the bids and the bidders who turned them in. It was determined that all three of the bidders were qualified and capable of performing the work. Atlas Engineering is recommending the contract be awarded to Owen's Roofing for the contract sum of

\$328,456.00 with a contingency amount of \$33,000.00. The contract sum recommended is for the base bid and bid alternate number 1 and number 2, this allows all four areas of the roof to be replaced. Yadkin County is within its \$400,000.00 budget if it accepts the recommendation of the contract sum and the contingency amount. The drains are potentially an issue that contingency funds may be needed for. There are 12 drains on one roof area and 8 drains on another that could have drain line problems. A water test will be done on the drains and the drains on the upper portion of the roof that is connected directly to the roof drain would be cleaned. If there are any signs of a problem further down the drain line when the water test is done, Kelli Wilcox would be notified and she would have to take a close look at where the problems exist. A lot of the drains are clogged right now and they are not large in diameter so it slows the drain flow. The steps being taken to prevent future issues are cleaning out the drains, testing the drains, and putting in a drain that has a backflow prevention seal. If the Board awards the contract tonight, work should begin by mid-April.

**Vice Chairman Zachary made a motion to accept the recommendations of Atlas Engineering as presented. Commissioner Welborn second.**

**Vote: 5/0**

- 3) Approve Capital Projects Ordinance for the Courthouse Roof Replacement. The Board of Commissioners appropriated \$400,000.00 for the Courthouse roof project within the General Fund. A budget amendment is needed to transfer the money in to the Capital Projects Fund. **Commissioner Moxley made a motion adopting the Courthouse Roof Replacement Capital Project Ordinance and approve the budget amendment transferring the funding from the General Fund to the Capital Projects Fund. Commissioner Hemric second.**

**Vote: 5/0**

- 4) Establishment of Satellite Fire Station for the Forbush Volunteer Fire Department. Donald Hawks and Tony Gagliardi appeared before the Board to request the use of a small area of Forbush High School property to build a satellite fire station. The Board of Education has approved the use of the land but the Board of Commissioner's has to approve it also. The Forbush Volunteer Fire Department wants a 20 year lease agreement with the option to renew. The North Carolina Department of Environment and Natural Resources did not have any objection to the construction of the building provided the water system serving Forbush High School was not altered or expanded. Once the satellite fire station is established, it would lower the community's fire rating beyond a 5 mile radius. It needs to be verified if the Board of Commissioners or the Board of Education needs to enter in to the agreement. The County may have leased the land to the Board of Education and if so, is there anything in the lease that says the Board of Education can sublease it. As long as the correct parties enter in to the agreement, the Board of Commissioners agrees to the use of the land.

**Vice Chairman Zachary made a motion to authorize the Board of Education to allow the property to be used by Forbush Volunteer Fire Department, Inc. Commissioner Moxley second.**

**Vote: 5/0**

- 5) 2010-11 NC Public School Facility Needs Survey Review. Donald Hawks appeared before the Board to review the survey with them. The survey is done as a planning tool every five (5) years for the State. The forms arrive on disk in late November and need to be done by mid-January. The Board of Education has reviewed and approved it. The Statute states the Board of Commissioners has to review and approve the survey also before it can be submitted. Survey data is collected and entered in to the program; the program does the calculations, such as square footage and costs, based off of those answers. The program determines what support areas are needed and how big they should be. The personnel who answered the survey kept their responses realistic. The light fixtures need updating. The current fluorescent lights that the schools use are becoming obsolete. Air conditioning units

also need to be updated. The plan is to replace the oldest air conditioning units and light fixtures first. They want to make school additions, even when the projected enrollment is down in 6 to 10 years, because their goal is to discontinue using the mobile classrooms they have now. The school mobile classrooms are not Green and there is a law trying to be passed that prevents the relocating of those buildings. This is not a commitment for the County.

**Commissioner Moxley made a motion to authorize Chairman Austin and County Manager Church to sign the Certification of Board of County Commissioners. Vice Chairman Zachary second.**

**Vote: 5/0**

- 6) Authorize IT to Proceed with Munis Purchases and Approve Budget Amendment. Munis is used by 70 counties and is the software used for Finance and HR in Yadkin County. It was purchased in 2004 and has been underutilized. Additional components of the system are needed to provide Yadkin County with the best system possible. It will provide the County with the necessary checks and balances. The cost to purchase the components will be a one-time expense of \$40,800.00 and the maintenance cost will increase \$6,962.00 dollars annually. The annual maintenance fee includes the costs of upgrades and support. This system will enable the County to resolve numerous findings identified by auditors. Dashboard and Employee Self Service components will be purchased that will allow employees to enter their own time in to the system. There will be a Contract Management component that will allow the County to manage contracts on an annual basis and ensure the contracts are being administered correctly. The Tyler Forms component will provide a purchase order and encumbrances system. Vendors will require a purchase order before a purchase can be made. The system will ensure the purchase order is approved and the money is there to spend. If the money is not available to spend, a purchase order will not be allowed. The system will allow the budget amount to be allocated out instead of all of it being available right away, for example, if Person A has a \$12,000.00 a year budget amount that amount can be allocated to Person A as \$1,000.00 a month. It will eliminate departments needing to make up their own purchase orders and purchase order numbers for vendors that already require a purchase order now. The Accounts Receivable component will allow us to track receivables and record daily receipts. The system will allow for keeping better track of budgets. Currently, it is difficult for department heads to know exactly what is still available in their budget. It will save money by reducing the amount of paper used. **Commissioner Welborn made a motion directing the County Manager to enter into a contract with Tyler Technologies to purchase the specified items at a cost not to exceed \$40,800.00 and to approve the budget amendment. Commissioner Hemric second.**

**Vote: 5/0**

- 7) Approve Changes to Yadkin County Pay Plan & Classification Policy. The proposed amendments to the current Yadkin County Pay Plan & Classification Policy will require:
- a. Positions will no longer be posted internally. All jobs must be posted externally at the Employment Security Commission, giving all citizens an opportunity to apply to all jobs. Internal applicants will be considered with everyone else. The EEOC requires jobs be posted where everyone can see it and that applicants are chosen from a diverse population.
  - b. Departments are required to conduct a minimum of three interviews of the most qualified applicants to ensure that the most qualified applicant is selected. The interviews have to be documented. Interviews will be conducted by department heads but HR and/or the County Manager can ask questions about the applicant.
  - c. Positions can only be offered after a criminal background check and drug screening has been conducted.

**Vice Chairman Zachary made a motion to amend the Yadkin County Pay Plan & Classification as presented. Commissioner Welborn second.**

**Vote: 5/0**

- 8) Authorize the County to Transition to a Bi-weekly Pay Period. Bi-weekly payroll is scheduled to start April 1, 2011 if approved by the Board. This will eliminate employees from being paid for work they have not done yet. Currently, there are four (4) different timesheets that reflect different pay periods being used. People turn in pay vouchers around the 20<sup>th</sup> or 21<sup>st</sup> of the month and get paid for the entire month based on that voucher; the pay voucher is not connected to the timesheet. We are starting in April because there is three bi-weekly pay periods in that month. On a bi-weekly pay schedule employees will be paid 26 times a year and there will be two months of the year that an employee will receive three (3) paychecks. To transition to bi-weekly, on March 25, 2011 employees will be paid for 77% of March. On April 1, 2011, employees will be paid for the previous two weeks of work. From then on, the employee will turn in a timesheet for two weeks and be paid bi-weekly. Transitioning this way will prevent the employees from getting a short paycheck; they will be getting paid sooner than they would have been. If we cannot make the April 1, 2011 deadline then we need to wait for the next three pay period month. **Commissioner Moxley made a motion to direct the County Manager to transition to a bi-weekly pay period effective April 1, 2011. Vice Chairman Zachary second.**

**Vote: 5/0**

- 9) Develop a Finance Policies and Procedures Manual. A Finance Policies and Procedures Manual needs to be developed and put in place for employees to follow. This manual will address the internal control issues the County has been cited for in financial audits. Yadkin County can base its manual off of the manuals that other counties have. The policies will require Board consideration because there will be some policies the Board will want to set. Normally, the Board decides what dollar amount will require a purchase order to be obtained. The Board can determine the encumbrance policy. The Board will want to be involved with the decision on the range of money that should be maintained in the Fund Balance. The policies will determine what the bid process is, beyond what the Statue states. Policies can be put in place dealing with cash drawers and any discrepancies that arise from them. The Finance Policies and Procedures Manual will be brought before the Board for approval. After it is approved, the Board can make changes to it as necessary. **Commissioner Moxley made a motion directing the County Manager to develop a Finance Policies and Procedures Manual. Commissioner Hemric second.**

**Vote: 5/0**

- 10) Authorize Payment of Invoices from County Attorney Jim Graham and Approve Budget Amendment. Lisa Hughes stated the invoices were from May 2006 through October 2008 and the fiscal years and projects those services were for have been closed and the money is no longer appropriated. Lisa Hughes contacted the auditors for advice and requested County Attorney Jim Graham categorize the invoices. He categorized the invoices into three (3) different projects and confirmed that he did not receive payment at the time the projects were ongoing or prior to the closing of the projects' appropriation. The invoices total \$14,778.59 and a budget amendment was prepared to pay the invoices if the Board approves them. It is not known if there were any leftover funds from the projects but Lisa Hughes did verify that Jim Graham was not paid for those services. **Vice Chairman Zachary made a motion to authorize payment of the invoices from Fiscal Years 2006, 2007, 2008 and 2009 to County Attorney Jim Graham in the amount of \$14,778.59 and approve the related budget amendment. Commissioner Moxley second.**

**Vote: 5/0**

#### CALENDAR NOTES

- 1) Budget Retreat is Wednesday, February 23, 2011. The Board of Commissioners will be leaving from this location at 7:30am and returning after lunch. It is a public meeting that will be held at

the Marriot Courtyard Hanes Mall in Winston-Salem, NC. The cost averages out to be \$38.00 per Commissioner and staff member.

### **RECESS**

Recess began at 9:20pm and ended at 9:34pm.

### **MANAGER'S REPORTS/BOARD ACTION**

- 1) Fund Balance Report. Lisa Hughes reported on the General Fund balance. She informed the Commissioners what was appropriated from the General Fund from July 2010 through February 21, 2011 and what the purpose of that money was. DSS receives Special Adoption grant money that can only be used for adoption purposes; any money left at the end of the year rolls over into the General Fund. In July or August, the unspent DSS Special Adoption money can be re-appropriated. The Budget Ordinance can state that any unused DSS Special Adoption money needs to be re-appropriated so that a budget amendment would not be necessary. A Multi-year Grant Fund can be created that has a no close budget that multi-year grants could be placed into. The Commissioners' legal services appropriated balance of \$20,000.00 has not been spent. There was an appropriated balance of \$25,000.00 for EMS retirees because EMS employees that are grandfathered on the old Personnel Policy are accruing time off at day intervals instead of at hour intervals; days for EMS personnel are 24 hours. The EMS budget did not have sufficient funds to pay out the amount owed to the retirees so money was appropriated from the General Fund. The new Personnel Policy uses hour intervals to accrue time. Another item discussed was the email system. The email system the county had was designed for only 10 or 15 people to use so a new system was needed to handle the actual number of employees using the system. The new email system also allowed emails to be filtered and it allowed individuals to archive their own email.
- 2) Jail Inspection Report. The Jail Inspection Report has been received by the County Manager and the Commissioners. The media has been given a copy. The public can request a copy.
- 3) Jail RFP Presentation. A request for proposals went out to consultants nationwide requesting a proposal for a Comprehensive Jail Needs Assessment Study. The Board can bring in the top two or three of the firms for an interview or they could select a firm and authorize the County Manager to negotiate a price. The County received proposals from five (5) firms. The firms are Brennan Group, Charlotte, NC; Pretrial Justice Institute and Carter Goble Lee, Washington, D.C.; Mark Goldman & Associates, Inc with Atlas Engineering, Atlanta, GA; Kimme & Associates, Inc, Champaign, IL; and Ware Bonsall, Charlotte, NC. The three (3) firms selected by the County Manager to present to the Board are architects. Kimme & Associates, Inc was selected. They are not licensed in North Carolina so they cannot move into possibly building anything later. Dennis Kimme has participated in work in North Carolina, specifically in Guilford and Meckenburg Counties, and is more of an academic type consultant who is qualified in planning and designing jails. He called, expressed interest, and did submit an impressive proposal. Brennan Group was selected for consideration. Ware Bonsall, a small firm based in Charlotte, NC, was selected. They have expressed the most interest. They have personally visited the jail and have scheduled a follow-up visit to discuss their interest. The firm selected by the Board will not be designing a facility to be built; the firm will be doing a study. The firm will come in, look at our current facility, and determine what needs to be done to make it the most effective for the County. If a new facility needs to be built, the firm will make a recommendation on what to do with our current facility. Bracelet monitors will be looked at to see if we can lower our jail population using them. The study will include renovating the current jail, adding on to the current jail, and potentially building a new jail. Their product will be a recommendation on what Yadkin County needs to do to take care of its inmate population. If Brennan Group or Ware Bonsall is chosen, they can move from doing the study into designing something to be built and construction. The 1<sup>st</sup> choice of the Board was Ware Bonsall and the 2<sup>nd</sup> choice was Brennan Group. The consensus was made to discuss, in closed session, what the negotiated price range of

this service should be. **Chairman Austin made a motion to authorize the County Manager to negotiate a contract with first choice Ware Bonsall and if that fails negotiate with Brennan Group as second choice. Commissioner Welborn second.**  
**Vote: 5/0**

#### **COMMISSIONER COMMENTS**

**Vice Chairman Zachary** thanked everyone for coming. He stated it was a very informative meeting. He thanked Lisa Hughes for her intuit and work. Vice Chairman Zachary has seen the need for basic organization and was surprised and appalled at the lack of it. He believes Yadkin County is taking steps toward organization now.

**Commissioner Moxley** thanked everyone for coming. He asked everyone to keep Charlie Walker's family in their thoughts and prayers. Charlie Walker, who had been an Educator who then worked in the Superintendent's office and later for YVEDDI, had passed away and was at the funeral home tonight. He thanked Lisa Hughes. He stated this was the first time he had seen a Fund Balance Report document that was as helpful as the one she had given them and he appreciated it. He believes Yadkin County is taking steps toward improvement.

**Commissioner Hemric** thanked everyone for coming. He thanked the children for leading the Pledge of Allegiance and their parents for bringing them. He thanked Lisa Hughes for putting the reports together.

**Commissioner Welborn** thanked everyone for coming. He thanked Lisa Hughes and Aaron Church for their work. He stated that Charlie Walker was well liked.

**Chairman Austin** stated he echoed the other Commissioners comments. He informed those present that there would be a closed session tonight.

**County Attorney Jim Graham** stated he had been County Attorney for over 34 years and announced his decision to retire at the end of the month. He was working for Yadkin County before there was a County Manager. He will submit a proposal to the Board to continue to handle the delinquent taxes for Yadkin County. After retiring from the County Attorney position, he will have more time to devote to the time consuming collection of delinquent taxes if the Board accepts his proposal. He stated that he will be 72 years old next month and would like to spend more time playing golf.

Chairman Austin stated he appreciated Jim Graham's experience. Vice Chairman Zachary wanted to go on record saying he appreciated Jim Graham's years of service and that Jim Graham served the County with great dignity and would be missed. Commissioner Moxley stated he was the foundation of the County Commissioners.

Chairman Austin asked Wayne Matthews to extend an invitation to the Board of Commissioners. Wayne Matthews stated Dr. Friedman wanted to meet with the Board of Commissioners at a luncheon on March 9<sup>th</sup> at 12:00pm at the Yadkin Center. It will be an information session. The County Manager and the Clerk are invited as well. Chairman Austin suggested to the Board that the March 7<sup>th</sup> Board of Commissioners meeting be recessed until March 9<sup>th</sup> in case there was any County business discussed.

**Commissioner Moxley made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(4)(5)(6) for Legal, Economic Development, Property Acquisition and Personnel Matters. Vice Chairman Zachary second.**

**Vote: 5/0**

Upon returning from Closed Session, Commissioner Moxley made a motion to extend the meeting to 12:00pm. Vice Chairman Zachary second.

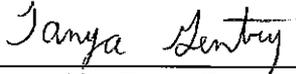
Vote: 5/0

Vice Chairman Zachary made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(4)(5)(6) for Legal, Economic Development, Property Acquisition and Personnel Matters. Commissioner Moxley second.

Vote: 5/0

Upon returning from Closed Session, Commissioner Moxley made a motion to recess the meeting until February 23, 2011. Vice Chairman Zachary second.

Vote: 5/0



---

Prepared by Tanya Gentry  
Deputy Clerk to the Board



---

Kevin Austin, Chairman  
Yadkin County Board of  
Commissioners

3/7/2011

---

Date approved by the  
Yadkin County Board of Commissioners