

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES  
Monday, October 3, 2011**

The Yadkin County Board of Commissioners met in Regular Session on Monday, October 3, 2011, in the Yadkin County Human Services Building (Commissioners' Meeting Room), 217 East Willow Street, Yadkinville, NC.

**Present were:**

Chairman Kevin Austin  
Vice Chairman Frank Zachary  
Commissioner Gilbert Hemric  
Commissioner David Moxley  
Commissioner Marion Welborn

**Staff present:** Interim County Attorney, Bobby Sullivan; County Manager, Aaron Church; Assistant County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

**INVOCATION** led by County Manager Aaron Church.

**CALL TO ORDER** by Chairman Austin at 9:01 am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

Under Board Action, Item #2, Approve Interlocal Agreement with Jonesville, and Item #3, Resolution Committing Funds to Jonesville Water Plant, were removed from the Agenda to be discussed in Closed Session. **Vice Chairman Zachary made a motion to adopt the agenda with the noted changes. Commissioner Welborn second.**

**Vote: 5/0.**

**PUBLIC COMMENTS**

- 1) Sherry Mastin, of Jonesville, addressed the Board. She informed the Board that an incident involving dogs occurred at her home and resulted in the injury of her dog. She asked County Manager Church for a copy of a letter that she thinks was sent to him from the vet's office regarding the matter.

Chairman Austin closed the Public Comments portion at 9:05am.

**APPROVAL OF MINUTES**

**Commissioner Welborn made a motion to approve all sets of minutes. Commissioner Hemric second.**

**Vote: 5/0.**

**REPORTS/REQUESTS OF THE BOARD**

- 1) Recognize Employees for Retirement in September. The Board congratulated Ginger McGhee, from Cooperative Extension, and Jeff Putman, from EMS, for their years of service and dedication to Yadkin County. Chairman Austin, County Manager Church, and Assistant County Manager/Finance Officer Hughes presented the retirees with plaques.
- 2) Special Employee Recognitions. The Board congratulated the 10 individuals who scored the highest on the County's first performance based appraisals. The top 10 performers were:

Christopher Cheek from Animal Control, Betty Dixon from DSS, Dennis Wiles from Soil and Water, Lisa Hughes from Administration, Renae Moxley from Building Inspection, Brad Sprague from DSS, Justin Henderson from the Health Department, Mary Joyner from the Health Department, Ellis Frazier from the Sheriff's Office and James Collins from EMS. The person with the highest score was Christopher Cheek and the person with the second highest score was Betty Dixon. County Manager Church presented a certificate to each person who was recognized.

### CONSENT AGENDA

**Vice Chairman Zachary made a motion to approve the consent agenda. Commissioner Moxley second.**

**Vote: 5/0.**

- 1) Budget Amendments:
  - a) Increase Contracted Services for DSS.
  - b) Appropriate Funding for Law Enforcement Special Revenue Fund.
- 2) Approve Amendment to the May 16, 2011 Regular Session Minutes.
- 3) Authorize Renewal of Fidelity Bonds for Finance Officer, Tax Collector, Register of Deeds, Sheriff, and County Attorney.
- 4) Authorize the Reclassification of the Health Educator II Position to a Health Educator I Position and Authorize the Health Department to Fill the Health Educator I Position.
- 5) Authorize the Health Department to Charge Private Pay Client a Fee of \$25.00 for Flu Vaccination.
- 6) Approve Contract with Hollar and Associates for 5-D Survey Work.

### PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

- 1) Set a Public Hearing on October 17, 2011 at 7:00pm during the Regular Meeting for Public Input on the Proposed Hazard Mitigation Plan. Keith Vestal addressed the Board. He stated that every 5 years the County's Hazard Mitigation Plan has to be reviewed. The State and FEMA have reviewed the plan and approved it for renewal by the County's Board of Commissioners. A Public Hearing needs to be held to allow for public input. **Commissioner Hemric made a motion to set a public hearing for the Proposed Hazard Mitigation Plan on October 17, 2011 at 7:00pm during the regularly scheduled Board of Commissioners Meeting. Commissioner Moxley second.**

**Vote: 5/0.**

### BOARD ACTION

- 1) Approve Formal Intent to Merge Agreement Between Crossroads Behavioral Healthcare and Mental Health Partners and Pathways. David Swann addressed the Board. These entities need to merge to comply with Session Law 2011-264 and be able to administer a Medicaid Health Plan. This merger requires a lot of work that has to be completed by December of 2012. The agreement up for approval tonight is an acknowledgement of intention and is not intended to be the final agreement between the parties. **Vice Chairman Zachary made a motion to approve the Formal Intent to Merge Agreement between Crossroads Behavioral Healthcare and Mental Health Partners (of Burke County and Catawba County) and the Gaston-Lincoln-Cleveland Mental Health/Developmental Disabilities/Substance Abuse Authority (d/b/a Pathways) to comply with Session Law 2011-264 for the Purpose of Operating a Medicaid Health Plan. Commissioner Hemric second.**
- Vote: 5/0.**
- 2) Removed from the Agenda.
  - 3) Removed from the Agenda.
  - 4) Amend Performance Pay Plan for FY2012. The evaluations have been completed and the resulting average percentage pay increase was 0.73%. County Manager Church requested the

Board amend the Performance Pay Plan's percentage increase scale for FY2012. The proposed scale would bring the average pay increase in line with what has typically been given in the past. If the Board would like to keep the average pay increase at approximately 1.25%, the scale will need to be adjusted annually. The proposed FY2012 scale would make the average percentage pay increase be 1.23%. **Commissioner Welborn made a motion to amend the Performance Pay Plan for FY2012 as presented. Vice Chairman Zachary second.**  
**Vote: 5/0.**

#### **CALENDAR NOTES**

- 1) November 29-30, 2011 – Leadership Retreat at Lake Junaluska.
- 2) December 21, 2011 – Employee Christmas Luncheon at Union Cross Friends Meeting House.

#### **MANAGER'S REPORTS/BOARD ACTION**

- 1) None.

#### **MANAGER'S BUDGET AMENDMENTS / NO ACTION REQUIRED**

- 1) Planning (\$1,000.00).

#### **BOARD VACANCIES/APPOINTMENTS:**

- 1) There are 2 Vacancies on the Nursing Home - Adult Care Home Community Advisory Committee.
- 2) The Board of Health has a Vacancy.

#### **COMMISSIONER COMMENTS**

**Commissioner Welborn** thanked everyone for coming. He congratulated the two retirees and was glad the Board recognized the top performers.

**Vice Chairman Zachary** appreciated the citizens who came to the meeting. He stated he hates to see Jeff Putman and Ginger McGhee leave but he knows they will enjoy retirement.

**Commissioner Moxley** thanked those who attended the meeting. He stated Ginger McGhee has been a valuable resource to the County and will be hard to replace. He knows Nancy Keith will miss her. He remembers when Jeff Putman came to work at EMS. Jeff Putman has also been a valuable employee for the County and will be missed. He likes the Performance Pay Plan and was glad the top performers could attend today's meeting and be recognized. Rewarding employees for their own performance is better than giving everyone the same pay raise.

**Commissioner Hemric** thanked everyone for coming. He appreciated the top performers being here. He thanked the retirees and said that Ginger McGhee would be missed.

**Chairman Austin** stated both of the retirees are special. Jeff Putman was instrumental in the study of the EMS structure that occurred last spring. Ginger McGhee is a great friend to his family and will be sorely missed here. He thanked the department heads for the job they did with the Performance Pay Plan because without their fair execution of the plan it would never have worked. They did a fantastic job. When you have shining stars come from a majority of departments, like was shown here today, it shows there is a good system in place.

#### **RECESS**

Recess began at 9:51am and ended at 10:06am.

**Chairman Austin made a motion to go into Closed Session pursuant to (1)(3)(4)(5)(6) NCGS 143-318.11(a) in order to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, to discuss the potential Location or Expansion of Industries or**

**other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, the representatives from Jonesville reentered the room to speak with the Board about the Interlocal Agreement for water. The agreement needs to make it clear that all prior water debts are wiped clear for both the County and the Town. The effective date for the agreement was discussed and December 1, 2011 was the date chosen. Clarifications and further changes were discussed and agreed to.

**Vice Chairman Zachary made a motion to extend the meeting. Commissioner Hemric second.**

**Vote: 5/0.**

**Commissioner Welborn made a motion to go back into Closed Session for the same reasons previously stated. Vice Chairman Zachary second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Moxley made a motion to approve the Interlocal Agreement and Resolution for the Jonesville Water Line, including the discussed changes for each document. Commissioner Hemric second.**

**Vote: 5/0.**

**Vice Chairman Zachary made a motion to authorize the County Manager to hire Mark Eugene O'Mara at \$44,500.00. Commissioner Welborn second.**

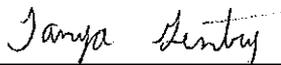
**Vote: 5/0.**

**Chairman Austin made a motion to authorize a refund to Edward Gale Matthews for the tax overcharges for the 3 years in question, based on the Board's opinion that it was due to a clerical error, in the amount as determined by the Tax Administrator and previously offered as a tax credit by the Tax Administrator. Vice Chairman Zachary second.**

**Vote: 5/0.**

**Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.**

**Vote: 5/0.**



Prepared by Tanya Gentry  
Deputy Clerk to the Board



Kevin Austin, Chairman  
Yadkin County Board of  
Commissioners

10/17/2011

Date approved by the Yadkin County Board of Commissioners