YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES
Monday, December 5, 2011

The Yadkin County Board of Commissioners met in Regular Session on Monday, December 5, 2011, in the Yadkin County Human Services Building (Commissioners' Meeting Room), 217 East Willow Street, Yadkinville, NC.

Present were:
Chairman Kevin Austin
Vice Chairman Frank Zachary
Commissioner Gilbert Hemric
Commissioner David Moxley
Commissioner Marion Welborn

Staff present: County Manager, Aaron Church; Assistant County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:00am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA
Under Reports/Requests of the Board, item #1, Recognize Employees for Retirement, was moved to last in that section. The Minutes were moved to Closed Session so changes to the Closed Session Minutes could be discussed. **Vice Chairman Zachary made a motion to adopt the agenda with the noted changes. Commissioner Welborn second.**
Vote: 5/0.

PUBLIC COMMENTS
1) None.

Chairman Austin closed the Public Comments portion at 9:01am.

APPROVAL OF MINUTES
Discussion of November 21, 2011 Closed Session Minutes was moved to Closed Session.

REPORTS/REQUESTS OF THE BOARD
1) W. N. Ireland Quarterly Report. Mark Brandon addressed the Board. He and Lisa Hughes have monthly meetings. Workers compensation meetings are being held with the department heads. Good communication between W.N. Ireland and the County is keeping the County on a safer path. He stated the new jail site preparation looks great. The contractors working on the site have been instructed to secure the County property overnight. He has spoken to Jason Walker about the lighting for the Park and he stays in constant communication with him over the 5-D dam and the risks found there. Mark Brandon feels that the County has the proper amount of coverage for the dam.
2) Community Service Block Grant Program Report. Mary Owens addressed the Board. The goal of this grant is to reduce the number of individuals/families living in poverty by helping them become more self-sufficient. The Program is individualized for each household. An agreement is developed and signed by all of the appropriate members of the family. If a participant fails to

make a responsible effort to follow the Success Plan goals and objectives he or she will be terminated from the CSBG program. Eligible participants are enrolled on a first come, first serve basis for as long as the funding is available. There is no set enrollment period. YVEDDI attempts to draw upon every community resource that is available to supplement the CSBG funding and assist citizens.

3) Recognize Employees for Retirement. Chairman Austin, County Manager Church, and Lisa Hughes congratulated the retirees and presented them with a plaque. The retirees were Eddie Wooten of DSS, Patricia Martin of Soil and Water, Hollis Stinson of the Sheriff's Office, and Donald Tally of the Sheriff's Office. Eddie Wooten has worked for the County as Director of DSS for the last 8 years. This was his second time working for the County as Director of DSS. Patricia Martin has worked for the County for 25 years. Hollis Stinson has worked for the County for 9 years and 6 months. Donald Tally has worked for the County for 8 years and 6 months.

CONSENT AGENDA

Commissioner Hemric made a motion to approve the consent agenda. Commissioner Moxley second.
Vote: 5/0.

1) Budget Amendments:
   a) DSS.
2) Approve Revised Juvenile Crime Prevention Council's Funding Plan.
3) Approve Contract with Charlotte Scale Co., Inc for Maintenance, Inspections, and Calibration of Scales at Landfill Transfer Station.
4) Approve Contact with Benchmark CMR for Administrative Services for 2010 NC CDBG-ER Grant.

[The Budget Amendments and JCPC Funding are attached as Appendix A.]

REORGANIZATION OF THE BOARD

1) Election of Chair to the Board and Vice Chair to the Board. Chairman Austin turned the proceedings over to the County Manager. The County Manager informed those present that Statue 153A-39 governs the election of the Chair and Vice Chair. Tonight the Chair and Vice Chair have to be elected. The County Manager opened the floor for nominations for Chairman. Commissioner Hemric nominated Kevin Austin for Chairman of the Board. **Commissioner Moxley made a motion to close nominations. Commissioner Zachary second. Vote: 5/0.** Kevin Austin remained Chairman of the Board. Chairman Austin opened the floor for nominations for Vice Chairman. Commissioner Welborn nominated Frank Zachary for Vice Chairman. **Commissioner Moxley made a motion to close nominations. Chairman Austin second. Vote: 5/0.** Frank Zachary remained Vice Chairman.

BOARD ACTION

1) Review GovDeals Documents and Payment Options. Lisa Hughes addressed the Board. In the past the County paid GovDeals a 7.5% commission and the winning bidder paid the county and picked up their item. The County only accepted cash or check payments. GovDeals has offered the County various payment options to consider. GovDeals will not charge the County for collecting the payment. If GovDeals collects the payment for the County, the winning bidder can pay by credit card, wire transfer, and PayPal. The bidder will be charged a fee by GovDeals. The County will not be responsible for shipping items. Assistant County Manager/Finance Officer Lisa Hughes recommended the County choose the option where the County pays a 5% fee and the winning bidder pays a 7.5% Buyers Premium. The agreement can be changed later if needed. **Commissioner Welborn made a motion for GovDeals to collect all surplus auction proceeds**

from the Buyer and for the County to pay a 5% fee and the winning bidder to pay a 7.5% Buyers Premium. Commissioner Hemric second.
Vote: 5/0.

2) Authorize County Manager to Unfreeze, Advertise, and Fill Vacant Accountant Position in Finance. An accountant resigned. This is a critical position that needs to be filled. Lisa Hughes requested that the Board unfreeze the position and re-classify it as a pay grade 72. The position is an exempt position. **Vice Chairman Zachary made a motion to re-classify the Accountant position to a pay grade of 72 and authorize the County Manager to unfreeze, advertise, and fill the vacant Accountant position. Commissioner Moxley second.**
Vote: 5/0.
3) Authorize Finance Officer to Pay Invoices. These are invoices that are not covered by a contract. The services had to be performed on an emergency basis for jail site preparation. **Vice Chairman Zachary made a motion to authorize the Finance Officer to pay the invoices presented. Commissioner Moxley second.**
Vote: 5/0.

[The Invoices are attached as Appendix B.]

CALENDAR NOTES

1) December 21, 2011 – Employee Christmas Luncheon at Union Cross Friends Meeting House.

MANAGER'S REPORTS/BOARD ACTION

1) None.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

1) None.

BOARD VACANCIES/APPOINTMENTS:

1) There are 2 Vacancies in Nursing Home - Adult Care Home Community Advisory Committee has.
2) There will be a vacancy on the Crossroads Area Mental Health Board as of 12/31/2011. Janice Wagoner will not be able to serve again; she has reached her maximum number of terms. Vice Chairman Zachary publicly thanked her for her years of service. The term will be for 6 months. The merger of Crossroads with the other LME's will take effect July 1, 2012. **Vice Chairman Zachary made a motion to add the filling of the Crossroads Area Mental Health Board vacancy as an item to the Agenda. Commissioner Moxley second. Vote: 5/0. Vice Chairman Zachary made a motion to appoint Monta Davis-Oliver to the Crossroads Area Mental Health Board upon the expiration of the term of Janice Wagoner. Commissioner Welborn second.** Monta Davis-Oliver has served on the Crossroads Board before. **Vote: 5/0.**
3) Appointment for Workforce Development Board. Eddie Wooten has retired and his Public Assistance position on the Workforce Development Board is now vacant. His term expires June 2012. Someone from the Public Assistance category is needed to fill the remainder of his term. **Chairman Austin made a motion to appoint Teresa Pardue to the Workforce Development Board to fill the Public Assistance vacancy for a term that will expire June 2012. Vice Chairman Zachary second. Vote: 5/0.**

COMMISSIONER COMMENTS

Commissioner Welborn thanked everyone for coming. He congratulated the retirees. He stated that he is on the YVEDDI Board and he believes that Danny Haire is doing a good job. He congratulated Danny Haire for a job well done.

Vice Chairman Zachary thanked everyone for coming. He wished all those present a Happy Holiday season. He echoed what Commissioner Welborn said about Danny Haire. He believes that Danny Haire

has provided leadership and direction. As Mary Owens made her presentation on the CSBG Program, he thought that this program is something people can relate to. This program attempts to give young people role models and assists them in becoming self-sufficient. He applauded YVEDDI and hopes that they set the bar high to achieve success.

Commissioner Moxley congratulated Eddie Wooten, Pat Martin, Hollis Stinson, and Donald Talley on their retirement. He stated they will all be missed. He said Mary Owens was a student of his and she did a good presentation. He looks forward to seeing everyone at the Christmas luncheon.

Commissioner Hemric thanked everyone for coming. He congratulated the retirees. He thinks Danny Haire has done a good job. He wished everyone a Happy Holiday and a Happy New Year.

Chairman Austin thanked the Board of Commissioners for their confidence in him. He is proud of the way the Board works together. He is honored to be the Chairman of the Board. He stated the Christmas Parade was great and lots of people turned out for it. The Christmas Tree Lighting in Boonville was great. It looked like there was at least 250 people there and it was fantastic. He congratulated Keith Vestal again on his position and thanked him for his hard work.

Chairman Austin made a motion to go into Closed Session pursuant to (1)(3)(4)(5)(6) NCGS 143-318.11(a) in order to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney including about a lawsuit Yadkin County vs. S&S Yadkin LLC. Commissioner Hemric second.
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Welborn made a motion to extend the meeting. Commissioner Hemric second.**
Vote: 5/0.

Chairman Austin made a motion to go back into Closed Session for the same reasons previously stated. Commissioner Moxley second.
Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Vice Chairman Zachary made a motion to approve the November 21, 2011 Closed Session Minutes with the noted changes. Commissioner Hemric second.**
Vote: 5/0.

Commissioner Welborn made a motion to amend the Addendum to the Davis-Martin-Powell contract to increase their compensation by $100.00. Commissioner Moxley second.
Vote: 5/0.

Commissioner Welborn made a motion to recess until 5:30pm on Thursday, December 8, 2011 in the Board of Commissioners Room. Commissioner Moxley second.
Vote: 5/0.

Tanya Gentry

Prepared by Tanya Gentry
Deputy Clerk to the Board

Kevin Austin, Chairman
Yadkin County Board of
Commissioners

12/19/2011

Date approved by the Yadkin County Board of Commissioners

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

DEPARTMENT: DSS

DEPARTMENT HEAD SIGNATURE: Eddie Hunter

DATE: 11/18/11

LINE ITEM	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	NEW BUDGET
General Assistance	1055320-57560	50,000	(3,000)	47,000
Medicaid	1055400-57970	2,499	3,000	5,499

EXPLANATION: Budget Amendment to cover monthly Medicaid Cost

This budget amendment has been approved by the appropriate Advisory Board.

____ Yes

X No

This instrument has been approved by the Board of Commissioners as requested.

Chairman

Appendix A

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

DEPARTMENT: Juvenile Crime Prevention

DEPARTMENT HEAD SIGNATURE:

DATE: 11/23/11

LINE ITEM	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	NEW BUDGET
Project Challenge	1045235-42205	39,287	(1,542)	37,745
SCAN	1045235-42203	15,467	0	15,467
Children's Center of Surry	1045235-42229	43,008	0	43,008
Mediation	1045235-42209	9,842	0	9,842
Psychological Services	1045235-42206	1,580	(1,100)	480
Administrative Services	1045235-42201	4,921	(310)	4,611
Project Challenge	1055235-51600	44,865	1,466	46,331
SCAN	1055235-51610	17,663	897	18,560
Children's Center of Surry	1055235-51620	52,656	(1,046)	51,610
Mediation	1055235-51630	14,669	(2,859)	11,810
Psychological Services	1055235-51650	1,580	(1,100)	480
Administrative Services	1055235-51660	4,921	(310)	4,611

EXPLANATION: The State has reduced Juvenile Crime Prevention Council's appropriation.

This budget amendment has been approved by the appropriate Advisory Board.

✓ Yes

____ No

This instrument has been approved by the Board of Commissioners as requested.

Chairman

Appendix A

Yadkin County
2011-2012
Revised November 2011

Department of Juvenile Justice and Delinquency Prevention County Funding Allocation

Available Funds: $ $111,153 Local Match: $ $23,085 Rate: 20%

A Program Agreement Form for each program listed below is included as an attachment to the Community Prevention and Intervention Plan.

#	Program Provider	DJJDP Funding	LOCAL FUNDING			OTHER	Total	% Non-Federal Funding
			Local Cash County	Local Cash Other	Local In-Kind	State/ Federal		
1	JCPC Administrative Funds	$4,611					$4,611	0%
2	Emergency Shelter-Children's Center of Surry	$43,008	$8,602	$538			$52,148	18%
3	Juvenile Mediation	$9,842	$1,968				$11,810	17%
4	Project Challenge	$37,745	$8,586				$46,331	19%
5	Psychological Testing-Rainbow Center/Barium Springs Home	$480			$110		$590	19%
6	Parents and Teens Together-SCAN	$15,467	$3,093	$298			$18,858	18%
7							$0	#DIV/0!
8							$0	#DIV/0!
9							$0	#DIV/0!
10							$0	#DIV/0!
	TOTALS:	$111,153	$22,249	$836	$110	$0	$134,348	17%
	Unallocated Funds	$0						

The above plan was derived through a planning process by the Yadkin County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2011-2012.

Candice W. Moore 12/5/2011
Chairperson, Juvenile Crime Prevention Council (Date)

12/6/11
Chairperson, Board of County Commissioners (Date)

Appendix A

HALLS DELIVERY SERVICE
Hamptonville, NC
Mobile: 336-244-6393
Fax: 336-468-6489
336-468-2354

STATEMENT DATE

TO Sheriff's Office

ADDRESS P.O. Box 443
Yadkinville, N.C. 27055

IN ACCOUNT WITH Halls Delivery Service
4933, Salem Pond Church Rd.
Hamptonville, N.C. 27020

		Moved Storeage Building from beside Jail				
		Total		$	150	=

DC5812

Suburban Propane® PO BOX K
WHIPPANY, NJ 07981-0170

STATEMENT

Account Number:	1162-057895
Customer Name:	YADKIN CO EMERGENCY CO
Statement Date:	10/31/2011
Due Date:	Upon Receipt

PREVIOUS ACCOUNT BALANCE	**$0.00**
Current Activity	$328.53
TOTAL ACCOUNT BALANCE:	**$328.53**

Please disregard if already paid

ACCOUNT ACTIVITY

PREVIOUS ACCOUNT BALANCE $0.00

Date	Reference No.	Qty	Description	Amount Due
10-21-11	18285		LABOR	$131.25
10-21-11	18285		OTHER REPAIR PARTS	$82.34
10-21-11	18285		TX-1 SALES TAX	$5.56
10-27-11	18286		LABOR	$109.38

TOTAL CURRENT ACTIVITY $328.53

IMPORTANT MESSAGES

Please note that the payment remittance address has changed. The new remittance address is Suburban Propane, PO Box K, Whippany, NJ 07981-0170. To ensure accurate posting of your payments, please place your full account number on your check or money order. Payments made by personal check may be electronically deposited.

P gas volume as delivered, has been adjusted for the volume at 60 degrees Fahrenheit (16 degrees Celsius) where required by law.

To pay your bill online, please visit us at our website www.suburbanpropane.com.

For billing and other inquiries please call 1-800-PROPANE (1-800-776-7263) or 336-679-7000

0000.1728.01.01.00.1

Please detach and return below portion with your payment

Suburban Propane® PO BOX K
WHIPPANY, NJ 07981-0170

Address Service Requested

☐ Check here for change of address (see reverse for details)

STATEMENT

Account Number:	1162-057895
Due Date:	Upon Receipt
Amount Due:	**$328.53**
Amount Paid:	$_____

Please write your account number on your check

_____

0000.1728.00
YADKIN CO EMERGENCY CO
PO BOX 443
YADKIN COUNTY 911
YADKINVILLE, NC 27055-0443

SUBURBAN PROPANE-1162
PO BOX K
WHIPPANY, NJ 07981-0170

11627010311170000328530000328530000057895

Appendix B

Appendix B