

YADKIN COUNTY DEPARTMENT OF SOCIAL SERVICES  
BOARD MEETING MINUTES  
May 3, 2012

**MEMBERS PRESENT**

Jerry Ireland, Chair  
Joan Swaim, Vice Chair  
Kevin Austin  
Frank Zachary  
Larry Moxley

**OTHERS PRESENT**

Kim Harrell, Secretary  
Harry Maney, Former Interim Director  
Kim Cain, DSS Finance Officer  
Patti Ragan, SW Supervisor  
Tenia Vestal, Supervisor  
Linda Lineberry, Adult Medicaid  
Nancy Lefler, Adult Medicaid  
Barbara Mathis, Adult Medicaid

The Yadkin County Board of Social Services held its regular meeting on May 3, 2012 at 8:30am in the DSS main building conference room. Chairperson, Jerry Ireland welcomed everyone and called the meeting to order. Mr. Larry Moxley led the board in prayer. The minutes of the April meeting, which had been corrected from the version mailed out, were approved on motion from Mr. Larry Moxley, seconded by Mrs. Joan Swaim. Chairperson Jerry Ireland mentioned that the case actions list was placed on the table for review by Board members. The chair asked for the Director's reports:

**DIRECTOR'S REPORTS:**

**Staffing Report:** The Director reported that Angela Riley will return to work on Tuesday, May 8, 2012 after being out on maternity leave for 11 weeks. The department has a vacant SW Supervisor III position. The DSS worker that is out on long term medical leave continues to be out and DSS is keeping Human Resources updated.

**Program Activities Report:** The Director presented the monthly program statistics for board Review. There was discussion that the child support incentive money was received this month. There was also discussion regarding number of children in foster care coming down some. A question was raised about children that are placed at The Children's Center of Yadkin on Old Stage Road. The Director reported that we currently have four children placed there and that they receive excellent services. There was some discussion about foster home recruitment and training. The Director reported that the licensing social worker was holding monthly information meetings the last Monday in every month. She has also done presentations at schools in the western part of the county as DSS does have limited homes in that area of the county.

**NEW BUSINESS:**

**State Review of Special Assistance for Adults:** Mrs. Tenia Vestal, Adult Medicaid Supervisor, presented information to the board on the completion of SA Monitoring for SFY 2011/2012. She introduced her three adult Medicaid workers that administer this program to the board. The state reviewed ten cases and there were no over or under payments. Out of

218 possible responses we only had eleven errors. We were consistent with errors as they did fall in the area of how we look at the clients asset's. The state monitor also reported that they were very impressed with the NorthWoods system and how that made their monitoring job much easier. We will not have to complete another monitoring for this program for three years. The entire board thanked the employees for a job well done. Mrs. Vestal also gave an update to the board on the NC Fast program. Yadkin County is scheduled to "go live" with this in the food stamp program in October of this year. We have two workers attending training in Forsyth County this week.

**Adult Services Update/Guardianship:** Mrs. Patti Ragan, Adult Program Supervisor, gave an update on adult services. She is looking at lowering the in home aid slots from 20 to 12. This is not a mandated services, but the program works well to prevent APS situations. She also presented information to the board on adult guardianship cases. DSS will receive up to eight cases from Crossroads Mental Health effective July 1, 2012. This is a direct result of the reorganization of the state mental health system. There are concerns that all of these cases will have severe mental health issues and that DSS social workers do not have the expertise to deal with them. Director Harrell did let the board know that this was an issue that the DSS Director's were very concerned with. There are reports that DSS will receive approximately \$2000 per client to offset the cost of social work services, however it is uncertain how long this funding would last.

**FY 12 Budget Amendment:** DSS Finance Officer, Ms. Kim Cain presented a request to recommend a budget amendment to the County Board of Commissioners. Ms. Cain had completed a Memo Of Explanation on the proposal that was mailed out to the board members in their packets. On Motion from Mr. Kevin Austin, seconded by Mr. Larry Moxley, the motion passed.

**FY 13 Proposed Budget Update:** The Director reported that she and her staff had met with the county manager on April 25, 2012 for our budget meeting. The Director and her staff are very proud of our budget and felt like a lot of hard work has gone into the development of this budget. This budget includes a two percent across the board salary increase for all positions which will be tied to the performance appraisal process. Also included in this budget is \$10,000 to continue computer automation of social work services. The Director has reviewed the actual expenditures that are currently coming out of our general assistance line item. The Director feels that some consideration should be given to breaking this line item into another line item that appropriately reflects what the expenditure actually is. The budget we presented on April 25<sup>th</sup> did include the position of an Attorney II and a 60 % clerical worker. This proposed budget that reflects a reduction in expenditures of almost \$500,000 (5/6% reduction). Our budget also reflects a cost in county savings of almost \$50,000 (2.7% reduction).

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On motion from Mr. Kevin Austin, seconded by Mr. Frank Zachary, the board went into executive session.

The board returned from executive session and a motion was made by Mr. Kevin Austin and seconded by Mr. Larry Moxley, that the DSS board recommends to the County Commissioners for fiscal year 2012/2013 that the DSS Director not exceed the amount of \$120,000 in legal fees. This excludes the

cost of court filing fees, Sherriff fees. Etc. The contract should be a flat monthly rate and not an hourly rate. DSS board instructs Director to negotiate the contract as she sees fit. The vote was five to zero for the motion.

With no further business, motion was made by Mr. Frank Zachary and seconded by Mr. Kevin Austin to adjourn.

*Jerry Ireland*  
Chair  
6-7-12  
Date

*K. Sumner*  
Secretary  
6-7-12  
Date