

**Yadkin County Department of Social Services
Board Meeting Minutes
September 6, 2012**

Members Present

Jerry Ireland, Chair
Joan Swaim, Vice Chair
Kevin Austin
Larry Moxley
Frank Zachary

Others Present

Kim Harrell, Secretary
Tina Lineberry, IMC - Medicaid
Transportation

The Yadkin County Board of Social Services held its regular meeting on September 6, 2012 at 8:30am in the County Commissioner's conference room. Chairperson, Jerry Ireland welcomed everyone and called the meeting to order. Mr. Larry Moxley led the Board in prayer. The minutes of the August meeting were approved with three corrections on motion from Mr. Frank Zachary, seconded by Mrs. Joan Swaim. Chairperson Ireland mentioned that the case actions list were on the table for review by Board members. The chair asked for the Director's reports.

DIRECTOR'S REPORTS:

Staffing Report: The department has a vacant SW Supervisor III position. We have a vacant SW position in CAP. We have finished interviewing and are in the process of selecting a candidate for the SW position. We have an Income Maintenance Case Worker in the Family & Children's Medicaid unit that has been out on medical leave since August 15, 2012. She fell and broke her wrist and now has a cast on it. She has completed FMLA forms so we anticipate she will be out for a while. She is on leave without pay status as she has no accumulated leave. We are keeping the County Human Resources Department current on her situation. We have also moved a food & nutrition worker from the Adult Program office to the main building in preparation for the NC Fast roll-out that will occur in our County by mid-November. This move created multiple moves in the Income Maintenance Unit in the main building. Overall staff handled this well.

Program Statistics Report: Director Harrell presented the monthly program statistics report for Board review. The total amount of fraud collections for August was \$1627.27. This amount includes all the fraud repayments. Prior to this month the report was only reflecting the cash amount. This entire amount was not included at the time the report was mailed out as it comes from a state report that is not available until the first working day of the month. Director Harrell also reported to the Board that the number of persons applying for Medicaid and Food and Nutrition Services have had a steady increase since June, 2012. June numbers were 374 applications, July had 409 applications and in August we took 509 applications.

OLD BUSINESS:

Update on Needs Assessments/Focus Groups: Director Harrell reported that we have the dates scheduled to begin the focus work groups with staff. We have six groups with nine to ten members all from different units. Meetings will be held on September 12th, September 17th, September 26th, and the management team will meet on October 8th. The Board would be very interested in hearing feedback from this process. Hopefully information could be presented at the November DSS Board meeting.

NEW BUSINESS:

Medicaid Transportation: Director Harrell introduced Tina Lineberry to the Board. Ms. Lineberry has been the primary worker responsible for the Medicaid Transportation program in the Department since 7/1/12. She has developed a draft policy for the transportation program that was made available to all Board members. The Department contracts with two providers in the County to provide non-emergency medical transportation services to eligible Medicaid recipients. The goal for the Department is to make sure we follow state Medicaid policy as well as be consistent with both providers as well as our clients. The Department also wants to be in the position to have a successful Medicaid transportation audit, which will occur in the future. The Agency contracts for van transportation with both providers. One provider issues all of the agency's gas vouchers. This provider currently works with Jonesville Exxon, Boonville Exxon, Yadkinville Shell, and Hollar's Grocery. There is a need for a gas provider in the East Bend and Hamptonville areas of the County. Board members were also given copies of the "gas voucher policy" as well as the "no-show" policy. The Board came to a census that they are in support of creating policies and providing services to eligible Medicaid recipients, while creating a sense of personal responsibility for our clients. Plans for a final draft of the policy will be brought back to the DSS Board for approval at a future meeting.

Budget Amendments: Director Harrell presented two budget amendments to the Board. The first one is to amend our Daycare line item to reflect an increase of \$8748.00. This increase came from the state allocation being greater than what we had budgeted in our County budget. The second amendment involves moving \$18,000 from the indirect cost line item to our service/maintenance agreements line item. This is necessary to comply with the payment of scanning documents that was scheduled to be completed in June, 2012. Due to unforeseen circumstances this work was not completed, causing the funds that were available for payment to go back to the general fund of the County at the end of the fiscal year June 30, 2012. On motion by Mr. Frank Zachary and second by Mr. Larry Moxley budget amendments were approved.

OTHER BUSINESS:

Director Harrell reported to the Board that she attended the regional Director's meeting on August 30th and 31st, 2012. Presentations were given by two Director's that have been pilot counties for NC Fast roll-out of food stamps. The system is very challenging for workers to navigate. There has been staff turnover in one of the Counties, due to the complexity of the system. There were computer issues in one County that created many households to not receive food stamps. Director Harrell is meeting with the agency IMC supervisors to go over information presented to make sure

that Yadkin County is prepared. We anticipate our roll-out date to be mid-November. There was also information presented about the recent passage of HB-438 which gives the County the flexibility of creating a consolidated human resources agency. Information was also presented on North Carolina Work Support Strategies. This program is about simplification and family centered principles. This strategy is looking at breaking down silos that currently exist in our system. The State Division of Health & Human Resources is creating a departmental transition plan to present to the new Governor in January, 2013. Mr. Kevin Austin did report to the Board that there had been a global compliance complaint made to the County around the misuse of food stamps. The call lasted one minute and 25 seconds, with little information given. Director Harrell reminded the Board that the October meeting would be held in the DSS conference room. With no further business, motion was made by Mr. Kevin Austin and seconded by Mr. Frank Zachary to adjourn.

Chair: 

Date: 10-4-12

Secretary:



Date:

10-4-12