

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, October 1, 2012

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, October 1, 2012 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman Frank Zachary
Commissioner Gilbert Hemric
Commissioner David Moxley
Commissioner Marion Welborn

Staff present: County Attorney, Bobby Sullivan; County Manager, Aaron Church; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:00am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda. Vice Chairman Zachary second.

Vote: 5/0.

PUBLIC COMMENTS

None.

Chairman Austin closed the Public Comments portion at 9:02am.

APPROVAL OF MINUTES

The September 17, 2012 Regular and Closed Session minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes. Commissioner Moxley second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

County Park Capital Project Presentation

Jason Walker addressed the Board. He went over projects that have been completed for the County Park. The pool was re-plastered. The pool was built in 1991 and no work has been done since it was built so there was a lot of chipping in the plaster. He went over the renovations made to the pool house. The old game room was renovated to create an air conditioned room that can be used for parties. The old steps were redone and railings added. Forbush High School students assisted with the work on the concrete steps as part of their masonry class. Some landscaping was done in various places. Some areas of the park were seeded and the walking trail was re-graded. Work was done to improve the grounds around the upper pond. The new playground was completed, except for a sign that will be put up later. Next he went over projects that are planned to be done this fiscal year. The big project for this year is to put two new parking lots near the ball fields. There is currently not enough parking there. He went over the work planned for the baseball fields. Scoreboards are needed. Jason Walker has been speaking with Pepsi to try and work out an agreement for them to donate new scoreboards. He would like to build a maintenance shed to store Parks and Recreation equipment in. Some projects that were originally planned for this year may have to wait until next year depending on the cost of the two new parking lots. He is working on getting a contract in place for the two parking lots. He went over some of the projects that may be held over. A third new parking lot may be added next year. This parking lot, if it's done, will also be near the ball fields.

Accreditation Process Presentation

Lisa Ivester, the Accreditation Coordinator, addressed the Board. The Interim Health Director, Jessica Wall, was also present for any questions. The purpose of accreditation is to ensure that local health departments perform at a prescribed, basic level of quality. All local Health Departments are required by legislative mandate to be accredited by 2014. Once a health department is accredited, reaccreditation occurs every 4 years. The Yadkin County Health Department accreditation process began in July. The Health Department staff had until today, October 1, to complete and submit the Health Department Self-Assessment Instrument (HDSAI) documentation that included 41 benchmarks and 148 activities. The documentation was submitted on September 28. The next step is an on-site visit by the Accreditation Site Visit Team. The visit is planned for November 6-8, 2012. The Team will review the evidence supplied in the HDSAI documentation, tour the Health Department's four facilities, and conduct interviews. After the site visit, the NC Local Health Department Accreditation Board will determine if we are accredited or not.

CONSENT AGENDA

Vice Chairman Zachary made a motion to approve the Consent Agenda. Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

DSS Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Indirect Cost	1055320-57530	506,493	(18,000)	488,493
Service/Maintenance Agreements	1055300-51701	47,000	18,000	65,000

Transfer of funds to pay for scanning services performed by One Source Document Solutions that were budgeted in FY11-12 but were not done until FY12-13.

Vehicle Replacement Fund Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Vehicle Fund App. Fund Balance	4249000-49000	0	14,000	14,000
Vehicles Expense	4259000-56100	2,000	14,000	16,000

The Vehicle Replacement Fund was created to record the sale of County surplus vehicles and the proceeds are to be used to purchase replacement vehicles. Last fiscal year, \$20,664.00 was received and went into fund balance. This budget amendment appropriates \$14,000.00 of fund balance to purchase a replacement truck for Animal Control.

Tobacco Trust Fund Grant Agreement

The North Carolina Tobacco Trust Fund Commission has awarded Yadkin County a grant amount of \$100,000.00 to be used for the Yadkin County Agriculture Center project. This agreement governs the use of the funds. The Board approved the agreement and authorized the County Manager to sign it.

Renewal Smart Start Agreement for Subsidized Childcare

DSS has a Smart Start agreement for subsidized childcare for families who qualify for the program under the DCDEE eligibility guidelines. It is a renewal agreement. The Board approved the agreement and authorized the County Manager to sign it.

Don Adams Grading Contract for Grading & Construction Services

Jason Walker has a contract with Don Adams Grading to perform general construction and grading services for the Parks & Recreation Department and/or the Soil & Water Department. Requested services have to be approved in writing by a County Department Head or the County Manager before any work is done. The Board approved the contract.

Health Department Fee of \$25.00 for the Flu Vaccination

The Health Department requested the Board of Commissioners approve setting a fee of \$25.00 for the administering of the flu vaccine. The Board approved the fee of \$25.00 for private pay clients.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

None.

BOARD ACTION

MOU Between the Natural Resources Conservation Service, the NC Division of Soil and Water Conservation, the Yadkin Soil and Water Conservation District, and Yadkin County

Jason Walker addressed the Board. The memorandum of understanding needed to be updated due to the Division of Soil and Water Conservation being moved from NCDENR to the NC Department of Agriculture. The agreement clearly defines the roles and responsibilities of the parties and states that the parties agree to follow the adopted technical standards for conservation program implementation. **Commissioner Welborn made a motion to approve the MOU between the United States Department of Agriculture (Natural Resources Conservation Service), the North Carolina Department of Agriculture & Consumer Services (Division of Soil and Water Conservation), the Yadkin Soil and Water Conservation District, and Yadkin County. Commissioner Hemric second.**

Vote: 5/0.

Dental Staffing of the Carolinas Contract

The dental clinic is closed due to not having a dentist to provide services. There is a staffing contract in place for the dental clinic with one staffing agency but that agency is having difficulty filling the dentist position. The Health Department asked the Board to approve a contract with a second staffing agency, Dental Staffing of the Carolinas. The Board discussed the contract. It will need to be approved by the Finance Officer and the County Attorney. If this contract receives all the required approvals, the Health Department would be able to contract dental clinic staff from two staffing agencies instead of just one. **Vice Chairman Zachary made a motion to approve the Yadkin County Health Department contract with Dental Staffing of the Carolinas, pending Finance Officer, County Attorney, and Board of Health approval.** The Board of Commissioners discussed whether or not the Board of Health would need to approve the contract. The Board of Health will not meet again until November 20th. The contract can be terminated at any time so the Board of Health could discuss it at their next meeting and the contract be terminated if they see an issue with it. The Board of Commissioners and the Board of Health would like to get the dental clinic open as soon as possible. Vice Chairman Zachary amended his motion as follows: **Vice Chairman Zachary made a motion to approve the Yadkin County Health Department contract with Dental Staffing of the Carolinas, pending Finance Officer and County Attorney approval. Commissioner Welborn second.**

Vote: 5/0.

Declare 1021 Catherine Lane Property Surplus & Direct Staff to Create Terms of Sale

In the past a voting house was located on the property but only the remnants of the building remain. Since the property is no longer in governmental use the County can choose to declare it as surplus and sell it. The property is zoned as highway business. If the County chooses to sell the property it can be done through sealed bids, upset bids, or be sold at auction. The Board discussed the property and the methods of selling it. A resolution will need to be adopted by the Board to authorize the method of sale chosen. The consensus of the Board was for staff to use the upset bid method when preparing the needed documents for the Board's future consideration. **Commissioner Moxley made a motion to declare County owned property located at 1021 Catherine Lane (PIN #486904545030) surplus and direct staff to create terms of sale for the Board's consideration. Commissioner Hemric second.**

Vote: 5/0.

Consider Establishing a Community Development Housing Selection Committee

Michael Poston addressed the Board. He requested the Board consider establishing a Community Development Housing Selection Committee. The committee is required by Community Investment and Assistance for local units of government who apply for CDBG funding. The members of the committee will review applications for housing repair assistance and ensure the applications are accurate and comply with CDBG program funding eligibility requirements. The County will not be able to apply for future CDBG funding without this Committee being in place. **Commissioner Moxley made a motion to authorize staff to prepare for consideration a proposed Statement of Purpose and recommended Bylaws establishing a Community Development Housing Selection Committee. Vice Chairman Zachary second.**

Vote: 5/0.

CALENDAR NOTES

- 1) October 11, 2012 – Yadkin County Transportation Plan Public Workshop in the Commissioners Room from 5:00pm to 7:00pm.
- 2) October 29, 2012 – Joint Board of Education Meeting to be hosted by the Board of Education.
- 3) October 31, 2012 – Departmental Chicken Stew and Chili Cook-off will be held at the Shelter at the Park during Lunch.

MANAGER'S REPORTS/BOARD ACTION

Jail Update

Contractor/owner meetings are being held. Everything seems to be moving along. The weather has slowed things some but the project is still on schedule. Two or three more footers have been poured.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Information Inc Contract

DSS has a contract with Information Inc to provide hosting services for the NCDSS-DaySheets application.

BOARD VACANCIES/APPOINTMENTS

Community Child Protection Team/Child Fatality Team

There is one vacancy that needs to be filled by a parent of a child who died before their 18th birthday.

Planning Board

There is a vacancy for an alternate member.

COMMISSIONER COMMENTS

Commissioner Hemric thanked everyone for coming. He enjoyed the presentations given by Jason Walker and the Health Department. He appreciates all the work the staff does.

Commissioner Welborn thanked everyone for coming out. He stated Jason Walker is doing a good job at the park. He has heard a lot of complements on the park. He is glad the jail project is moving along.

Vice Chairman Zachary thanked the ones who were here this morning. He has spent a lot of time at the County Park and remembers the old wooden steps. It is really nice to see the new concrete steps with the railings. The park is really coming along. When he used to attend soccer games his son played in he couldn't get over the large number of people who were there. The Park is a great asset to the community and has served generations. He told those present that Jessica Wall will be acting as the Interim Health Director while Monecia Thomas is out.

Commissioner Moxley thanked Jason Walker and the Health Department for their presentations. The steps were improved in various locations around the Park and he is sure people are appreciative of that. The new steps are safer. He was able to sit in on a meeting with Michael Poston, representatives from the Hunter Safety Team, and others to discuss improvements at the Forbush shooting range. The majority of the property is located in a floodplain so there are restrictions on what can be done. He thinks Michael Poston did a great job explaining what the floodplain and its associated non-encroachment areas meant for the project. He believes everyone went away from the meeting with a much better understanding of what needed to be done.

Chairman Austin wanted to talk about CDBG a little bit. People may regard it as a giveaway program and it is really not. The program is used to bring substandard housing up to standard level and only necessary repairs are done. The selection process is critical to make sure that the correct need is being met and it is fair and is being handled responsibly. With the County taking over this Committee he feels really good about the future of CDBG. The funds coming to Yadkin County will be used properly. CDBG is a federal program, with federal funds, that is administered on a local level. He would like to see us be able to continue to improve Yadkin County with those funds. He thinks this Committee will allow us to do that.

Chairman Austin made a motion to go into Closed Session pursuant to (1)(3)(4)(5)(6) NCGS 143-318.11(a) in order to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real

**Property, and/or entering into an employment contract, and to Instruct County Staff on that Position, and to have a Privileged Consultation with our County Attorney including about two lawsuits: Jerry Hutchens vs. Yadkin County and the Bankruptcy of HMC/CAH Consolidated, Inc and its subsidiaries. Vice Chairman Zachary second.
Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Hemric made a motion to transfer the Social Worker I W/A II position number 700069 from the Health Department to Social Services on a temporary basis effective October 1, 2012 and leave the employee at the current salary. Commissioner Welborn second.
Vote: 5/0.**

**Commissioner Moxley made a motion to adjourn. Vice Chairman Zachary second.
Vote: 5/0.**

Prepared by Tanya Gentry
Deputy Clerk to the Board

Kevin Austin, Chairman
Yadkin County Board of Commissioners

Date approved by the
Yadkin County Board of Commissioners