

**Yadkin County Department of Social Services  
Board Meeting Minutes  
October 4, 2012**

**Members Present**

Jerry Ireland, Chair  
Joan Swaim, Vice Chair  
Kevin Austin  
Larry Moxley  
Frank Zachary

**Others Present**

Kim Harrell, Secretary  
Patti Ragan, SWS II –Adult Services  
Angela Riley, SW III

The Yadkin County Board of Social Services held its regular meeting on October 4, 2012 at 8:30am in the conference room at the main DSS building. Chairperson, Jerry Ireland welcomed everyone and called the meeting to order. Mr. Kevin Austin led the Board in prayer. The minutes of the September meeting were approved on motion from Mr. Kevin Austin, seconded by Mr. Larry Moxley. Chairperson Ireland mentioned that the case actions list were on the table for review by Board members. The chair asked for the Director's reports.

**DIRECTOR'S REPORTS:**

**Staffing Report:** The department has a vacant SW Supervisor III position. We have a vacant SW II position in CAP. We have selected a candidate and they will begin work on October 15, 2012. We have an Income Maintenance Case Worker in the Family & Children's Medicaid unit that continues to be out on FMLA. Her medical provider has written her out of work until October 15, 2012. We also have an in-home aide that is out on medical leave in the Adult services unit. We anticipate her to be out through the end of October or possibly longer. The County Commissioner's transferred a part-time position from the Health Department into our Department to work in this position up to 24 hours per week. This employee started work on 10/3/12.

**Program Statistics Report:** Director Harrell reviewed the monthly program statistics report with Board members. The total amount of fraud collections for September was \$1320.00 Child protective services referrals were up for the month of September. Medicaid transportation was down due to the cut-off date being earlier in the month. Director Harrell also reported that we assisted 19 households in the amount of \$5219.80 from CIP funding during the month of September.

**OLD BUSINESS:**

**Update on Needs Assessments/Focus Groups:** All the focus groups have met. Lisa Hawk will present her report to management team on Monday, October 8<sup>th</sup>. Overall comments were very

positive from staff. Lisa is scheduled to come and present the report to the Board on November 1<sup>st</sup>. **Update on Medicaid Transportation:** We have met with both providers, Cape Fear Regional Transport and YVEDDI. Both providers are open to change and have committed to hold our clients more responsible. IMC worker Tina Linberry has been to Davie DSS and got some good ideas from their process as well. We anticipate to be ready to present a final Medicaid transportation policy at a future Board meeting.

**NEW BUSINESS:**

**IMD Facilities in Yadkin County:** Director Harrell introduced Patti Ragan, SW Supervisor in Adult Services and Angela Riley, SW III. IMD (Institution of Mental Disease) packets were given to all Board members. Yadkin County has two IMD facilities. Pinebrook 1 & 2 have a combined 119 licensed beds. If over 50% of their occupied beds have patients with a mental health or substance abuse diagnosis they fall into the IMD category. Because of their high numbers of these kind of residents they will be losing Medicaid payment for those mentioned residents. They have been required by the State to bring their number under 50% of their occupied beds, however at this time the facilities have hired legal counsel and a recent injunction for 120 to 150 days has stopped the state from being able to stop the Medicaid dollars. Yadkin DSS does not believe that Pinebrook will be moving any of their residents to attempt to comply with Medicaid. There are only 8 to 10 residents at Pinebrook that are actually citizens of Yadkin County. Many are placed here from other Counties in North Carolina. There is a lack of appropriate placements for these type of residents statewide. Yadkin DSS is working closely with Partners Behavioral Health Management to look for options for affected residents. This is an issue that DSS will keep the Board updated on as it will have major impact on our Department as well as possibly other agencies in the County.

**NC Fast Implementation Update:** Director Harrell reported that we are in the process of implementing NC Fast. We've had eight workers trained thus far. We began taking new FNS applications in the NC Fast system on September 26<sup>th</sup>. The system is very different from the current system. We anticipate we will be into full implementation as early as mid-November or as late as mid-January. Director Harrell feels that over-time work will be required and discussion about increasing the amount of comp-time that this group of employees can earn is something that is currently being looked at by the County Manager. This action may require action by the County Commissioner's, which Director Harrell can request if needed.

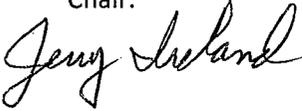
**Proposed Organization Chart:** The current organizational chart as well as a proposed organizational chart was presented to the Board. The proposed chart looks at eliminating a SW Supervisor III position and reclassifying this position into more of an administrative position that would directly supervise all the services as well as emergency intake. It also looks at reclassifying a processing assistant position into a processing assistant supervisors position, as well as making three other staff changes. On a motion from Mr. Larry Moxley and seconded by Mr. Frank Zachary the Board supported the Director to proceed with the proposed organizational charts changes. This will involve final approval by the Office of State Personnel as well as the Yadkin County Board Of County Commissioners.

**OTHER BUSINESS:** Director Harrell recognized the FNS Unit and the Family & Children's Medicaid

Units, as well as their supervisor for all their hard work with NC Fast and also the teamwork they have displayed as they have had a co-worker out on medical leave since mid-August. The entire Board expressed their sincere thanks to these workers for their dedication to the clients we serve.

On a motion from Mr. Kevin Austin, and a second by Mrs. Joan Swaim the Board went into executive session. The Board returned from executive session on a motion by Mr. Kevin Austin and seconded by Mr. Frank Zachary.

With no further business, motion was made by Mrs. Joan Swaim and seconded by Mr. Frank Zachary to adjourn.

Chair:  


Date:  
11-1-12

Secretary:  


Date:  
11-1-12