

Yadkin County Department of Social Services
Board Meeting Minutes
January 3, 2013

Members Present

Jerry Ireland, Chair
Joan Swaim, Vice Chair
Kevin Austin
Larry Moxley
Frank Zachary

Others Present

Kim Harrell, Secretary

The Yadkin County Board of Social Services held its regular meeting on January 3, 2013 at 8:30am in the County Commissioner's conference room. Chairperson, Jerry Ireland welcomed everyone and called the meeting to order. Mr. Larry Moxley led the Board in prayer. The minutes of the December 6, 2012 meeting were approved on motion by Mr. Frank Zachary and seconded by Mr. Larry Moxley. Director Harrell reported that the Department had not received a case action list for December from the State office. This may be delayed due to the New Year's holiday.

DIRECTOR'S REPORTS:

Staffing Report: Director Harrell reported that the Barbara Lynch continues to be out on FMLA. We have filled the position of Social Worker III in the child welfare unit. Yvonne Walker came to work on 12/31/12. She was a social worker with the Health Department and had worked for our Department several years ago. We are still in the process of filling the IMC II position in the Food and Nutrition unit. We had hired a worker on 12/10/12, however her last day working was 12/20/12. We are in the process of selecting another applicant from the pool we interviewed from. Sherry Henley, Processing Supervisor has been in the hospital since 12/27/12. She has been very sick. We wish her a speedy recovery.

Program Statistics Report: Director Harrell reviewed the monthly statistics report with the Board Members. She reported the number of rides provided for Medicaid transportation was 581 rides and 227 gas vouchers were provided. The total amount of fraud collections were unavailable as the New Year's holiday delayed the report which comes via the state courier mail. Director Harrell pointed out the increase of reports in Adult Protective Services.

NEW BUSINESS: Approval of CAP/DA Policies: Director Harrell presented four CAP/DA policies for review by the DSS Board. The first policy is the Caseload Limit policy. This outlines the maximum number of cases a CAP/DA worker will not exceed. The second policy presented is the Yadkin CAP/DA Critical Incident Report. This is the first policy regarding Critical Incidents that Yadkin DSS has had. This policy is necessary to meet the requirement that went into effect on 7/1/12 regarding the report Of APS and critical incidents with CAP/DA beneficiaries. The CAP/DA waiting list policy was also presented with the following updates. The change that transfers from other Counties will be put on services and not be put on the wait list. The final policy presented was the Freedom of Choice policy. All four policies were approved on a motion by Mr. Kevin Austin and seconded by Mrs. Joan Swaim. Director Harrell reported that we have received notice that the CAP/DA monitoring review will be held on January 17, 2013.

OLD BUSINESS: Director Harrell gave an update on NC Fast conversion. We will convert over the Weekend of January 19, 2013. We will be closed that Monday for the Martin Luther King Holiday. FNS workers will go to phase two training on Monday, January 7, 2013. There still continues to be a lot of issues with this system.

Director Harrell presented an outline with talking points to DSS Board members for the Lunch & Learn that is scheduled for January 30, 2013 from 11:00 1:00pm in the County Commissioner's conference room. Director Harrell will get out more details to Board members later in the month.

OTHER BUSINESS: Director Harrell presented two budget amendments to the Board. One is for additional Crisis money and the other one is for additional LIEAP money. Both budget amendments were approved on a motion by Mr. Franck Zachary and seconded by Mr. Larry Moxley. These will be on the agenda of the County Commissioner's meeting for January 7, 2013.

Director Harrell also gave the Board information on the recent IV-E Adoption Assistance and SSBG/TANF transferred to SSBG monitoring visit. Ten records were pulled and our Department did not have any errors or issues with cases. All Board members were given packets for the Board stipend checks to began direct deposit. Members should have this information packet back to DSS by the end of next week so that Board members checks can be processed.

On a motion from Mr. Frank Zachary and a second by Mr. Kevin Austin the Board went into executive session. The Board returned from executive session on a motion by Mr. Kevin Austin and seconded by Mr. Larry Moxley.

With no further business, motion was made by Mrs. Joan Swaim and seconded by Mr. Kevin Austin to adjourn.

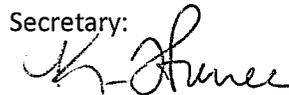
Chair:



Date:

2-7-13

Secretary:



Date:

2-7-13