

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MINUTES**

Monday, March 18, 2013

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners’ Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, March 18, 2013 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Zachary made a motion to adopt the Agenda as presented. Commissioner Hemric second.

Vote: 5/0.

PUBLIC COMMENTS

No one came forward to speak. Chairman Austin closed the Public Comments portion at 7:02pm.

APPROVAL OF MINUTES

The March 4, 2013 Regular and Closed Session minutes were reviewed. The February 18, 2013 date in the first line of the Closed Session minutes needs to be changed to March 4, 2013. **Commissioner Welborn made a motion to approve both sets of minutes, with the noted change. Vice Chairman Moxley second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

None.

CONSENT AGENDA

Commissioner Hemric made a motion to approve the Consent Agenda items as presented.

Commissioner Zachary second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Administration Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Insurance Refunds	1044000-48500	500	1,414	1,914
Vehicle Maintenance	1054310-53040	33,000	1,414	34,414

A Detective’s vehicle was involved in an accident and the other driver’s insurance Company paid for repairs to the County vehicle.

Elections Budget Amendment

Line Item	Account	Current	Increase/(Decrease)	New
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		Budget		Budget
Registrars/Judges	1054170-51521	22,000	(1,275)	20,725
Board Member Fees	1054170-51200	5,800	1,200	7,000
Social Security	1054170-51300	6,140	75	6,215

Additional funds are needed to cover Board of Election Member fees.

Emergency Services Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
EMPG Grant	1044330-42310	20,000	13,441	33,441
Building and Grounds	1054330-53010	15,000	13,441	28,441

Received EMPG Grant funds.

Health Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
CH Supplies and Materials	1055160-52010	9,440	(3,000)	6,440
FP Med/Drugs	1055164-52050	7,823	1,000	8,823
Nursing/Medical Vaccines	1055111-52053	8,000	2,000	10,000

Funds are needed to cover the increased cost of vaccines and birth control medication.

Public Schools/ADM Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
ADM Funds Revenue	1045912-48901	0	107,846	107,846
ADM Funds Expenditure	1055912-57002	0	107,846	107,846

Drawdown of remaining Yadkin County ADM funds.

Jail/Law Enforcement Center Project Ordinance Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Contingency	4054937-58500	344,800	(77,000)	267,800
Professional Services	4054937-51500	969,098	57,000	1,026,098
Site Prep & Construction	4057937-51542	6,296,000	20,000	6,316,000

The Project Ordinance needs to be amended to transfer funds from Contingency into Professional Services and Site Prep/Construction to cover the costs of additional contracts that were needed.

Receipt of BJA Bulletproof Vest Grant Funds

The grant will reimburse 50% of the cost of purchasing bullet-resistant body armor for sworn law enforcement officers. The following budget amendment accepts the BJA's Bulletproof Vests Partnership Initiative Grant funds and appropriates \$9,649.00 of miscellaneous revenue that came from the Sheriff's Civil Execution Checking Account.

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
BJA Bulletproof Vests Part Grant	1044310-42348	0	11,935	11,935
Misc. Revenue	1044000-48900	4,000	9,649	13,649
Guns, Vests, Etc	1054310-56105	3,000	21,584	24,584

The Board approved receiving the Bureau of Justice Assistance Grant in the amount of \$11,934.65 and approved the budget amendment.

Cox and Company Contract Renewal

Cox and Company provides software maintenance for all the Tax Office functions. The Board approved the renewal of the Cox and Company software maintenance contract.

Assigning Promissory Note & Deed of Trust for SFR Projects to NC Housing Finance Agency

During the SFR project, the homeowner signs a Deed of Trust and a Promissory Note to the County for the DUKE Help funds. The North Carolina Housing Finance Agency (NCHFA) requires that the Deed of Trust and Promissory Note be assigned to them by the County. The Board authorized the County Manager to sign the documents assigning the Deeds of Trust and Promissory Notes signed for the Myra Graham SFR Project and the Nellie & Clarence Harris SFR Project to the NCHFA.

Rural Center Grant Agreement for MVP Group International Boonville Project

The Rural Economic Development Center agreement grants \$240,000.00 towards renovating a building in Boonville for use by MVP Group International. The Board approved the agreement and authorized the County Manager to sign it.

Revised De Lage Landen Leasing Agreement

A revision was requested to the contract approved by the Board on February 22, 2013. The Rental Terms and Conditions page had some lines stricken under section 14 that De Lage Landen did not agree to strike. Sharp mistakenly marked through those lines in an effort to match a contract approved in 2012. De Lage Landen has supplied a replacement “Rental Terms and Conditions” page that they have approved. The replacement page does allow the County to strike through a line in section 17. The Board approved the revised De Lage Landen contract and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

None.

BOARD ACTION

State Employees’ Credit Union Public Service Internship Program

The State Employees’ Credit Union partnered with the North Carolina Rural Economic Development Center to offer 35 rising college sophomores and juniors internships with rural counties. Yadkin County was asked to participate. The intern will shadow County staff and attend Board of Commissioners meetings. The County will receive \$5,000.00. The student will be paid \$2,500.00 and the other \$2,500.00 will be used to cover associated expenses the County incurs due to the internship. **Commissioner Zachary made a motion to approve participation in the State Employees’ Credit Union Public Service Internship Program during the summer of 2013. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) March 19, 2013 – School of Government Human Services Basics Course in Asheville, NC.
- 2) March 29, 2013 – County Offices Closed for Good Friday.
- 3) April 12, 2013 –8:00am Legislative Breakfast at Ace’s Restaurant in Yadkinville.

MANAGER’S REPORTS/BOARD ACTION

None.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department		Purpose
Public Buildings Building & Ground Uniforms	(575) 575	Funds needed to cover increased cost of uniforms.
Cooperative Extension Supplies/Materials Travel	(57) 57	Funds needed to cover travel overage.
Jail Retirement LEO Retirement	(1,000) 1,000	Move funds from regular retirement to LEO retirement. Additional LEO Funds are needed due to sworn Lieutenant position being filled.

Soil & Water		Funds needed to cover cost of office supplies for remainder of the year.
Supplies & Materials	200	
Telephone	(100)	
Postage	(100)	

Stericycle Contract

Stericycle handles disposal of the Health Department’s medical waste.

Total Woman Care Contract

Total Woman Care provides needed medical services for women who have abnormal pap results.

BOARD VACANCIES/APPOINTMENTS

Community Child Protection Team/Child Fatality Team

There is one vacancy that needs to be filled by a parent of a child who died before their 18th birthday.

Joint Nursing Home and Adult Care Home Community Advisory Committee

Deloris Williams resigned due to her work schedule so her position is vacant.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming on this cold dreary evening. He thanked Lindsay Craven for coming.

Commissioner Hemric thanked everyone for coming tonight. He appreciated their coming on such a dreary night.

Commissioner Welborn thanked everyone for coming.

Commissioner Zachary thanked everyone for coming. He thanked the ladies at the Extension Service for a mighty fine meal tonight. The Extension’s Report to the People was a high point, as it is each year. Usually there are more people in attendance then there are tonight. He likes to see people come out to these public meetings. There is nothing worse than apathy. It is good to have citizens interested and involved in what is happening in the County. This is not the best night to be out so he appreciates those who came.

Chairman Austin thanked the staff and the citizens who attend the meetings. Participation is important. The Commissioners take great pride in serving the people. The Board is elected by the people and the Commissioners love to see people wherever they can.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County’s Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.
Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made to authorize Anna Hamby to serve as the Interim Assistant to the Human Services Director and to receive a stipend of \$125.00 per week while filling this position. Commissioner Hemric second.
Vote: 5/0.**

**Vice Chairman Moxley made a motion to approve the Health Department budget amendment with the noted change. Commissioner Zachary second.
Vote: 5/0.**

The revised budget amendment is as follows:

Line Item	Account	Current	Increase/(Decrease)	New
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		Budget		Budget
Diabetes Education	104511144224	975	2,500	3,475
Admin Salary	105511051010	229,790	2,000	231,790
FP Salary	105516451010	118,750	500	119,250

**Commissioner Zachary made a motion to adjourn. Commissioner Welborn second.
Vote: 5/0.**

Prepared by Tanya Gentry
Deputy Clerk to the Board

Kevin Austin, Chairman
Yadkin County Board of Commissioners

Date approved by the
Yadkin County Board of Commissioners