

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, May 6, 2013

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, May 6, 2013 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 9:00am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Commissioner Zachary second.

Vote: 5/0.

PUBLIC COMMENTS

Tom Bastable, who lives near Boonville, addressed the Board. He invited those present to attend the Boonville Stepping Out Community Celebration Party. It will be held Friday, May 17, 2013 from 6:00pm to 8:00pm. Over the last 4 years STEP Program Grant funds have been used to make improvements. Now it is time to celebrate and announce their new brand. There will be free food and drinks, a live band, new Boonville T-shirts for sale, and the new information Kiosk will be unveiled.

Chairman Austin closed the Public Comments portion at 9:03am.

APPROVAL OF MINUTES

The April 12, 2013 Special Session minutes were reviewed. The April 15, 2013 Regular and Closed Session minutes were reviewed. **Commissioner Zachary made a motion to approve all three sets of minutes as presented. Vice Chairman Moxley second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Human Services Report

Kim Harrell addressed the Board. A lot has been done since consolidation. The Medical Clinic moved to its new location at the Yadkin Valley Community Hospital. They became fully operational there on April 1, 2013. They are looking for ways to be more productive. A two week time study will be done on processes at the Medical Clinic. They want the Medical Clinic to be as efficient as possible and move people out of the waiting room as quickly as they can. They hope to have some of the downstairs DSS staff moved into the old Health Department location by the beginning of next week. The freeing of space in this building will allow the Adult Services DSS staff located in a different building to move into this building. The Human Services Advisory Committee met for the first time in March. Kim Harrell went over statistical information on the services offered by Human Services. They will be implementing using NC Fast for Medicaid clients

later this year. It is believed that the changes brought by the Affordable Care Act will bring more citizens in to DSS.

CONSENT AGENDA

Commissioner Welborn made a motion to approve the Consent Agenda items as presented.

Commissioner Hemric second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Emergency Services Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Professional Services	1054360-51500	17,500	(2,000)	15,500
Departmental supplies	1054330-52014	78,000	2,000	80,000
Vehicle Maintenance	1054330-53040	29,500	(4,000)	25,500
Gasoline/Diesel Fuel	1054330-52350	80,000	4,000	84,000
Equipment	1054330-56010	57,000	(1,463)	55,537
Building/Grounds Maintenance	1054330-53010	28,441	1,463	29,904

Adjustments needed to finish out the fiscal year.

Finance/Debt Service Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
5D Interest	1059830-58230	224,803	(60,000)	164,803
Jail Principal	1059830-58231	521,245	(10,000)	511,245
Jail Interest	1059830-58232	104,612	(49,740)	54,872
BB&T Interest	1059830-58215	2,178	5	2,183
5D Principal	1059830-58229	456,728	66,750	523,478
Professional Services	1059000-51500	142,050	17,985	160,035
Sales Tax Contributions to FD	1055800-57202	92,000	35,000	127,000

Transferring savings in debt service due to refinancing debt to professional services to pay for legal services related to the refinancing of debt. Funds transferred to Sales Tax Contributions to Fire Departments due to the increase of sales tax collections this fiscal year.

Human Services Agency Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
WIC Nutrition Supplies	1055166-52010	5,549	(1,000)	4,549
WIC Nutrition Travel	1055166-54010	3,240	(2,000)	1,240
WIC Breastfeeding Supplies	1055168-52010	3,145	(1,000)	2,145
WIC Breastfeeding Travel	1055168-54010	1,840	(1,500)	340
WIC Client Serv. Equipment	1055167-56010	1,740	5,500	7,240

Funds moved to WIC Client Services Equipment to purchase cubicle attachment pieces for new office space to help with HIPPA compliance.

Human Services Agency – DSS Division Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Indirect Costs	1055320-57530	479,681	(145,396)	334,285
Day Care	1055320-57801	508,749	145,396	654,145

Day Care expenditures were not budgeted correctly in the FY2013 budget; this will correct the problem and bring the Indirect Costs in line with the revenues.

Lottery Application for Funding Debt Service in FY2014

Lottery Funds can be used by counties for debt service. Yadkin County has used these funds for the last two fiscal years as payment toward debt service for the construction of two middle schools. The Board of Education has approved an application for \$750,000.00 to be applied towards the FY2014 debt service. The Board of Commissioners approved the North Carolina Education Lottery Application for the Public School Building Capital Fund in the amount of \$750,000.00.

Application to the US Department of Justice for the COPS Grant

The US Department of Justice offers Community Oriented Policing Services grants. The Sheriff's Office would like to apply for a COPS grant that would yield \$250,000.00 to assist in funding two positions. It will pay a maximum amount of \$125,000.00 per position and requires a 25% cash match from the local government. The Board approved submitting the application to the US Department of Justice COPS Grant in the amount \$250,000.00.

Application to the Department of Homeland Security (DHS) Grant Project DPR-5 Regional Generator

This project will provide 150KW generators to counties within DPT-5. It would provide emergency backup power to the Yadkin County Emergency Operations Center when needed. The grant is for \$50,000.00 which will cover the cost of the generator and some of the wiring expenses. The generator will be portable and, if Yadkin County does not need it, it can be transported elsewhere for use during a large scale emergency event. The Board approved submitting the application for the DPR-5 Regional Generator Project.

Tyler Technology Contract

This is a contract renewal for the annual support and license agreement for the MUNIS Software. The Board approved the contract and authorized the County Manager to sign it.

ALSCO Contract for Linen Services

EMS uses ALSCO to provide the sheets, pillow cases, towels, and wash cloths they use for patient care. ALSCO continues to have the best price and offers quality products and good service. The Board approved the contract and authorized the appropriate personnel to sign it.

EMS Management & Consultants Agreement

This agreement allows them to submit electronic claims to Medicare. The Board approved the agreement and authorized the County Manager to sign it.

CDBG-Emergency Repair Project Contracts

Bids went out for the emergency repair of two homes. The projects will be funded through the 2010 CDBG-Emergency Repair Grant program. The lowest responsible bidder for the R.V. Hague Project was determined to be Creative Design & Construction, Inc. The lowest responsible bidder for the Margaret Graham Project was determined to be Dream Builders Construction. The contracts for the two projects were approved by the Board and the County Manager was authorized to sign the two contracts.

Site Solutions Contract

The Board had approved Site Solutions proposal to provide design services for the 5-D Recreational Area at an earlier meeting. This is the contract with them to provide the services in their proposal. The Board approved the contract and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

None.

BOARD ACTION

Proclaim May 5-11, 2013 Children's Mental Health Awareness Week

Candace Moore addressed the Board. Their goal is reduce the stigma for children receiving mental health services by increasing awareness. The Board was requested to proclaim May 5-11, 2013 Children's Mental Health Awareness Week. County Manager Church read the following proclamation:

Children's Mental Health Awareness Week 2013

A Proclamation

May 6, 2013

Regular Session

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WHEREAS, all our children, without regard to challenges they face, are valuable and a significant part of the rich and diverse resources of our present and our future; and

WHEREAS, support for our youth as they grow and develop from cradle to career is essential to the success of children, families, and the community; and

WHEREAS, mental health is essential to overall health and well-being; and

WHEREAS, according to the United States Department of Health and Human Services, one in five children has a mental health disorder, and one in ten adolescents aged 9-17 have a serious mental illness; and

WHEREAS, with proper treatment and support children with mental health disorders can succeed in all life domains and reach their full potential, moving from cradle to career; and

WHEREAS, as parents, doctors and nurses, teachers, guidance counselors, neighbors, friends, concerned citizens and faith based communities are among the many who can reach out to children, youth and their families in our community who are in need of support, education, information, encouragement and mental health resources; and

WHEREAS, community members can help establish safe and supportive communities that encourage and engage all young people, regardless of their challenges, to reach their full potential, and

WHEREAS, strong youth and young adults will strive to positively change the misconceptions about youth with mental illness diagnoses to a vision of strong and capable young people who can overcome challenges; and

WHEREAS, the Yadkin County Board of County Commissioners joins with our mental health and community organizations in recognizing the need to raise awareness about our children and mental health, commending those who work to support our youth, and celebrating those children with mental health disorders who reach for their full potential.

NOW, THEREFORE, the Yadkin Board of County Commissioners hereby proclaims May 5-11, 2013, "CHILDREN'S MENTAL HEALTH AWARENESS WEEK" in Yadkin County, North Carolina and commends its observance to our citizens.

Commissioner Zachary made a motion to proclaim May 5-11, 2013 "Children's Mental Health Awareness Week" in Yadkin County. Vice Chairman Moxley second.

Vote: 5.0.

Proclaim May Older Americans Month

Brenda Holbrook addressed the Board. This year marks the 50 year celebration of the Older Americans Act. Volunteers who assist in their Older Americans programs will be recognized at an event on May 22, 2013. The Board was requested to proclaim May as Older Americans Month. Chairman Austin read the following proclamation:

**Older Americans Month 2013
A Proclamation**

Whereas, Yadkin County includes 8,716 senior adults ages 60 and older according to the 2010 U.S. Census Bureau report, which is 23% of the total population, and

Whereas, Yadkin County is committed to valuing all individuals and recognizing their ongoing life achievements; and

Whereas, the older adults in Yadkin County play an important role by continuing to contribute experience, knowledge, wisdom, and accomplishments; and

Whereas, our older adults are active community members involved in volunteering, mentorship, arts and culture, and civic engagement; and

Whereas, recognizing the successes of community elders encourages their ongoing participation and further accomplishments; and

Whereas, our community can provide opportunities to allow older citizens to continue to flourish by:

- Emphasizing the importance of elders and their leadership by publicly recognizing their continued achievements
- Presenting opportunities for older Americans to share their wisdom, experience, and skills
- Recognizing older adults as a valuable asset in strengthening American communities

Now therefore, I, Kevin Austin, on behalf of the Yadkin County Board of Commissioners of North Carolina do hereby proclaim May 2013 to be Older Americans Month. I urge every citizen to take time this month to recognize older adults and the people who serve and support them as powerful and vital citizens who greatly contribute to the community.

Vice Chairman Moxley made a motion to proclaim May 5-11, 2013 “Children’s Mental Health Awareness Week” in Yadkin County. Commissioner Welborn second.

Vote: 5.0.

Contract Amendments for Transportation Services and Budget Amendment

Adults with disabilities and adults residing in assisted living/adult care homes are using more Medicaid transportation than was anticipated. A part of the increase is due to a change in the law making more people eligible for this transportation. Cape Fear Transportation and YVEDDI Transportation provide these transportation services for the County. Their contracts need to be amended to increase their do not exceed amounts. The County is reimbursed by State & Federal funds for Medicaid transportation. The following budget amendment is needed to increase the transportation line item:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Indirect Costs	1055320-57530	479,681	(75,000)	404,681
Title XIX Transportation	1055320-57580	700,000	75,000	775,000

Commissioner Zachary made a motion to approve the Cape Fear Transportation Contract Amendment, the YVEDDI Transportation Contract Amendment, and the transportation budget amendment. Vice Chairman Moxley second.

Vote: 5.0.

Carolina Pumpworks Contract

Lydall is putting in a new road and the sewer line has to be moved. A new stronger horsepower pump will be needed. Lydall has agreed to pay for half of the cost of the new pump and the County will pay the other half. Carolina Pumpworks will provide the submersible non-clog wastewater pump and assist the Town of Yadkinville with its installation. **Commissioner Hemric made a motion to approve the Carolina Pumpworks contract and authorize the County Manager to sign it. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) May 10, 2013 – Relay for Life at Starmount High School beginning at 6:00pm.
- 2) May 14, 2013 – Going to the Poorhouse video will be shown in the Board of Commissioners Room at 7:00pm with a discussion to follow. The Historical Society can be contacted for information.
- 3) May 22, 2013 –County Assembly Day in Raleigh.

MANAGER’S REPORTS/BOARD ACTION

New IT Director

The County Manager introduced Michael Wilcox, the new IT Director.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department	Purpose
Parks and Recreation Buildings and Grounds (200) Equipment Maintenance 200	Transfer of funds to repair a mower at the park.
Building Inspections Equipment < \$999 (300) D P Supply 300	Transfer of funds needed for additional costs due to purchase and setup of a Credit Card machine.

Memorandum of Understanding with Cavanaugh Macdonald Consulting

This agreement is for Cavanaugh Macdonald Consulting to perform an actuarial valuation of the Special Separation Allowance for Law Enforcement Officers.

Kevin Devine Contract

Kevin Devine will provide training workshops for Human Services.

NexGen Digital Document Solutions Contract

NexGen provides web page applications and support for the Tax Office.

Security Central Contract

Security Central provides security monitoring for the Tax Office.

BOARD VACANCIES/APPOINTMENTS

Community Child Protection Team/Child Fatality Team

There is one vacancy that needs to be filled by a parent of a child who died before their 18th birthday.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming. He thanked Kim Harrell, Candace Moore, and Brenda Holbrook for their reports. He thanked Andrew Mackie for the information he provided on the Going to the Poorhouse video. He was glad to meet Michael Wilcox. The Board of Commissioners had a good joint meeting with the Board of Education. Many of the Commissioners will be attending an event with the Board of Education tonight.

Commissioner Hemric thanked everyone for coming out today. He appreciated all the presentations and he really appreciated the information Kim Harrell shared with them. He welcomed Michael Wilcox.

Commissioner Welborn thanked everyone for coming out. Kim Harrell’s presentation was informative and he appreciated it. He welcomed Michael Wilcox to the IT Department.

Commissioner Zachary thanked everyone for coming. He had heard of some of the things presented tonight but it is good to be re-informed about things. He very much appreciated Kim Harrell’s presentation. She seems to be on top of the transitions happening with Human Services. The Board appreciates Kim Harrell’s and Anna Hamby’s efforts. He welcomed Michael Wilcox to Yadkin County.

Chairman Austin informed those present of the School systems year end celebration event that is being held tonight. This year one of Yadkin County’s teachers was in the running for State Teacher of the Year. They

didn't win but it was great to have a Yadkin County teacher who made it into the running. It is great to see Boonville's success. They really turned that STEP Program into something. It took a cooperative effort with the Boonville Downtown Development Group, the Business Association there, the Heritage Corridor, and the Rural Center. All of those worked together to bring these improvements to fruition. He thanked Andrew Mackie for the program he was putting on next Monday. He thanked Kim Harrell, Anna Hamby, and the other staff who have been assisting with the consolidation of Human Services. County staff and management personnel have done a fantastic job being sure the public continues to be served as consolidation is done.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in Open Session, **Commissioner Zachary made a motion to authorize Assessor to proceed with reorganization and reclassify position # 450004 from Tax Collections Supervisor to Tax Assistant Administrator with a 2% increase in salary. Vice Chairman Moxley second.**

Vote: 5/0.

Vice Chairman Moxley made a motion to approve the budget amendment presented on behalf of the Sheriff's Office. Commissioner Hemric second.

Vote: 5/0.

Commissioner Zachary made a motion to adjourn. Commissioner Welborn second.

Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board

5/20/13

Date approved by the
Yadkin County Board of Commissioners



Kevin Austin, Chairman
Yadkin County Board of Commissioners