

YADKIN COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION MINUTES

Monday, June 17, 2013

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, June 17, 2013 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn

Absent were:

Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

The County Manager requested that Item 1, Approve Animal Control Budget Amendment, under Board Action be removed from the Agenda. The funds can be obtained from within Animal Controls budget through Funds Transfers. **Vice Chairman Moxley made a motion to adopt the Agenda with noted change. Commissioner Hemric second.**

Vote: 4/0.

PUBLIC COMMENTS

Anthony Gonzalez, of the Yadkin Ripple, came forward to introduce himself. He will be covering the Board Meetings until a replacement can be found for Lindsay Craven.

Chairman Austin closed the Public Comments portion at 7:02pm.

APPROVAL OF MINUTES

The May 23, 2013 Special Session minutes were reviewed. The June 3, 2013 Regular and Closed Session minutes were reviewed. **Vice Chairman Moxley made a motion to approve all three sets of minutes as presented. Commissioner Welborn second.**

Vote: 4/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Welborn made a motion to approve the Consent Agenda items as presented.

Commissioner Hemric second.

Vote: 4/0.

The Consent Agenda items that were approved by the Board are as follows:

Emergency Services Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Food & Provisions	1054330-52200	3,000	(800)	2,200
Travel/Training	1054330-54010	2,000	(800)	1,200
Equipment Maintenance	1054330-53020	7,200	(2,500)	4,700
Departmental Supplies	1054330-52014	80,000	4,100	84,100

Additional funds are needed to cover an increased call volume along with an increase in medication and supplies.

Human Services Agency/DSS Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Title XIX Transportation	1055320-57580	775,000	(3,000)	772,000
Lawyer Fees IV-D	1055320-57510	124,892	3,000	127,892

Transfer of funds to cover DSS legal filing fees for the remainder of the fiscal year.

Solid Waste Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Professional Services	6054710-51500	6,000	(1,000)	5,000
Gas/Diesel	6054710-52350	43,000	(8,500)	34,500
Utilities	6054710-54300	22,050	(9,500)	12,550
Equipment	6054710-56010	11,200	(2,300)	8,900
Vehicle Maintenance	6054710-53040	29,000	21,300	50,300

Additional funds are needed to pay for repairs that have been made to the garbage trucks, the brakes need repairing on the Mack truck, and one invoice was coded incorrectly and needs to be recoded.

Ratification of FY13 JCPC's Discretionary Fund Changes and Approval of Budget Amendment

The State approved the Children's Center application for State Discretionary Funds of \$12,000.00 to purchase an additional van for the Yadkin House. The fiscal year ends this month so Chairman Austin signed the 2012-2013 Discretionary Fund Changes form so it could be returned to the State and the funds received as soon as possible. The Board was asked to ratify the JCPC Discretionary Funds Changes form and approve the following budget amendment:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
JCPC Revenue	1045235-42201	111,153	12,000	123,153
Children's Center of Surry & Yadkin	1055235-51620	53,361	12,000	65,361

The Board ratified the form previously signed by the Chairman and approved the budget amendment.

FY2014 Juvenile Crime Prevention Council's Funding Plan & Certification

Each year the Board has to approve the Juvenile Crime Prevention Council's (JCPC) Funding Plan and Certification. The JCPC submitted the Plan and Certification for the Board to review. The FY2014 adopted budget contains the appropriations needed for JCPC. The Board approved the JCPC Funding Plan and Certification and authorized the County Finance Officer to sign the required program agreements, program revisions, and quarterly reports.

NC Forestry Service Funding Agreement

The operational expenses for local forestry services are split 60/40 between the State and the County. The NC Forestry Service Funding Agreement states what the funding will be and what services will be provided. In FY2014 Forestry will receive \$125,000.00 with \$75,000.00 coming from the State and \$50,000.00 coming from the County. The Board approved the NC Forestry Service Funding Agreement.

Duncan Parnell Contract and Related Budget Amendment

The plotter at the Tax Office has stopped working and cannot be repaired. The model they have is no longer being manufactured and they have not been able to locate parts or someone to fix it. Having a plotter and scanner system is essential to the mapping department. This contract is for the purchase, delivery, and installation of a Canon color plotter, scanner, and copier system. There are funds in this fiscal year to cover the cost if the following budget amendment is approved:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Tax Revaluation-Salaries	1054145-51010	156,700	(8,200)	148,500
Tax Admin-Equipment	1054140-56010	0	8,200	8,200

The Board approved the contract and the budget amendment.

Highlands Mapping Contract Renewal

Highlands Mapping provides the County with GIS support services. The services include monthly database maintenance and analysis, ESRI software upgrade support, on-site training, and emergency support. The Board approved the contract and authorized the County Manager to sign it.

Pitney Bowes Agreement

Prior to consolidation the Medical Clinic and DSS each had a Pitney Bowes postage machine. This agreement will allow them to combine the two postage meters into one. This will decrease the rental fees that are being paid. The Board approved the agreement and authorized the County Manager to sign it.

Employers Direct Health Agreements for Flexible Spending

This agreement is for Employers Direct Health to provide the County with Flexible Spending Account services. Employees can enroll in the flexible spending plan and use the funds they put into it to pay for child care and medical expenses. The Board approved the agreements and authorized the County Manager to sign them.

Blue Cross Blue Shield Agreements for Insurance Coverage

Blue Cross and Blue Shield provides County employees with medical and dental benefits. The Board approved the agreements and authorized the County Manager to sign them.

Learning Environments Inc Services Agreement

Learning Environments will provide and install office furniture for Human Services. The Board approved the agreement and authorized the County Manager to sign it.

East Bend God & Country Celebration Fireworks Display Permit

The East Bend God & Country Celebration is set for Saturday, June 29, 2013 at 9:30pm. The alternate date is Saturday, July 6, 2013. The Fire Marshall has reviewed the permit information and recommends the Board approve it. The Board approved the Fireworks Display Permit.

Adopt Resolution Accepting & Endorsing the Solid Waste Management Plan of 2012

General Statute requires the County to have a Solid Waste Management Plan. The County adopted a Plan in 1996. It is mandated that the Plan be updated every 3 years. The 2012 updated Plan was reviewed by the Board. The Board adopted a Resolution Accepting & Endorsing the Solid Waste Management Plan of 2012.

Actions Needed for Funding for the Eastern Yadkin County Waterline Project

When Michael Goliber, of Davis-Martin-Powell, addressed the Board he mentioned that many items would have to come before the Board for approval as part of the funding process for the Eastern Yadkin County Waterline Project. The County is seeking funding from the Appalachian Regional Commission (ARC), the NC Rural Center, and the USDA. The following items are part of the steps to be taken to apply for that funding.

1. Authorize Chairman to sign NC Water/Wastewater Common Application Form

To apply for funding from ARC and the Rural Center the County needs to complete the NC Water/Wastewater Common Application Form. The Board authorized the Chairman of the Board of Commissioners to sign the completed form.

2. Transfer Legal Authority to County Manager to Apply for Federal Assistance for the Purposes of Completing the SF424D Form

To apply for funding the SF424D Form has to be signed by the County. The County will need to grant someone the legal authority to apply for federal assistance. The Board authorized the transfer of legal authority to the County Manager to apply for Federal assistance from the USDA and ARC for the purposes of completing the SF424D Form.

3. Authorize County Manager to Enter into MOU with Appalachian Regional Commission (ARC)

To apply for funding from ARC the County will need to enter into a Memorandum of Understanding (MOU) with them. The MOU states the conditions that apply to all ARC projects. The Board authorized the County Manager to enter into the MOU with ARC.

4. Appoint County Manager as County's Authorized Representative for the Purposes of Applying to the Appalachian Regional Commission and the NC Rural Center

The County will need to appoint someone to act as the County's authorized representative to apply for ARC and Rural Center funding. The Board appointed the County Manager, Aaron Church, as Yadkin County's authorized representative for the purposes of applying to the Appalachian Regional Commission and the NC Rural Center for the Eastern Yadkin County Waterline Project.

Approve Dorsett Technologies Amended Contract

The County has met the \$15,000.00 do not exceed amount for the Dorsett general services contract for this fiscal year and there is more work to be done. There is money in the budget to pay for additional work but a contract amendment is needed to amend the do not exceed amount to be \$17,000.00 for Fiscal Year 2012-2013. The Board approved the amended contract and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no Public Hearings or Action to set Public Hearings tonight.

BOARD ACTION

Sheriff's Office Budget Amendment

County Manager Church and Sheriff Oliver went over the following Budget Amendment with the Board:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Sheriff-Salaries	1054310-51010	1,340,000	(50,000)	1,290,000
Sheriff-Longevity	1054310-51020	5,000	(3,000)	2,000
Jail-Utilities	1054320-54300	57,000	(30,575)	26,425
Sheriff-Salaries PT	1054310-51030	35,000	500	35,500
Sheriff-Lease Agreements	1054310-51750	6,700	1,000	7,700
Sheriff-Gas/Diesel	1054310-52350	135,000	1,000	136,000
Sheriff-Telephone	1054310-54200	18,000	5,000	23,000
Jail-Salaries	1054320-51010	341,800	13,000	354,800
Jail-Longevity	1054320-51020	700	75	775
Jail-Salaries PT	1054320-51030	18,000	11,000	29,000
Jail-LEO Retirement	1054320-51332	1,000	2,000	3,000
Jail-Food & Provisions	1054320-52200	620,000	50,000	670,000

Funds from Sheriff Salaries and Longevity and from the Jail Utilities line are being transferred into other lines that do not have sufficient funds in them to cover the remainder of the fiscal year. The use of reserve deputies has increased so additional funds are needed in the Sheriff's part-time salaries line. The lease agreement line was not budgeted for sufficient funds to pay the Sheriff's Office and CID copier costs. More gas/diesel fuel has been used this year than was expected. In the past most of the telephone costs were budgeted in Communications but this fiscal year the Sheriff's Office tried to separate those costs and budget them into different department lines. The estimated telephone costs for the Sheriff's Office line were not sufficient and additional funds are needed. The adopted Personnel Policy changed the way longevity is calculated so the longevity line for the jail needs additional funds. Additional jailers had to be hired due to

the jail addition being built. The new jailers that the Sheriff hired have started out as part-time employees and will become full-time employees as the need arises. They are currently being paid out of the jail part-time line and it does not have sufficient funds to cover the additional costs of these employees. A Sheriff's Office employee was transferred to the Jail so additional salary and LEO funds are needed. Additional funds are needed in the food and provisions line for the Jail because that is the line that pays for the housing of inmates at other facilities. **Commissioner Welborn made a motion to approve the Sheriff's Office Budget Amendment as presented. Vice Chairman Moxley second.**

Vote: 4/0.

Bad Debt Write-Offs

Lisa Hughes addressed the Board. On November 5, 2012 the Board adopted a Write-Off Procedures policy that provided guidance to staff on how to handle bad debt. Per that Policy, Lisa Hughes requested the Board approve writing off bad debt for Solid Waste and the Health Department. The Health Department bad debt is Medicaid debt. Medicaid has paid everything they approved and will not pay the remaining billed amounts. The Medicaid clients cannot pay the remaining amounts owed. The Solid Waste bad debt is made up of approximately 21 clients (mostly businesses) that have not paid the fees they owe. These clients are not allowed to dump anything else at the landfill. **Commissioner Hemric made a motion to approve the bad debt write-offs as presented: Solid Waste \$6,803.32 and Health \$50,243.48. Commissioner Welborn second.**

Vote: 4/0.

Southern Software Services Agreement for Wireless Messaging for CAD

The Southern Software contract is for them to provide software for wireless messaging. This will not replace the dispatch system that is currently in use, it will just add text messaging capabilities. Having this will allow law enforcement, firemen, and other rescue personnel to receive text messages on their cell phones when they are dispatched to an emergency. The text message will be able to give them more information, such as directions to the location of the emergency, than they receive from the page. The page will still go out to alert them also, just like it does now. **Vice Chairman Moxley made a motion to approve the Southern Software Services Agreement and authorize the County Manager to sign it. Commissioner Welborn second.**

Vote: 4/0.

CALENDAR NOTES

- 1) July 1, 2013 – Start of New Fiscal Year.
- 2) July 4, 2013 – County Offices Closed for Independence Day.
- 3) August 22-25, 2013 – NCACC Annual Conference in Greensboro, NC.

MANAGER'S REPORTS/BOARD ACTION

Dorsett Contract Amendment Consent Agenda Item

County Manager Church explained that an amendment was needed to the Dorsett General Services Agreement to increase the do not exceed amount for this fiscal year by \$2,000.00. The contract allows for a maximum of \$15,000.00 to be spent each fiscal year but that amount is not sufficient for this year. There are funds available in the budget but a contract amendment increasing the do not exceed amount to \$17,000.00 for Fiscal Year 2012-2013 was needed. The Board reviewed a breakdown of the general services expenditures by vendor, including the Dorsett expenditures, that was included in the back of their agenda packets.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Clarke Power Generation Contracts

The Sheriff's Office has four (4) preventive maintenance agreements with Clarke Power Generation, Inc for their emergency standby generators.

James Williams & Co Contract for Animal Control

Animal Control has a contract with James Williams & Company to print 100 copies of a 2 page Rabies Quarantine document.

Tamra L. Mell Contract for Foster Care Assessment Services

DSS has a contract with Tamra L. Mell to provide foster care assessment services as needed.

Tri-County Awards & Signs Contract for EMS

EMS has a contract with Tri-County Awards & Signs to design, manufacture, and install signs for them.

Tyco Integrated Security Contract for Security Alarm for Immunization Refrigerator

The Human Services Health Department has a contract with Tyco to provide a new security alarm for the immunization refrigerator in the Medical Clinic lab. If an issue is detected with the temperature of the refrigerator, this system will alert the staff.

BOARD VACANCIES/APPOINTMENTS

Community Child Protection Team/Child Fatality Team

There is one vacancy that needs to be filled by a parent of a child who died before their 18th birthday.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

Reappointments to Yadkin County Planning Board

Barry Hennings, Jerry Hutchens, Teresa Swain, and Steve Brown's terms have expired. They have been serving the Planning Board well and they are all willing to serve another term. **Vice Chairman Moxley made a motion to reappoint Barry Hennings, Jerry Hutchens, Teresa Swain, and Steve Brown as Planning Board regular members with terms ending 5/31/2016. Commissioner Hemric second.**

Vote: 4/0.

Appointments to Richmond Hill Law School Commission

The Historic Richmond Hill Law School Commission requested that Mary Moxley and Connie Queen be appointed to serve on their Commission. **Commissioner Welborn made a motion to appoint Mary Moxley and Connie Queen to the Historic Richmond Hill Law School Commission. Vice Chairman Moxley second.**

Vote: 4/0.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming out tonight. This has been one of our shorter meetings so far. He wanted to go on record as saying he would like to see the Board do something in the future to promote the Tour de Yadkin. Tour de Yadkin participants will travel the full length of the Yadkin River in their canoes or kayaks over a three week period of time. This year it started on June 9th and will end on June 29th. When the paddlers stop to camp each day, there is usually some type of activities for them to participate in. He went over some of the activities that are being offered this year. These events draw pretty good crowds. Yadkin County does not provide activities for the participants like Wilkes County and Elkin do. The County is not taking full advantage of the opportunities offered by the Tour de Yadkin. He believes the County should look into offering some activities for the participants that will promote Yadkin County and bring in tourism dollars. Last year he was able to do some paddling with them but he is not sure if he will be able to this year.

Commissioner Hemric thanked everyone for coming out. He thanked Lisa Hughes, Aaron Church, and all the County employees. They continue to do a good job and keep things straight. He just wanted to say thanks to them for doing that.

Commissioner Welborn thanked everyone for coming out. He commented to Commissioner Hemric, who was not able to attend the employee cookout, that he missed some good hotdogs and hamburgers at lunch today. The employees really seemed to enjoy that. Commissioner Welborn heard a lot of good comments about it.

Chairman Austin thanked everyone who helped to put the employee cookout together. It was a job well done. Everyone who attended had a lot of fun. Since improvements have been made to the river access

points he agrees with Vice Chariman Moxley that it is a great idea to promote Yadkin County during the Tour de Yadkin. The County should work with the Chamber of Commerce and the Towns and see about planning some activities for next year. Commissioner Moxley commented that more improvements will be made at the Yadkin Shores river access point due to an award of grant funds in the amount of \$115,000.00. Chairman Austin commented that Boonville used to have Heritage Days but that was dropped a few years ago. There is an appetite in that area now to do something. The other Commissioners agreed that Boonville could make a good location to offer some activities.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.

Vote: 4/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, Vice Chairman Moxley made a motion to offer a 2 year contract to Dennis Martin and to increase both Dennis Martin's and County Attorney Powell's salary by 2% effective July 1, 2013. Commissioner Welborn second.

Vote: 4/0.

Commissioner Hemric made a motion to approve the Cedar Rock Environmental contract and the Project Ordinance Amendment, if they are needed. Commissioner Welborn second.

Vote: 4/0.

Vice Chairman Moxley made a motion to authorize the proposal from Ware Bonsall to extend the contract with Bordeaux Construction by 27 days, taking it from 425 days to 452 days. Commissioner Hemric second.

Vote: 4/0.

Commissioner Welborn made a motion to approve the Capital Project Ordinance for the Community Corrections Building on Main Street in the amount of \$19,000.00 and approve the related Budget Amendment. Vice Chairman Moxley second.

Vote: 4/0.

Commissioner Hemric made a motion to approve the Resolution to sell 582 trusts interests of MetLife. Commissioner Welborn second.

Vote: 4/0.

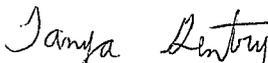
[The Resolution and the Letter are attached as Appendix A.]

Vice Chairman Moxley made a motion to authorize the County Manager to pay an Interim IT Director an additional \$125.00 per week while the person fills that position. Commissioner Welborn second.

Vote: 4/0.

Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.

Vote: 4/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board

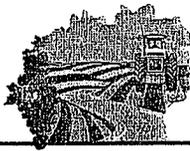


Kevin Austin, Chairman
Yadkin County Board of Commissioners

7/1/13

Date approved by the Yadkin County Board of Commissioners

Kevin Austin, Chairman of Board
David Moxley, Vice Chairman
Gilbert Hemric, Commissioner
Marion Welborn, Commissioner
Frank Zachary, Commissioner



Ed Powell, County Attorney
Aaron Church, County Manager
Tanya Gentry, Deputy Clerk to the Board

YADKIN COUNTY NORTH CAROLINA

RESOLUTION

WHEREAS, Yadkin County Government in Yadkinville, North Carolina purchased a MetLife Policy as a benefit for County employees in April 2000; and,

WHEREAS, Yadkin County Government owns 582 trusts interests; and

WHEREAS, Yadkin County Government has been receiving dividends semi-annually; and,

WHEREAS, Yadkin County Government owns 582 trusts interests.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Yadkin County, North Carolina, meeting in regular session on the 17th day of June, 2013, make the following findings of fact:

1. The Board of Commissioners wishes to sell all 582 trusts interests.

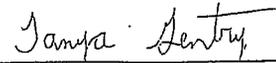
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Deputy County Manager/Finance Officer is hereby authorized to act on behalf of Yadkin County Government in selling all 582 trusts interests.

This resolution is effective upon its adoption this 17th day of June, 2013.

The motion to adopt this resolution was made by Commissioner Hemric, seconded by Commissioner Welborn and passed by a vote of 4 to 0.


Chairman

This is to certify that this is a true and accurate copy of Resolution _____ Adopted by the Yadkin County Board of Commissioners on the 21st day of June, 2013.


Deputy Clerk

6/17/2013
Date

Kevin Austin, Chairman of Board
David Moxley, Vice Chairman
Gilbert Henric, Commissioner
Marion Welborn, Commissioner
Frank Zachary, Commissioner



Ed Powell, County Attorney
Aaron Church, County Manager
Tanya Gentry, Deputy Clerk to the Board

Administrative Offices

December 21, 2012

MetLife, Inc.
c/o Computershare Shareowner Services, LLC
PO Box 358447
Pittsburgh, PA 15252-8447

Re.: investor ID -----

To Whom It May Concern:

Yadkin County Government currently owns 582 shares and would like to sell all shares associated with our investor ID indicated above.

Please let me know if there are other steps we need to take. Thank you for assisting us in this process.

Sincerely,

Lisa L. Hughes
Assistant County Manager/Finance Officer

NC
Surry County

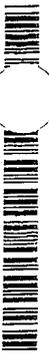
Lisa L. Hughes appeared before me on 12/21/12.

COLLEEN M. RUMPLASCH
Notary Public, North Carolina
Surry County
My Commission Expires
10/31/15

217 E. Willow Street Post Office Box 146 ~ Yadkinville, North Carolina 27055

(336) 679-4200 Office --- (336) 679-6005 Fax

www.yadkincountync.gov



Shareowner Services
 P.O. Box 358333
 Pittsburgh, PA 15252-8333

SHAREOWNER SERVICES

December 26, 2012

000049

YADKIN COUNTY GOVERNMENT
 PO BOX 146
 YADKINVILLE NC 27055-0146

Received By The

Yadkin County
 Manager's Office

Company Name	METLIFE, INC.
Account Key	YADKICOUGO---
Investor Id	
Control Number	
Telephone Number	1-800-649-3593

Dear Sir or Madam:

Thank you for contacting Shareowner Services regarding the sale of your recently inherited shares held in the MetLife Policyholder Trust. However, we are unable to comply with your request for the following reason:

The letter of instruction submitted was not accompanied by the Corporate Resolution. In order to sell the shares, we require you to send an original copy of the Corporate Resolution or by-laws, Partnership Agreement, or legal documents for the Church/Organization on the company's letterhead dated within one year of original issuance. The document should bear the seal of the corporation/organization (if applicable) and list the individuals authorized to sell, assign and transfer securities on behalf of the corporation/partnership/organization. This must be accompanied by a stock power form or letter of instruction with the medallion guaranteed endorsement of the Authorized Officer. You may obtain a medallion guarantee from a commercial bank, trust company, securities broker/dealer, credit union or savings association participating in a medallion program approved by the Securities Transfer Association, Inc

Please resubmit your request, if applicable, along with the above information and the attached coupon, and we will process it accordingly.

You may access our Investor ServiceDirect Web site at www.cpushareownerservices.com or call our automated voice response system at the above number or (201) 680-6578 for account information and to

Please return this coupon with any further correspondence

METLIFE, INC.
 YADKICOUGO----0000

Case Id:

7676

6219530

initiate certain transactions.

Sincerely,

Shareowner Services

