

**YADKIN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION MINUTES**

**Monday, July 1, 2013**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, July 1, 2013 at 9:00am.

**Present were:**

Chairman Kevin Austin  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn

**Absent were:**

Vice Chairman David Moxley  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Aaron Church; and Deputy Clerk to the Board, Tanya Gentry.

**INVOCATION** led by County Manager Aaron Church.

**CALL TO ORDER** by Chairman Austin at 9:00am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

**ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

County Manager Church requested item # 4 under Board Action, Consider the Jail Addition Video Visitation Proposal, and item # 1, Jail Change Orders, under Manager's Reports be removed from the Agenda. Also to be removed under Manager's Report is item # 5, Rural Center Clean Water Supplemental Grant.

**Commissioner Hemric made a motion to adopt the Agenda with noted changes. Commissioner Welborn second.**

**Vote: 3/0.**

**PUBLIC COMMENTS**

There were no public comments. Chairman Austin closed the Public Comments portion at 9:03am.

**APPROVAL OF MINUTES**

The June 17, 2013 Regular and Closed Session minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Hemric second.**

**Vote: 3/0.**

**REPORTS/REQUESTS OF THE BOARD**

There were no reports to the Board.

**CONSENT AGENDA**

**Commissioner Hemric made a motion to approve the Consent Agenda items as presented.**

**Commissioner Welborn second.**

**Vote: 3/0.**

The Consent Agenda items that were approved by the Board are as follows:

**Amended Yadkin Valley Community Hospital Agreement for Lab Services**

The Board approved a contract with Yadkin Valley Community Hospital for lab services that contained a \$5.00 charge for venipuncture. The Hospital wants the contract amended to have an \$8.00 charge for venipuncture. The do not exceed amount will not increase; it will remain the same \$1,500.00 the Board originally approved. The Board approved the amended contract and authorized the County Manager to sign it.

**Omega Construction Contract for Renovation Work**

Omega will do some remodeling to the old DSS building that has become the Community Corrections Building. The Board approved the contract and authorized the County Manager to sign it.

**Dennis Martin Contract for Legal Services**

Human Services is contracting with Dennis Martin to provide legal services to DSS. It is a two year contract. The Board approved the contract and authorized the County Manager to sign it.

**Dennis Martin Lease Agreement**

This agreement is for Dennis Martin to lease office space and equipment from the County. The Board approved the lease agreement and authorized the County Manager to sign it.

**Yadkin SCAN Renewal Contract to Provide Abused & Neglected Services Support Services**

Yadkin SCAN provides abused and neglected children support services. The Board approved the contract and authorized the County Manager to sign it.

**Cape Fear Contract for Transportation Services**

Cape Fear provides medical transportation services to qualifying citizens. The Board approved the contract and authorized the County Manager to sign it.

**YVEDDI Contract for Transportation Services**

YVEDDI provides Medicaid and Work First transportation services to qualifying citizens. The Board approved the contract and authorized the County Manager to sign it.

**Ronald Davis Contract for Counseling Services**

Ronald J. Davis provides counseling services for children and/or families involved in the foster care system or involved with Child Protective Services. The Board approved the contract and authorized the County Manager to sign it.

**Stephanie Johnson Contract for Counseling Services**

Stephanie C. Johnson provides substance abuse services, individual counseling, foster parent training, and planned home visits that assist the Child Welfare Staff. The Board approved the contract and authorized the County Manager to sign it.

**Change Order for RV Hague CDBG-ER Project to Remove Item 3.2 from Work Write Up**

The contractor will not be able to stabilize the structure as called for in the work write up. The contractor cannot jack up the sagging floors because it would be too dangerous. Additional work that was not included in the approved project would be needed to stabilize the structure. Benchmark has reviewed the information and recommends the Board approve a change order to remove that item from the work write up. The Board approved the change order for the RV Hague CDBG-ER project to remove item 3.2 from the approved Work Write Up.

**Actions Needed for Funding for the Yadkin County Water System Improvements Project**

When Michael Goliber, of Davis-Martin-Powell, addressed the Board he mentioned that many items would have to come before the Board for approval as part of the funding process for the eastern Yadkin County waterline improvements project. The County is seeking funding from the Appalachian Regional Commission (ARC), the NC Rural Center, and the USDA. The following items are part of the steps to be taken to apply for the North Carolina Rural Center funding.

1. Authorize Chairman to sign NC Water/Wastewater Common Application Form  
The County needs to sign the completed NC Water/Wastewater Common Application Form. The Board authorized the Chairman of the Board of Commissioners to sign the completed form.
2. Authorize Chairman to sign Memorandum of Understanding (MOU) for Supplemental Application  
A Memorandum of Understanding between the NC Rural Economic Development Center and the County needs to be signed. The MOU outlines the conditions and regulations that are to be followed

for a general working relationship between the parties. The Board authorized the Chairman of the Board of Commissioners to sign the completed form.

3. Authorize Chairman to sign Supplemental Program Commitment of Other Funds Form  
The Supplemental Program Commitment of Other Funds Form needs to be signed. The form lists each of the sources of funding the County is seeking for the water improvement project along with the amounts the County is requesting from each one. The Board authorized the Chairman of the Board of Commissioners to sign the completed form.
4. Adopt the State Minority Business Goals and Authorize Chairman to Certify the Yadkin County Water System Improvements Project will Incorporate those Goals  
The County is required to certify that the project will incorporate the minority business goals adopted by the State of North Carolina in accordance with N.C.G.S. 143-128. The Board adopted the State Minority Business Goals and authorized the Chairman to sign the Certification of Minority Business Participation document.

#### **Adopt Revised Classification & Pay Plan**

The Classification & Pay Plan the Board adopted at a previous meeting inadvertently excluded the Assistant Elections Director position. That position has been added to the revised Classification & Pay Plan provided to the Board for review. The Board adopted the revised Classification and Pay Plan effective July 1, 2013.

#### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no Public Hearings or Actions to set Public Hearings today.

#### **BOARD ACTION**

##### **Appoint Aric Wilhelm to serve as Register of Deeds**

Karen Wagoner, the elected Register of Deeds, retired so someone needs to be appointed to fill the remainder of her term. By Statute, if the Register of Deeds was elected, the Board of County Commissioners shall appoint the person recommended by the executive committee of the political party of the person who was in office. County Manager Church read a letter from the Yadkin County Republican Executive Committee recommending Aric Wilhelm be appointed to serve the remainder of Karen Wagoner's term. **Commissioner Welborn made a motion to appoint Aric Wilhelm to fill the unexpired term of the Register of Deeds. Commissioner Hemric second.**

**Vote: 3/0.**

##### **Proclaim August 1-7, 2013 as World Breastfeeding Week**

August 1-7, 2013 is World Breastfeeding Week. The Women Infant and Children (WIC) section of Human Services requested the Board recognize that week as World Breastfeeding Week in Yadkin County. County Manager Church read the Proclamation provided by WIC. It reads as follows:

YADKIN COUNTY, NORTH CAROLINA  
WORLD BREASTFEEDING WEEK AUGUST 1-7, 2013 PROCLAMATION

WHEREAS: WIC meets mothers where they are concerning breastfeeding through education and support.

WHEREAS: Breast milk is widely acknowledged to be the complete form of nutrition for infants.

WHEREAS: The American Academy of Pediatrics considers breastfeeding to be "the ideal method of feeding and nutrition for infants."

WHEREAS: Breastfeeding has many benefits for babies such as optimal growth, promoting development of a baby's brain and immune system, preventing common illnesses such as diarrhea, ear infections and infections of the respiratory system and reducing the risk of being overweight during the later years of a child's life.

THEREFORE: Breastfeeding has many benefits for improving maternal health long after the postpartum period, including reduction in postpartum bleeding, earlier return to pre-pregnancy weight, reduced risk of pre-menopausal breast cancer, and reduced risk of osteoporosis.

**Commissioner Hemric made a motion to recognize August 1-7, 2013 as World Breastfeeding Week. Commissioner Welborn second.**

**Vote: 3/0.**

**Consider the 10 Year Capital Improvement Plan**

The Rural Center requires a 10 year Capital Improvement Plan as part of the application for funds for the waterline improvements project. The 10 year Capital Improvement Plan is a revision and extension of the 5 year Capital Improvement Plan the Board adopted earlier this year. The Board reviewed the Plan. Chairman Austin noted that Phase 2 of the 5-D Park is not shown on the Plan and he would like to see that added to it in the future. **Commissioner Welborn made a motion to adopt the revised 10 Year Capital Improvement Plan. Commissioner Hemric second.**

**Vote: 3/0.**

**Designate Voting Delegate for 106<sup>th</sup> NCACC Annual Conference**

A voting delegate needs to be chosen to vote on the County's behalf at the 106<sup>th</sup> NCACC Annual Conference that will be held in Greensboro on August 22-25, 2013. The Board discussed it. **Commissioner Welborn made a motion to designate Chairman Kevin Austin as the voting delegate for Yadkin County at the 106<sup>th</sup> Annual Conference of the NCACC. Commissioner Hemric second.**

**Vote: 3/0.**

**CALENDAR NOTES**

- 1) July 4, 2013 – County Offices Closed for Independence Day.
- 2) July 29, 2013 – Joint Meeting with Board of Education.
- 3) August 22-25, 2013 – NCACC Annual Conference in Greensboro, NC

**MANAGER'S REPORTS/BOARD ACTION**

**Participation in CCNC Program**

Community Care of North Carolina (CCNC) has contacted the County in regards to entering into an agreement with them. They have entered into a new contract with the State to provide some services for Medicaid. The NC Division of Medical Assistance will continue to reimburse the County directly for medical services provided to Medicaid patients but according to CCNC the County is required to enter into a joint agreement with them and their local CCNC network provider to keep receiving some other funds. County Manager Church has requested more information from them on the agreement and on what the other funds are used for. He has asked them to provide something in writing from the State saying the County is required to enter into the CCNC joint agreement. They have not provided any information yet.

**Community Corrections Building Renovations Capital Project Ordinance Update**

The old DSS building on Main Street is the new Community Corrections Building. The Board previously approved a Capital Project Ordinance of \$19,000.00 to renovate the building for the new tenets. The cost of the Omega Construction contract to renovate the building is a little over \$12,000.00. The County will determine if any additional remodeling work is needed for the building or if the Capital Project Ordinance should be reduced.

**NC Practice-Based Research Network Grant Proposal**

The NC Practice-Based Research Network will be submitting a grant proposal to study the changes in structure and governance of public health with the creation of Human Services Agencies and/or the Board of Commissioners assuming control of local Boards of Health. They have asked to include Yadkin County in their study if the grant is approved. The Board discussed it. If Yadkin County participates in the study, the study cannot be time consuming for the County's employees. Providing quality services to the citizens has to come first.

**MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

**Funds Transfers**

Department	Purpose
Solid Waste	

2009 Mack Truck Interest	(250)	There was more interest budgeted than was needed and more funds were needed for principal.
Vehicles – Mack Truck Prin	250	

**Marvin's Garage Doors Contract**

EMS contracted with Marvin's Garage Doors to furnish and install a panel to secure some of their property.

**Terminix Contract**

Terminix will provide extermination services for all the buildings the County owns.

**Southern Microscope Contract**

Southern Microscope will provide cleaning and maintenance services for the Health Departments microscopes, colposcopes, and slit lamps.

**Tyco Integrated Contract**

Tyco Integrated will provide some security services for the Human Services Agency.

**BOARD VACANCIES/APPOINTMENTS**

**Community Child Protection Team/Child Fatality Team**

There is one vacancy that needs to be filled by a parent of a child who died before their 18<sup>th</sup> birthday.

**Joint Nursing Home and Adult Care Home Community Advisory Committee**

There is a vacancy on the Committee.

**COMMISSIONER COMMENTS**

**Commissioner Welborn** stated it was good to see everyone who came out this morning. It took a whole lot longer to read the agenda packet than it did to go through the agenda today and approve it. The Consent Agenda helps out a lot. He hopes that Commissioner Zachary's illness is not serious and that he will be able to be back with us soon.

**Commissioner Hemric** thanked everyone for coming. He appreciates Aric Wilhelm's willingness to serve as the Register of the Deeds. He hopes that Commissioner Zachary's illness is not serious.

**Chairman Austin** stated he wanted to echo the comments of the other Commissioners. Commissioner Zachary is under the weather and Chairman Austin hopes he gets better soon. He asked that everyone remember that Thursday is July 4<sup>th</sup>, Independence Day. A lot of people have fought physically and ideologically to protect the independence of all the people of this great nation. We should remember that as we celebrate.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.**

**Vote: 3/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Hemric made a motion to adjourn. Commissioner Welborn second.**

**Vote: 3/0.**

*Tanya Gentry*

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Prepared by Tanya Gentry  
Deputy Clerk to the Board

*Kevin Austin*

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Kevin Austin, Chairman  
Yadkin County Board of Commissioners

*7/15/2013*

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Date approved by the  
Yadkin County Board of Commissioners