

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, July 15, 2013

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, July 15, 2013 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

INVOCATION led by County Manager Aaron Church.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

The County Manager requested that approval of a Project Ordinance Amendment be added to item #4 under Board Action, Approve Carolina Environmental Specialists Contract. The Deputy Clerk requested the Board replace the Carolina Environmental Specialists contract control form in the agenda packet with a completed contract control form that had all the signatures needed. Chairman Austin requested a correction on page 15 of the agenda packet. A comma is in the wrong place in the Assessments column; the total should be 51,884.77 instead of 5,1884.77. **Commissioner Zachary made a motion to adopt the Agenda with the noted changes. Vice Chairman Moxley second.**

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments.

Chairman Austin closed the Public Comments portion at 7:04pm.

APPROVAL OF MINUTES

The July 1, 2013 Regular and Closed Session minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes. Commissioner Hemric second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Recognize Employees for their Retirement

Three employees have retired. Donna Cranfill, from Human Services, worked for the County for 43 years. Sheila Elledge, from the Tax Department, worked for the County for 29 years. Karen Wagoner, who was Register of Deeds, worked for the County for 25 years. The Board recognized the retirees.

CONSENT AGENDA

Vice Chairman Moxley made a motion to approve the Consent Agenda items as presented.

Commissioner Zachary second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Revised FY12-13 Home & Community Care Block Grant County Funding Plan

The Fiscal Year 2012-2013 Home & Community Care Block Grant (HCCBG) for Older Adults Funding Plan has been revised. The revisions are due to a decrease in funds resulting from the sequester, a reprogramming request, and some New Horizons funds being moved from Level 3 to Level 1.

Order Tax Collector to Collect Taxes for 2003-2013 and Approve Annual Settlement Report

Each year, per GS 105-321(b), the Board of Commissioners orders the Tax Collector to collect the taxes owed to the County. The Board adopted the order for the Tax Collector to collect the taxes for 2003-2013. The Board approved the Annual Settlement Report for year 2012-2013.

Phillip H. Batten Contract for Counseling Services

Phillip Batten provides psychological evaluations, diagnoses, assessments, and therapy to Child Welfare clients. This is a renewal contract. The Board approved the contract and authorized the County Manager to sign it.

Yadkin County School System Contract for School Nursing Services

This agreement provides \$50,000.00 in funding for one school nurse who is employed by the School System. The funds are provided by the State as part of the School Nurse Funding Initiative. This is a renewal contract. The Board approved the contract and authorized the County Manager to sign it.

Workforce Carolina Agreement for Temporary Employees

This is a renewal contract that allows Workforce Carolina to provide temporary employees to Human Services. The Board approved the agreement and authorized the County Manager to sign it.

YVEDDI Migrant Head Start Agreement for the Head Start Program

The Migrant Head Start program provides continuity of Head Start services for the children of migrant farmworkers. This is a renewal agreement that is a source of revenue for the County. The Board approved the agreement and authorized the County Manager to sign it.

Wake Forest University Baptist Medical Center Agreement for Physician Services

This is a renewal agreement for Wake Forest Baptist Medical Center to provide physician services for the Medical Clinic's Obstetrics and Gynecology Clinic. The Board approved the agreement and authorized the County Manager to sign it.

WakeHealthLink Wake Forest Baptist Health Agreement

This agreement will allow the County's Medical Clinic to assess the protected health information of their patients who get treated at Wake Forest Baptist Medical Center. The Board approved the agreement and authorized the County Manager to sign it.

Yadkin River Radiology Contract for Radiological Services

This renewal contract is for Yadkin River Radiology to provide radiological services and interpret mammograms and chest x-rays for Yadkin County Medical Clinic patients. The Board approved the contract and authorized the County Manager to sign it.

Yadkin Valley Assisted Care Pharmacy Agreement for Pharmaceutical Services

This renewal agreement is for Yadkin Valley Assisted Care Pharmacy to provide pharmaceutical services to patients of the Medical Clinic. The Board approved the agreement and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no Public Hearings or Action to set Public Hearings.

BOARD ACTION

Reclassify Four Detention Officer Positions to Corporal Positions

The new jail addition should be opening in a month or two. Four different teams or shifts will be needed to operate the new jail. Each shift will need a supervisor. The Sheriff has asked that four of the current Detention Officer positions be reclassified to Corporal positions. The Corporals will be the shift supervisors. The Corporal position already exists in the Classification and Pay Plan. **Commissioner Welborn made a motion to reclassify four Detention Officer positions at a pay grade of 63 to Corporal positions at a pay grade of 64. Commissioner Zachary second.**
Vote: 5/0.

RCS Wireless Technology Contract for Radio System Maintenance

With the RCS Wireless contract the critical radio channels are covered 24/7 and the secondary backup channels are covered only during regular business hours Monday through Friday. Bids will come in later for narrowbanding and if RCS Wireless is not included as one of the vendors that is in the bid package that is awarded the contract, this RCS Wireless contract will be terminated. **Commissioner Hemric made a motion to approve the RCS Wireless Technology contract for radio system maintenance and authorize the County Manager to sign it. Commissioner Zachary second.**
Vote: 5/0.

Rescind Cedar Rock Environmental Contract and Approve Carolina Environmental Contract

An underground oil storage tank was found on the jail site. The State was notified of the finding. Cedar Rock Environmental was going to assist the County with the removal of the underground tank and perform any necessary remediation of the site. Cedar Rock had told the County that the County would be reimbursed by the State for most of the expenses incurred removing the tank. Carolina Environmental Specialists was contracted to perform soil testing at the site of the underground storage tank to determine if the soil was contaminated. Carolina Environmental did some checking and informed the County that they do not believe the County is eligible for the State reimbursement that Cedar Rock had said the County would get. County Manager Church contacted NCDENR and discovered that the County did not have the tank registered with the State and therefore has not paid the fees for it to be covered. County Manager Church will speak with the State about the tank and see if there is a way that the County can get any reimbursement. Carolina Environmental is qualified to assist the county with the removal of the tank and the remediation of the site. County Manager Church requested the Board rescind the authorization for him to enter into a contract with Cedar Rock and grant authorization for him to enter into a contract with Carolina Environmental Specialists. The following project ordinance amendment will be needed to move funds from Contingency to pay for the work:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Contingency	4054937-58500	267,800	(16,000)	251,800
Site Prep & Construction	4054937-51542	5,872,839	16,000	5,888,839

Vice Chairman Moxley made a motion to rescind the authorization of the County Manager to sign the Cedar Rock Environmental contract and authorize the County Manager to sign the contract with Carolina Environmental Specialists and to approve the Project Ordinance Amendment. Commissioner Welborn second.
Vote: 5/0.

Hollar & Associates Contract

The new Ag Building will be constructed next to the Yadkin Center of Surry Community College. The County will own the land and building and will lease space to the College. The College will have a 99 year lease. The first step in the process is to have a boundary survey done of the location. Hollar & Associates has done surveys for the County in the past. **Commissioner Zachary made a motion to exempt this project from the Mini Brooks act and authorize the County Manager to enter into a contract with Hollar and Associates, pending County Attorney approval, not to exceed \$3,000.00. Commissioner Hemric second.**
Vote: 5/0.

CALENDAR NOTES

- 1) July 29, 2013 – Joint Meeting with Board of Education.
- 2) August 22-25, 2013 – NCACC Annual Conference in Greensboro, NC.

MANAGER’S REPORTS/BOARD ACTION

Rural Center Clean Water Grants

The County is in the process of applying to the USDA and the Rural Center for funds for the waterline improvements project. It is possible the County could be granted additional funds to be used to cleanup trihalomethanes in the water. The Rural Center will be meeting with County Manager Church on Wednesday at 2:00pm. County Manager Church would like to issue Davis-Martin-Powell a task order to estimate the costs to run water to the church that has been requesting a line be put in. The Board discussed it and the consensus was to have the County Manager issue the task order to Davis-Martin-Powell.

Jail Change Orders

There are some change orders that will be coming before the Board for the jail project. The cost of the change orders, if approved, will exceed the amount remaining in contingency by approximately \$25,000.00.

Human Services Agency Training

The Board of Commissioners and the Human Services Advisory Committee are required to attend some training in order to meet certification standards. If the Board has no objections, the training will be held here on the afternoon of Monday, August 19, 2013. The Board discussed it and there were no known conflicts for that afternoon. The Board of Commissioners will double check their calendars. At this time, Kim Harrell will proceed with planning the training for August 19, 2013.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department	Purpose
Animal Control Rabies Vaccinations (239) Buildings/Grounds Maintenance (278) Animal Control Care (256) Professional Services 318 Departmental Supplies 452 Telephone 3	Funds needed to cover increased costs associated with the increase in adoptions.
Human Services/Medical MH Salaries (225) Maternal Health Soc Sec 225	Additional funds were needed in social security to cover the remainder of FY2013.
Human Services/DSS Social Services Salary (570) Social Services Longevity 570	Additional funds were needed in longevity to cover the remainder of FY2013.
Building Inspections Travel (150) Vehicle Maintenance 150	Additional funds were needed in vehicle maintenance due to repairs.
Soil & Water Watershed Maintenance (125) Telephone 125	Additional funds were needed to cover the remainder of FY2013.
Solid Waste Salaries (711) Longevity Pay 711	Additional funds were needed in longevity to cover the remainder of FY2013.

Denise Oviatt Contract for Interpreter Services

Denise Oviatt provides interpreter services for the hearing impaired clients of the Human Services Agency.

Mackie's Agreement for a Plaque

Mackie's provided a plaque for Elections to give Jack F. Shore for his years of service as Chairman of the Board of Elections.

Carolina Environmental Specialists Contract for Soil Testing

Carolina Environmental took soil samples from the jail site to be tested and reported the results of the tests.

BOARD VACANCIES/APPOINTMENTS

Community Child Protection Team/Child Fatality Team

There is one vacancy that needs to be filled by a parent of a child who died before their 18th birthday.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

Appoint Member to the Yadkin County Jury Commission

The Board needs to appoint someone to serve on the Yadkin County Jury Commission. The Clerk of Court recommends appointing Annette Hennings. She has served before and is familiar with what is required.

Vice Chairman Moxley made a motion to reappoint Annette Hennings to the Yadkin County Jury Commission for a term of July 1, 2013 through June 30, 2015. Commissioner Welborn second.

Vote: 5/0.

COMMISSIONER COMMENTS

Commissioner Welborn thanked everyone for coming out and congratulated the retirees. They were three exceptional employees.

Commissioner Zachary thanked everyone for coming out tonight. He is glad to be back and appreciated the other Commissioners holding down the fort while he was out. He congratulated the retirees. He will miss Sheila Elledge and Donna Cranfill a lot. They really did a great job. They had a lot of responsibility and handled it well.

Vice Chairman Moxley thanked everyone for coming tonight. He congratulated Donna Cranfill, Sheila Elledge, and Karen Wagoner on their retirement. He sees the surveying that will be done at the Community College campus in preparation for the new Ag Building as the first concrete step to bringing this building into a reality. He is excited about that. Surry Community College is growing. This building will provide the County and Surry Community College with more space to use.

Commissioner Hemric thanked everyone for coming out tonight and congratulated the retirees. Like Vice Chairman Moxley, he is glad to see work starting on the new Ag Building. He believes when it is done it will be a real asset to the County.

Chairman Austin thanked Donna Cranfill, Sheila Elledge, and Karen Wagoner, who was not able to be here tonight, for their work. They have been great assets to the County over the years. He recognized Taylor Pardue, a reporter from the Ripple/Tribune. He has been writing on Yadkin County already. Chairman Austin has been reading his work in the Ripple and looks forward to having him around. Chairman Austin was happy to report that Senate Bill 372 has passed both the Senate and the House. It was an initiative that was started in this County to increase the efficiency of DOT bidding. It will be going to the Governor for his signature now. It should expedite DOT projects considerably and improve the whole DOT process. He was glad we could get that done for the State.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property

and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Zachary made a motion to increase the County Manager's salary to \$93,500.00 a year, leave travel allowance at \$500.00 a month, and approve a one-time bonus of \$4,000.00 effective July 1, 2013. Commissioner Welborn second.**

Vote: 5/0.

Vice Chairman Moxley made a motion to authorize the County Manager to bring all positions up to the minimum pay rate of their pay grade. Commissioner Hemric second.

Vote: 5/0.

Commissioner Zachary made a motion to set the Register of Deeds Aric Wilhelm's salary at \$45,136.00 a year effective July 1, 2013. Vice Chairman Moxley second.

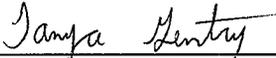
Vote: 5/0.

Commissioner Zachary made a motion to authorize the Finance Officer to pay the Ebenezer Christian Home invoice for June 2013. Commissioner Welborn second.

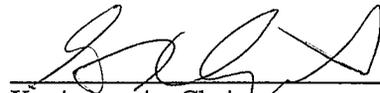
Vote: 5/0.

Commissioner Hemric made a motion to adjourn. Vice Chairman Moxley second.

Vote: 5/0.



Prepared by Tanya Gentry
Deputy Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

8/5/13

Date approved by the
Yadkin County Board of Commissioners