

MINUTES

Yadkin Soil and Water Conservation District, held at Yadkinville NC.

Meeting Number 7

Date: April 25, 2013

Supervisors Present:

Lenuel Chamberlain

Jo Linville

Grady Shore

Others Present:

Jason Walker (Department Head)

Rick Bailey (NRCS)

Leigh Calloway (Technician)

Karen Rodriguez (Public)

Janelle Rodriquez (Public)

Minutes of meeting held March 28, 2013 approved as: read () corrected ()

The Yadkin Soil and Water Conservation District Supervisors met at the Yadkin Cooperative Extension kitchen in Yadkinville at 7:15 pm April 25, 2013. Chairman Chamberlain called the meeting to order. The agenda was reviewed. Jo Linville made a motion to approve the agenda and Grady Shore seconded it. Motion carried. The March 28th, 2013 minutes were reviewed. Rick Bailey pointed out that a producer's name was mentioned in the March 28th, 2013 minutes in connection with a conservation plan and that it should not have been. Jo Linville made a motion to approve the minutes as corrected and Grady Shore seconded it. Motion carried.

Continued.

Jason Walker informed the board of the recent office review on April 22nd and 23rd. A review report was passed out along with a letter from the Division of Soil and Water. The report stated that there were only a few things that needed to be changed in the office. All applications and applicant rankings should be presented to the board individually for approval. In the field spot check part of the review, a few cooperators were out of compliance. Contracts # 99-2007-001 and #99-2009-005 cooperators should be sent certified letters stating that they are out of compliance. Both practices were vegetative practices, so the landowners have one calendar year from the spot check to bring the practice back into compliance or pay back a pro-rated amount to the Division of Soil and Water. Jo Linville made a motion to send the certified letters to the cooperators and Grady Shore seconded the motion. Motion carried.

Jason Walker presented new guidelines for the Yadkin SWCD NC Agriculture Cost Share Program to the board. The guidelines lay out the order and process for advertising the program, accepting and approving applications, ranking applicants, contract development, overseeing and payment processing of installed BMPs and the maintenance of the contract. Jo Linville made a motion to adopt the guidelines and Grady Shore seconded the motion. Motion carried.

Jason Walker informed the board that during the office review it was mentioned that a board member can be nominated to sign request for payments outside of board meetings. The nominated person must not be the name of a position on the board but rather the name of a person. The request for payment that is signed outside of the meeting will be approved the very next board meeting. There was some discussion that Lenuel Chamberlain be nominated to sign the RFPs, but it was decided to make the decision during a meeting when all board members are present.

Jason Walker updated the board on the Yadkin SWCD annual spot check will be on May 6th at 8:30am. We will have a brief board meeting prior the spot check.

Continued.

Jason Walker presented to the board a Job Approval Authority Request for Dennis Wiles, Yadkin SWCD technician. This request will allow Dennis to check on completed specs of an installed BMP. Grady Shore made a motion to approve the Job Approval Authority Request for Dennis Wiles and Jo Linville seconded the motion. Motion carried. Also, a Job Approval Authority Update for Jason Walker was presented to the board. Grady Shore made a motion to approve Jason Walker's Job Approval Authority Update and Jo Linville seconded the motion. Motion carried.

Jason Walker presented a technical assistance request to the board for approval. The request is for \$7,807. Jo Linville made a motion to approve the technical assistance request and Grady Shore seconded the motion. Motion carried.

Rick Bailey gave a NRCS update. One more contract was approved in Yadkin County for the second EQIP batching period; it was for a pasture system. Rick also asked for approval of a conservation compliance plan. The plan will allow the producer to be in compliance with the Food Security Act on the new tract of land. Grady Shore made a motion to approve the conservation plan and Jo Linville seconded the motion. Motion carried.

Rick Bailey informed the board of the need to review section 1619 of the 2008 Farm Bill. Section 1619 goes into detail about how to discuss "Legally Confidential Information" in a meeting. There was some discussion about closed section meetings and procedures. Information will be sent out to the board for review.

Leigh Calloway informed the board that the per diem account line that covers the \$15.00 per day of official state duty has been depleted. The Division of Soil and Water is still reimbursing meals and mileage for now.

Being no other business the meeting adjourned at 8:00pm.

Lenuel Chamberlain, Chairman