

**YADKIN COUNTY BOARD OF COMMISSIONERS
NOTICE OF MEETING**

Yadkin County Human Services Building
217 East Willow Street, Yadkinville, NC 27055

Monday, January 6, 2020

9:00am

A G E N D A

“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	9:00am	<u>Call to Order</u>	Chairman Austin	
III.	9:01am	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	9:05am	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	9:10am	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	9:15am	<u>Approval of Minutes:</u> December 16, 2019 – Regular Session December 16, 2019 – Closed Session	The Board	4-12 13-14
VII.	9:20am	<u>Reports/Requests of the Board:</u> 1) Human Services Update.	Kim Harrell	15
VIII.	9:25am	<u>Consent Agenda:</u> 1) Budget Amendments for: a) Human Services/Foster Care Donation. b) Finance/EMS Ambulance Expenses.		16-36

- c) Solid Waste/Part-Time Salaries.
- d) Finance/Workers Comp Expenses.
- 2) Approve FY2020 ROAD Application. 37-40
- 3) Approve Lease Amendment for Wanda Burger dba A Still Waters. 41-55
- 4) Approve Mars Hill University Agreement for a Social Work Program Intern. 56-60

IX. 9:30am **Public Hearing/Action to Set Public Hearing:**
 ** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.
 1) None.

X. 9:30am **Board Action:** County Manager, Lisa Hughes
 1) Approve Applying for Golden LEAF Disaster Grant Funding. 61-72

XI. 9:35am **Calendar Notes:**
 1) January 20, 2020 - County Offices Closed for Martin Luther King Day. 73
 2) January 21, 2020 - Board of Commissioners Meeting at 7:00pm.

XII. 9:40am **Manager's Reports / Board Action:** County Manager, Lisa Hughes
 1) None. 74

XIII. 9:40am **Manager's Budget Amendments & Contracts / No Action Required:** County Manager, Lisa Hughes
 1) Knox Contract for Software needed for Knox KeySecures. 75
 2) Glass Doctor Contract to Replace Seals on a Window. 76-83
 84-92

XIV. 9:45am **Board Vacancies/Appointments:** Clerk, Tanya Gentry
 1) There is a Vacancy on the Surry County Housing Consortium.
 2) There are Four Vacancies on the Joint Nursing Home Adult Care Home Committee.

XV. 9:50am **Commissioner Comments** The Board
 (Commissioner Zachary went first last time)

XVI. 9:55am

Recess

(Time may vary at discretion of Chairman Austin)

CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

93-95

XVII.

Adjournment

Special Note to the Public: *Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.*

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services/Tanya Gentry

Request:

Human Services Update.

Background:(Justification for request, please be specific)

Kim Harrell will be providing the Board with an update on Human Services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

NA.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / Tanya Gentry

Request:

Authorize the attached budget amendments.

Background:(Justification for request, please be specific)

The FY2020 Budget Ordinance was adopted by fund and department. The attached budget amendments are requested by the Departments.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Varies depending upon the budget amendment.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the attached budget amendments as presented.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Digitally signed by Lindsey Cearlock
DN: cn=Lindsey Cearlock, o=Yadkin County, ou=Finance
Department, email=lcearlock@yadkincountync.gov, c=US
Date: 2019.12.19 14:16:49 -0500

Finance Officer

DEPARTMENT: Finance

DEPARTMENT HEAD SIGNATURE:



Digitally signed by Lindsey Cearlock
DN: cn=Lindsey Cearlock, o=Yadkin County, ou=Finance
Department, email=lcearlock@yadkincountync.gov, c=US
Date: 2019.12.19 14:16:50 -0500

DATE: 12/19/2019

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Public Buildings - Workers Comp	1054260-51380	7,990	(319)	7,671
EMS - Workers Comp	1054330-51380	86,415	(2,035)	84,380
Fire Marshal - Workers Comp	1054340-51380	3,615	(144)	3,471
Health Admin - Workers Comp	1055110-51380	2,335	(10)	2,325
Nursing - Workers Comp	1055111-51380	5,685	(89)	5,596
Parks Workers Comp	1056120-51380	7,940	(317)	7,623
Sheriff Insurance and Bonding	1054310-55150	75,400	(8495)	66,905
Communication Insurance and Bonding	1054311-55150	1,500	(195)	1,305
Jail Insurance and Bonding	1054320-55150	2,200	(243)	1,957
Sheriff Workers Comp	1054310-51380	82,225	11,847	94,072

EXPLANATION: Additional Funds need for the FY 2019 Workers Compensation Audit

This budget amendment has been approved by the appropriate Advisory Board.

_____ Yes
_____ No

This instrument has been approved by the Board of Commissioners as requested.

Chairman

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / December 23 2019 / Lindsey Cearlock

Request:

Approve the grant application submission by YVEDDI for FY2020 ROAP Funding.

Background:(Justification for request, please be specific)

The NC Department of Transportation administers the Rural Operating Assistance Program (ROAP) and awards counties specified funding amounts to provide rural general, employment, and elderly/disabled transportation services. The County contracts with YVEDDI to provide these transportation services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The County will be awarded grant funds, the requested amount its \$166,708.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the grant application and submission to NC Department of Transportation.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration/ 12-27-2019/ Drew Hinkle

Request:

Approve lease amendment for Wanda Burger, A Still Waters

Background:(Justification for request, please be specific)

Wanda Burger, A Still Waters, currently leases a space at 624 W Main St, Yadkinville NC 27055. She wishes to continue leasing the space. This lease amendment extends the agreement for one year, until December 31, 2020.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Revenue from the lease agreement would total \$6,060 over the term of the amendment.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the lease amendment with Wanda Burger, A Still Waters and authorize the County Manager to sign the lease amendment.

**COUNTY OF YADKIN
STATE OF NORTH CAROLINA**

**AMENDMENT TO LEASE
AGREEMENT**

THIS Amendment is made and entered into this the ___ day of _____, 2019 (“Effective Date”) between the County of Yadkin, North Carolina (“COUNTY”) and Wanda Burger, LPC, LCAS dba A Still Waters (“Tenant”).

WHEREAS, the County and the Tenant entered into a Lease Agreement on the 16th day of December, 2018, under which the Tenant agreed to lease 738 square feet of space as set out in said Lease Agreement and located within the building know as Yadkin Hospital; and

WHEREAS, the County and Tenant wish to extend the term of the original Lease Agreement to December 31, 2020; and

WHEREAS, all other terms and conditions set forth in the original Lease Agreement shall remain in effect for the duration of the contract.

IN WITNESS WHEREOF, the County and the Provider have caused this Amendment to be executed as of the Effective Date.

THE COUNTY

By: _____ (seal)

Name: _____

Title: _____

THE TENANT

By: Wanda Burger (seal)

Name: Wanda Burger

Title: Owner

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Lindsay M. Carlisle

Digitally signed by Lindsay Carlisle
DN: cn=Lindsay Carlisle, o=Yadkin County, ou=Finance
Department, email=lcarlisle@yadkincountync.gov, c=US
Date: 2020.01.02 11:28:15 -0500

_____, Finance Officer

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency /12/30/2019 Trish Belton

Request:

This request is for the Yadkin County Board of County Commissioners to approve the Agreement with Mars Hill University for the Social Work Program.

Background:(Justification for request, please be specific)

The agreement would allow the Human Services Agency to accept a Senior Social Work Intern for 450 hours of Field Education.

Mars Hill University Social Work Program and Yadkin County agree to cooperate in the field placement/internship experience.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissions to approve the Agreement with Mars Hill University and give the County Manager permission to sign the Agreement.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / 12/30/2019 / Keith Vestal

Request:

The Boards permission to apply for the Golden L.E.A.F Foundation grants to governmental entities under the federal disaster declaration from Matthew, Florence, Michael, or Dorian.

Background:(Justification for request, please be specific)

This grant was established in November 18th when Governor Cooper signed into law H200 which provides disaster relief from named storms and funds for resiliency measures against future storms. If awarded these grant funds will be used to purchase the needed radios used by the county and fire departments during these storms and disasters.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This is not a matching grant and should not require any county funds with the exception of the time needed for administration of the grant.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To allow Yadkin County Emergency Services to apply for the Golden L.E.A.F Disaster Grant.



County of Yadkin

INTERNAL PROCESS TO DECIDE WHETHER GRANT APPLICATION IS APPROPRIATE

Department: Emergency Services Staff Contact: Keith Vestal

Funding Source: Golden L.E.A.F. Foundation

Grant/Project Name: Disaster Relief from Hurricane Dorian and other named storms.

Date application due: January or later

This is a NEW or RECURRING Grant

Brief Project Summary:

This grant would be used to fund the dual band radios that are used to communicate during disaster situations and EOC activations.

Has the department received funding from this source in the past? If so, list project name(s), amount(s), and date(s).

Emergency Services has not received funding from this source prior.

Maximum Amount Available from Funding Source: No maximum amount

Anticipated Award Notification Date: Feb, Apr, Jun.

Anticipated Grant Term: Start Date: January 2020
Finish Date: June 2020

Amount to be requested: \$60,000.00

Total Project Costs: \$60,000.00

Does this grant have a match requirement: YES or NO

Does the amount of the match requirement or other grant requirements necessitate County approval prior to award? YES or NO

Eligible types of match:

Cash

In-kind services



- Land
- Equipment
- Other _____

If the match is cash, where will the match come from? (Provide Account Number)

Is this project a cash award or reimbursement? It can be either.
If this is a reimbursement grant, will funds be available?

Is this project included in:

- Departmental Budget
- Capital Improvements Plan

Grant funds will be used for the following: (check all that apply)

- Equipment
- Supplies
- Program Expenses
- Printing
- Personnel – current staff. No of staff _____ No of hours _____
- Personnel – to hire additional staff. No. of positions _____
- Capital (land, building, vehicles, etc.)
- Contracted Services

Other:

How will the program be funded after the grant expires?

This will be a one time purchase and will not require further funding.

If the department receives only a portion of the amount requested, how will the project be funded?

We will only purchase the amount of radios that are funded.



Some additional questions to consider:

Are any other departments within the County of Yadkin eligible for this funding? **Not sure.**

Are any other departments within the County of Yadkin willing to collaborate on this project? **Not at this time.**

Will this project duplicate or compete with another service or program provided by the County of Yadkin or other local agency? **None known at this time.**