The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

<table>
<thead>
<tr>
<th>NO.</th>
<th>TIME</th>
<th>ITEM</th>
<th>PRESENTER</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td></td>
<td>Invocation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>II.</td>
<td>9:00am</td>
<td>Call to Order</td>
<td>Chairman Austin</td>
<td></td>
</tr>
<tr>
<td>III.</td>
<td>9:01am</td>
<td>Pledge of Allegiance</td>
<td>Chairman Austin</td>
<td></td>
</tr>
<tr>
<td>IV.</td>
<td>9:05am</td>
<td>Adjustments/Adoption of Agenda</td>
<td>The Board</td>
<td></td>
</tr>
<tr>
<td>V.</td>
<td>9:10am</td>
<td>Public Comments</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td><strong>Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.</strong></td>
<td></td>
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</tr>
<tr>
<td>VI.</td>
<td>9:15am</td>
<td>Approval of Minutes:</td>
<td>The Board</td>
<td>4-12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>December 16, 2019 – Regular Session</td>
<td></td>
<td>13-14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>December 16, 2019 – Closed Session</td>
<td></td>
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</tr>
<tr>
<td>VII.</td>
<td>9:20am</td>
<td>Reports/Requests of the Board:</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) Human Services Update.</td>
<td>Kim Harrell</td>
<td></td>
</tr>
<tr>
<td>VIII.</td>
<td>9:25am</td>
<td>Consent Agenda:</td>
<td></td>
<td>16-36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) Budget Amendments for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>a) Human Services/Foster Care Donation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b) Finance/EMS Ambulance Expenses.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
c) Solid Waste/Part-Time Salaries.

   d) Finance/Workers Comp Expenses.

   2) Approve FY2020 ROAP Application.

   3) Approve Lease Amendment for Wanda Burger dba A Still Waters.

   4) Approve Mars Hill University Agreement for a Social Work Program Intern.

---

**IX. 9:30am**

**Public Hearing/Action to Set Public Hearing:**

**Special Note:** Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.

1) None.

---

**X. 9:30am**

**Board Action:**

1) Approve Applying for Golden LEAF Disaster Grant Funding.

   County Manager, Lisa Hughes

   61-72

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**XI. 9:35am**

**Calendar Notes:**

1) January 20, 2020 - County Offices Closed for Martin Luther King Day.

2) January 21, 2020 – Board of Commissioners Meeting at 7:00pm.

---

**XII. 9:40am**

**Manager's Reports / Board Action:**

1) None.

   County Manager, Lisa Hughes

   74

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**XIII. 9:40am**

**Manager’s Budget Amendments & Contracts / No Action Required:**

1) Knox Contract for Software needed for Knox KeySecures.

2) Glass Doctor Contract to Replace Seals on a Window.

   County Manager, Lisa Hughes

   75

   76-83

   84-92

---

**XIV. 9:45am**

**Board Vacancies/Appointments:**

1) There is a Vacancy on the Surry County Housing Consortium.

2) There are Four Vacancies on the Joint Nursing Home Adult Care Home Committee.

   Clerk, Tanya Gentry

---

**XV. 9:50am**

**Commissioner Comments**

(Commissioner Zachary went first last time)
XVI.  9:55am  Recess  
(Time may vary at discretion of Chairman Austin)

CLOSED SESSION
Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County’s Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

XVII.  Adjournment

Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Human Services/Tanya Gentry

Request:
Human Services Update.

Background: (Justification for request, please be specific)
Kim Harrell will be providing the Board with an update on Human Services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
NA.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…
NA.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / Tanya Gentry

Request:
Authorize the attached budget amendments.

Background: (Justification for request, please be specific)
The FY2020 Budget Ordinance was adopted by fund and department. The attached budget amendments are requested by the Departments.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
Varies depending upon the budget amendment.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to...
approve the attached budget amendments as presented.
This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

DEPARTMENT: H.S.A/DSS  
DEPARTMENT HEAD SIGNATURE: Kim Harrell

DATE: 12/18/2019

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSS Miscellaneous Revenue</td>
<td>1045300-48900</td>
<td>0</td>
<td>1000</td>
<td>1000</td>
</tr>
<tr>
<td>Special Needs Foster Care</td>
<td>1055320-57630</td>
<td>11410</td>
<td>1000</td>
<td>12410</td>
</tr>
</tbody>
</table>

EXPLANATION: Request to increase funds for Special Needs Foster Care due to donation from Peace Haven Baptist Church for the Foster Care Program. Check has been deposited in to the Miscellaneous Revenue for DSS.

This budget amendment has been approved by the appropriate Advisory Board.

Yes

No

This instrument has been approved by the Board of Commissioners as requested.

Chairman
# BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

![Signature]

Finance Officer

**DEPARTMENT:** Finance

**DEPARTMENT HEAD SIGNATURE:**

**DATE:** 12/19/2019

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governing Body - Insurance and Bonding</td>
<td>1054110-55150</td>
<td>500</td>
<td>(65)</td>
<td>435</td>
</tr>
<tr>
<td>Administration - Insurance and Bonding</td>
<td>1054120-55150</td>
<td>225</td>
<td>(29)</td>
<td>196</td>
</tr>
<tr>
<td>Finance - Insurance and Bonding</td>
<td>1054130-55150</td>
<td>2,725</td>
<td>(145)</td>
<td>2,580</td>
</tr>
<tr>
<td>Tax - Insurance and Bonding</td>
<td>1054145-55150</td>
<td>500</td>
<td>(65)</td>
<td>435</td>
</tr>
<tr>
<td>LPA - Insurance and Bonding</td>
<td>1054147-55150</td>
<td>200</td>
<td>(26)</td>
<td>174</td>
</tr>
<tr>
<td>Register of Deeds - Insurance and Bonding</td>
<td>1054180-55150</td>
<td>700</td>
<td>(91)</td>
<td>609</td>
</tr>
<tr>
<td>Technology - Insurance and Bonding</td>
<td>1054210-55150</td>
<td>400</td>
<td>(52)</td>
<td>348</td>
</tr>
<tr>
<td>Fire Marshal - Insurance and Bonding</td>
<td>1054340-55150</td>
<td>1,380</td>
<td>(179)</td>
<td>1,201</td>
</tr>
<tr>
<td>Central Permitting - Insurance and Bonding</td>
<td>1054350-55150</td>
<td>1,965</td>
<td>(255)</td>
<td>1,710</td>
</tr>
<tr>
<td>Soil and Water - Insurance and Bonding</td>
<td>1054960-55150</td>
<td>4,076</td>
<td>(530)</td>
<td>3,546</td>
</tr>
<tr>
<td>Health - Insurance and Bonding</td>
<td>1055110-55150</td>
<td>4,100</td>
<td>(457)</td>
<td>3,643</td>
</tr>
<tr>
<td>Hospital - Insurance and Bonding</td>
<td>1055930-55150</td>
<td>1,800</td>
<td>(234)</td>
<td>1,566</td>
</tr>
</tbody>
</table>

**EXPLANATION:** Moving funds for the registration fees and the additional insurance amount for the FY2020 to add the new ambulance.

---

This budget amendment has been approved by the appropriate Advisory Board.

Yes  
No

This instrument has been approved by the Board of Commissioners as requested.

---

Chairman
# BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

**Finance Officer**

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>Finance</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT HEAD SIGNATURE:</td>
<td>Lindsey Crandall</td>
</tr>
<tr>
<td>DATE:</td>
<td>12/19/19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks - Insurance and Bonding</td>
<td>1056120-55150</td>
<td>4,324</td>
<td>(562)</td>
<td>3,762</td>
</tr>
<tr>
<td>EMS - Vehicle</td>
<td>1054330-56100</td>
<td>207,003</td>
<td>1,810</td>
<td>208,813</td>
</tr>
<tr>
<td>EMS insurance and bonding</td>
<td>1054330-55150</td>
<td>13,407</td>
<td>880</td>
<td>14,287</td>
</tr>
</tbody>
</table>

**EXPLANATION:** Moving funds for the registration fees and the additional insurance amount for the FY2020 to add the new ambulance.

---

This budget amendment has been approved by the appropriate Advisory Board.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

This instrument has been approved by the Board of Commissioners as requested.

**Chairman**
This budget amendment has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

DEPARTMENT: Solid Waste  
DEPARTMENT HEAD SIGNATURE: Drew Hinkle  
DATE: 12/16/2019

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid Waste-Salaries and Wages</td>
<td>6054710-51010</td>
<td>143,995</td>
<td>(32,636)</td>
<td>111,359</td>
</tr>
<tr>
<td>Solid Waste-Salaries and Wages Part Time</td>
<td>6054710-51030</td>
<td>25,000</td>
<td>32,636</td>
<td>57,636</td>
</tr>
</tbody>
</table>

EXPLANATION: Part time employees with benefits were placed in full time salaries. This budget amendment addresses this, and allocates the correct funds to the part time salaries line.

This budget amendment has been approved by the appropriate Advisory Board.

Yes  No

This instrument has been approved by the Board of Commissioners as requested.

Chairman
**BUDGET AMENDMENT FORM**

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

---

**DEPARTMENT:** Finance

**DEPARTMENT HEAD SIGNATURE:**

**DATE:** 12/19/2019

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Buildings - Workers Comp</td>
<td>1054260-51380</td>
<td>7,990</td>
<td>(319)</td>
<td>7,671</td>
</tr>
<tr>
<td>EMS - Workers Comp</td>
<td>1054330-51380</td>
<td>86,415</td>
<td>(2,035)</td>
<td>84,380</td>
</tr>
<tr>
<td>Fire Marshal - Workers Comp</td>
<td>1054340-51380</td>
<td>3,615</td>
<td>(144)</td>
<td>3,471</td>
</tr>
<tr>
<td>Health Admin - Workers Comp</td>
<td>1055110-51380</td>
<td>2,335</td>
<td>(10)</td>
<td>2,325</td>
</tr>
<tr>
<td>Nursing - Workers Comp</td>
<td>1055111-51380</td>
<td>5,685</td>
<td>(89)</td>
<td>5,596</td>
</tr>
<tr>
<td>Parks Workers Comp</td>
<td>1056120-51380</td>
<td>7,940</td>
<td>(317)</td>
<td>7,623</td>
</tr>
<tr>
<td>Sheriff Insurance and Bonding</td>
<td>1054310-55150</td>
<td>75,400</td>
<td>(8495)</td>
<td>66,905</td>
</tr>
<tr>
<td>Communication Insurance and Bonding</td>
<td>1054311-55150</td>
<td>1,500</td>
<td>(195)</td>
<td>1,305</td>
</tr>
<tr>
<td>Jail Insurance and Bonding</td>
<td>1054320-55150</td>
<td>2,200</td>
<td>(243)</td>
<td>1,957</td>
</tr>
<tr>
<td>Sheriff Workers Comp</td>
<td>1054310-51380</td>
<td>82,225</td>
<td>11,847</td>
<td>94,072</td>
</tr>
</tbody>
</table>

**EXPLANATION:** Additional Funds need for the FY 2019 Workers Compensation Audit

---

This budget amendment has been approved by the appropriate Advisory Board.

Yes

No

---

This instrument has been approved by the Board of Commissioners as requested.

Chairman

---

23
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / December 23 2019 / Lindsey Cearlock

Request:
Approve the grant application submission by YVEDDI for FY2020 ROAP Funding.

Background:(Justification for request, please be specific)
The NC Department of Transportation administers the Rural Operating Assistance Program (ROAP) and awards counties specified funding amounts to provide rural general, employment, and elderly/disabled transportation services. The County contracts with YVEDDI to provide these transportation services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
The County will be awarded grant funds, the requested amount its $166,708.

Motion:(Please type a recommended motion for Board consideration)
Make a motion to…
Approve the grant application and submission to NC Department of Transportation.
YADKIN COUNTY
AGENDA ABSTRACT

Request:
Approve lease amendment for Wanda Burger, A Still Waters

Background: (Justification for request, please be specific)
Wanda Burger, A Still Waters, currently leases a space at 624 W Main St, Yadkinville NC 27055. She wishes to continue leasing the space. This lease amendment extends the agreement for one year, until December 31, 2020.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
Revenue from the lease agreement would total $6,060 over the term of the amendment.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to...
Approve the lease amendment with Wanda Burger, A Still Waters and authorize the County Manager to sign the lease amendment.
COUNTY OF YADKIN
STATE OF NORTH CAROLINA

AMENDMENT TO LEASE AGREEMENT

THIS Amendment is made and entered into this the ___ day of _____, 2019 ("Effective Date") between the County of Yadkin, North Carolina ("COUNTY") and Wanda Burger, LPC, LCAS dba A Still Waters ("Tenant").

WHEREAS, the County and the Tenant entered into a Lease Agreement on the 16th day of December, 2018, under which the Tenant agreed to lease 738 square feet of space as set out in said Lease Agreement and located within the building know as Yadkin Hospital; and

WHEREAS, the County and Tenant wish to extend the term of the original Lease Agreement to December 31, 2020; and

WHEREAS, all other terms and conditions set forth in the original Lease Agreement shall remain in effect for the duration of the contract.

IN WITNESS WHEREOF, the County and the Provider have caused this Amendment to be executed as of the Effective Date.

THE COUNTY

By: __________________________ (seal)
Name: __________________________
Title: __________________________

THE TENANT

By: __________________________ (seal)
Name: WANDA BURGER
Title: ________________

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

__, Finance Officer
Request:
This request is for the Yadkin County Board of County Commissioners to approve the Agreement with Mars Hill University for the Social Work Program.

Background: (Justification for request, please be specific)
The agreement would allow the Human Services Agency to accept a Senior Social Work Intern for 450 hours of Field Education.

Mars Hill University Social Work Program and Yadkin County agree to cooperate in the field placement/internship experience.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
N/A

Motion: (Please type a recommended motion for Board consideration)
Make a motion to...

Motion for the Board of County Commissions to approve the Agreement with Mars Hill University and give the County Manager permission to sign the Agreement.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Emergency Services / 12/30/2019 / Keith Vestal

Request:
The Board's permission to apply for the Golden L.E.A.F Foundation grants to governmental entities under the federal disaster declaration from Matthew, Florence, Michael, or Dorian.

Background:(Justification for request, please be specific)
This grant was established in November 18th when Governor Cooper signed into law H200 which provides disaster relief from named storms and funds for resiliency measures against future storms. If awarded these grant funds will be used to purchase the needed radios used by the county and fire departments during these storms and disasters.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
This is not a matching grant and should not require any county funds with the exception of the time needed for administration of the grant.

Motion:(Please type a recommended motion for Board consideration)
Make a motion to…
To allow Yadkin County Emergency Services to apply for the Golden L.E.A.F Disaster Grant.
County of Yadkin

INTERNAL PROCESS TO DECIDE WHETHER GRANT APPLICATION IS APPROPRIATE

Department: Emergency Services  Staff Contact: Keith Vestal

Funding Source: Golden L.E.A.F. Foundation

Grant/Project Name: Disaster Relief from Hurricane Dorian and other named storms.

Date application due: January or later

This is a ☑ NEW or ☐ RECURRING Grant

Brief Project Summary:
This grant would be used to fund the dual band radios that are used to communicate during disaster situations and EOC activations.

Has the department received funding from this source in the past? If so, list project name(s), amount(s), and date(s).
Emergency Services has not received funding from this source prior.

Maximum Amount Available from Funding Source: No maximum amount

Anticipated Award Notification Date: Feb, Apr, Jun.

Anticipated Grant Term:
Start Date: January 2020  Finish Date: June 2020

Amount to be requested: $60,000.00

Total Project Costs: $60,000.00

Does this grant have a match requirement: ☐ YES or ☑ NO

Does the amount of the match requirement or other grant requirements necessitate County approval prior to award? ☐ YES or ☑ NO

Eligible types of match:
☐ Cash
☐ In-kind services
If the match is cash, where will the match come from? (Provide Account Number)

Is this project a cash award or reimbursement? It can be either. If this is a reimbursement grant, will funds be available?

Is this project included in:
- Departmental Budget
- Capital Improvements Plan

Grant funds will be used for the following: (check all that apply)

- Equipment
- Supplies
- Program Expenses
- Printing
- Personnel – current staff. No of staff ______ No of hours ______
- Personnel – to hire additional staff. No. of positions
- Capital (land, building, vehicles, etc.)
- Contracted Services
- Other:

How will the program be funded after the grant expires?
This will be a one time purchase and will not require further funding.

If the department receives only a portion of the amount requested, how will the project be funded?
We will only purchase the amount of radios that are funded.
Some additional questions to consider:

Are any other departments within the County of Yadkin eligible for this funding? Not sure.

Are any other departments within the County of Yadkin willing to collaborate on this project? Not at this time.

Will this project duplicate or compete with another service or program provided by the County of Yadkin or other local agency? None known at this time.