

**YADKIN COUNTY BOARD OF COMMISSIONERS  
NOTICE OF MEETING**

Yadkin County Human Services Building  
217 East Willow Street, Yadkinville, NC 27055

**Monday, February 1, 2021**

**9:00am**

A G E N D A

*“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.*

*As a courtesy to others, please turn off cell phones during the meeting.”*

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	9:00am	<u>Call to Order</u>	Chairman Austin	
III.	9:01am	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	9:05am	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	9:10am	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	9:15am	<u>Approval of Minutes:</u> January 19, 2021 – Regular Session January 19, 2021 – Closed Session	The Board	4-8 9-10
VII.	9:20am	<u>Reports/Requests of the Board:</u> 1) COVID Specialist Paramedic Report.		11
VIII.	9:25am	<u>Consent Agenda:</u> 1) Budget Amendments for: a) Human Services/Psychological Services. 2) Approve Smart Start Grant Application to Provide		12-13 14-28

- Child Care Health Consultation Services.
- 3) Approve Champion Systems Contract for General HVAC, Fire, and Access Control Services. 29-37
- 4) Approve NCDHHS Memorandum of Agreement for Information Sharing. 38-50

<b>IX.</b>	9:30am	<b><u>Public Hearing/Action to Set Public Hearing:</u></b> ** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion. 1) None.		
<b>X.</b>	9:30am	<b><u>Board Action:</u></b> 1) Adopt Resolution Approving Conveyance of Personal Property to a Nonprofit Organization. 51-52 2) Approve Davis Martin and Powell Contract for Engineering Services. 53-63	County Manager, Lisa Hughes	
<b>XI.</b>	9:40am	<b><u>Calendar Notes:</u></b> 1) March 29, 2021 – Tentative Joint Meeting with the Board of Education. 64 2) April 2, 2021 – County Offices Closed for Good Friday.		
<b>XII.</b>	9:45am	<b><u>Manager's Reports / Board Action:</u></b> 1) None. 65	County Manager, Lisa Hughes	
<b>XIII.</b>	9:50am	<b><u>Manager's Budget Amendments &amp; Contracts / No Action Required:</u></b> 1) None. 66	County Manager, Lisa Hughes	
<b>XIV.</b>	9:50am	<b><u>Board Vacancies/Appointments:</u></b> 1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Advisory Committee. 2) There is a Vacancy on the Historic Richmond Hill Law School Commission. 3) There is a Vacancy on the Surry County Housing Consortium. 4) Appointments to Tourism Development Authority. 67-68 5) Appointment to the Juvenile Crime Prevention Council. 69	Clerk, Tanya Gentry	
<b>XV.</b>	10:00am	<b><u>Commissioner Comments</u></b>	The Board	

**XVI.** 10:05am**Recess***(Time may vary at discretion of Chairman Austin)***CLOSED SESSION**

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

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**XVII.****Adjournment**

**Special Note to the Public:** *Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.*

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Emergency Services / 1/20/2021 / Keith Vestal

**Request:**

To make a report to the Board of Commissioners by the COVID Specialist Paramedic.

**Background:**(Justification for request, please be specific)

Since the approval and start of this position we have received numerous complements and letters of complement about how this position has helped so many people. We would like to invite Kayla Johnson our COVID Specialist Paramedic to address the Board with an up-date on how the position is going and give some statistical information.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

There is no budgetary effect from this report.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

No motion is necessary.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / Tanya Gentry

**Request:**

Authorize the attached budget amendments.

**Background:**(Justification for request, please be specific)

The FY2021 Budget Ordinance was adopted by fund and department. The Departments have requested the Board approve the attached budget amendments.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Varies depending upon the budget amendment.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the attached budget amendments as presented.

**BUDGET AMENDMENT FORM**

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Digitally signed by Lindsey Carllock  
DN: cn=Lindsey Carllock, o=Yadkin County, ou=Finance Department,  
email=lcarlock@yadkincounty.gov, c=US  
Date: 2021.01.15 13:31:46 -0500

**Finance Officer**

**DEPARTMENT:** HSA/DSS

**DEPARTMENT HEAD SIGNATURE:** Kimberly Irvine Digitally signed by Kimberly Irvine  
DN: cn=Kimberly Irvine, o=Yadkin County HSA Director,  
email=KIrvin@dss.yadkincounty.gov, c=US  
Date: 2021.01.15 13:31:02 -0500

**DATE:** 01/15/2021

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Special Needs Foster Care	1055320-57630	5000	(3000)	2000
Equipment	1055300-56010	3644	(2500)	1144
Contracted Services	1055300-51700	110,000	(2000)	108,000
Psychological Services	1055320-51731	50,000	7500	57,500

**EXPLANATION:** Request to move funds from Special Needs Foster Care, Equipment and Contracted Services to Psychological Services; increase in Psychological Needs Assessments and Drug Abuse Counseling

This instrument has been approved by the Board of Commissioners as requested.

**Chairman**

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Human Services/Health, submitted 1/22/2021 for the 2/1/2021 meeting, Jessica Wall

**Request:**

Board of County Commissioner's approve the grant application for the Yadkin County Human Services Agency to apply for \$34,500.00 through Smart Start of Yadkin County to provide Child Care Health Consulting (CCHC) services.

**Background:**(Justification for request, please be specific)

The application includes an Activity Proposal, Contract Activity Description, Logic Model, Planning Budget, Bidding Guidelines and Program Guidelines. CCHC services will be provided to child care providers. This includes assistance in meeting and maintaining health/wellness related items included in child care licensure through the DCDEE. The activity also includes health education activities with children (ages 0-5) and training for the child care providers. Health education topics for the children could include: physical activity, nutrition, dental, hand washing, emergency preparedness, and sun/outdoor safety. Topics for child care providers could include: immunizations/medical homes, sanitation, SIDS, emergency preparedness, physical activity/nutrition, asthma and breast-feeding.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

If awarded, this would bring in \$34,500.00 of revenue into the Yadkin County Human Services Agency budget, supporting 50% of the funding for the current Public Health Educator position.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Yadkin County Human Services Agency grant application to Smart Start of Yadkin County to provide Child Care Health Consultation services and give authority to the County Manager to sign documents required for submission of the grant.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Sheriff / 01-25-2021 / L.Nations

**Request:**

To approve the Champion Systems, Inc. - General Service contract

**Background:**(Justification for request, please be specific)

Since 1992, Champion Systems, Inc. has been designing, installing, and servicing integrated building technologies. They specialize in HVAC Controls, Fire Alarm, Access Control, CCTV, Nurse Call, and Commercial Audio/Visual systems.

Champion Systems, Inc. provides HVAC, Fire and Access Control Support for the Yadkin County Detention Center.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This contract is a General Services Contract for \$110,000 on a 5 1/2 year term. Each year has a DO NOT EXCEED amount of \$20,000 per Fiscal Budget Year. This contract has been prepared by the Sheriff's Office to be used by the Yadkin County Detention Center for HVAC, Fire and Access Control Support, but also allows other County Agencies to utilize if needed.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Authorize acceptance of the Champion Systems, Inc. - General Service contract for a 5 1/2 year term with a \$110,000 limit and a DO NOT EXCEED amount of \$20,000 per fiscal year. Thus, allowing the County Manager to approve and enforce the Champion Systems, Inc. - General Service contract.



## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Yadkin County Human Services Agency / 01/22/2021 Trish Belton

**Request:**

This request is for the Yadkin County Board of County Commissioners to approve the Memorandum of Agreement between North Carolina Department of Human Services and Yadkin County Human Services Agency/DSS.

**Background:**(Justification for request, please be specific)

The purpose of this MOA is to identify certain roles and responsibilities of each party as it relates to the sharing and use of all confidential data and information provided by the Agency to the County in connection with the administration of North Carolina's public assistance programs as well as the County's administration and performance of other public services delegated to it by law (collectively referred to as NCDHHS Data).

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the MOA between North Carolina Department of Human Services and Yadkin County Human Services Agency pertaining to confidential information and authorize Human Services Director, Kimberly Irvine to sign the MOA.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Finance / January 22, 2021 / Lindsey Cearlock

**Request:**

Transfer personal property identified as a 1999 Ford Taurus, VIN# 1FAFP52UXXA255266 to the East Bend Volunteer Fire Department.

**Background:**(Justification for request, please be specific)

Yadkin County owns a 1999 Ford Taurus, VIN# 1FAFP52UXXA255266, that has been declared surplus by the Finance Officer and has been attempted to be sold on GovDeals without a successful sell. The vehicle does not run and would need to be towed. East Bend Volunteer Fire Department has a training center that is used not only by their fire department, but others in the county and they have props that they train with. This vehicle could be used as one of their props at the training center. The fire department is willing to accept it and to have it towed at their expense.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A, we have not been able to sell the vehicle.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Transfer personal property identified as a 1999 Ford Taurus, VIN# 1FAFP52UXXA255266 to the East Bend Volunteer Fire Department to be used as a prop at their Training Center.

*Kevin Austin, Chairman of Board  
David Moxley, Vice Chairman  
Gilbert Hemric, Commissioner  
Marion Welborn, Commissioner  
Frank Zachary, Commissioner*



Public Agenda  
*Ed Powell, County Attorney  
Lisa Hughes, County Manager  
Tanya Gentry, Clerk to the Board*

**Resolution Approving Conveyance of Personal Property to  
A Nonprofit Organization  
Pursuant to G.S. 160A-278**

**WHEREAS**, the County of Yadkin owns a 1999 Ford Taurus, VIN# 1FAFP52UXXA255266; and

**WHEREAS**, North Carolina General Statute § 160A-280 authorizes a city or county to convey personal property for nonmonetary consideration to a nonprofit corporation if the governing board deems the property to be surplus, obsolete, or unused; and

**WHEREAS**, the County of Yadkin has determined that the personal property described above is surplus, obsolete, or unused; and

**WHEREAS**, the County of Yadkin finds that the public will benefit from the conveyance of the property described above by being used as a training prop for local fire departments.

**THEREFORE, THE YADKIN COUNTY BOARD OF COMMISSIONERS, RESOLVES THAT:**

1. The Manager of Yadkin County is authorized to execute all documents necessary to convey title of the 1999 Ford Taurus, VIN# 1FAFP52UXXA255266 to East Bend Volunteer Fire Department;
2. The consideration for the conveyance is being used as a training prop for local fire departments.
3. In accordance with the notice requirements of N.C.G.S. § 160A-280, public notice of this resolution was given by posting on the County website on January 26, 2021.

Adopted this the 1<sup>st</sup> day of February, 2021.

\_\_\_\_\_  
Kevin Austin, Chairman

\_\_\_\_\_  
Tanya Gentry, Clerk

(seal)

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

County Manager / January 26, 2021 / Lisa L. Hughes

**Request:**

Approve a contract with Davis Martin and Powell Engineering Firm to design an approximately 2400 linear feet extension of the Hwy 601 waterline.

**Background:**(Justification for request, please be specific)

The Economic Development Partnership (EDP) has identified an economic development project that needs a waterline extended to it primarily to install a sprinkler system in a new warehouse. The project needs to be designed and bid for construction and Davis Martin and Powell has agreed to do the work, pending approval of the project from the Town of Yadkinville. The lease agreement between the County and the Town requires both Boards to approve expansion of water and/or sewer lines. Davis, Martin and Powell has been selected due to their previous water studies within Yadkin County and familiarity with our systems.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The EDP has secured funding from Golden Leaf and the NC Department of Commerce for this project. We will present a Project Ordinance for this project and engineering cost is \$73,300.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

exempt Davis Martin and Powell from the RFQ process because of their familiarity and previous work with Yadkin County waterlines and approve a contract with them for an extension of the 601 waterline pending Town of Yadkinville approval of the project.

## **Calendar** **Notes:**

- 1) March 29, 2021 – Tentative Joint Meeting with the Board of Education.
- 2) April 2, 2021 – County Offices Closed for Good Friday.

# Manager's Reports / Board Action

# **Manager's Budget Amendments**

## **& Contracts**

### **No Action Required**

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / 1-26-2021 / Tanya Gentry

**Request:**

Appointments to Yadkin County Tourism Development Authority.

**Background:**(Justification for request, please be specific)

The Yadkin County Tourism Development Authority requested that Jason Walker, of Alpha & Omega and Brenda Doub, of Flint Hill Vineyards, be reappointed to serve another three year term. Also, they would like to recommend Justin Wilmoth, of Brandon Hills Vineyard, be appointed to replace Lenna Hobson. Lenna Hobson's term would have expired in February of 2022. So Justin Wilmoth would only serve a one year term and then they would have to look at reappointing him.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

reappoint Jason Walker and Brenda Doub to the Yadkin County Tourism Development Authority and to appoint Justin Wilmoth to serve the remainder of Lenna Hobson's term on the Yadkin County Tourism Development Authority.



## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / 01-28-2021

**Request:**

Appointment to the Juvenile Crime Prevention Council.

**Background:**(Justification for request, please be specific)

The Juvenile Crime Prevention Council (JCPC) has requested that Sierra Rice serve as their Student Representative.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

appoint Sierra Rice as the Student Representative on the Juvenile Crime Prevention Council.