

**YADKIN COUNTY BOARD OF COMMISSIONERS  
NOTICE OF MEETING**

Yadkin County Human Resources Building  
217 East Willow Street, Yadkinville, NC 27055

**Monday, March 16, 2020**

**7:00pm**

*A G E N D A*

*“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.*

*As a courtesy to others, please turn off cell phones during the meeting.”*

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<b><u>Invocation</u></b>		
II.	7:00pm	<b><u>Call to Order</u></b>	Chairman Austin	
III.	7:01pm	<b><u>Pledge of Allegiance</u></b>	Chairman Austin	
IV.	7:05pm	<b><u>Adjustments/Adoption of Agenda</u></b>	The Board	
V.	7:10pm	<b><u>Public Comments</u></b> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	7:15pm	<b><u>Approval of Minutes:</u></b> March 2, 2020 – Regular Session March 2, 2020 – Closed Session	The Board	4-10 11-12
VII.	7:20pm	<b><u>Reports/Requests of the Board:</u></b> 1) None.		
VIII.	7:20pm	<b><u>Consent Agenda:</u></b> 1) Budget Amendments for: a) Human Services/DSS.		13-18

- b) EMS/Salaries.
  - c) Sheriff/Detention Salaries.
  - d) Tax/Tyler Services.
- 2) Approve Tax Adjustments & Refunds for February 2020. 19-21
  - 3) Approve Jonesville Jubilee Fireworks Display Permit. 22-39
  - 4) Approve the Human Services Agency Policy on Policies. 40-44
  - 5) Adopt Resolution Calling for House Bill 966 to Be Enacted Into Law. 45-46

<b>IX.</b>	7:25pm	<b><u>Public Hearing/Action to Set Public Hearing:</u></b> ** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.	
		1) None.	

<b>X.</b>	7:25pm	<b><u>Board Action:</u></b>	County Manager, Lisa Hughes
		1) Approve Mackie Lease Payment. 47-55	
		2) Approve Proclamation Celebrating the 250 <sup>th</sup> Anniversary of the Establishment of Surry County. 56-57	

<b>XI.</b>	7:35pm	<b><u>Calendar Notes:</u></b>	
		1) March 30, 2020 – Joint Meeting with the Board of Education in the Media Center of the Yadkin Early College. The meal will be served at 5:30pm and the meeting will start at 6:00pm.	58
		2) April 10, 2020 – County Offices Closed for Good Friday.	
		3) April 23, 2020 – Joint Meeting with the Human Services Advisory Committee at 7:00pm in the Board of Commissioners Room.	
		4) April 28, 2020 – NCACC District Meeting in Wilkes County at 5:00pm.	

<b>XII.</b>	7:40pm	<b><u>Manager's Reports / Board Action:</u></b>	County Manager, Lisa Hughes
		1) None.	59

<b>XIII.</b>	7:40pm	<b><u>Managers Budget Amendments &amp; Contracts / No Action Required:</u></b>	County Manager, Lisa Hughes
		1) Human Services/Smart Start Funds Transfer (\$50).	60-61
		2) Sheriff's Office Funds Transfer (\$3).	

XIV.	7:45pm	<b><u>Board Vacancies/Appointments:</u></b>	Clerk, Tanya Gentry
		1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee. 2) Reappointments to YVEDDI Board of Directors.	62-63
XV.	7:50pm	<b><u>Commissioner Comments</u></b>	The Board
		(Commissioner Hemric went first last time)	
XVI.	7:55pm	<b><u>Recess</u></b>	
		<i>(Time may vary at discretion of Chairman Austin)</i>	
		<b><u>CLOSED SESSION</u></b>	64-65
		Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.	
XVII.		<b><u>Adjournment</u></b>	

**Special Note to the Public:** Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-849-7900 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / Tanya Gentry

**Request:**

Authorize the attached budget amendments.

**Background:**(Justification for request, please be specific)

The FY2019 Budget Ordinance was adopted by fund and department. The attached budget amendments are requested by the Departments.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Varies depending upon the budget amendment.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the attached budget amendments as presented.

### BUDGET AMENDMENT FORM

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

*Linda Coarlock*  
 \_\_\_\_\_  
 Finance Officer

Page 1

DEPARTMENT: YCHSA/DSS

DEPARTMENT HEAD SIGNATURE: *K. D. Stone*

DATE: 01/02/19

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
SSBG	1045320-42215	78,508	(5,229)	73,279
TANF-SSBG	1045320-42276	66,344	(16,586)	49,758
Salary	1055300-51010	2,564,986	(21,815)	2,543,171

**EXPLANATION:** Budget was completed using budget estimates; amendment reflects actual State funding authorization (see attached)

This budget amendment has been approved by the appropriate Advisory Board.  
 \_\_\_\_\_ Yes  
 \_\_\_\_\_ No

This instrument has been approved by the Board of Commissioners as requested.

\_\_\_\_\_  
 Chairman

### BUDGET AMENDMENT FORM

*(change in revenue and expenditure or transfers between departments or funds)*

**This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.**



Digitally signed by Lindsey Cearlock  
DN: cn=Lindsey Cearlock, o=Yadkin County, ou=Finance  
Department, email=lcearlock@yadkincountync.gov, c=US  
Date: 2020.02.28 14:02:13 -0500

**Finance Officer**

**DEPARTMENT:** Emergency Services/EMS

**DEPARTMENT HEAD SIGNATURE:** Keith W. Vestal Digitally signed by Keith W. Vestal  
DN: cn=Keith W. Vestal, o=Yadkin County, ou=Emergency  
Services, email=kevestal@yadkincountync.gov, c=US  
Date: 2020.02.12 14:36:57 -0500

**DATE:** 2/12/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Salaries & Wages	1054330-51010	1827576	(57000)	1770576
Salaries & Wages Part-Time	1054330-51030	180000	57000	227000

**EXPLANATION:** During this year we have had several employees out on long term health absences as well as a few positions that have been intermittently vacant. Our part-time personnel have had to cover. The requested transfer should be enough to cover the part-time salaries for the rest of the year.

**This budget amendment has been approved by the appropriate Advisory Board.**

\_\_\_\_\_ **Yes**  
\_\_\_\_\_ **No**

**This instrument has been approved by the Board of Commissioners as requested.**

\_\_\_\_\_ **Chairman**



**BUDGET AMENDMENT FORM**

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Finance Officer

DEPARTMENT: TAX

DEPARTMENT HEAD SIGNATURE: E. Winston Clegg

DATE: 9-6-2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Tax Collections - Supplies	1054140-52010	800	(320)	480
Tax Collection - Travel	1054140-54010	3,385	(2,233)	1,152
Tax Collection Dues and Subscriptions	1054140-55500	530	(455)	75
Tax Appraisal - Supplies	1054145-52010	1,000	(450)	550
Tax Appraisal - Travel	1054145-54010	1,500	(202)	1,298
Tax Appraisal - Postage	1054145-54250	2,500	(2,228)	272
Tax Collection - Advertising	1054140-54400	1500	(270)	1,230
Tax Appraisal - Professional Services	1054145-51500	500	6,158	6,658

EXPLANATION: Moving funds to pay for the Tyler invoice for Ron McCarthy services.

This budget amendment has been approved by the appropriate Advisory Board.

\_\_\_\_\_  
Yes  
\_\_\_\_\_  
No

This instrument has been approved by the Board of Commissioners as requested.

\_\_\_\_\_  
Chairman

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Tax Department/ 3-6-2020/Clayton Campbell

**Request:**

To approve tax adjustments and refunds for month of February 2020

**Background:**(Justification for request, please be specific)

Adjustments and Refunds will be sent to the Board of Commissioners for approval. Some adjustments will result in refunds and some will be adjusted with a new bill sent out.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The real and personal bills that were included in the estimated amount of revenue for the 2019-2020 budget year that are adjusted will reduce the amount of tax revenue for the 2019-2020 tax year. The vehicles on the new system are not charged to the tax collector but will reduce the amount of revenue for the County. Any discovery or deferred tax bills were NOT included in the original estimated amount of revenue for the 2019-2020 budget year.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Recommended Motion: To approve the attached list of adjustments and refunds for the month of February 2020.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

FIRE MARSHAL February 27, 2020

**Request:**

Approval for the following fireworks display at Lila Swaim Park.

Jonesville Jubilee – Saturday, May 2, 2020 at 9:00 pm  
Alternate Date – Sunday, May 3, 2020

**Background:**(Justification for request, please be specific)

In accordance with N.C.G.S. 14-410. and 14-413., the Board of County Commissioners will have to give permission for the fireworks display.

Yadkin County is included on the Certificate as an Additional Insured.

Jeff Hale, Hale Artificier, Inc. stated that the new Certificate of Insurance would be issued prior to the event and sent to Yadkin County

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

No county funding requested. On site inspections will be conducted day of event.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the Fireworks Display Permit for the Jonesville Jubilee on the condition that the new Certificate of Insurance is received prior to the event and approved by the Fire Marshal.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

HSA - Health, 3/6/2020 for the 3/16/20 meeting, Jessica Wall

**Request:**

Approval of the revised Human Services Agency Policy on Policies

**Background:**(Justification for request, please be specific)

During the annual review of the Policy on Policies, it was found to be in need of edits. These edits have been made and include:

- removed the word "annual" from the review date area in the policy and template
- added an abbreviations area to the policy and template
- added the policy dating area in the policy
- edited the legal authority section to includes program manuals and statute
- added language to the reference section for clarification
- edited the topic of approval in the level of decision making

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

None.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the presented version of the Policy on Policies.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / 3-11-2020 / Tanya Gentry

**Request:**

Adopt Resolution Calling for House Bill 966 to Be Enacted Into Law.

**Background:**(Justification for request, please be specific)

House Bill 966 is the the budget that was passed by the North Carolina General Assembly but vetoed by Governor Cooper. House Bill 966 includes \$12.5 million in funding for Yadkin County Schools and \$50,000.00 for the Hands of Hope free medical clinic. Senator Vickie Sawyer has requested that the Yadkin County Board of Commissioners adopt a resolution calling for House Bill 966 to be enacted into law. At this juncture, the most realistic way for House Bill 966 to become law is for the Senate to override the Governor's veto. Senator Sawyer would appreciate the Board's expression of support for this endeavor. Other counties have adopted similar resolutions.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Adopt the Resolution encouraging the Senate to override Governor Cooper's veto of House Bill 966 in order for the Bill to enacted.



**YADKIN COUNTY**  
NORTH CAROLINA

**RESOLUTION OF YADKIN COUNTY  
BOARD OF COMMISSIONERS**

**WHEREAS**, House Bill 966, titled "AN ACT TO MAKE BASE BUDGET APPROPRIATIONS FOR CURRENT OPERATIONS OF STATE AGENCIES, DEPARTMENTS, AND INSTITUTIONS" ("H966") was ratified by the General Assembly on June 27, 2019; and

**WHEREAS**, H966 seeks to make appropriations from the General Fund for the budgets of the departments, institutions and agencies of the State of North Carolina, and for other purposes as enumerated in the bill, for each year of the 2019-2021 fiscal biennium; and

**WHEREAS**, such funding includes appropriations for Yadkin County Schools and the Hands of Hope Free Medical Clinic, as well as other appropriations for the benefit of the citizens of Yadkin County; and

**WHEREAS**, Governor Roy Cooper vetoed H966 on June 28, 2019;

**WHEREAS**, until such time that H966 is passed, appropriations for education and programs in Yadkin County will continue to be on hold to the detriment of our citizens; and

**WHEREAS**, in order to override of the Governor's veto and pass H966, a vote in the North Carolina Senate is necessary and will require the support of both parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Yadkin County Board of Commissioners that we strongly support, urge, and encourage the Senate to override Governor Cooper's veto of House Bill 966 in order to enact the bill as currently written, and in accordance with the State Budget Act, and to effect the making of the stated appropriations for the benefit and wellbeing of the citizens of Yadkin County.

**Adopted by the Yadkin County Board of Commissioners on the 16<sup>th</sup> day of March, 2020.**

\_\_\_\_\_  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Tanya Gentry  
Clerk to the Board of Commissioners

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Solid Waste, 3/4/2020, Drew Hinkle

**Request:**

approve lease payment for the Old Speer Bridge Solid Waste Convenience Site.

**Background:**(Justification for request, please be specific)

The County extended a lease of 1405 Speer Bridge Rd until June of 2019. The payment of \$450 for this extension was inadvertently not paid during the move of the Solid Waste Site. The County used the property in January, February and March of 2019.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

\$450 will be paid to the Mackie Family for a lease payment from the fiscal year 2020's budget.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the lease payment of the 1405 Speer Bridge Rd Solid Waste Site to the Mackie Family

*Kevin Austin, Chairman of Board  
David Moxley, Vice Chairman  
Gilbert Hemric, Commissioner  
Marion Welborn, Commissioner  
Frank Zachary, Commissioner*



Public Copy  
*Ed Powell, County Attorney  
Lisa Hughes, County Manager  
Tanya Gentry, Clerk to the Board*

## **Administrative Offices**

December 12, 2018

Rex and Olivia Mackie  
Geraldine H. Welborn  
Helen H. Bryngelson  
Maclyn and Dany Powell  
Claudia F. Mackie and Mark Chapin  
1420 Speer Bridge Road  
Yadkinville, NC 27055

Dear Mackie family:

In June 2018, we entered into a sixth-month lease amendment for 0.89 acres of land as set out in the Lease Agreement entered into November 2016 for property located within the Forbush Township of Yadkin County, North Carolina that we use as a Collection Site.

The June 2018 Lease Amendment included an option to renew for an additional six (6) months and I would like to formally request to extend the lease for the additional six (6) months, through June 30, 2019.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa L. Hughes".

Lisa L. Hughes  
County Manager

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / 3-05-2020 / Tanya Gentry

**Request:**

Adopt the Proclamation Celebrating the 250th Anniversary of the Establishment of Surry County.

**Background:**(Justification for request, please be specific)

Since Forsyth County, Stokes County, and Yadkin County were once part of Surry County, Surry County has asked each of the counties to adopt a proclamation celebrating the 250th anniversary of the establishment of Surry County.

There will be a kickoff celebration on Saturday, May 2nd at the Historic Courthouse in Dobson from 10 a.m. to 6 p.m. There will be olde time, bluegrass, country and jazz musicians, as well as food trucks and historical vendors. Surry County would like to invite the Yadkin County Board of Commissioners, staff, and communities to attend.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Adopt the Proclamation Celebrating the 250th Anniversary of the Establishment of Surry County.

# PROCLAMATION

## By the YADKIN COUNTY BOARD OF COMMISSIONERS CELEBRATING THE 250<sup>TH</sup> ANNIVERSARY OF THE ESTABLISHMENT OF SURRY COUNTY

**WHEREAS**, in 1770, several citizens of Rowan County petitioned the colonial legislature to establish a new courthouse because of increased settlement in the northern portion of the county; and

**WHEREAS**, in April 1771, the colonial legislature approved the formation of Surry County from Rowan County; and

**WHEREAS**, modern-day Yadkin County was once located within the newly established Surry County; and

**WHEREAS**, Surry and Yadkin counties are both known for their vineyards, wineries, agriculture and sharing the Yadkin River boundary; and

**WHEREAS**, the year 2020-2021 is the Sestercentennial of the formation of Surry County; and

**WHEREAS**, Surry County will be celebrating the Sestercentennial from May 2020 until May 2021 with special events and activities.

**NOW, THEREFORE, BE IT RESOLVED** that the Yadkin County Board of Commissioners acknowledges this significant milestone in the history of Surry County and celebrates the shared history between our two counties.

Adopted this the \_\_\_\_ day of March 2020

By the Yadkin County Board of Commissioners

## **Calendar** **Notes:**

- 1) March 30, 2020 – Joint Meeting with the Board of Education in the Media Center of the Yadkin Early College. The meal will be served at 5:30pm and the meeting will start at 6:00pm.
- 2) April 10, 2020 – County Offices Closed for Good Friday.
- 3) April 23, 2020 – Joint Meeting with the Human Services Advisory Committee at 7:00pm in the Board of Commissioners Room.
- 4) April 28, 2020 – NCACC District Meeting in Wilkes County at 5:00pm.

# **Manager's Reports /** **Board Action**

# **Manager's Budget Amendments**

## **& Contracts**

### **No Action Required**

Department	Purpose
Human Services Smart Start Supplies & Materials (50) Smart Start Postage 50	Transfer of funds needed to cover the postage costs for the remainder of the fiscal year.
Sheriff's Office Sheriff's Office Supplies & Materials (1) Sheriff's Office Insurance & Bonding 1 Detention Equipment 2 Detention Supplies & Materials (2)	Transfer of funds needed to cover the Sheriff's insurance & bonding costs and the Detention Center equipment costs.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / 3-6-2020 / Tanya Gentry

**Request:**

Reappointments to YVEDDI Board of Directors.

**Background:**(Justification for request, please be specific)

Marlana Riley and Commissioner Welborn serve on the YVEDDI Board of Directors. Their terms will expire April 23, 2020. YVEDDI has requested they be reappointed

Two Commissioners will need to be appointed to serve on the YVEDDI Board of Directors.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

reappoint Marlana Riley and Commissioner Welborn to serve on the YVEDDI Board of Directors.