“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed. As a courtesy to others, please turn off cell phones during the meeting.”

<table>
<thead>
<tr>
<th>NO.</th>
<th>TIME</th>
<th>ITEM</th>
<th>PRESENTER</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td></td>
<td>Invocation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>II.</td>
<td>9:00am</td>
<td>Call to Order</td>
<td>Chairman Austin</td>
<td></td>
</tr>
<tr>
<td>III.</td>
<td>9:01am</td>
<td>Pledge of Allegiance</td>
<td>Chairman Austin</td>
<td></td>
</tr>
<tr>
<td>IV.</td>
<td>9:05am</td>
<td>Adjustments/Adoption of Agenda</td>
<td>The Board</td>
<td></td>
</tr>
<tr>
<td>V.</td>
<td>9:10am</td>
<td>Public Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>**Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VI.</td>
<td>9:15am</td>
<td>Approval of Minutes:</td>
<td>The Board</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>April 18, 2022 – Regular Session</td>
<td></td>
<td>4-17</td>
</tr>
<tr>
<td></td>
<td></td>
<td>April 18, 2022 – Closed Session</td>
<td></td>
<td>18-19</td>
</tr>
<tr>
<td>VII.</td>
<td>9:20am</td>
<td>Reports/Requests of the Board:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) None.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VIII.</td>
<td>9:20am</td>
<td>Consent Agenda:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1) Budget Amendments for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>a) Sheriff’s Office/PSAP.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2) Approve Dorsett Heating &amp; Air Conditioning</td>
<td></td>
<td>22-31</td>
</tr>
</tbody>
</table>
Contract for HVAC Installation Services.


4) Approve Todd Brothers Plumbing Contract for Former Cooperative Extension Building Services.


6) Adopt the 2022/2023 Yadkin County Board of Health Handbook.

7) Approve Revised Patient Fee and Collection Policy for Human Services.


IX. 9:25am Public Hearing/Action to Set Public Hearing:

** Special Note: Comments are limited to 15 minutes ‘for’ and 15 minutes ‘against’ any one issue with an additional 15 minutes for administrative discussion.

I) None.

X. 9:25am Board Action:

1) Issue Letter Regarding Health Ordinances, Rule, & Adjudications. Jessica Wall 80

2) Approve Amended Personnel Policy. Brittany Kirkpatrick 81-157

3) Approve American Rescue Plan (ARP) Grant Funding Project Ordinance. 158-160

4) Approve Budget Amendment Appropriating Funds for Health Insurance. 161-162

XI. 9:45am Calendar Notes:

1) May 30, 2022 – County Offices Closed for Memorial Day. There will be a Memorial Day Event at the County Park at 11:00am. 163

XII. 9:50am Manager’s Reports / Board Action:

1) None. County Manager, Lisa Hughes 164

XIII. 9:50am Manager’s Budget Amendments & Contracts / No Action Required:

1) Human Services Funds Transfer ($2,000). County Manager, Lisa Hughes 165-166

2) Human Services/Medical Clinic Funds Transfer ($1,750).

3) Animal Shelter Funds Transfer ($3,200).
XIV. 9:55am **Board Vacancies/Appointments:**

1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Advisory Committee.

Clerk, Tanya Gentry

XV. 10:00am **Commissioner Comments**

The Board

(Commissioner Zachary went first last time)

XVI. 10:05am **Recess**

(Time may vary at discretion of Chairman Austin)

CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

XVII. **Adjournment**

Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Administration / Tanya Gentry

Request:
Authorize the attached budget amendments.

Background:(Justification for request, please be specific)
The FY2022 Budget Ordinance was adopted by fund and department. The Departments have requested the Board approve the attached budget amendments.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
Varies depending upon the budget amendment.

Motion:(Please type a recommended motion for Board consideration)
Make a motion to...
approve the attached budget amendments as presented.
# BUDGET AMENDMENT FORM

*change in revenue and expenditure or transfers between departments or funds*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

**DEPARTMENT:** Sheriff

**DEPARTMENT HEAD SIGNATURE:**

**DATE:** 4/13/2022

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services</td>
<td>2754312-51500</td>
<td>5,000.00</td>
<td>(5,000.00)</td>
<td>-</td>
</tr>
<tr>
<td>Contracted Services</td>
<td>2754312-51700</td>
<td>7,000.00</td>
<td>(7,000.00)</td>
<td>-</td>
</tr>
<tr>
<td>Appropriated fund balance</td>
<td>2744312-49000</td>
<td>-</td>
<td>21,000</td>
<td>21,000</td>
</tr>
<tr>
<td>PSAP Service &amp; Maintenance Contract</td>
<td>2754312-55030</td>
<td>116,000</td>
<td>11,000</td>
<td>127,000</td>
</tr>
<tr>
<td>PSAP Telephone</td>
<td>2754312-54200</td>
<td>25,000</td>
<td>22,000</td>
<td>47,000</td>
</tr>
</tbody>
</table>

**EXPLANATION:** Funds to cover telephone cost, service and maintenance contracts through the rest of the fiscal year.

This instrument has been approved by the Board of Commissioners as requested.

**Chairman**
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Public Buildings 4/4/2022/ Dwayne Stanley

Request:
Request to approve Contract with Dorsett Heating & Air Conditioning Inc for adding mini split HVAC unit.

Background:(Justification for request, please be specific)
The Medical Clinic was issued new refrigeration units for vaccines and these units are all located in one room at the clinic. The heat that these units produce from the compressors are exceeding the room temperature limit required by the manufacturer of the units. By installing a 2 ton Mini-split HVAC unit, this will control the room temperature and keep the refrigeration unit compressors from over heating.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
These services will be paid out of the Covid Relief Fund.

Motion:(Please type a recommended motion for Board consideration)
Make a motion to…

... approve the contract with Dorsett Heating & Air Conditioning for HVAC upgrade at the Medical Clinic.
YADKIN COUNTY CONTRACT CONTROL & LEGAL REVIEW FORM

SECTION 1

DEPARTMENT: PUBLIC BUILDINGS
BUDGET CODE: 2255110-51806

VENDOR NAME: Dorsett Heating & Air Cond.
POC: JOHN WESTRA
PHONE: 336-679-2126

VENDOR MAIL ADDRESS: 248 SERVICE ROAD

TOWN, STATE AND ZIP: YADKINVILLE NC 27055
VENDOR ID: 2109

CONTRACT TERM: 1 (# of years) CONTRACT AMOUNT: $5,354.00

<table>
<thead>
<tr>
<th>X</th>
<th>NEW CONTRACT</th>
<th>CONTRACT RENEWAL</th>
<th>AMENDMENT TO CONTRACT</th>
</tr>
</thead>
</table>

DEPARTMENT COMPLETES

DETAILS or QUESTIONS:
DORSETT CONTRACT FOR INSTALLING NEW MINI SPLIT HVAC UNIT AT THE MEDICAL CLINIC

Department Head Signature →

Dewayne Stanley
4/6/2022

SECTION 2 - COUNTY MANAGER REVIEW

MANAGER COMPLETES

County Manager’s Signature →

Lisa Hughes
4/7/2022

SECTION 3 - LEGAL REVIEW (only required if contract exceeds $5,000 or terms are longer than 12 months.)

CLERK COMPLETES

LEGAL TASK ORDER #: 1636
TITLE: Dorsett

CLERK TO THE BOARD Signature →

Janya Hentry
4/7/2022

SECTION 4 - Contract Control Form

(ROUTING ORDER) I - ATTORNEY, II - INSURANCE, III - IT, IV - FINANCE, V - CLERK TO BOARD

I. ATTORNEY
This contract has been reviewed through the legal review process and approved by the Attorney.

ATTORNEY SIGNATURE: Edward Powell
DATE: 4/7/2022

II. INSURANCE
X Certificate attached and approved
☐ No Insurance Required
☐ Hold contract pending receipt of certificate of insurance

INSURANCE CONSULTANT SIGNATURE: VM Irland
DATE: 4/7/2022

III. INFORMATION TECHNOLOGY
This document has been reviewed and approved by the IT Director as to technical content.

IT DIRECTOR SIGNATURE: Steven Kohlhepp
DATE: 4/7/2022

IV. FINANCE OFFICER

YES ☐ NO
Sufficient funds are available in the proper category to pay for this expenditure.

YES ☐ NO
This contract is conditional upon appropriation by the BOC for sufficient funds

YES ☐ NO
A budget amendment is attached as required for approval of this agreement.

FINANCE OFFICER SIGNATURE: Lindsey Curleck
DATE: 4/19/2022

V. CLERK TO BOARD
This document has been reviewed and approved by the Board of Commissioner and/or County Manager

APPROVED BY THE BOC
YES ☐ NO
DATE: ______________________

Document Fully Executed, Scanned and Posted on the County Website
DATE: ______________________

CLERK SIGNATURE: ______________________
DATE: ______________________
This Agreement is made and entered into this 5th day of APRIL, 2022 ("Effective Date") between Yadkin County, North Carolina ("County") and DORSETT HEATING & AIR CONDITIONING ("Provider").

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. **Services To Be Performed.** The Provider agrees to perform the services and to provide the materials (all collectively called the “Services”) for the County as authorized by the County Manager.

   The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County’s expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County’s expectations, and to the County’s full satisfaction.

   See “Exhibit A” attached hereto and incorporated as if fully set out herein. “Exhibit A” lists in detail the scope of services to be provided under this contract. Any changes to “Exhibit A” must be approved by the County Manager, in writing, prior to the service being provided.

2. **Term of the Agreement.** (Check the one provision that applies.)

   This Agreement shall end on ______________________, 20__.  
   - X This Agreement shall continue until the Provider has completed the Services to the County’s satisfaction.

   This Agreement shall continue until terminated in accordance with Section 10 of this Agreement.

3. **Payment to the Provider.**

   The County shall pay the Provider $__________ every ________________.
   - X The County shall pay the Provider a total not to exceed the amount of $5354.00 for all Services performed under this Agreement. The Provider will invoice the County for Services as they are performed, but no more frequently than monthly.

   The County agrees to pay the provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County’s satisfaction, the work performed
and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County’s remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. **E-Verify.** North Carolina General Statutes prohibit counties from entering into contracts with contractors and subcontractors under the formal bid process and/or proposals who have not complied with the requirement of Article 2 of Chapter 64 of the NC General Statutes. Said Article 2 of Chapter 64 states *The prohibition applies to all contracts subject to G.S. 143-129, which are purchase contracts with an estimated cost of $90,000 or more, and construction or repair contracts with an estimated cost of $500,000 or more. GS 143-129 applies to virtually all public entities, including cities, counties, local school boards, water and sewer authorities, and other special purpose local government districts and authorities.*

5. **Non-waiver.** If the County at any time does not require the Provider to satisfy any of the Provider’s obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County’s ability to require the Provider to satisfy those obligations in the future or the County’s ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider that shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

6. **Independent Contractor.** For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or of any of the Provider’s agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker’s compensation benefits.

7. **Uniform Guidance.** If the source of this contract is federal funds, the following federal provisions apply pursuant to 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II (as applicable):


8. **Insurance.** During this Agreement’s term, the Provider shall maintain at its sole expense all insurances as set out in this section. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider’s insurance policies are renewed or otherwise modified. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.
The Provider shall maintain worker’s compensation insurance as required by North Carolina law to cover all of the Provider’s employees engaged in any work under the Agreement.

The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement’s term:

- General commercial liability in the amount of $1,000,000 per occurrence/$2,000,000 aggregate.
- Workers’ Compensation in the amount of $500,000 employer’s liability.
- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be $1,000,000 for bodily injury and property damage; and $1,000,000 uninsured/underinsured motorist coverage.

9. **Indemnity.** The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys’ fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider’s obligations under this section shall survive termination of this Agreement.

10. **Termination.** Notwithstanding any other provision of this Agreement, this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ten (10) days’ written notice to the Provider. Ten days’ written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement.

11. **Entire Agreement.** This Agreement (including any attached Exhibits) constitute the complete and entire Agreement between the County and the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject matter. This Agreement may be modified only by a writing signed by both the County and the Provider.

12. **Governing Law and Forum for Disputes.** This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina’s choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Yadkin County, North Carolina, unless it is properly filed in Federal Court, in which case it must be filed in the Federal District Court for the Middle District of North Carolina.

13. **Severance Clause.** If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

14. **Compliance With Laws.** The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.
15. **Repair of Damages.** The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County’s property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

16. **Titles and Headings.** Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

17. **Non-Assignment.** The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

18. **Notices.** Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee below:

```
THE COUNTY
YADKIN COUNTY
PO BOX 220
YADKINVILLE NC 27055
DWAYNE STANLEY
336-341-0528

THE PROVIDER
```

19. **Number and gender.** This Agreement’s use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.

20. **Exhibits.** To the extent of a conflict between the above language of this Agreement and any attachments, the above language of this Agreement will control.

21. **Signatures.** All parties to this Agreement agree that a digital or electronic signature is acceptable in lieu of an original handwritten ink signature and shall be valid and legally binding in accordance with the provisions of North Carolina General Statutes 66-58.1, et seq.

IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.
This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Yadkin County Finance Officer
Soil and Water / April 22, 2022 / Jason Walker

Request:
Request to approve a contract with Don Adams Grading in the amount of $35,000.00 for repair and maintenance of watershed structures.

Background: (Justification for request, please be specific)
Several watershed structures throughout the county are in need of repairs and maintenance that are beyond the scope of county staff and equipment. These repairs include dipping sediment, hauling large stone and repairing large eroded areas.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years’ budgets and increase/decrease from last fiscal year’s amount)
This contract will be paid with current funding within the Soil and Water Department’s 2022 budget.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…

...motion to approve the contract with Don Adams Grading in the amount of $35,000.00 for watershed structure repairs.
YADKIN COUNTY CONTRACT CONTROL & LEGAL REVIEW FORM

SECTION 1

DEPARTMENT: Soil & Water
BUDGET CODE: 1054960-53013

VENDOR NAME: Don Adams Grading
POC: Don Adams
PHONE: 336-682-0439

VENDOR MAIL ADDRESS: 2400 Union Cross Church Rd

TOWN, STATE AND ZIP: Yadkinville, NC 27055
VENDOR ID: 9498

CONTRACT TERM: 1 (# of years) CONTRACT AMOUNT: $35,000
MUNIS CONTRACT NO:

NEW CONTRACT
CONTRACT RENEWAL
AMENDMENT TO CONTRACT

DETAILS or QUESTIONS:
Dip Sediment and General repair of watershed structures.

Department Head Signature

SECTION 2 - COUNTY MANAGER REVIEW

COUNTY MANAGER

COUNTY MANAGER’S SIGNATURE

SECTION 3 - LEGAL REVIEW (only required if contract exceeds $5,000 or terms are longer than 12 months.)

LEGAL TASK ORDER #: 1640
TITLE: Don Adams

LEGAL REVIEW FIRM

LEGAL TASK ORDER #: 1640
TITLE: Don Adams

SECTION 4 - Contract Control Form

(ROUTING ORDER) I - ATTORNEY, II - INSURANCE, III - IT, IV - FINANCE, V - CLERK TO BOARD

I. ATTORNEY
This contract has been reviewed through the legal review process and approved by the Attorney.

ATTORNEY SIGNATURE

DATE: 4/20/2022

II. INSURANCE
Certificate attached and approved
No Insurance Required
Hold contract pending receipt of certificate of insurance

INSURANCE CONSULTANT SIGNATURE

DATE: 4/22/2022

III. INFORMATION TECHNOLOGY
This document has been reviewed and approved by the IT Director as to technical content.

IT DIRECTOR SIGNATURE

DATE: 4/22/2022

IV. FINANCE OFFICER
Sufficient funds are available in the proper category to pay for this expenditure.

FINANCE OFFICER SIGNATURE

DATE: 4/22/2022

V. CLERK TO BOARD
This document has been reviewed and approved by the Board of Commissioner and/or County Manager

CLERK TO BOARD SIGNATURE

DATE: 4/22/2022

NOTES:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

FINANCE OFFICER SIGNATURE

DATE: 4/22/2022

Document Fully Executed, Scanned and Posted on the County Website

DATE: 4/22/2022

CLERK SIGNATURE

DATE: 4/22/2022

Yadkin County RE Contract Control Form (rev: 10/20/15)
YADKIN COUNTY

AGREEMENT FOR SERVICES

NORTH CAROLINA

(Munis Contract Number) ____________

This Agreement is made and entered into this 18th day of April ____, 2022 ("Effective Date") between Yadkin County, North Carolina ("County") and Don Adams Grading ("Provider").

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. **Services To Be Performed.** The Provider agrees to perform the services and to provide the materials (all collectively called the "Services") for the County as authorized by the County Manager.

   The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County’s expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County’s expectations, and to the County’s full satisfaction.

   See “Exhibit A” attached hereto and incorporated as if fully setout herein. “Exhibit A” lists in detail the scope of services to be provided under this contract. Any changes to “Exhibit A” must be approved by the County Manager, in writing, prior to the service being provided.

2. **Term of the Agreement.** (Check the one provision that applies.)

   This Agreement shall end on ________________, 20__.  

   X This Agreement shall continue until the Provider has completed the Services to the County’s satisfaction.

   This Agreement shall continue until terminated in accordance with Section 10 of this Agreement.

3. **Payment to the Provider.**

   The County shall pay the Provider $___________ every ________________.

   X The County shall pay the Provider a total not to exceed the amount of $ 35,000 for all Services performed under this Agreement. The Provider will invoice the County for Services as they are performed, but no more frequently than monthly.

   The County agrees to pay the provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County’s satisfaction, the work performed.
and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County’s remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. **E-Verify.** North Carolina General Statutes prohibit counties from entering into contracts with contractors and subcontractors under the formal bid process and/or proposals who have not complied with the requirement of Article 2 of Chapter 64 of the NC General Statutes. Said Article 2 of Chapter 64 states *The prohibition applies to all contracts subject to G.S. 143-129, which are purchase contracts with an estimated cost of $90,000 or more, and construction or repair contracts with an estimated cost of $500,000 or more. GS 143-129 applies to virtually all public entities, including cities, counties, local school boards, water and sewer authorities, and other special purpose local government districts and authorities.*

5. **Non-waiver.** If the County at any time does not require the Provider to satisfy any of the Provider’s obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County’s ability to require the Provider to satisfy those obligations in the future or the County’s ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider that shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

6. **Independent Contractor.** For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or any of the Provider’s agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker’s compensation benefits.

7. **Uniform Guidance.** If the source of this contract is federal funds, the following federal provisions apply pursuant to 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II (as applicable):


8. **Insurance.** During this Agreement’s term, the Provider shall maintain at its sole expense all insurances as set out in this section. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider’s insurance policies are renewed or otherwise modified. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.
The Provider shall maintain worker’s compensation insurance as required by North Carolina law to cover all of the Provider’s employees engaged in any work under the Agreement.

The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement’s term:

- General commercial liability in the amount of $1,000,000 per occurrence/$2,000,000 aggregate.
- Workers’ Compensation in the amount of $500,000 employer’s liability.
- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be $1,000,000 for bodily injury and property damage; and $1,000,000 uninsured/underinsured motorist coverage.

9. **Indemnity.** The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys’ fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider’s obligations under this section shall survive termination of this Agreement.

10. **Termination.** Notwithstanding any other provision of this Agreement, this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ten (10) days’ written notice to the Provider. Ten days’ written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement.

11. **Entire Agreement.** This Agreement (including any attached Exhibits) constitute the complete and entire Agreement between the County and the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject matter. This Agreement may be modified only by a writing signed by both the County and the Provider.

12. **Governing Law and Forum for Disputes.** This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina’s choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Yadkin County, North Carolina, unless it is properly filed in Federal Court, in which case it must be filed in the Federal District Court for the Middle District of North Carolina.

13. **Severance Clause.** If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

14. **Compliance With Laws.** The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.
15. **Repair of Damages.** The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County’s property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

16. **Titles and Headings.** Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

17. **Non-Assignment.** The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

18. **Notices.** Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee below:

```
THE COUNTY
Yadkin County Soil & Water
Jason Walker
PO Box 220
Yadkinville, NC 27055
336-466-1003

THE PROVIDER


```

19. **Number and gender.** This Agreement’s use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.

20. **Exhibits.** To the extent of a conflict between the above language of this Agreement and any attachments, the above language of this Agreement will control.

21. **Signatures.** All parties to this Agreement agree that a digital or electronic signature is acceptable in lieu of an original handwritten ink signature and shall be valid and legally binding in accordance with the provisions of North Carolina General Statutes 66-58.1, et seq.

    IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.
THE COUNTY

BY: __________________________
Name: ________________________
Title: _________________________

THE PROVIDER

BY: __________________________
Name: __________________________
Title: __________________________

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Yadkin County Finance Officer
EXHIBIT A

TO AGREEMENT TO SERVICES

Below is a detailed listing of the scope of services to be provided under this contract. Any changes to “Exhibit A” must be approved by the County Manager, in writing, prior to the service being provided. (The detailed listing of the scope of services may also be described on one or more sheets attached hereto and incorporated herein, but each must be signed by the Provider and the County.)

Dip Sediment and general repair of watershed structures. Don Adams grading will be responsible for hauling off all materials that is dipped out of watershed structures. The use of a long arm excavator ($150.00 per hour) and a dump truck ($70.00 per hour) should not exceed the $35,000.00 limit. Don Adams grading will be paid final payment once the sediment is hauled off site. Don Adams Grading is responsible for following all state, local, and federal laws and regulations.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Public Buildings 4/19/2022 / Dwayne Stanley

Request:
Request to approve the Agenda Abstract with Todd Brothers Plumbing.

Background: (Justification for request, please be specific)
The old Co-op / Agricultural building is currently being remodeled. Some changes have been made since the original contract, that was put into place with Todd Brothers Plumbing on 1/13/22 and requires an additional staff bathroom to be added to the Pre-trial area.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
This will be paid out of the Public Buildings Non-Departmental Building Improvement Fund.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…
...approve the Contract Amendment with Todd Brothers Plumbing.
YADKIN COUNTY CONTRACT CONTROL & LEGAL REVIEW FORM

SECTION 1

DEPARTMENT: PUBLIC BUILDINGS    BUDGET CODE: 1059000-56552

VENDOR NAME: TODD BROTHERS PLUMBING    POC: DARREN TODD    PHONE: 336-961-8270

VENDOR MAIL ADDRESS: 2700 SHACKTOWN ROAD

TOWN, STATE AND ZIP: YADKINVILLE NC 27055    VENDOR ID: 173

CONTRACT TERM: 1 (# of years)    CONTRACT AMOUNT: $1129.58    MUNIS CONTRACT NO:

<table>
<thead>
<tr>
<th>DETAILS or QUESTIONS:</th>
<th>DEPARTMENT COMPLETES</th>
<th>DEPARTMENT COMPLETES</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT AMENDMENT FOR ADDING STAFF BATHROOM IN PRETRIAL AT THE OLD COOP BUILDING</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Department Head Signature

Department completes

4/19/2022

SECTION 2 - COUNTY MANAGER REVIEW

MANAGER COMPLETES

County Manager’s Signature

Manager completes

4/22/2022

SECTION 3 - LEGAL REVIEW (only required if contract exceeds $5,000 or terms are longer than 12 months.)

CLERK COMPLETES

LEGAL TASK ORDER #: 1641

TITLE: Todd Brothers

CLERK TO THE BOARD Signature

Clerk completes

4/22/2022

SECTION 4 - Contract Control Form

(ROUTING ORDER) I - ATTORNEY, II - INSURANCE, III - IT, IV - FINANCE, V - CLERK TO BOARD

I. ATTORNEY

This contract has been reviewed through the legal review process and approved by the Attorney.

ATTORNEY SIGNATURE:    DATE: 4/22/2022

II. INSURANCE

- No Insurance Required
- Certificate attached and approved
- Hold contract pending receipt of certificate of insurance

INSURANCE CONSULTANT SIGNATURE:    DATE: 4/22/2022

III. INFORMATION TECHNOLOGY

This document has been reviewed and approved by the IT Director as to technical content.

IT DIRECTOR SIGNATURE:    DATE: 4/22/2022

IV. FINANCE OFFICER

☐ YES ☐ NO Sufficient funds are available in the proper category to pay for this expenditure.

☐ YES ☐ NO This contract is conditional upon appropriation by the BOC for sufficient funds

☐ YES ☐ NO A budget amendment is attached as required for approval of this agreement.

FINANCE OFFICER SIGNATURE:    DATE: 4/29/2022

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

V. CLERK TO BOARD

This document has been reviewed and approved by the Board of Commissioner and/or County Manager

APPROVED BY THE BOC ☐ YES ☐ NO DATE:    

Document Fully Executed, Scanned and Posted on the County Website    DATE:    

CLERK SIGNATURE:    DATE:
COUNTY OF YADKIN
STATE OF NORTH CAROLINA

AMENDMENT TO AGREEMENT FOR GENERAL SERVICES

(Munis Contract Number)

THIS Amendment is made and entered into this the 19 day of April, 2022 ("Effective Date") between the County of Yadkin, North Carolina ("County") and Todd Brothers Plumbing ("Provider").

WHEREAS, the County and the Provider entered into a contract on the 13 day of January, 22, under which the Provider agreed to provide (state in full service/materials and the project involved if applicable) Plumbing Renovation of the old Co-op Building; and

WHEREAS, the contract contained a term of 12 months and is set to expire on the 13 day of January, 23; and

WHEREAS, the compensation for services and/or materials rendered by the Provider was originally set in the amount of $18,733.64; and

(Check the items below that apply)

☐ WHEREAS, both Parties agree that the term listed in the contract needs to be extended to and include the _____ day of ____________, __; and

☑ WHEREAS, both Parties agree to an increase/decrease in the compensation for services and/or materials rendered by the Provider in the amount of $1,129.58, bringing the total costs for this contract to $19,863.22; and

☑ WHEREAS, both parties agree to the following change of services: adding additional pre-trial staff bathroom.; and

WHEREAS, all other terms and conditions set forth in the original contract shall remain in effect for the duration of the contract.

IN WITNESS WHEREOF, the County and the Provider have caused this Amendment to be executed as of the Effective Date.

THE COUNTY
By: ____________________(seal)
Name: Lisa Hughes
Title: County Manager

THE PROVIDER
By: ____________________(seal)
Name: Darren Todd
Title: Vice President

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Lindsey Lardock, Finance Officer

Yadkin County RE General Services Agreement (rev: 10/20/15)
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Finance/ 04-25-2022 / Lindsey Cearlock

Request:
Approve JLM Actuarial Contract

Background: (Justification for request, please be specific)
GASB 75 requires an actuarial valuation of our OPEB, every two years and GASB 73 requires a Law Enforcement Officers' Separation Allowance report. JLM Actuarial will complete these required reports that are needed for our financial statements.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
The total 5 year obligation is $35,250

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…
approve the Contract for JLM Actuarial Contract and authorize the County Manager to sign it.
YADKIN COUNTY CONTRACT CONTROL & LEGAL REVIEW FORM

DATE: 04/14/2022

SECTION 1

DEPARTMENT: FINANCE  BUDGET CODE: 1059000-51500

VENDOR NAME: JML ACTUARIAL LLC  POC: JAMES MITCHELL  PHONE: 

VENDOR MAIL ADDRESS: PO BOX 52092

TOWN, STATE AND ZIP: ATLANTA GA 30355  VENDOR ID: 

CONTRACT TERM: 5 (no years)  CONTRACT AMOUNT: $35,250.00  MUNIS CONTRACT NO: 

NEW CONTRACT  CONTRACT RENEWAL  AMENDMENT TO CONTRACT

DETAILS or QUESTIONS: To complete GASB 75 and GASB 73 actuarial valuation of our OPEB and prepare a report.

DEPARTMENT COMPLETES  MANAGER COMPLETES  CLERK COMPLETES

Department Head Signature  County Manager’s Signature  Clerk to the Board Signature

4/14/2022  4/15/2022  4/18/2022

SECTION 2 - COUNTY MANAGER REVIEW

SECTION 3 - LEGAL REVIEW (only required if contract exceeds $5,000 or terms are longer than 12 months.)

LEGAL TASK ORDER #: 1638  TITLE: JML Actuarial 

LEGAL TASK ORDER # SIGNATURE  TITLE

CLERK TO THE BOARD Signature

4/18/2022

SECTION 4 - Contract Control Form

(ROUTING ORDER) I - ATTORNEY, II - INSURANCE, III - IT, IV - FINANCE, V - CLERK TO BOARD

I. ATTORNEY

This contract has been reviewed through the legal review process and approved by the Attorney.

ATTORNEY SIGNATURE  DATE: 4/18/2022

II. INSURANCE

No Insurance Required  Certificate attached and approved  Hold contract pending receipt of certificate of insurance

INSURANCE CONSULTANT SIGNATURE  DATE: 4/25/2022

III. INFORMATION TECHNOLOGY

This document has been reviewed and approved by the IT Director as to technical content.

IT DIRECTOR SIGNATURE  DATE: 4/25/2022

IV. FINANCE OFFICER

X YES  NO  Sufficient funds are available in the proper category to pay for this expenditure.

X YES  NO  This contract is conditional upon appropriation by the BOC for sufficient funds

X YES  NO  A budget amendment is attached as required for approval of this agreement.

FINANCE OFFICER SIGNATURE  DATE: 4/25/2022

V. CLERK TO BOARD

This document has been reviewed and approved by the Board of Commissioner and/or County Manager

APPROVED BY THE BOC  YES  NO  DATE: 

Document Fully Executed, Scanned and Posted on the County Website  DATE: 

CLERK SIGNATURE  DATE: 

Yadkin County RE Contract Control Form (rev: 10/20/15)
YADKIN COUNTY
NORTH CAROLINA

AGREEMENT FOR SERVICES
(Munis Contract Number) ________________

This Agreement is made and entered into this 23 day of March, 20 22
(“Effective Date”) between Yadkin County, North Carolina (“County”) and
JLM Actuarial, LLC (“Provider”).

WHEREAS, the County and the Provider wish to enter into a contract under which the
Provider will provide certain specified services and/or materials to the County in exchange for
payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms,
conditions, and agreements herein, the County and the Provider agree as follows:

1. Services To Be Performed. The Provider agrees to perform the services and
to provide the materials (all collectively called the “Services”) for the County as authorized by
the County Manager. Provider acknowledges that this Agreement does not guarantee that the
County will assign the Provider any work; however, that the County from time to time may
request the Provider to perform services for Yadkin County.

The Provider warrants that all materials it provides shall be of good quality and shall
meet industry standards and the County’s expectations and approval, and the Provider warrants
that it shall perform all Services in a good and workmanlike manner, in accordance with
industry standards and the County’s expectations, and to the County’s full satisfaction.

See “Exhibit A” attached hereto and incorporated as if fully setout herein. “Exhibit A”
lists in detail the scope of services to be provided under this contract. Any changes to “Exhibit
A” must be approved by the County Manager, in writing, prior to the service being provided.

2. Term of the Agreement. (Check the one provision that applies.)

☐ This Agreement shall end on _______ June 30 ______, 20 27.

☐ This Agreement shall continue until the Provider has completed the Services to
the County’s satisfaction.

☐ This Agreement shall continue until terminated in accordance with Section 8 of
the Agreement.
3. **Payment to the Provider.**

- The County shall pay the Provider $__________ every ________________.

- The County shall pay the Provider a total not to exceed the amount of $35,250.00 for all Services performed under this Agreement. The Provider will invoice the County for Services as they are performed, but no more frequently than monthly.

   In accordance with Item 3, Payment to the Provider, the County agrees to pay the Provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County’s satisfaction, the work performed and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County’s remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. **E-Verify.** North Carolina General Statutes prohibit counties from entering into contracts with contractors and subcontractors under the formal bid process and/or proposals who have not complied with the requirement of Article 2 of Chapter 64 of the NC General Statutes. Said Article 2 of Chapter 64 states The prohibition applies to all contracts subject to G.S. 143-129, which are purchase contracts with an estimated cost of $90,000 or more, and construction or repair contracts with an estimated cost of $500,000 or more. GS 143-129 applies to virtually all public entities, including cities, counties, local school boards, water and sewer authorities, and other special purpose local government districts and authorities. The Contractor must submit the E-Verify Affidavit with bid proposals and/or contracts as required by NC General Statutes.

5. **Non-waiver.** If the County at any time does not require the Provider to satisfy any of the Provider’s obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County’s ability to require the Provider to satisfy those obligations in the future or the County’s ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider that shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

6. **Independent Contractor.** For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or of any of the Provider’s agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker’s compensation benefits.
7. **Insurance.** During this Agreement’s term, the Provider shall maintain at its sole expense all insurances as set out in this section. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider’s insurance policies are renewed or otherwise modified. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.

The Provider shall maintain worker’s compensation insurance as required by North Carolina law to cover all of the Provider’s employees engaged in any work under the Agreement.

The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement’s term:

- General commercial liability in the amount of $1,000,000 per occurrence/$2,000,000 aggregate.
- Workers’ Compensation in the amount of $500,000 employer’s liability.
- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be $1,000,000 for bodily injury and property damage; and $1,000,000 uninsured/underinsured motorist coverage.

8. **Indemnity.** The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys’ fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider’s obligations under this section shall survive termination of this Agreement.

9. **Termination.** Notwithstanding any other provision of this Agreement, this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ten (10) days’ written notice to the Provider. Ten days’ written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement.

10. **Entire Agreement.** This Agreement (including any attached Exhibits) constitute the complete and entire Agreement between the County and the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject matter. This Agreement may be modified only by a writing signed by both the County and the Provider.
11. **Governing Law and Forum for Disputes.** This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina’s choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Yadkin County, North Carolina, unless it is properly filed in Federal Court, in which case it must be filed in the Federal District Court for the Middle District of North Carolina.

12. **Severance Clause.** If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

13. **Compliance With Laws.** The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.

14. **Repair of Damages.** The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County’s property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

15. **Titles and Headings.** Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

16. **Non-Assignment.** The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

17. **Notices.** Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee below:

<table>
<thead>
<tr>
<th>THE COUNTY</th>
<th>THE PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

18. **Number and gender.** This Agreement’s use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.
19. **Exhibits.** To the extent of a conflict between the above language of this Agreement and any attachments, the above language of this Agreement will control.

IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.

THE COUNTY
BY: __________________________
Name: Lisa Hughes
Title: County Manager

THE PROVIDER
BY: __________________________
Name: JML Actuarial, LLC
Title: Owner & CEO

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

[Signature]
Yadkin County Finance Officer
EXHIBIT A

TO AGREEMENT TO SERVICES

Below is a detailed listing of the scope of services to be provided under this contract. Any changes to “Exhibit A” must be approved by the County Manager, in writing, prior to the service being provided. (The detailed listing of the scope of services may also be described on one or more sheets attached hereto and incorporated herein, but each must be signed by the Provider and the County.)

OPEB Actuarial Valuation - FY22, FY25 and FY27 ($22,500)
OPEB Interim Year Reporting - FY24 and FY26 ($9000)
Annual LEOSSA Actuarial Valuation and report - all year ($3750)
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services Agency / 4/22/22 / Jessica Wall for the 5/2/22 meeting

Request:

This request is for the Yadkin County Board of Commissioners to review, approve and adopt the 2022/2023 Yadkin County Board of Health handbook.

Background: (Justification for request, please be specific)

The accreditation standards for North Carolina Public Health require that the Board of Health review, approve and adopt their Board of Health handbook on an annual basis. In February of 2013 the Yadkin County Board of County Commissioners assumed the role of the Board of Health. Reaccreditation benchmarks 34.1 and 36.1.

The only changes made to the handbook were to dates/years and Joan Swain's name was removed. There were no content changes made.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

Motion: (Please type a recommended motion for Board consideration)

Make a motion to...

Make a motion for the Board of County Commissioners to adopt the 2022/2023 Yadkin County Board of Health handbook.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services Agency/Medical Clinic, April 22, 2022, Trish Belton

Request:

Request for approval of the Patient Fee and Collection Policy. Also, request for Chairman of the Board of Commissioners to sign approval.

Background: (Justification for request, please be specific)

Purpose of the Patient Fee and Collection Policy is to provide proper billing and collection of all patient fees. The Yadkin County Human Services Agency Medical Clinic provides services with regard to 42CFR59.5(a)4 Non-Discrimination of the Federal Register. Fees for the Human Services Agency/Medical Clinic services are authorized under NC130A-39 (g), provided that they are in accordance with a plan recommended by the Health Director and approved by the Board of Health and the County Commissioners and they are not otherwise prohibited by law.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years’ budgets and increase/decrease from last fiscal year’s amount)

Fees collected (generated through reimbursement) will be maintained in an identifiable line item in the Human Services Agency/Medical Clinic and County Finance Office. Family Planning programs clients cannot be required to bring in income verification and be allowed to self report income. Immunization program: if the parent declares they are unable to afford the administration fee then the fee must be waived; can only send out one single bill in an attempt to collect the fee. Added "limiting or restricting services".

Motion: (Please type a recommended motion for Board consideration)

Make a motion to...

Request for the Yadkin County Board of County Commissioners to approve the Yadkin County Human Services Agency Patient Fee and Collection Policy and for the Chairman of the Board of County Commissioners to sign the approved Policy.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
HSA - Health, 4/22/2022 for the 5/2/2022 meeting, Jessica Wall

Request:
Approval of the revised Human Services Agency Policy on Policies

Background: (Justification for request, please be specific)
During the annual review of the Policy on Policies, it was found to be in need of edits. These edits have been made and include:
- added WIC as a unit within the Health Division within the “Policy” section
- on page 2, under "Policies", item 4: added county policies
- on page 2, under "Procedures", item 2.iii: removed the word "All" from the sentence.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
None.

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…
Approve the presented version of the Policy on Policies.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Human Services Agency / 4/22/2022 / Jessica Wall

Request:
This request is for the Yadkin County Board of Commissioners to review current health ordinances, rules and adjudications. After review by the HSA Director a determination has been made that no new ordinances, rules or adjudications are needed. The HSA Director request a letter from the Board of County Commissioners that there have been no new ordinances, rules and adjudications and no additional ones are needed.

Background:(Justification for request, please be specific)
As required by activities 14.4, 34.3, and 35.1 the governing board for the Human Service Agency must review the need for Health ordinances, rules and adjudications.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years’ budgets and increase/decrease from last fiscal year's amount)
N/A

Motion:(Please type a recommended motion for Board consideration)
Make a motion to...
Make a motion for the Yadkin County BOC to authorize Chairman, Kevin Austin to issue a letter stating that current Health ordinances, rules and adjudications have been reviewed and there is no need for additional ordinances, rules and adjudications.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Administration / February 28, 2022 / Brittany Kirkpatrick

Request:
Consider approval of changes to the Personnel Policy.

Background: (Justification for request, please be specific)
The Board of Commissioners approved the re-written Personnel Policy on March 4, 2013 and has amended it several times, most recently March 19, 2018. A list of the changes is supplied, as well as the red-line version of the Personnel Policy.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
N/A

Motion: (Please type a recommended motion for Board consideration)
Make a motion to...
amend the Personnel Policy as presented.
Changes to the Yadkin County Personnel Policy May 2, 2022

1. Article II, Section 7: Political Parties, Added “Employees are not eligible to run for the elected office of County Commissioner”

2. Article III, Section 4: Hiring Rate, changed County Manager’s discretion for maximum hiring rate to 25% instead of 20%. Changed 1.5% to 2%.  
   a. Added “once the candidate has passed the required background check and drug screen”

3. Article III, Section 5: Performance Evaluation  
   a. Added “If the employee refuses to sign the Employee Performance Evaluation Form, the Supervisor shall document the refusal on the evaluation form”  
   b. Added “If the employee was hired or changed positions after July 1, the employee is ineligible for a performance increase”

4. Article III, Section 15: Certification Incentives  
   a. Full-Time employees are eligible for one-time performance bonuses / pay increases for obtaining certification or educational attainments. Below is a chart of eligible certifications and educational degrees with the corresponding pay increases / bonuses available:  
      i. Local Government Budget and Evaluation Officer – 3% Pay Increase  
      ii. Local Government Finance Officer Certification – 3% Pay Increase  
      iii. Local Government Purchasing Officer Certification – 3% Pay Increase  
      iv. CPA – 3% Pay Increase  
      v. IPMA-HR Certified Professional (IPMA-CP) – 3% Pay Increase  
      vi. IPMA-HR Senior Certified Professional (IPMA-SCP) – 3% Pay Increase  
      vii. UNC SOG CIO Certification – 3% Pay Increase  
      viii. Zoning Officer Certification – 2% Pay Increase  
      ix. Certified Floodplain Manager – 2% Pay Increase  
      x. American Institute of Certified Planners (AICP) – 1.5% Pay Increase  
      xi. Diplomas, Degrees, and other Certifications  
      xii. 2% Pay Increase for Degrees above the Minimum Required Degree  
           Qualifications required in the position description  
      xiii. Certified Municipal Clerk – 3% Pay Increase  
      xiv. Master Municipal Clerk – 3% Pay Increase  
      xv. Other Professional Certifications Not Listed – at the discretion of the County Manager, but must be related to the employee’s position.  
      xvi. Building Inspections, Environmental Health, and Emergency Services employees are subject to pay increases or other supplemental pay as applicable by the employee’s contract.  
      xvii. Other certifications required in position descriptions – varies

5. Article IV, Section 1: Americans with Disabilities Act (ADA)  
   a. Updated to include updated definition and the County will provide reasonable accommodations.

6. Article IV, Section 4: Background Checks, Drug Screens, and Motor Vehicle Records  
   a. Edited Title to include Background Check and Motor Vehicle Record  
       b. **Motor Vehicle Record**  
           i. A Motor Vehicle Record (MVR) must be furnished by the applicant prior to consideration for employment. All applicants being considered for employment are subject to a MVR check if driving a County vehicle, or driving a personal vehicle for County business, would be part of their job duties. This MVR shall become a part of the employee’s personnel file maintained by Human Resources.  
           ii. Applicants will not be considered for employment involving driving duties if they:
iii. Have been convicted of DWI or a reckless driving violation within the past three (3) years.
   1. Have had any combination of two (2) moving violations or accidents within the past three (3) years.
   2. Have had more than two (2) at-fault accident within the past three (3) years.

7. Article V, Section 1: Unlawful Workplace Harassment
   a. Removed “Complaint Procedure” portion of this policy

8. Article V, Section II: Unlawful Workplace Violence:
   a. Added “Should an employee have an active Domestic Violence Protective Order or Civil No-Contact Order in place, the employee should notify their Supervisor or Department Director immediately” It is the responsibility of the Supervisor and the Department Director to notify Human Resources”

9. Article V, Section III: Bullying
   a. Added Bullying Policy: “Bullying is defined for the purpose of this policy as abusive, insulting, or offensive language towards another employee. Bullying can also include spreading misinformation, malicious rumors; and can include behaviors or language that humiliates, frightens, degrades or belittles others. This may also include inappropriate comments about another individual, and even teasing or regularly making jokes about another employee/individual. Should any employee be a witness or victim of bullying, it is to be reported to the employee’s Department Director and Human Resources Officer immediately. It is the responsibility of Supervisors and Department Directors to ensure a safe workplace and to uphold this policy.”

10. Article V, Section 5: Disclosure of Confidential Information
    a. Added: “and as such all records should be secured daily under lock and key and out of sight”
    b. Changed “Anyone breaking confidentiality is subject to disciplinary actions” to include “up to and including dismissal”

11. Article V, Section 12: Right to Privacy
    a. Added “An employee should not have any expectation of privacy in any message, image, or data created, sent, received, or stored on County equipment”
    b. Removed “Supervisor” from portion that discusses who can conduct the reasonable searches, only able to be conducted by Department Directors or the County Manager
    c. Added “Such monitoring may occur at any time, with or without notice and with or without the employee’s knowledge”

12. Article V, Section 14: Professional Image Code
    a. Added “Leggings/footless tights may be worn with dresses and skirts that meet the requirement that the dress / skirt must be longer than three (3) inches above the knee (front and back). Leggings/footless tights are NOT to be worn with shirts/tunics, or as pants”
    b. Added “tight fitting jeans” as inappropriate for relaxed days
    c. Added “County or Departmental Shirts are the exception” for relaxed days as the exception to printed t-shirts

13. Article V, Section 15: Adverse Weather Conditions
    a. Edited to include “Yadkin Alerts and the County Website”
    b. Edited to include “or delayed” in addition to “closed”, also added “paid” prior to Administrative Leave
    c. Added “If an employee already scheduled to use vacation, sick, or other leave, and inclement weather arises, the employee is still required to utilize their compensatory time, vacation leave, sick leave, or leave without pay status”
d. Added “Employees are expected to be dressed appropriately for safety following the County’s Relaxed Day dress code policy on days with inclement weather”

c. Added “An essential employee is a designated employee that is required to work during a business closure in order to meet operational requirements Essential Employees may include Human Services, Finance and other departmental employees whom provide 24/7 service to the citizens of Yadkin County”

14. Article V, Section 16: Use of County Vehicles and Motor Vehicle Records
   a. Added “and Motor Vehicle Records to title”
   b. Incorporated existing county vehicle policy

15. Article V, Section 17: Information Technology Policy
   a. Added IT Policy back to the Personnel Policy, See additions Below

16. Article V, Section 22: Telework Policy
   a. Added Telework Policy “This Policy applies to employee work at home arrangements for a specific, limited period of time. Working at home is not an employee right or benefit, and may be discontinued by Yadkin County for any business reason, at any time. Employees will only be permitted to work at home at the discretion of the County Manager. Should an employee be permitted to Telework, the employee shall follow the County’s Telework Policy.”

17. Article V, Section 25: Meals
   a. Added “Meals may not be skipped to allow an employee to come-in late or leave early”

18. Article VI: Leaves of Absence, Section 2: Vacation Leave
   a. Added Accrual Rates for over 25 years of service:

<table>
<thead>
<tr>
<th>Twenty-five (25), but less than thirty (30)</th>
<th>Eighteen (18)</th>
<th>Two hundred sixteen (216)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over thirty (30)</td>
<td>Twenty (20)</td>
<td>Two hundred forty (240)</td>
</tr>
</tbody>
</table>

19. Article VI, Section 5: Leave without Pay
   a. Edited “The employee shall apply in writing to the Supervisor or Department Director” to be changed to “County Manager”
   b. Edited “a remaining period of disability” to include “a remaining period of FMLA, Workers Compensation, or other reason as approved by the County Manager”
   c. Added “Poor Management of accrued leave is not an acceptable reason for leave without pay”.

20. Article VI, Section 6: Workers Compensation Leave
   a. Added “Employees out on Workers’ Comp are expected to apply restrictions to secondary employment”

21. Article VI, Section 14: Voluntary Shared Leave Program
   a. Added “To be eligible for the Voluntary Shared Leave Program, employees must be out on FMLA Leave or Workers’ Compensation”

22. Article VII: Separation, Discipline and Reinstatement, Section 3: Termination
   a. Changed “vacation payout” to “final check”

23. Article VIII: Insurance, Retirement, and Benefits, Section I: Employee Benefits
   a. Added “within a year calendar year” regarding employees ineligible for benefits

24. Article VIII, Section 5: Longevity Pay
   a. Added “Longevity pay will be issued annually during the anniversary month of hire”

25. Article IX: Personnel Records, Section II: Public and Confidential Information Defined
   a. Added Employment Application to bulleted portion.
YADKIN COUNTY
AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**
Finance - 04-25-2022-Lindsey Cearlock

**Request:**
Approve Grant Project Ordinance for the Yadkin County American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

**Background:** (Justification for request, please be specific)
This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). Yadkin County has received the first tranche in the amount of $3,658,186.50 of CSLFRF funds. The total allocation is $7,316,373, with the remainder to be distributed to the County within 12 months.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
ARP Funds $7,316,373

**Motion:** (Please type a recommended motion for Board consideration)
Make a motion to...
Approve Project Ordinance Amendment as presented.
Grant Project Ordinance for the Yadkin County American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDEIGNED by the Board of Commissioners of Yadkin County, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). Yadkin County has received the first tranche in the amount of $3,658,186.50 of CSLFRF funds. The total allocation is $7,316,373, with the remainder to be distributed to the County within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: Yadkin County has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

<table>
<thead>
<tr>
<th>Internal Project Code</th>
<th>Project Description</th>
<th>Expenditure Category (EC)</th>
<th>Cost Object</th>
<th>Appropriation of ARP/CSLFRF Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Law enforcement services for period of July 1, 2021 through June 30, 2022</td>
<td>6.1</td>
<td>Salaries</td>
<td>$3,444,195</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Benefits</td>
<td>$1,566,564</td>
</tr>
<tr>
<td>002</td>
<td>Emergency services for period of July 1, 2021 through April 15, 2022</td>
<td>6.1</td>
<td>Salaries</td>
<td>$1,664,898</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Benefits</td>
<td>$541,919</td>
</tr>
<tr>
<td>003</td>
<td>Cyber Security (Software &amp; Hardware)</td>
<td>6.1</td>
<td></td>
<td>$10,171</td>
</tr>
<tr>
<td>004</td>
<td>COVID Sick Leave/Covid Pay for Vaccination Clinics for period of July 1, 2021</td>
<td>6.1</td>
<td>Salaries</td>
<td>$32,353</td>
</tr>
<tr>
<td></td>
<td>through January 30, 2022</td>
<td></td>
<td>Benefits</td>
<td>$13,476</td>
</tr>
<tr>
<td>005</td>
<td>Materials &amp; Supplies</td>
<td>6.1</td>
<td></td>
<td>$42,797</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$7,316,373</strong></td>
</tr>
</tbody>
</table>
Section 4: The following revenues are anticipated to be available to complete the project:
ARP/CSLFRF Funds: $7,316,373
General Fund Transfer: $0
Total: $7,316,373

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the County’s Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Board of Commissioners.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the County, whichever occurs sooner.
YADKIN COUNTY
AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:
Finance - 04/26/2022  -Lindsey Cearlock

Request:
Approve to move funds from appropriated fund balance

Background: (Justification for request, please be specific)
The BCBS claims for FY2022 are running higher than anticipated, requiring additional funds.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)
Increase appropriated fund balance by $600,000

Motion: (Please type a recommended motion for Board consideration)
Make a motion to…
Approve Budget Amendment as presented.
BUDGET AMENDMENT FORM
(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

DEPARTMENT: Self Insurance Fund

DEPARTMENT HEAD SIGNATURE:

DATE: 4/26/2022

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ACCOUNT NUMBER</th>
<th>REVISED BUDGET</th>
<th>INCREASE (DECREASE)</th>
<th>NEW BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self Insurance Fund Balance Appropriation</td>
<td>8844120-49000</td>
<td>-</td>
<td>600,000.00</td>
<td>600,000.00</td>
</tr>
<tr>
<td>BCBS Claims</td>
<td>8854120-51390</td>
<td>1,861,858.00</td>
<td>600,000.00</td>
<td>2,461,858.00</td>
</tr>
</tbody>
</table>

EXPLANATION: Need additional funding for BCBS Claims for the remainder of FY2022

This instrument has been approved by the Board of Commissioners as requested.

Chairman
Calendar
Notes:

1) May 30, 2022 – County Offices Closed for Memorial Day. There will be a Memorial Day Event at the County Park at 11:00am.
Manager’s Reports / Board Action
Manager’s Budget Amendments

& Contracts

No Action Required
## County Manager Fund Transfers

<table>
<thead>
<tr>
<th>Department</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Services</td>
<td></td>
</tr>
<tr>
<td>Viral Hepatitis Prevention Travel/Training</td>
<td>Transfer of funds needed for furniture and supplies for the Viral Hepatitis Bridge Counselor.</td>
</tr>
<tr>
<td>Viral Hepatitis Prevention Equipment &lt;$5000</td>
<td></td>
</tr>
<tr>
<td>Viral Hepatitis Prevention Furniture</td>
<td></td>
</tr>
<tr>
<td>Nursing/Medical Contracted Services</td>
<td>(250) Transfer of funds needed for supplies for the Medical Clinic.</td>
</tr>
<tr>
<td>Child Health Contracted Services</td>
<td>(500)</td>
</tr>
<tr>
<td>Maternal Health Professional Services</td>
<td>(500)</td>
</tr>
<tr>
<td>Family Planning Contracted Services</td>
<td>(500)</td>
</tr>
<tr>
<td>Nursing/Medical Supplies &amp; Materials</td>
<td>250</td>
</tr>
<tr>
<td>Child Health Supplies &amp; Materials</td>
<td>500</td>
</tr>
<tr>
<td>Maternal Health Supplies &amp; Materials</td>
<td>500</td>
</tr>
<tr>
<td>Family Planning Supplies &amp; Materials</td>
<td>500</td>
</tr>
<tr>
<td>Animal Shelter</td>
<td></td>
</tr>
<tr>
<td>Uniforms</td>
<td>(700)</td>
</tr>
<tr>
<td>Training/Travel</td>
<td>(500)</td>
</tr>
<tr>
<td>Buildings/Grounds Maint</td>
<td>(2,000) Transfer of funds needed to cover supply costs for the remainder of the fiscal year.</td>
</tr>
<tr>
<td>Janitorial Supplies</td>
<td>60</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>100</td>
</tr>
<tr>
<td>Gasoline/Diesel Fuel</td>
<td>200</td>
</tr>
<tr>
<td>Departmental Supplies</td>
<td>2,840</td>
</tr>
</tbody>
</table>