

**YADKIN COUNTY BOARD OF COMMISSIONERS
NOTICE OF MEETING**

Yadkin County Human Services Building
217 East Willow Street, Yadkinville, NC 27055

Monday, July 6, 2020

9:00am

A G E N D A

“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	9:00am	<u>Call to Order</u>	Chairman Austin	
III.	9:01am	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	9:05am	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	9:10am	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	9:15am	<u>Approval of Minutes:</u> June 11, 2020 – Special Session June 15, 2020 – Regular Session June 15, 2020 – Closed Session	The Board	5-8 9-17 18
VII.	9:20am	<u>Reports/Requests of the Board:</u> 1) Human Services Update.	Kim Harrell	19
VIII.	9:25am	<u>Consent Agenda:</u> 1) Approve Hanumant Kripa LLC DBA Williams & Gentry Contract for Medicaid Gas Voucher Services.		20-28

Public Agenda

2) Approve CP Mart dba Interstate Exxon Contract for Medicaid Gas Voucher Services.	29-37
3) Approve New Horizons Contract for CAP DA Services.	38-80
4) Approve Tri-Care PA Contract for Psychological Services.	81-128
5) Approve Professional Assessment & Counseling Centers Contract for Psychological Services.	129-175
6) Approve MCCi for One Source Document Solutions Services.	176-201
7) Approve Wake Forest University Baptist Medical Center Contract for OBGYN Services.	202-217
8) Approve James N. Freeman, Jr Contract for Child Welfare Legal Representation Services.	218-258
9) Approve D-Rex Pharmacy Contract for Pharmaceutical Services.	259-267
10) Approve Latham's Custom Fence Contract for Dog Park Construction Services.	268-279
11) Approve Brady Trane Contract for General HVAC Repairs.	280-287
12) Approve American Red Cross Assistance Letter of Intent Agreement.	288-293
13) Approve Piedmont Triad Regional Council Contract for HCCBG Administration Services.	294-310
14) Approve Dr. Lori Petree Lease Amendment.	311-326
15) Approve PQA Healthcare Lease Amendment.	327-333
16) Approve Blue Cross Blue Shield Services Agreement Amendment.	334-356
17) Approve Blue Cross Blue Shield Stop Loss Insurance Agreements.	357-370
18) Reclassify Nurse Care Manager Position.	371
19) Approve Energy Outreach Plan for FY2021.	372-377

IX. 9:30am **Public Hearing/Action to Set Public Hearing:**
** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.
1) None.

X. 9:30am **Board Action:** County Manager, Lisa Hughes

1) Approve W.C. Construction Contract Extension for Yadkin Memorial Park Phase 2 Improvements.	Jason Walker	378
2) Approve Fire Protection Automatic Aid Agreement		379-384

- Template.
- 3) Waive Banquet Room Rental Fee for Yadkin Superior Court Division and Board of Elections. 385
- 4) Approve Payment of Prior Year Invoice. 386-388
- 5) Approve Budget Amendment for Recovery Act Funds. 389-390
- 6) Create a Paramedic Position and Authorize the Purchase of a Quick Response Vehicle for EMS. 391-393
- 7) Approve Budget Amendment for Sheriff's Office Vehicles. 394-395
- 8) Designate Voting Delegate for NCACC Annual Conference. 396-397

XI.	10:10am	<u>Calendar Notes:</u>	398
		<ul style="list-style-type: none"> 1) July 13, 2020 - NACo Town Hall Virtual Meeting at 4:00pm. 2) July 20, 2020 - NACo Virtual Business Meeting at 2:00pm. 3) August 5, 2020 - NCACC Virtual Annual Conference from 3:00pm to 5:00pm. 4) August 6, 2020 - NCACC Virtual Annual Conference from 8:30am to 12:00pm. 5) August 14, 2020 - NCACC Virtual Annual Conference from 2:30pm to 5:00pm. 6) August 15, 2020 - NCACC Virtual Annual Conference from 9:00am to 12:00pm. 	

XII.	10:15am	<u>Manager's Reports / Board Action:</u>	County Manager, Lisa Hughes	399-405
		1) Annual Review of Tyler Contract.		

XIII.	10:20am	<u>Manager's Budget Amendments & Contracts / No Action Required:</u>	County Manager, Lisa Hughes	406 407 408-415 416-424 425-433 434-441 442-454 455-459
		<ul style="list-style-type: none"> 1) Building Inspections Funds Transfer (\$4,000). 2) Carolina Sales and Services Contract for Calibration Services. 3) InterMed Group Contract for Calibration Services. 4) Piedmont Biomedical Contract for Autoclave Maintenance Services. 5) Southern Microscope Contract for Maintenance Services. 6) Yadkin River Radiology Contract for Radiological Services. 7) YadTel Contract for Poles & Fiber Terminations at Yadkin Memorial Park. 		

XIV.	10:25am	<u>Board Vacancies/Appointments:</u>	Clerk, Tanya Gentry
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- 1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee.
- 2) Appointment to Partners Behavioral Health Management's Consumer & Family Advisory Committee.

460-461

XV. 10:30am **Commissioner Comments** The Board
(Commissioner Zachary went first last time)

XVI. 10:35am **Recess**
(Time may vary at discretion of Chairman Austin)

CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

462

XVII. **Adjournment**

Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

**YADKIN COUNTY
AGENDA ABSTRACT**

Department / Date Submitted to Clerk / Submitted by:

Human Services/Tanya Gentry

Request:

Human Services Update.

Background:(Justification for request, please be specific)

Kim Harrell will be providing the Board with an update on Human Services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

NA.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/12/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the contract renewal with Hanumant Kripa LLC DBA Williams & Gentry.

Background:(Justification for request, please be specific)

Hanumant Kripa LLC DBA Williams & Gentry agrees to accept approved Medicaid Transportation gas vouchers for Medicaid Transportation clients. Allow clients to receive approved amount of fuel and invoice Yadkin County weekly for payment of vouchers; include receipts for all vouchers accepted. Services to be performed are also as described in contract.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

105532057580 \$23,300 The FY21 Contract is a increase from FY 20 due to Medicaid Transportation needs.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissioners to approve the contract renewal with Hanumant Kripa LLC DBA Williams & Gentry and authorize the County Manager to sign the contract.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/30/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the contract renewal with CP Mart Inc. dba Interstate Exxon.

Background:(Justification for request, please be specific)

CP Mart Inc. dba Interstate Exxon agrees to accept approved Medicaid Transportation gas vouchers for Medicaid Transportation clients. Allow clients to receive approved amount of fuel and invoice Yadkin County weekly for payment of vouchers; include receipts for all vouchers accepted. Services to be performed are also as described in contract.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

105532057580 \$12,800 The FY21 Contract is a increase from FY 20 due to Medicaid Transportation needs.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissioners to approve the contract renewal with CP Mart Inc. dba Interstate Exxon and authorize the County Manager to sign the contract.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/11/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the Agreement with New Horizons Home Care, Inc. for the purpose of obtaining CAP DA Nursing Assessments through a qualified Provider.

Background:(Justification for request, please be specific)

New Horizons Home Care, Inc. will provide:

- * CAP DA annual nursing assessments as required by the CAP DA State Guidelines.
- *Complete initial CAP DA assessments, if needed.
- *Submit information via E-CAP system in a timely manner.
- *Adhere to HIPAA guidelines and other guidelines set forth by the Human Services Agency
- *Remain neutral when completing assessments on individuals who do not receive services from the Human Services Agency (will not solicit their business)

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Not to exceed \$8,000, we do not anticipate a change in FY2022

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion to approve the Agreement with New Horizons Home Care, Inc. for CAP DA Nursing Assessments and authorize the County Manger to sign the agreement.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency /06/11/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the contract with Tri-Care PA for the purpose of providing psychological evaluations, diagnoses, assessments and therapy to children that are either in foster care or are involved with Yadkin County child protective services.

Background:(Justification for request, please be specific)

Tri-Care PA will provide psychological evaluations, diagnoses, assessments and therapy to assist the Child Welfare staff of Yadkin county Human Services Agency in their efforts to: (a) prevent children from entering Human Services Agency placement authority where appropriate; (b) reduce the length of stay of children in Human Services Agency authority; and (c) prevent children from re-entry into Human Services Agency placement authority. The Contractor will conduct psychological evaluations; including clinical interviews, administration of psychological test, and feedback to clients and the agency, as requested. Complete evaluations, as requested by the Agency, in connection with the Child Forensic Evaluation Program.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

\$21,000.00 105532051731. At this time FY22 budget amount is unknown.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissioners to approve the contract renewal with Tri-Care PA and authorize the County Manager to sign the contract.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/11/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the renewal agreement with Professional Assessment & Counseling Centers for the purpose of providing urine drug screens, substance abuse assessments, individual and family counseling, foster parenting training and planned home visits to help assist the Child Welfare unit.

Background:(Justification for request, please be specific)

Professional Assessment & Counseling agrees to provide urine drug screens, substance abuse assessments, individual and family counseling, foster parenting training and planned home visits to help assist the Child Welfare unit.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

105532051731 \$19,500. It is not known the budgetary needs for FY 2022 at this time.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the renewal agreement with Professional Assessment & Counseling Centers and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/11/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the Agreement with MCCI for the purpose of providing Laser fiche annual support.

Background:(Justification for request, please be specific)

MCCI provides software support services for Laser fiche Software, including telephone and remedial diagnostics and support, problem patches or work a rounds and system updates as available.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

\$8,000.00 (includes tax) 105530051700. It is unknown at this time if there will be an increase for the FY 22 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of Commissioners to approve the contract renewal with MCCI and authorize the County Manager to sign the contract for MCCI.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency Medical Clinic / 06/11/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the renewal agreement between Wake Forest University Baptist Medical Center and Yadkin County Human Services Medical Clinic for Obstetrics and Gynecology physician services.

Background:(Justification for request, please be specific)

As the only Obstetrics and Gynecology services provider in Yadkin County, this agreement provides residents of Yadkin County access to physician services in the specialty of Obstetrics and Gynecology. WFUBMC has agreed to provide professional physician services in this specialty area.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Expense for Maternal Health: 1055163-51520 \$13,860 and
Family Planning 1055164-51700 \$6400

Total Contract Amount \$20,260.00

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion to renew the agreement with WFUBMC for Obstetrics and Gynecology Services and authorize the County Manager to sign the agreement.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency / 06/17/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the Agreement with James N. Freeman Jr. PC for the purpose of providing legal representation on all Child Welfare Appeals from Appeal from the Trial level to resolution.

Background:(Justification for request, please be specific)

Attorney will represent Yadkin County on all Child Welfare Appeals from Appeal from the Trial level to resolution either the North Carolina Court of Appeals or Supreme Court.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

\$15,000.00 105530051700.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissioners to approve the contract with James N Freeman Jr. PC and authorize the County Manager to sign the contract.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Yadkin County Human Services Agency Medical Clinic / 06/30/2020 Robin Yarboro

Request:

This request is for the Yadkin County Board of County Commissioners to approve the renewal agreement between D-Rex Pharmacy and Yadkin County Human Services Medical Clinic for Obstetrics and Gynecology physician services.

Background:(Justification for request, please be specific)

Provide a Pharmacist to assist in the purchase and disposal/return of drugs at no cost. Provide professional back up and consultation to Nurse(s) and/or Nurse Practitioner. Provide drug-related information to the Medical Clinic Personnel. Be responsible to the Board of Pharmacy for all dispensing activity at the Yadkin County Medical Clinic, assist in ensuring that the terms/conditions of the Medical Clinic Pharmacy Permit are satisfied and that all dispensing activities are in full compliance with applicable laws and regulations. Make available a copy of the Pharmacy's Pharmacist License to display and renew License as mandated.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

105511151700 \$5,185.00; This is a increase from FY20 going from a 10 month contract to a 12 month contract.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion to renew the agreement with D-Rex Pharmacy and authorize the County Manager to sign the agreement.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Parks and Recreation / 6-22-20 / Jason Walker

Request:

Request to approve a contract with Latham's Custom Fence for construction of a dog park at Yadkin Memorial Park.

Background:(Justification for request, please be specific)

Yadkin County is in the process of constructing Phase 2 of Yadkin Memorial Park. Phase 2 includes a new dog park. This contract is for construction of the dog park including concrete, water tank, fencing, gates, etc.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This contract will be paid for out of the approved project ordinance for this project. Total cost of this contract is \$33,606.00. The Parks and Recreation Department received three quotes for this work and Latham's Custom Fence is the lowest price.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

....motion to approve the contract with Latham's Custom Fence in the amount of \$33,606.00 for the construction of the dog park at Yadkin Memorial Park.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Public Buildings /6/29/20 Dwayne Stanley

Request:

Request to approve contract with Brady Trane for HVAC services for all of Yadkin County Buildings.

Background:(Justification for request, please be specific)

Yadkin County for the last 5 years has used Brady Trane on our larger commercial HVAC units located the Agricultural / Educational Building. This contract is needed for any emergency HVAC services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These services will be paid out of annual budget appropriations for the Public Buildings Department.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

... approve the General Service Contract with Brady Trane for HVAC service.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services EM / 6/29/2020 / Keith Vestal

Request:

The approval of the American Red Cross Assistance Agreement.

Background:(Justification for request, please be specific)

For many years the American Red Cross (ARC) has offered assistance to Yadkin County during time of crisis or disaster. They assist us with sheltering and feeding. The ARC has changed some of their fields of operation and this agreement clarifies their response to disasters and the assistance that will be offered to Yadkin County.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

There is no effect on this or subsequent years budgets.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To approve the American Red Cross Assistance Agreement Letter of Intent and allow the appropriate county personnel to sign it.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance Office/ 06/26/2020 / Lindsey Cearlock

Request:

To approve the FY2021 Contract with Piedmont Triad Regional Council (PTRC) to administer the Home and Community Care Block Grant (HCCBG).

Background:(Justification for request, please be specific)

Annual agreement with PTRC who administers the Home and Community Care Block Grant (HCCBG) Older adult funding. Services are performed by YVEDDI and New Horizons

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The funding amount for FY2021 is \$278,120 the funds will be directed through Yadkin County to the providers.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

to approve the FY2021 agreement with Piedmont Triad Regional Council to administer the Home and Community Care Block Grant (HCCBG).

**YADKIN COUNTY
AGENDA ABSTRACT**

Department / Date Submitted to Clerk / Submitted by:

Administration/6/29/2020 Drew Hinkle

Request:

Approve lease amendment for Dr. Lori Petree, extending the term of the lease for 6 months, or longer with a written request.

Background:(Justification for request, please be specific)

Dr. Petree wishes to extend her lease at 624 W Main St for six months with the option to renew with a written request.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Tenant's rent will be \$1296 per month paid to the county.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Lease Amendment for Dr. Lori Petree and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration-6/29/2020-Drew Hinkle

Request:

Approve lease amendment for PQA Healthcare.

Background:(Justification for request, please be specific)

PQA Healthcare rents 1082 square feet at the hospital. They wish to continue their lease for another two years. The lease includes phone, internet and fax.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Revenue of at least \$840 per month (\$740 in rent, \$100 for phone (2), fax and internet and \$10 for each additional phone).

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the lease amendment for PQA Healthcare

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / June 26, 2020 / Lisa L. Hughes

Request:

Approval of BCBS documents for FY2021 renewals.

Background:(Justification for request, please be specific)

Blue Cross Blue Shield is the third-party administrator for the County's health insurance plan. They currently also administer the stop-loss insurance program.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This contract is funded in the FY2021 Self Insurance Fund.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the Amendment to the Blue Cross Blue Shield Administrative Services Agreement for FY2021 as presented and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / June 26, 2020 / Lisa L. Hughes

Request:

Approval of BCBS documents for FY2021 renewals.

Background:(Justification for request, please be specific)

Blue Cross Blue Shield is the third-party administrator for the County's health insurance plan. They currently also administer the stop-loss insurance program.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This contract is funded in the FY2021 Self Insurance Fund.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the Blue Cross Blue Shield Stop Loss (Specific and Aggregate) Agreements for FY2021 as presented and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / June 26, 2020 / Lisa L. Hughes

Request:

Reclassify the Nurse Care Manager (PHN-I) pay grade 70 to Nurse Care Manager (PHN-II) pay grade 73.

Background:(Justification for request, please be specific)

This is a new position requested by the Human Services Agency (Health Division) in FY2021 and was approved by the Budget Ordinance for FY2021. The position was requested at the PHN-II level, but was recommended and approved in error at the PHN-I level. The surrounding counties that have this position, it is at the PHN-II level due to the level of independent work required.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This position was budgeted at the pay grade 73 level.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

reclassify position #94 from Nurse Care Manager, pay grade 70 to Nurse Care Manager, pay grade 73.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services Agency /DSS 6/23/2020 / Kim Harrell

Request:

Request that the Yadkin County Board of Commissioners approve the Yadkin County Energy Programs Outreach Plan and to sign the attached letter of approval so said plan can be submitted to the state by 7/31/20

Background:(Justification for request, please be specific)

Every year the County receives state and federal CIP (Crisis Intervention Prgoram) and LIEAP (Low Income Energy Assistance Program) funds. The agency is required to develop an outreach plan (attached) to inform other community agencies that funds are available. Per NC Senate Bill 744, Section 12J (t) all plans must be approved by the local board of social services or human services board prior to submission to the state.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

No fiscal effect as the state budget estimates are included in the agency budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Make a motion to approve the Yadkin County HSA Energy Programs Outreach Plan and to sign the attached support letter.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Soil and Water / 6-25-20 / Jason Walker

Request:

Request to approve a time extension request for W.C. Construction for Yadkin Memorial Park Phase 2 improvements.

Background:(Justification for request, please be specific)

Yadkin County currently has a contract with W.C. Construction for phase 2 of park improvements at Yadkin Memorial Park. This contract has 180 days for completion of the work. The original contract completion date is 6/30/20. Due to extreme weather as well as delays caused by COVID-19, W.C. Construction is requesting an additional 38 days to be added to the contract. This will back the completion date to 8/07/20. This request has been reviewed by our architect, Alfred Benesch Company and has been found to be correct.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This time extension request will not impact the project budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the 38 day contract extension request for W.C. Construction for Phase 2 of Yadkin Memorial Park with a completion date of August 7, 2020 and authorize the County Manager to sign the related Change Order as soon as it is received.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 6/30/2020

Request:

Approve Fire Protection Automatic Aid Agreement Template.

Background:(Justification for request, please be specific)

The Office of the State Fire Marshal has a new Automatic Aid for Station Location process that may help property owners lower their homeowner's insurance rates. The letter from the Office of the State Fire Marshal is included in this agenda item along with a template Fire Protection Automatic Aid Agreement.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Potential savings for County residents.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Fire Protection Automatic Aid Agreement for Station Location template and authorize the County Manager to sign the Agreements with the Yadkin County Fire Departments.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / June 18, 2020 / Lisa L. Hughes

Request:

waive rental fees for the Banquet Rooms at the Agricultural & Educational Building for use by the County of Yadkin Superior Court Division and Board of Elections.

Background:(Justification for request, please be specific)

Due to COVID-19, numerous activities need to allow for social-distancing. Two of these activities are Superior Court and the November General Election. The County has been asked about Superior Court being held in the Banquet Rooms by the Clerk of Superior Court, as well as One-Stop Voting by the Board of Elections. The Courts would like to use both rooms for at least their first day of Superior Court on August 17th. Elections would like to use at least the smaller room, if not both, October 14th-31st. The small room has been rented for one night during this time, but we could allow the renter to use the large one at the same rental rate to accommodate Elections. My request is to waive the rental fees for both organizations due to the purposes the rooms will be used.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

There will be revenue losses to the rooms not be available for rent.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

to waive the Banquet Hall rental fees for the County of Yadkin Superior Court Division for Superior Court jury trials and the Board of Elections for the General Election activities through December 30, unless otherwise modified.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / June 26 2020 / Lindsey Cearlock

Request:

To approve payment of a prior year invoices in the amount of \$564.41.

Background:(Justification for request, please be specific)

COG Executive Board Meetings: 08/1/18, 09/05/18, 10/03/18,11/07/18

COG Board of Directors Meetings: 08/15/18, 10/17/18

6 meetings in calendar year of 2018, mileage reimbursement was 54.5 cent per mile. Total reimbursement for 2018 meetings is \$251.79

COG Executive Board Meetings: 02/6/19, 03/6/19, 05/1/19, 06/6/19

COG Board of Directors Meetings: 02/20/19, 04/17/19, 06/19/19

6 meetings in calendar year of 2019, mileage reimbursement was 58 cent per mile. Total reimbursement for 2019 meetings is \$312.62 - Combined total \$564.41

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Funds will be paid from current year funds (1054110-54010), there are sufficient funds available.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve payment of prior year mileage reimbursement.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / 06/30/2020 / Lindsey Cearlock

Request:

Request that the Yadkin County Board of Commissioners move \$862,854 in Recovery Act Funds received from the Cares Act from line item 1044000 49000 (Appropriate Fund Balance) to line item to the associated special revenue fund (Fund 22) to track all COVID Funds.

Background:(Justification for request, please be specific)

Yadkin County received funds from the Cares Act to help cover expenses related to the Coronavirus pandemic.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

See attached budget amendment.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

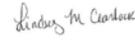
Yadkin County BOC make a motion to move \$862,854 from line item 1044000 49000 (Appropriate Fund Balance) to line items:

- \$198,000 - (Medical Expenses)
- \$250,000 - (Public Health Expenses)
- \$171,749 - (Payroll Expenses)
- \$222,000 - (Compliance with COVID19 related PH Measures)
- \$21,105- (Towns)

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Digitally signed by Lindsey Carllock
DN: cn=Lindsey Carllock, o=Yadkin County, ou=Finance Department,
email=lcarlock@yadkincounty.gov, c=US
Date: 2020.06.30 16:37:11 -0400

Finance Officer

DEPARTMENT: Administration

DEPARTMENT HEAD SIGNATURE:



Digitally signed by Lisa L. Hughes
DN: cn=Lisa L. Hughes, o=County of Yadkin, ou=County Manager, email=llhughes@yadkincounty.nc.gov, c=US
Date: 2020.06.30 22:53:48 -0400

DATE: 06/30/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Appropriated Fund Balance	1044000-49000	2,000,000	862,854	2,862,854
Transfer to Coronavirus Relief Fund	1054212-57045	0	862,854	862,854
Transfer from General Fund	2244120-42410	0	862,854	862,854
Medical Expense	2254120-51800	0	198,000	198,000
Public Health Expense	2254120-51801	0	250,000	250,000
Payroll Expense	2254120-51802	0	171,749	171,749
Compliance Expense	2254120-51803	0	222,000	222,000
Towns Reimbursement	2254120-51804	0	21,105	21,105

EXPLANATION: Appropriating funds received from the Cares Act in FY2020 and not spent.

This instrument has been approved by the Board of Commissioners as requested.

Chairman

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration/ June 30, 2020 / Lisa L. Hughes

Request:

Create a paramedic position and authorize the purchase of a quick response vehicle for Emergency Services.

Background:(Justification for request, please be specific)

COVID-19 has impacted a small population of Yadkin County's citizens, with over 30 hospitalizations and 4 deaths. Some of these citizens prolonged getting treatment until their condition was more serious. It would be helpful in their treatment if they received care sooner, especially if they are in the high risk categories. FEMA funds can be used for new positions and equipment/vehicles as long as they are COVID-19 related. This request is to create a paramedic position who will check on high-risk citizens who have been diagnosed with COVID-19 or have contacted the Medical Clinic concerned that they may have COVID. This person could also deliver food and/or medicine to COVID-19 positive citizens who are in need of groceries or medicines.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Funding for the position and the vehicle would be reimbursed from FEMA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

create a paramedic position, pay grade 69 and authorize the purchase of a vehicle to be used by the paramedic for COVID-19 related activities.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / 06/30/2020 /Lindsey Cearlock

Request:

Approve the budget amendment as presented.

Background:(Justification for request, please be specific)

Replacement law enforcement vehicles for the Sheriff's Department.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Appropriating \$195,000 from the Vehicle Replacement Fund appropriated fund balance.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To approve the budget amendment as presented.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Digitally signed by Lindsey Cearlock DN: cn=Lindsey Cearlock, o=Fallon County, ou=Finance Department, email=lcearlock@falloncounty.gov, c=US Date: 2020.06.05 16:37:11 -0400

Finance Officer

DEPARTMENT: Vehicle Replacement Fund

DEPARTMENT HEAD SIGNATURE:

DATE: 06/30/2020

Table with 5 columns: LINE ITEM, ACCOUNT NUMBER, REVISED BUDGET, INCREASE (DECREASE), NEW BUDGET. Rows include Appropriated Fund Balance and Vehicles.

EXPLANATION: Funds appropriated in FY2020 to replace law enforcement vehicles.

This instrument has been approved by the Board of Commissioners as requested.

Chairman

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / Tanya Gentry

Request:

Designate Voting Delegate for NCACC Annual Conference.

Background:(Justification for request, please be specific)

A voting delegate needs to be designated for the NCACC Annual Conference that is being held virtually on August 5th and 6th and August 14th and 15th.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion to designate _____ as the voting delegate for Yadkin County at the Annual Conference of the NCACC.

Calendar **Notes:**

- 1) July 13, 2020 - NACo Town Hall Virtual Meeting at 4:00pm.
- 2) July 20, 2020 - NACo Virtual Business Meeting at 2:00pm.
- 3) August 5, 2020 - NCACC Virtual Annual Conference from 3:00pm to 5:00pm.
- 4) August 6, 2020 - NCACC Virtual Annual Conference from 8:30am to 12:00pm.
- 5) August 14, 2020 - NCACC Virtual Annual Conference from 2:30pm to 5:00pm
- 6) August 15, 2020 - NCACC Virtual Annual Conference from 9:00am to 12:00pm.

Manager's Reports /
Board Action

**YADKIN COUNTY
AGENDA ABSTRACT**

Department / Date Submitted to Clerk / Submitted by:

Information Technology \ 6/29/2020 \ Dale Ring

Request:

Review the Tyler auto renew contract

Background:(Justification for request, please be specific)

In the April 6, 2015 Board meeting Tyler's Munis support contract was approved as an auto-renew but should be presented to the board each year for review. EnerGov is now included in the Tyler support as of FY18

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

accounted for in FY21 budget 1059000-55043

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion Not Required

Manager's Budget Amendments

& Contracts

No Action Required

Department	Purpose
Building Inspections Central Permitting Retiree Health (4,000) Central Permitting Part-Time Salary 4,000	Transfer of additional funds needed to cover part-time salary costs due to the vacant Building Inspector position.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 5-08-2020

Request:

Appointments to Partners Behavioral Health Management's Consumer & Family Advisory Committee.

Background:(Justification for request, please be specific)

Partners Behavioral Health Management's Consumer & Family Advisory Committee has recommended that Hope Elisa Bryant be appointed to serve on the Committee. She is a Yadkin County resident so they are requesting that the Yadkin County Board of Commissioners make the appointment.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

appoint Hope Elisa Bryant to serve on the Partners Behavioral Health Management's Consumer & Family Advisory Committee, effective July 1, 2020 through June 30, 2023.

Consumer & Family Advisory Committee

The Consumer and Family Advisory Committee is made of consumers and their families. The committee advocates for consumer rights and needed services. Working to improve quality of services and care for you, your loved ones, and our communities

Our Mission

Partners Behavioral Health Management's Consumer and Family Advisory Committee (CFAC) will lead the efforts to create a community where:

- People with disabilities are valued and treated with dignity
- Where stigma, accompanying attitudes, discrimination and other barriers are eliminated

The CFAC will seek to ensure that state-operated services and community-based systems remain compliant with rights protections for recipients of supports and services through appropriate referral on any identified matter. The CFAC will seek to develop, maintain and advance meaningful relationships with consumers, families, and advocacy organizations.

The CFAC will recognize the dignity and rights of the individual who has a disability as well as that of his or her family. CFAC will support the development of appropriate service capacity for meeting the needs of our catchment area community and the effective use of resources. CFAC will be firmly committed to the right of choice for individuals and the fair, timely and meaningful responses to grievances and complaints.

CFAC in Action

As informed advocates, CFAC members:

- Share the community's voice and needs at the forefront by working with Partners and its Board of Directors to identify and develop customer-service oriented services and supports
- Develop action plans dealing with issues and concerns with the core functions of Partners and CFAC, as defined by state law
- Participate on committees at the local, state, and agency levels to improve the public behavioral health system

CFAC is a volunteer group of individuals who have received or currently receive services, and family members of these individuals. CFAC represents consumers and their families by advocating on their behalf in every aspect of planning and delivering services for mental health, intellectual or developmental disabilities, and substance use. CFAC also advises Partners on improving effectiveness