

**YADKIN COUNTY BOARD OF COMMISSIONERS
NOTICE OF MEETING**

Yadkin County Human Resources Building
217 East Willow Street, Yadkinville, NC 27055

Monday, July 20, 2020

7:00pm

A G E N D A

“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	7:00pm	<u>Call to Order</u>	Chairman Austin	
III.	7:01pm	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	7:05pm	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	7:10pm	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	7:15pm	<u>Approval of Minutes:</u> July 6, 2020 – Regular Session July 6, 2020 – Closed Session	The Board	4-12 13-14
VII.	7:20pm	<u>Reports/Requests of the Board:</u> 1) None.		
VIII.	7:20pm	<u>Consent Agenda:</u> 1) Approve Tax Adjustments & Refunds for June 2020. 2) Approve Annual Settlement Report for 2019-2020 and Order the Tax Collector to Collect Taxes for Tax Year		15-17 18-22

	2020.	
	3) Approve Resolution to Adopt the Northern Piedmont Regional Hazard Mitigation Plan.	23-24
	4) Approve Dr. Jason Edsall Contract for Medical Director Services for EMS.	25-28
	5) Approve Modern Systems Contract for Upgrading Fire System Services.	29-39
	6) Approve Callaway Industrial Services Contract for Disinfecting Services.	40-49
	7) Approve Partners Behavioral Health Management Lease Agreement.	50-59
	8) Approve Northwestern Regional Library System Non-Profit Grant Agreement for FY2021.	60-69
	9) Approve Piedmont Triad Regional Council Non-Profit Grant Agreement for FY2021 for Pretrial Release.	70-79

IX.	7:25pm	<u>Public Hearing/Action to Set Public Hearing:</u> ** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion. 1) None.
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X.	7:25pm	<u>Board Action:</u> 1) Approve Budget Amendment for the CARES Act and COVID-19 Funding.	County Manager, Lisa Hughes	80-82
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XI.	7:30pm	<u>Calendar Notes:</u> 1) August 5, 2020 - NCACC Virtual Annual Conference from 3:00pm to 5:00pm. 2) August 6, 2020 - NCACC Virtual Annual Conference from 8:30am to 12:00pm. 3) August 14, 2020 - NCACC Virtual Annual Conference from 2:30pm to 5:00pm 4) August 15, 2020 - NCACC Virtual Annual Conference from 9:00am to 12:00pm.	83
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XII.	7:35pm	<u>Manager's Reports / Board Action:</u> 1) None.	County Manager, Lisa Hughes	84
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XIII.	7:35pm	<u>Managers Budget Amendments & Contracts / No Action Required:</u> 1) Callaway Industrial Services Contract for COVID-19 Disinfecting Services. 2) Quality Mobile X-Ray Contract for X-Ray Services. 3) Communication Services for the Deaf and Hard of	County Manager, Lisa Hughes	85 86-94 95-102 103-120
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XIV.	7:40pm	<u>Board Vacancies/Appointments:</u> 1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee.	Clerk, Tanya Gentry
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XV.	7:45pm	<u>Commissioner Comments</u> (Vice Chairman Moxley went first last time)	The Board
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XVI.	7:50pm	<u>Recess</u> <i>(Time may vary at discretion of Chairman Austin)</i>	
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CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

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XVII.		<u>Adjournment</u>	
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Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-849-7900 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Tax Department/ 7-10-2020/Clayton Campbell

Request:

To approve tax adjustments and refunds for month of June 2020

Background:(Justification for request, please be specific)

Adjustments and Refunds will be sent to the Board of Commissioners for approval. Some adjustments will result in refunds and some will be adjusted with a new bill sent out.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The real and personal bills that were included in the estimated amount of revenue for the 2019-2020 budget year that are adjusted will reduce the amount of tax revenue for the 2019-2020 tax year. The vehicles on the new system are not charged to the tax collector but will reduce the amount of revenue for the County. Any discovery or deferred tax bills were NOT included in the original estimated amount of revenue for the 2019-2020 budget year.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Recommended Motion: To approve the attached list of adjustments and refunds for the month of June 2020.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Tax Department/ 07-10-2020/Clayton Campbell

Request:

To Approve the Annual Settlement for 2019-2020.

To recommend the Yadkin County Board of Commissioners charge the Tax Collector with the 2020 Property Tax Receipts.

Background:(Justification for request, please be specific)

General Statutes 105-321(b), 150-330.3 Authorizes the Governing Board of a taxing unit to adopt and enter in its minutes an order directing the Tax Collector to collect the current year taxes charged in the tax records and receipts.

105-373(3) Requires the Tax Collector to make full settlement with the Governing Board of a taxing unit for all taxes that are in the hands of the Tax Collector for collections for the preceding tax year.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This action will allow the Tax Collector to collect 2020 taxes. Therefore; providing a portion of the revenue for the approved budget for 2020-2021.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Recommended Motion: To Adopt the Order for the Tax Collector to collect the taxes for the tax year 2020.

Approve and accept the attached Annual Settlement Report for the preceding fiscal year in fulfillment of the statutory requirements.

State of North Carolina

County of Yadkin

ORDER OF THE BOARD OF COUNTY COMMISSIONERS IN ACCORDANCE WITH G. S. 105-321, 105-330.3 AND 105-373

TO: E. Clayton Campbell

Tax Collector of Real and Personal Property of Yadkin County, Towns of Boonville and East Bend and the Fire Districts of Arlington, Boonville, Buck Shoals, Courtney, East Bend, Fall Creek, Forbush, Lone Hickory, West Yadkin and Yadkinville.

Tax Collector of Registered Motor Vehicles for Yadkin County, the Towns of Boonville, East Bend, Jonesville and Yadkinville and the Fire Districts of Arlington, Boonville, Buck Shoals, Courtney, East Bend, Fall Creek, Forbush, Lone Hickory, West Yadkin and Yadkinville.

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2009-2019 tax records filed in the office of Yadkin County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise herein set forth. You are further authorized, empowered, and commanded to collect the 2020 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with the law.

Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Yadkin, and all Fire Tax Districts, and all Towns in Yadkin County, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property, and to use all means of collection of these taxes, of such taxpayers, for and on account thereof, in accordance with the laws of North Carolina.

Such taxes as defined as Registered Motor Vehicles of the respective taxpayers in the County of Yadkin, all Fire Tax Districts and all Towns in the County of

Yadkin, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on registered motor vehicles and to use all means of collections of these taxes, of such taxpayers, for and on account thereof, in accordance with the laws of North Carolina.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and they have authority to perform these functions authorized by the Machinery Act of Chapter 105 of North Carolina General Statutes and other applicable laws for current and previous year's taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions.

Witness my hand and official seal, this _____ day of _____, 2020.

(Seal)

Chairman, Board of Commissioners of
Yadkin County

Attest:

Clerk of Board of Commissioners of Yadkin County

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / July 9, 2020 / Keith Vestal

Request:

The approval for the Resolution to Adopt the Northern Piedmont Regional Hazard Mitigation Plan.

Background:(Justification for request, please be specific)

In order to be eligible to receive federal (FEMA) reimbursement funds for disasters counties must have a valid Hazard Mitigation Plan. In the past several years FEMA has required these plans to be done on a regional level. These plans are written and are good for five years. Yadkin County is in the Northern Piedmont Region and this region has again received grant funds to write their regional plan. This plan is complete and is ready to be adopted. A copy of the 877 page plan has been given to the Clerk to the Board. A resolution has been provided for the Boards Review.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

There are no effect to this or subsequent years budgets.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To approve the resolution to adopt the Northern Piedmont Regional Hazard Mitigation Plan and authorize the Chair of the Board of County Commissioners to sign it.

**RESOLUTION TO ADOPT THE
NORTHERN PIEDMONT REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, YADKIN COUNTY is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, YADKIN COUNTY desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the YADKIN COUNTY BOARD OF COUNTY COMMISSIONERS to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the YADKIN COUNTY BOARD OF COUNTY COMMISSIONERS to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the COUNTY OF YADKIN; and

WHEREAS, YADKIN COUNTY, in coordination with Caswell, Davie, Forsyth, Rockingham, Stokes, and Surry Counties and the participating municipalities within those Counties has prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency are reviewing the Northern Piedmont Regional Hazard Mitigation Plan for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COUNTY COMMISSIONERS of YADKIN COUNTY hereby:

1. Adopts the Northern Piedmont Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Adopted on July 20, 2020.

, Chair
YADKIN COUNTY BOARD OF COUNTY
COMMISSIONERS

ATTEST:

, Clerk

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / 7/8/2020 / Keith Vestal

Request:

The approval of the contract for Medical Direction between Yadkin County and Dr. Jason Edsall.

Background:(Justification for request, please be specific)

All Emergency Medical Services operating in the state of North Carolina is required to have the medical direction services of a Board Certified Emergency Physician. Medical Doctors having these credentials are scarce and often not willing to take the time to work with EMS services or willing to under go the liability of having the services work and perform advanced life support skills under their medical license. Dr. Edsall has all of the needed requirements and has worked with Yadkin County Emergency Services in the Medical Director role for may years. He is very progressive in his work and keeps Yadkin County EMS on the cutting edge. We are asking to renew his contract.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This contract and the amount proposed has been budgeted and approved in this years budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To approve the contract between Yadkin County and Dr. Jason Edsall for Medical Directions Services in the annual amount of \$9,600.00.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Public Buildings 7/1/20 Dwayne Stanley

Request:

Request to approve contract with Modern Systems Inc. for upgrading fire system.

Background:(Justification for request, please be specific)

Yadkin County currently has a fire system in the HR Building but only has duct detectors and pull stations at exits that the system monitors. Modern will be updating the fire system by adding new updated pull stations, duct detectors and adding smoke detectors in all corridors, public spaces and utility rooms. Modern will also be replacing the old fire panel with a new addressable Notifier panel. Updating this system will be a huge step toward life safety for employees and visitors in case of a fire.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These services will be paid out of the Public building improvement funds from the non-departmental budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

... approve the Contract with Modern System for updating the Human Resource Building fire system.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Public Buildings 7/13/20 Dwayne Stanley

Request:

Request to approve the General Service Contract with Callaway Industrial Services Inc. for disinfecting services.

Background:(Justification for request, please be specific)

Yadkin County currently does not have a contract in place with any company for disinfecting services for our County Buildings. Because of the recent outbreak of Covid-19, these services are needed for the safety of our employees and the citizens of Yadkin County that enter our buildings.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These services will be paid out of the Covid CAREs Fund which will be re-imbursed to Yadkin County.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

... approve the General Service Contract with Callaway Industrial Services for disinfecting services.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / July 20, 2020 /

Request:

Approve renewal of lease for Partners Behavioral Health Management.

Background:(Justification for request, please be specific)

This is to renew the Lease Agreement between Yadkin County and Partners Behavioral Health Management for a 1 year term of 07/01/2020 - 06/30/2021 for the property located at 320 E Lee Ave, Yadkinville, NC.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

N/A

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Lease Agreement for Partners Behavioral Health Management.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 7-13-2020

Request:

Approve the non-profit agreement with Northwestern Regional Library System

Background:(Justification for request, please be specific)

Annual non-profit grant agreement to provide funding for the Northwestern Regional Library System.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The total funding is \$433,839. The funding was allocated in the FY2021 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Non-Profit Agreement with the Northwestern Regional Library System and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 7-13-2020

Request:

Approve the non-profit grant agreement with Piedmont Triad Regional Council

Background:(Justification for request, please be specific)

Annual non-profit grant agreement to provide funding for Pretrial Release services from the Piedmont Triad Regional Council.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The total funding is \$94,000. The funding was allocated in the FY2021 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Non-Profit Agreement with the Piedmont Triad Regional Council and authorize the County Manager to sign it.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 07-13-2020

Request:

Approve Budget Amendment for the CARES Act Funds.

Background:(Justification for request, please be specific)

Budget amendment is needed to establish budgets in the special revenue account for the CARES Act funding that came in from various sources for the Coronavirus pandemic.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

See attached budget amendment.

Motion:(Please type a recommended motion for Board consideration)

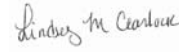
Make a motion to...

approve the Budget Amendment as presented.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Digitally signed by Lindsey Cearlock
DN: cn=Lindsey Cearlock, ou=Finance
Department, email=lcearlock@yadkincountync.gov, c=US
Date: 2020.07.13 16:12:42 -0400

Finance Officer

DEPARTMENT: Administration

DEPARTMENT HEAD SIGNATURE: _____

DATE: 07/13/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
BOE Cares Act and HAVA Funds - Reimbursement	2244170-43119	0	69,372	69,372
BOE Cares Act and HAVA Funds - Expenses	2254170-51805	0	69,372	69,372
CPRSA Funds - Reimbursement	2245120-43119	0	30,819	30,819
CPRSA Funds - Expenses	2255120-51805	0	30,819	30,819
Coronavirus FEMA Reimbursement	2244330-43119	0	131,300	131,300
Coronavirus FEMA Expenses	2254330-51805	0	131,300	131,300
ELC Cares Reimbursement	2245110-43119	0	223,484	223,484
ELC Cares Expenses	2255110-51805	0	223,484	223,484

EXPLANATION: Establishing budgets in the special revenue account for the different portions of Cares Act Funds received.

This instrument has been approved by the Board of Commissioners as requested.

Chairman

Calendar **Notes:**

- 1) August 5, 2020 - NCACC Virtual Annual Conference from 3:00pm to 5:00pm.
- 2) August 6, 2020 - NCACC Virtual Annual Conference from 8:30am to 12:00pm.
- 3) August 14, 2020 - NCACC Virtual Annual Conference from 2:30pm to 5:00pm
- 4) August 15, 2020 - NCACC Virtual Annual Conference from 9:00am to 12:00pm.

Manager's Reports / **Board Action**

Manager's Budget Amendments

& Contracts

No Action Required