

**YADKIN COUNTY BOARD OF COMMISSIONERS
NOTICE OF MEETING**

Yadkin County Human Resources Building
217 East Willow Street, Yadkinville, NC 27055

Monday, August 17, 2020

7:00pm

A G E N D A

“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	7:00pm	<u>Call to Order</u>	Chairman Austin	
III.	7:01pm	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	7:05pm	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	7:10pm	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	7:15pm	<u>Approval of Minutes:</u> August 3, 2020 – Regular Session August 3, 2020 – Closed Session	The Board	4-11 12-13
VII.	7:20pm	<u>Reports/Requests of the Board:</u> 1) None.		
VIII.	7:20pm	<u>Consent Agenda:</u> 1) Approve Tax Adjustments & Refunds for July 2020. 2) Approve Yadkin County Economic Development Partnership Non-Profit Grant Agreement for FY2021		14-18 19-28

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|----|---|-------|
| | Funding. | |
| 3) | Approve YVEDDI Non-Profit Grant Agreement for FY2021 Funding. | 29-37 |
| 4) | Approve Town of Boonville Interlocal Agreement for CAREs Funding. | 38-43 |
| 5) | Approve Town of East Bend Interlocal Agreement for CAREs Funding. | 44-49 |
| 6) | Approve Town of Jonesville Interlocal Agreement for CAREs Funding. | 50-55 |
| 7) | Approve Town of Yadkinville Interlocal Agreement for CAREs Funding. | 56-61 |
| 8) | Approve HCCBG For Older Adults County Funding Plan for FY2021. | 62-71 |

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| IX. | 7:25pm | <u>Public Hearing/Action to Set Public Hearing:</u> | |
| | | ** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion. | |
| | | 1) Public Hearing to Consider Rezoning PIN# 485700310516 and PIN# 485700228168 from HB to RA. | 72 |

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| X. | 7:35pm | <u>Board Action:</u> | County Manager, Lisa Hughes |
| | | 1) Approve Rezoning PIN# 485700310516 and PIN# 485700228168 from HB to RA. | 73-78 |
| | | 2) Rescind Cares Act Recovery Funds Budget Amendment. | 79-80 |
| | | 3) Approve Correction to FY2020 Coronavirus Relief Funds Budget Amendment. | 81-85 |
| | | 4) Approve Care Act Recovery Funds Budget Amendment. | 86-87 |

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| XI. | 7:55pm | <u>Calendar Notes:</u> | 88 |
| | | 1) August 31, 2020 – Joint Meeting with the Board of Education in the Yadkin County Agricultural & Educational Building Banquet Room. The meal will be served at 5:30pm and the meeting will start at 6:00pm. | |
| | | 2) September 7, 2020 – County Offices Closed for Labor Day. | |
| | | 3) September 8, 2020 – Board of Commissioners Meeting at 9:00am in the Board of Commissioners Room. | |

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| XII. | 8:00pm | <u>Manager's Reports / Board Action:</u> | County Manager, Lisa Hughes |
| | | 1) None. | 89 |

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| XIII. | 8:00pm | <u>Managers Budget Amendments & Contracts / No Action Required:</u> | County Manager, Lisa Hughes |
|--------------|--------|--|-----------------------------|

1) Foothills Builders Contract for Construction of a Shelter at the Yadkin County Park.

XIV. 8:05pm **Board Vacancies/Appointments:** Clerk, Tanya Gentry
1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee.

XV. 8:10pm **Commissioner Comments** The Board
(Commissioner Welborn went first last time)

XVI. 8:15pm **Recess**
(Time may vary at discretion of Chairman Austin)

CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

XVII. **Adjournment**

Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-849-7900 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Tax Department/ 8-7-2020/Clayton Campbell

Request:

To approve tax adjustments and refunds for month of July 2020

Background:(Justification for request, please be specific)

Adjustments and Refunds will be sent to the Board of Commissioners for approval. Some adjustments will result in refunds and some will be adjusted with a new bill sent out.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The real and personal bills that were included in the estimated amount of revenue for the 2020-2021 budget year that are adjusted will reduce the amount of tax revenue for the 2020-2021 tax year. The vehicles on the new system are not charged to the tax collector but will reduce the amount of revenue for the County. Any discovery or deferred tax bills were NOT included in the original estimated amount of revenue for the 2020-2021 budget year.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Recommended Motion: To approve the attached list of adjustments and refunds for the month of July 2020.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration - 8/12/2020

Request:

Approve the non-profit agreement for theYadkin County Economic Development Partnership

Background:(Justification for request, please be specific)

This is the annual non-profit agreement to provide funding for the Yadkin County Economic Development Partnership.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The total funding is \$76,500. This amount was allocated in the FY2021 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Non-Profit Agreement for the Yadkin County Economic Development Partnership and authorize the County Manager to sign it.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration- 8/10/2020

Request:

Approve the non-profit agreement with the Yadkin Valley Economic Development District, Inc (YVEDDI).

Background:(Justification for request, please be specific)

This is the annual non-profit agreement to provide funding for YVEDDI

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The total funding is \$174,554. This amount was allocated in the FY2021 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Approve the Non-Profit Agreement with the Yadkin Valley Economic Development District, INC (YVEDDI) and authorize the County Manager to sign it, pending completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / August 12, 2020 / Lisa L. Hughes

Request:

Approve the Interlocal Agreement with the Town of Boonville for the CAREs Funds.

Background:(Justification for request, please be specific)

House Bill 1023/Session Law 2020-80 appropriated an additional \$150 million to county governments in CAREs funding and requires a minimum of 25% of their total allocation of funds to municipalities. The total amount of funding for Yadkin County is \$1,593,894 and the 25% for municipalities is \$398,473. This amount will be distributed based upon population within each municipality. Each municipality is also required to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. Their funding plans are due to the State by September 1.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

All of the CAREs funding has been established and appropriated in a Special Revenue Fund in accordance with guidance from the Local Government Commission. The amount allocated for each municipality will be disbursed upon the County receiving the executed Interlocal Agreement and their respective Funding Plan.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the CAREs Fund Interlocal Agreement with the Town of Boonville in the amount of \$69,215

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / August 12, 2020 / Lisa L. Hughes

Request:

Approve the Interlocal Agreement with the Town of East Bend for the CAREs Funds.

Background:(Justification for request, please be specific)

House Bill 1023/Session Law 2020-80 appropriated an additional \$150 million to county governments in CAREs funding and requires a minimum of 25% of their total allocation of funds to municipalities. The total amount of funding for Yadkin County is \$1,593,894 and the 25% for municipalities is \$398,473. This amount will be distributed based upon population within each municipality. Each municipality is also required to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. Their funding plans are due to the State by September 1.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

All of the CAREs funding has been established and appropriated in a Special Revenue Fund in accordance with guidance from the Local Government Commission. The amount allocated for each municipality will be disbursed upon the County receiving the executed Interlocal Agreement and their respective Funding Plan.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the CAREs Fund Interlocal Agreement with the Town of East Bend in the amount of \$33,631.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / August 12, 2020 / Lisa L. Hughes

Request:

Approve the Interlocal Agreement with the Town of Jonesville for the CAREs Funds.

Background:(Justification for request, please be specific)

House Bill 1023/Session Law 2020-80 appropriated an additional \$150 million to county governments in CAREs funding and requires a minimum of 25% of their total allocation of funds to municipalities. The total amount of funding for Yadkin County is \$1,593,894 and the 25% for municipalities is \$398,473. This amount will be distributed based upon population within each municipality. Each municipality is also required to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. Their funding plans are due to the State by September 1.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

All of the CAREs funding has been established and appropriated in a Special Revenue Fund in accordance with guidance from the Local Government Commission. The amount allocated for each municipality will be disbursed upon the County receiving the executed Interlocal Agreement and their respective Funding Plan.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the CAREs Fund Interlocal Agreement with the Town of Jonesville in the amount of \$127,232.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / August 12, 2020 / Lisa L. Hughes

Request:

Approve the Interlocal Agreement with the Town of Yadkinville for the CAREs Funds.

Background:(Justification for request, please be specific)

House Bill 1023/Session Law 2020-80 appropriated an additional \$150 million to county governments in CAREs funding and requires a minimum of 25% of their total allocation of funds to municipalities. The total amount of funding for Yadkin County is \$1,593,894 and the 25% for municipalities is \$398,473. This amount will be distributed based upon population within each municipality. Each municipality is also required to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. Their funding plans are due to the State by September 1.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

All of the CAREs funding has been established and appropriated in a Special Revenue Fund in accordance with guidance from the Local Government Commission. The amount allocated for each municipality will be disbursed upon the County receiving the executed Interlocal Agreement and their respective Funding Plan.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the CAREs Fund Interlocal Agreement with the Town of Yadkinville in the amount of \$168,395.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 8-12-2020 / Tanya Gentry

Request:

To approve the FY2021 HCCBG for Older Adults County Funding Plan.

Background:(Justification for request, please be specific)

The Home and Community Care Block Grant (HCCBG) for Older Adults County Funding Plan for FY2021 has come to the Board for approval. The Piedmont Triad Regional Council (PTRC) administers the Home Community Care Block Grant (HCCBG) older adult funding, the needed services are performed by YVEDDI and New Horizons.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The funding amount for FY2021 is \$278,120 the funds will be directed through Yadkin County to the providers

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the Home and Community Care Block Grant for Older Adults County Funding Plan for FY2021.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Central Permitting/ 8-7-2020 / Dawn Vallieres

Request:

Public Hearing to consider rezoning of two parcels at 5623 Yadkin Wilkes Hwy PIN# 485700310516 and PIN# 485700228168 from Highway Business (HB) to Rural Agricultural(RA).

Background:(Justification for request, please be specific)

On June 28, 2020 Lester Carl Phillips submitted an application for a rezoning of PIN# 485700310516 and PIN# 485700228168 from Highway Business(HB) to Rural Agricultural(RA).

These parcels are located in a rural area of Yadkin County as described in the 2011 Yadkin County Land Use Plan. The Planning Board met on Monday July 13, 2020 and voted to recommend favorably on approval of the rezoning by a 5-0 vote.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

No budgetary effect.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

NA.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / 08/11/2020 / Lindsey Cearlock

Request:

Request that the Yadkin County Board of Commissioners rescind the budget amendment approved on July 6th that appropriated \$862,854 in Recovery Act Funds received from the Cares Act from line item 1044000 49000 (Appropriate Fund Balance) to line item to the associated special revenue fund (Fund 22) to track all COVID Funds.

Background:(Justification for request, please be specific)

Yadkin County auditors (Thompson, Price, Scott, Adams & Co.) advised Finance that they need to establish the budget and do a budget amendment for the Cares Act funds in FY2020. The budget amendment for FY2020 has been approved and entered, this will put the funds in the special revenue fund for last fiscal year, therefore we will not need to appropriate the funds from the general fund, fund balance.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

this will reinstate the \$862,854 back to fund balance.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Yadkin County BOC makes a motion to rescind the budget amendment appropriating \$862,854 from fund balance (line item 1044000 49000)

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Lindsay M. Cardone

Digitally signed by Lindsay Cardone
DN: cn=Lindsay Cardone, ou=Finance Department,
email=lcardone@yorkcountynyc.gov, ou=2
Date: 2020.06.30 16:37:11 -0400

Finance Officer

DEPARTMENT: Administration

DEPARTMENT HEAD SIGNATURE: _____

Don A. Hayes

Digitally signed by Don A. Hayes
DN: cn=Don A. Hayes, o=County of York, ou=County
Manager, email=hayesd@yorkcountynyc.gov, ou=2
Date: 2020.06.30 22:53:45 -0400

DATE: 06/30/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Appropriated Fund Balance	1044000-49000	2,000,000	862,854	2,862,854
Transfer to Coronavirus Relief Fund	1054212-57045	0	862,854	862,854
Transfer from General Fund	2244120-42410	0	862,854	862,854
Medical Expense	2254120-51800	0	198,000	198,000
Public Health Expense	2254120-51801	0	250,000	250,000
Payroll Expense	2254120-51802	0	171,749	171,749
Compliance Expense	2254120-51803	0	222,000	222,000
Towns Reimbursement	2254120-51804	0	21,105	21,105

EXPLANATION: Appropriating funds received from the Cares Act in FY2020 and not spent.

This instrument has been approved by the Board of Commissioners as requested.

[Signature]

Chairman

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / 08/12/2020 /Lindsey Cearlock

Request:

Approve the correction to the FY2020 Coronavirus Relief Funds budget amendment approved on August 3,2020.

Background:(Justification for request, please be specific)

The auditors for Yadkin County advised the finance staff to prepare a budget amendment for fiscal year 2020, to budget the Coronavirus Relief Funds (CRF) in the special revenue fund. Upon further inspection of the budget amendment approved on August 3rd, a correction needs to be made to the revenue line.

Rather than increasing the CRF - Transfer from General Fund revenue, it should have been an increase to the CRF Revenue line. Since this budget amendment is for fiscal year 2020, we do not need to transfer the funds from the General Fund to the Coronavirus Relief Fund, we just need to establish a budget.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

None

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

To approve the moving the budget of \$862,854 from the Coronavirus Relief Fund - Transfer from General fund (2244120-42410) to Coronavirus Relief Funds - Revenue (2244120-42441).

Original Budget Amendment approved on August 3, 2020.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Handwritten signature of the Finance Officer.

Digitally signed by Lindsey Cradock, DN: cn=Lindsey Cradock, o=Middlebury College, ou=Finance Department, email=lcradock@middlebury.edu, c=US, Date: 2020.07.15 10:11:40-0400

Finance Officer

DEPARTMENT: Administration

DEPARTMENT HEAD SIGNATURE:

DATE: 07/27/2020

Table with 5 columns: LINE ITEM, ACCOUNT NUMBER, REVISED BUDGET, INCREASE (DECREASE), NEW BUDGET. Rows include Coronavirus Relief Fund - Transfer from General Fund, Medical Expense, Public Health Expense, Payroll Expense, Compliance Expense, and Towns Reimbursement.

EXPLANATION: Establishing budget for Recovery Act Funds in FY2020 - per auditors

This instrument has been approved by the Board of Commissioners as requested.

Handwritten signature of David Morley, Vice Chairman.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Finance / 08/11/2020 /Lindsey Cearlock

Request:

Approve the budget amendment as presented.

Background:(Justification for request, please be specific)

Cares Act Recovery Funds

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Appropriating \$861,280 from the Coronavirus Relief Fund appropriated fund balance.

Motion:(Please type a recommended motion for Board consideration)

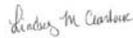
Make a motion to...

To approve the budget amendment as presented.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Digitally signed by Lindsey Carlson
DN: cn=Lindsey Carlson, o=Harris County, ou=Finance Department,
email=lcarlson@harriscountytx.gov, c=US
Date: 2020.08.05 16:37:11 -0400

Finance Officer

DEPARTMENT: Coronavirus Relief Fund

DEPARTMENT HEAD SIGNATURE: _____

DATE: 08/11/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
Appropriated Fund Balance	2244120-49000	0	861,280	861,280
CRF- Medical Expense	2254120-51800	0	198,000	198,000
CRF- Public Health Expense	2254120-51801	0	248,426	248,426
CRF - Payroll Expense	2254120-51802	0	171,749	171,749
CRF - Compliance	2254120-51803	0	222,000	222,000
CRF - Towns	2254120-51804	0	21,105	21,105

EXPLANATION: Appropriating Coronavirus Relief Funds for fiscal year 2021

This instrument has been approved by the Board of Commissioners as requested.

Chairman

Calendar Notes:

- 1) August 31, 2020 – Joint Meeting with the Board of Education in the Yadkin County Agricultural & Education Building Banquet Room. The meal will begin at 5:30pm and the meeting will start at 6:00pm.
- 2) September 7, 2020 – County Offices Closed for Labor Day.
- 3) September 8, 2020 – Board of Commissioners Meeting at 9:00am in the Board of Commissioners Room.