

**YADKIN COUNTY BOARD OF COMMISSIONERS
NOTICE OF MEETING**

Yadkin County Human Services Building
217 East Willow Street, Yadkinville, NC 27055

Monday, October 5, 2020

9:00am

A G E N D A

“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.”

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<u>Invocation</u>		
II.	9:00am	<u>Call to Order</u>	Chairman Austin	
III.	9:01am	<u>Pledge of Allegiance</u>	Chairman Austin	
IV.	9:05am	<u>Adjustments/Adoption of Agenda</u>	The Board	
V.	9:10am	<u>Public Comments</u> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	9:15am	<u>Approval of Minutes:</u> September 21, 2020 – Regular Session September 21, 2020 – Closed Session	The Board	4-10 11-13
VII.	9:20am	<u>Reports/Requests of the Board:</u> 1) EMS COVID Service Pins and Awards Presentation. 2) Human Services Update.	Keith Vestal Kim Harrell	14 15
VIII.	9:35am	<u>Consent Agenda:</u> 1) Budget Amendments for: a) Sheriff’s Office/911.		16-17

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|--|--|-----------------------------------------------------------------------------------------------------------------------------------|-------|
| | | 2) Authorize Human Services Agency to Submit a Letter of Intent to Seek Grant Funding from The Foundation for a Healthy Carolina. | 18-20 |
| | | 3) Approve Emergency Management Performance Grant Program (EMPG) Application and Memorandum of Agreement (MOA). | 21-56 |
| | | 4) Approve Trinity Services Group Contract for Inmate Food Services. | 57-76 |
| | | 5) Approve Alpha & Omega Fireworks Display Permit. | 77-88 |

IX. 9:40am Public Hearing/Action to Set Public Hearing:

** Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.

- 1) None.

X. 9:40am Board Action: County Manager, Lisa Hughes

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|--|--|--------------------------------------------------------------------------------------------|-------|
| | | 1) Approve Duke Energy Storm Resiliency Grant Budget Amendment to Carry Funds into FY2021. | 89-90 |
| | | 2) Authorize Reimbursement to Fire Departments for Specified Website Costs. | 91 |

XI. 9:50am Calendar Notes:

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|--|--|----------------------------------------------------------------------------------------------------------------------------------------|----|
| | | 1) October 22, 2020 – Joint Meeting with Human Services Advisory Committee and Annual Board of Health Training will be held at 6:00pm. | 92 |
| | | 2) November 11, 2020 – County Offices Closed for Veteran's Day. | |
| | | 3) November 26 - 27, 2020 – County Offices Closed for Thanksgiving. | |

XII. 9:55am Manager's Reports/ Board Action: County Manager, Lisa Hughes 93

- 1) None.

XIII. 9:55am Manager's Budget Amendments & Contracts/ County Manager, Lisa Hughes

No Action Required:

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|--|--|-----------------------------------------------------------------------------|---------|
| | | 1) Non-Departmental Funds Transfer (\$808). | 94 |
| | | 2) Red Cross Contract for Training Services. | 95 |
| | | 3) Toby Outdoor Contract for COVID-19 Billboard Services. | 96-143 |
| | | 4) Wilkes County Health Department Contract Amendment to Extend Contract. | 144-156 |
| | | 5) Brad Goodman Solutions Contract for Scheduler Software for Fire Marshal. | 157-162 |
| | | | 163-179 |

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|----|---------------------------------------------------------|---------|
| 6) | Southern Software Contract for GEO BackOffice Software. | 180-192 |
| 7) | Southern Software Contract for Paging Software. | 192-203 |

XIV.	10:00am	<u>Board Vacancies/Appointments:</u>	Clerk, Tanya Gentry
		1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee.	
		2) There is a Vacancy on the Historic Richmond Hill Law School Commission.	
		3) There is a Vacancy on the Yadkin County Public Library Board.	
		4) There is a Vacancy on the Surry County Housing Consortium.	
		5) Appointment to Aging Planning Committee.	204-205
		6) Reappointment to Piedmont Triad Regional Workforce Development Board.	206

XV.	10:05am	<u>Commissioner Comments</u>	The Board
		(Commissioner Hemric went first last time)	

XVI.	10:10am	<u>Recess</u>	
		<i>(Time may vary at discretion of Chairman Austin)</i>	

CLOSED SESSION

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

207

XVII. Adjournment

Special Note to the Public: Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-679-4200 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / 8/26/2020 / Keith Vestal

Request:

To present to one EMS Shift the COVID Service Pins and awards. The other two shifts will follow on subsequent Board meetings.

Background:(Justification for request, please be specific)

During the COVID-19 Pandemic our Emergency Services Staff have incurred a considerable change to their regular work load. While the call volume at first dropped and has steadily worked its way back to normal. The amount of work per call has increased drastically due to the amount of PPE and disinfecting done between calls. This is not to mention that many of our patients transported are COVID positive placing our staff inside the (lions den) so to speak. Our staff has performed admirably and therefore we would like to present each person that has worked during the pandemic with a service pin to wear on their uniform to signify their dedicated service in this time of crisis.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These pins were purchased with funds from the 2020 budget prior to June 30th 2020.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

No motion needed.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services/Tanya Gentry

Request:

Human Services Update.

Background:(Justification for request, please be specific)

Kim Harrell will be providing the Board with an update on Human Services.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

NA.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / Tanya Gentry

Request:

Authorize the attached budget amendments.

Background:(Justification for request, please be specific)

The FY2021 Budget Ordinance was adopted by fund and department. The Departments have requested the Board approve the attached budget amendments.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Varies depending upon the budget amendment.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the attached budget amendments as presented.

BUDGET AMENDMENT FORM

(change in revenue and expenditure or transfers between departments or funds)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Digitally signed by Lindsey Cearlock
DN: cn=Lindsey Cearlock, o=Yadkin County, ou=Finance
Department, email=lcearlock@yadkincountync.gov, c=US
Date: 2020.09.22 14:27:52 -0400

Finance Officer

DEPARTMENT: Sheriff/911

DEPARTMENT HEAD SIGNATURE: _____

DATE: 09/17/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
911 - Contracted Services	2754312-51700	15,000	(15,000)	0
911 - Service & Maint Contracts	2754312-55030	135,000	15,000	150,000

EXPLANATION: _____

Need to move funds to cover the cost of contractual expenses not accounted for in the FY2021 budget.

Funds are needed to pay the full amount of an existing contract in the correct budget code.

This budget amendment has been approved by the appropriate Advisory Board.

_____ Yes
_____ No

This instrument has been approved by the Board of Commissioners as requested.

Chairman

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Human Services - Health/9.25.20/Jessica Wall on 9.25.20

Request:

The Human Services Agency is requesting permission to submit a Letter of Intent to The Foundation For a Healthy Carolina. This is a by invitation only cycle, and the Agency has been invited to apply.

Background:(Justification for request, please be specific)

The Foundation for a Healthy Carolina provides grants directed toward advancing equity and access for the community health needs of vulnerable populations. This LOI grant cycle is intentionally focused on rural communities, and welcomes projects that are new or existing, innovative, or priority areas identified for the community. Grant awards typically range between \$5,000 and \$50,000 with the average award approximately \$25,000. Two employees from the Agency oversee the Yadkin Coalition. This Coalition is assisting the Agency with completion of the Community Health Improvement Plans. The plans will have specific programs selected to address named targeted areas of health. These funds can establish or assist in providing needed interventions in the community.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This was not a previously budgeted program, so these are additional revenues. It appears that this will be a one-time allocation, with no County match or reimbursement. This should not require the expenditure of any County funds.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Allow the Yadkin County Human Services Agency to submit a Letter of Intent to seek grant funding from The Foundation For a Healthy Carolina at the maximum allowable amount of \$50,000.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / September 24, 2020 / Keith Vestal

Request:

We request the approval of the 2020 North Carolina Emergency Management Performance Grant (EMPG) Application and the ongoing approval of each subsequent years EMPG.

Background:(Justification for request, please be specific)

Yadkin County is required by the state and federal government to meet several Emergency Management, disaster, and preparedness standards. To aid states and counties in meeting these standards FEMA allocates funding to the states and counties in the form of the EMPG. In the past several years these funds have averaged around \$36,000 to \$38,000 each year. Yadkin County uses these funds to of-set the salaries of the individuals in Emergency Services that are responsible for Emergency Management and disaster preparedness. This grant is a matching grant however the match is covered by the salaries of these individuals that is covered by the county in the general duties of their job.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The funding from this EMPG are budgeted as revenue in each years budget and are expected to come in at around \$38,000.00

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

authorize Yadkin County Emergency Services to complete and submit the 2020 EMPG application with the accompanying MOA and authorize the County Manager to sign it and also to approve this process for each subsequent year, pending legal review and completion of the contract control form review process.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Sheriff / 09-28-2020 / L.Nations

Request:

To approve the amended Trinity Services Group, Inc contract

Background:(Justification for request, please be specific)

Trinity is the largest contractor dedicated to the corrections industry and has been in business since 1990. They have over 400 food service clients & 560 commissary clients They serve 1 million meals each day including 43 States, the US Virgin Islands and Puerto Rico. They have \$550 million in sales annually and more than 3,400 employees. Trinity provides menu, food prep and delivery to the Yadkin County Detention Center based upon the inmate population.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Contract cost budgeted for and approved in the FY2021 Manager's Budget from expense code 1054320-52200 (Detention/Food & Provisions). The overall cost increase for FY2021 is 2.9% from FY2020 and is based on a population of 90 inmates at \$2.380 per meal for 365 days.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Make a motion authorizing acceptance of the amended renewal on the Trinity Services Group, Inc contract and authorizing the County Manager to approve and enforce the contract.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

FIRE MARSHAL September 29, 2020

Request:

Approval for the following fireworks displays.

Alpha & Omega Corn Maze Fireworks Display on 10/31/2020 with a rain date of 11/1/2020.

Background:(Justification for request, please be specific)

In accordance with N.C.G.S. 14-410. and 14-413., the Board of County Commissioners will have to give permission for the firework displays.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

No county funding requested. On site inspections will be conducted the day of the event.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

Motion to approve the Alpha & Omega Corn Maze Fireworks Display Permit for 10/31/2020, with a rain date of 11/1/2020.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Emergency Services / 9/18/2020 / Keith Vestal

Request:

The transfer of funds from the Duke Energy Storm Resiliency Grant (\$5000.00) from the General Fund to the Emergency Services Equipment Line

Background:(Justification for request, please be specific)

In August of 2019 Yadkin County Emergency Services was awarded \$5000.00 from Duke Energy as a part of a Storm Resiliency Grant. This grant was written to enhance our communications capabilities on our normal VHF and the State VIPER frequencies. At the time of the funding of the grant the radios that we were going to purchase were back ordered and still have not been able to be delivered. Since this funding crosses the threshold of two budgets we need to transfer the funds from the General Fund into the 2020-2021 budget. Another acceptable radio has become available.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These funds were budgeted for and received in the 2019-2020 budget but due to availability of the product they were not able to be expended. An acceptable alternative radio is available and the funds are needed to be amended to the 2020-2021 budget.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

approve the budget amendment moving the funds awarded by the Duke Energy Grant from the General Fund to the current budget and into the Emergency Services Equipment line.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / September 28, 2020 / Lisa L. Hughes

Request:

Authorize reimbursement to fire departments not to exceed \$380 per year for website maintenance and \$1,000 for website start-ups of for their departments.

Background:(Justification for request, please be specific)

During a discussion about social media and websites, it was brought up that some of the fire departments do not have websites largely due to costs. The fire departments who do have websites, maintenance ranges from \$100 per year to \$380 per year. The County offers reimbursement programs for turnout gear and viper radios and not all of the funds appropriated are used every year. The remaining funds could be used for website reimbursement. The request would be to reimburse fire departments not to exceed \$380 per year for website maintenance and \$1,000 for website start-ups of for their departments.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Current appropriation for Fire Department Reimbursements should be adequate to fund this addition.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

authorize reimbursement to fire departments not to exceed \$380 per year for website maintenance and \$1,000 for website start-ups of for their departments.

Calendar **Notes:**

- 1) October 22, 2020 – Joint Meeting with Human Services Advisory Committee and Annual Board of Health Training will be held at 6:00pm.
- 2) November 11, 2020 – County Offices Closed for Veteran’s Day
- 3) November 26 - 27, 2020 – County Offices Closed for Thanksgiving.

Manager's Reports / **Board Action**

Manager's Budget Amendments

& Contracts

No Action Required

County Manager Fund Transfers

Department	Purpose
Non-Departmental Contingency Contracted Services	(808) 808 Transfer of funds needed to cover costs associated with the maintenance of the East Bend Waterline Generator.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration / 9-28-20 / Tanya Gentry

Request:

Appointment to Aging Planning Committee.

Background:(Justification for request, please be specific)

Cindy Tarr, of Yadkinville, has volunteered to serve on the Committee.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

appoint Cindy R. Tarr to the Aging Planning Committee.

YADKIN COUNTY AGENDA ABSTRACT

Department / Date Submitted to Clerk / Submitted by:

Administration/Tanya Gentry

Request:

Reappointment to the Workforce Development Board.

Background:(Justification for request, please be specific)

Tonya Welch, of the Piedmont Triad Regional Council Workforce Development Program, contacted me. Andrew Egbert is up for reappointment and he would like to continue serving.

Fiscal / Budgetary Effect: (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Motion:(Please type a recommended motion for Board consideration)

Make a motion to...

reappoint Andrew Egbert to the Piedmont Triad Regional Workforce Development Board.