

**YADKIN COUNTY BOARD OF COMMISSIONERS  
NOTICE OF MEETING**

Yadkin County Human Resources Building  
217 East Willow Street, Yadkinville, NC 27055

**Monday, November 16, 2020**

**7:00pm**

A G E N D A

*“The Yadkin County Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.*

*As a courtesy to others, please turn off cell phones during the meeting.”*

NO.	TIME	ITEM	PRESENTER	PAGE
I.		<b><u>Invocation</u></b>		
II.	7:00pm	<b><u>Call to Order</u></b>	Chairman Austin	
III.	7:01pm	<b><u>Pledge of Allegiance</u></b>	Chairman Austin	
IV.	7:05pm	<b><u>Adjustments/Adoption of Agenda</u></b>	The Board	
V.	7:10pm	<b><u>Public Comments</u></b> **Special Note: The public is asked to limit comments to no more than 5 minutes. Comments must be made in a civil and calm manner. There is a limit of no more than 2 speakers “for” and 2 speakers “against” any particular issue, but the issue must relate to matters that are within the authority or jurisdiction of the Board of Commissioners. Comments must be made to the Board as a whole and not towards Commissioners individually. Any issue requiring an actual vote of the Board may not be considered, at the earliest, until the next Regular Meeting. Finally, the Board may vote to amend these rules under unique circumstances.		
VI.	7:15pm	<b><u>Approval of Minutes:</u></b> November 2, 2020 – Regular Session November 2, 2020 – Closed Session	The Board	4-8 9-11
VII.	7:20pm	<b><u>Reports/Requests of the Board:</u></b> 1) Special Recognition. 2) FY2020 Financial Audit Report.	Thompson, Price, Scott, Adams	12 13
VIII.	7:35pm	<b><u>Consent Agenda:</u></b> 1) Budget Amendments for: a) Solid Waste/Equipment Maintenance.		14-16

- b) Coronavirus Relief Funds/EMS Salaries.
- |   |       |
|---|-------|
| 2) Approve Tax Adjustments & Refunds for October 2020.  | 17-19 |
| 3) Approve Todd Brothers Plumbing Contract for Services for Sheriff's Office.                           | 20-31 |
| 4) Approve Thomas Carpets Contract for Flooring Services for Sheriff's Office.                          | 32-41 |
| 5) Approve Patagonia Health Contract Amendment for Telehealth and Communicator Apps for Human Services. | 42-86 |
| 6) Approve Tri-County Awards and Signs Contract for General Services.                                   | 87-94 |

- IX.** 7:40pm **Public Hearing/Action to Set Public Hearing:**  
 \*\* Special Note: Comments are limited to 15 minutes 'for' and 15 minutes 'against' any one issue with an additional 15 minutes for administrative discussion.
- i) None.

- X.** 7:40pm **Board Action:** County Manager, Lisa Hughes
- |  |         |
|--|---------|
| 1) Approve Payment of Prior Year Inmate Medical Invoices.                                      | 95      |
| 2) Approve Payment of Prior Year Energy United Invoices for Solid Waste.                       | 96-100  |
| 3) Approve Budget Amendment to Appropriate Unspent FY2020 JCPC Yadkin Temporary Shelter Funds. | 101-102 |

- XI.** 7:55pm **Calendar Notes:** 103
- |  |  |
|--|--|
| 1) November 26 - 27, 2020 - County Offices Closed for Thanksgiving.  |  |
| 2) November 30, 2020 - Joint Meeting with the Board of Education in the Board of Commissioners Room. The meal will be served at 5:30pm and the meeting will start at 6:00pm. |  |
| 3) December 23, 2020 - Employee Christmas Luncheon. The time and format of the luncheon is still to be determined.   |  |
| 4) December 24 - 25, 2020 - County Offices Closed for Christmas.   |  |
| 5) December 28, 2020 - County Offices Closed for Christmas.  |  |
| 6) January 1, 2021 - County Offices Closed for New Year's.   |  |

- XII.** 8:00pm **Manager's Reports / Board Action:** County Manager, Lisa Hughes
- i) None. 104

- XIII.** 8:00pm **Managers Budget Amendments & Contracts / No Action Required:** County Manager, Lisa Hughes 105

1) Paint & Coatings Contract for Services for Dog Kennels.

106-115

2) W Brown Construction Contract for Vinyl Services for Veteran's Center.

116-123

**XIV.** 8:05pm **Board Vacancies/Appointments:** Clerk, Tanya Gentry

- 1) There are Three Vacancies on the Joint Nursing Home Adult Care Home Committee.
- 2) There is a Vacancy on the Historic Richmond Hill Law School Commission.
- 3) There is a Vacancy on the Surry County Housing Consortium.

**XV.** 8:10pm **Commissioner Comments** The Board

**XVI.** 8:15pm **Recess**  
*(Time may vary at discretion of Chairman Austin)*

**CLOSED SESSION**

Pursuant to NCGS 143-318.11(a)(1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information.

124-128

**XVII.** **Adjournment**

**Special Note to the Public:** Any individual with a disability who wishes to attend or participate in the Commission meeting is asked to contact the Office of the Clerk to the Board or the County Manager at 336-849-7900 no later than 12:00 noon on the Friday prior to the Monday meeting so that adequate plans for accommodation can be arranged.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / September 11, 2020 / Lisa L. Hughes

**Request:**

Special Recognitions

**Background:**(Justification for request, please be specific)

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

**Motion:**(Please type a recommended motion for Board consideration)  
Make a motion to...

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

County Manager's Office / Lindsey Cearlock

**Request:**

FY2020 Financial Audit Report.

**Background:**(Justification for request, please be specific)

Thompson, Price, Scott, Adams & Co will present the FY2020 Financial Audit results.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

NA.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

NA.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Administration / Tanya Gentry

**Request:**

Authorize the attached budget amendments.

**Background:**(Justification for request, please be specific)

The FY2021 Budget Ordinance was adopted by fund and department. The Departments have requested the Board approve the attached budget amendments.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Varies depending upon the budget amendment.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

approve the attached budget amendments as presented.



**BUDGET AMENDMENT FORM**

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Digitally signed by Lindsey Cearlock  
DN: cn=Lindsey Cearlock, o=Padon County, ou=Finance Department,  
email=lcearlock@padoncounty.gov, c=US  
Date: 2020.11.10 13:52:15 -0700

Finance Officer

DEPARTMENT: Finance

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

DATE: 11/10/2020

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET
CRF Medical Expense	2254120-51800	198,000	(75,000)	123,000
CRF Compliance Expense	2254120-51803	250,000	(150,000)	100,000
CRF Payroll Expense	2254120-51802	447,421	225,000	672,421

EXPLANATION: Moving funds to pay EMS (Paramedic) salaries for July through October.

\_\_\_\_\_  
\_\_\_\_\_

This instrument has been approved by the Board of Commissioners as requested.

\_\_\_\_\_  
Chairman



## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Tax Department/ 11-5-2020/Clayton Campbell

**Request:**

To approve tax adjustments and refunds for the month of October 2020

**Background:**(Justification for request, please be specific)

Adjustments and Refunds will be sent to the Board of Commissioners for approval. Some adjustments will result in refunds and some will be adjusted with a new bill sent out.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The real and personal bills that were included in the estimated amount of revenue for the 2020-2021 budget year that are adjusted will reduce the amount of tax revenue for the 2020-2021 tax year. The vehicles on the new system are not charged to the tax collector but will reduce the amount of revenue for the County. Any discovery or deferred tax bills were NOT included in the original estimated amount of revenue for the 2020-2021 budget year.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Recommended Motion: To approve the attached list of adjustments and refunds for the month of October 2020.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Public Buildings 11/3/2020 / Dwayne Stanley

**Request:**

Request to approve the contract with Todd Brothers Plumbing for replacement of bad cast piping under flooring at old Sheriff's Office and replacing cast piping underground from female jail to sewer pit.

**Background:**(Justification for request, please be specific)

The current piping that is under the floor at the old Sheriff's office has collapsed causing sewer to back up into building. The piping underground at the female jail going to the sewer pit is cast piping and we have been having issue with items hanging in pipe causing sewage backup inside the female jail. All of this cast piping will be replaced with PVC piping preventing these issues from happening in the future.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This will be paid out of the Public Buildings Non-Departmental Building Improvement Fund.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

...approve the Contract with Todd Brothers Plumbing to replace faulty underground plumbing.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Public Buildings 11/3/2020 / Dwayne Stanley

**Request:**

Request to approve the contract with Thomas Carpet Inc for replacement of flooring in the Old Sheriff's Office from demo of faulty underground cast piping.

**Background:**(Justification for request, please be specific)

The current piping that is under the floor at the old Sheriff's office has collapsed causing sewer to back up into building. The flooring will have to be removed and new flooring will have to be installed after faulty piping has been replaced.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

This will be paid out of the Public Buildings Non-Departmental Building Improvement Fund.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

...approve the Contract with Thomas Carpet Inc to replace flooring in old Sheriff's Office.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Yadkin County Human Services Medical Clinic, 11/09/2020, Robin Yarboro.

**Request:**

This request is for the Yadkin County Board of County Commissioners to approve the Admendment with Patagonia Health

**Background:**(Justification for request, please be specific)

In 2014 the County purchased Patagonia Health as the electronic health and medical records program for the medical clinic. The telehealth and communicator app will allow staff to communicate with patients virtually. Also the app will contact patients as a reminder of up coming appointments.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Increase to current contract by \$2,170.00, for initial setup and monthly fee for fiscal year 20 and 21. Covid 19 funds to be used for this increase.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Motion for the Board of County Commissioners to approve amendment with Patagonia Health, and authorize the County Manager to sign the amendment.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Public Buildings 11/10/2020 / Dwayne Stanley

**Request:**

Request to approve the General Service Contract with Tri-County Awards and Signs for sign and vinyl replacement when needed.

**Background:**(Justification for request, please be specific)

The current General Service Contract with Tri-County is soon expiring and a new contract needs to be in place for any signs or vinyl issues that may be needed for the Yadkin County Public Buildings Department.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

These services will be paid out of the annual budget appropriations for the Public Buildings Department.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

...approve the General Services Contract with Tri-County Awards and Signs.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Finance / November 3 2020/ Lindsey Cearlock

**Request:**

To approve payment of a prior year invoices in the amount of \$7,733.57

**Background:**(Justification for request, please be specific)

These invoices are for multiple inmates that have been confirmed in our custody by the Sheriff's Office. The providers (Wake Forest Baptist, Yadkin River Radiology and Amsol Physicians of Elkin) resubmitted their claims and are now complaint with GS 153A-225.2, regarding the inmate medical charges. The charges originally totaled \$32,514.51 once resubmitted now total \$6,998.65

Wake Forest Baptist: Total charge \$7,240.82 after the adjustment it is now \$ 4,405.95

Yadkin Radiology: Total charge \$209 after the adjustment it is now \$15.80

Amsol Physicians of Elkin: Total charge \$22,466 after the adjustment is is now \$2,656.12

Yadkin Emerg. Physicians: Total charge \$2,598.69 after the adjustment is now \$655.70

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

Funds will be paid from current year funds (1054320-51520), there are sufficient funds available.

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Approve payment of prior year invoices.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Solid Waste/ 11-10-2020/ Drew Hinkle

**Request:**

Approve payment for two Energy United Invoices from May and June 2020

**Background:**(Justification for request, please be specific)

Energy United provides billing for the Hamptonville Convenience Site. They had the wrong mailing address on file and the bill was getting returned to sender. On 11/9/2020 we received a bill that included two months of payments (May 2020 and June 2020) due for power at the site.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The total for each invoice is \$58.00 the total being \$116 for the two months. This will be paid from the current years utilities line 6054710-54300

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Approve Payments to Energy United for May and June 2020 invoices.

## YADKIN COUNTY AGENDA ABSTRACT

**Department / Date Submitted to Clerk / Submitted by:**

Finance / Lindsey Cearlock

**Request:**

To appropriate \$5,537 from the General Fund's fund balance for the Temporary Shelter refund. The Temporary Shelter did not expend all funds in FY2020 and have requested a refund.

**Background:**(Justification for request, please be specific)

JCPC Administers several programs in Yadkin County, in FY2020 the Temporary Shelter was not able to expend all funds.

**Fiscal / Budgetary Effect:** (include financial impact on the current fiscal year budget, future years' budgets and increase/decrease from last fiscal year's amount)

The current Fund Balance appropriation of \$2,204,337 will increase by \$5,537

**Motion:**(Please type a recommended motion for Board consideration)

Make a motion to...

Appropriate \$5,537 of the General Fund's Fund Balance to refund the unspent funds to Yadkin Temporary Shelter.





## Calendar Notes:

- 1) November 26 - 27, 2020 – County Offices Closed for Thanksgiving.
- 2) November 30, 2020 – Joint Meeting with the Board of Education in the Board of Commissioners Room. The meal will be served at 5:30pm and the meeting will start at 6:00pm.
- 3) December 23, 2020 – Employee Christmas Luncheon. The time and format of the luncheon is still to be determined.
- 4) December 24 – 25, 2020 – County Offices Closed for Christmas.
- 5) December 28, 2020 – County Offices Closed for Christmas.
- 6) January 1, 2021 – County Offices Closed for New Year's.

# **Manager's Reports /** **Board Action**