

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, April 20, 2020

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session on April 20, 2020 at 7:00pm. The Chairman of the Board of Commissioners and a few County staff members were in the Commissioners' Meeting Room in the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC. The other Commissioners and County staff participated remotely through the use of Zoom Meeting software. The public could also participate remotely through the use of Zoom Meeting software.

Present in the Commissioners Room was:

Chairman Kevin Austin

Present Electronically via Zoom Meeting were:

Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present in the Commissioners Room were: County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; and IT Director, Dale Ring.

Staff present Electronically via Zoom Meeting were: County Attorney, Ed Powell, Assistant County Manager, Drew Hinkle, Finance Officer, Lindsey Cearlock.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:03pm. Chairman Austin asked the Commissioners that were participating through Zoom to verbally say they were present when he called their names. The following Commissioners stated they were "here" when their names were called: Commissioner Hemric, Vice Chairman Moxley, Commissioner Welborn, and Commissioner Zachary. Chairman Austin also stated he was "here".

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Commissioner Zachary second.

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

PUBLIC COMMENTS

Karen Rodriquez, of Jonesville, addressed the Board virtually through Zoom. She said she could hear everyone pretty good except for the people that are in the Board of Commissioners Room. Chairman Austin said that those in the Board of Commissioners room would speak louder. The microphone the Zoom meeting uses is located further back in the room.

Chairman Austin asked Dale Ring if there was anyone else who wanted to make a comment. No one else indicated they wanted to make a comment so Chairman Austin closed the Public Comment period at 7:07pm.

APPROVAL OF MINUTES

The March 16, 2020 Regular and Closed Session Minutes, March 18, 2020 Recessed Session Minutes, March 20, 2020 Recessed Session Minutes, and the March 24, 2020 Recessed and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve all six sets of minutes as presented. Vice Chairman Moxley second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

REPORTS/REQUESTS OF THE BOARD

Coronavirus/COVID-19 Update

Jessica Wall addressed the Board virtually through Zoom. There are 6,764 positive coronavirus (COVID-19) cases in 93 counties in North Carolina and there have been 179 deaths reported that are related to the coronavirus. Yadkin County has 11 positive cases. There have been 181 Yadkin County residents tested for coronavirus and 165 of the tests have come back negative. Seven of the eleven people who have the coronavirus have recovered so they are no longer in isolation. For a person to be considered recovered: at least seven days must have passed since the onset of their symptoms, they must have been fever free for 72 hours without the use of medication, and their respiratory symptoms must be improving. There has been 1 death associated with the coronavirus in Yadkin County. The Human Services Agency is working on keeping the media and the public updated through press releases and the information they are putting on the coronavirus (COVID-19) County website pages. They are also putting out information on their social media accounts. The case count information that is on the County website and on their social media accounts is being updated daily. They want people to understand all of the terms they are hearing in relation to the coronavirus so they have posted definitions of the most commonly used terms. They are continuing to monitor the hotline and the email address so they can answer the questions that people have about the coronavirus. It has been recommended that people wear cloth face coverings when they go out to pick up essential items. Human Services has put out information to remind people that if they wear cloth face coverings they still need to maintain social distancing and wash their hands. They have been completing surge capacity surveys that the State has asked them to fill out. They have been sharing information with nursing homes, adult-care homes, and correctional facilities. They have received a State contract for their coronavirus response funds. Once the contract is completed they will be able to draw down funds to cover their coronavirus expenses. The funds remaining at the end of this fiscal year can be rolled over into next fiscal year. The Governor is going to be looking at trends, testing, and tracing data to make the determination when it is safe to move forward towards reopening the State. The State is planning to increase the public health workforce so that more people will be doing contact tracing. The State has not decided yet what apps or software will be used for contact tracing. North Carolina is asking some other states how they are doing it. As things start to reopen there will be a large focus on the vulnerable, at-risk, population. The State will put out information and guidance on what should be done to help protect them from the coronavirus.

2019 Community Child Protection Team/Child Fatality Team Report

Kim Harrell addressed the Board virtually through Zoom. The North Carolina General Assembly created the Community Child Protection Teams in 1991 and the Child Fatality Prevention Teams were created in 1993. In Yadkin County the Community Child Protection Team and the Child Fatality Prevention Team has been combined. The Community Child Protection Team/Child Fatality Prevention Team is required to present a report to the Board of Commissioners annually. The 2019 report has been submitted to the State. Yadkin County has a very strong and active combined Team. Four meetings were held in 2019. The Team reviewed two open child protective cases and one open foster care case. The issues identified in all the cases were illegal drug usage and the negative impact that had on the children. The team also reviewed four child fatalities. An intensive child fatality review was done on October 30, 2019. A State child fatality reviewer came to Yadkin County to lead the intensive review. The Team receives some funding each year. In 2019 they were able to purchase safe sleep outreach materials, home safety kits, and 3-in-1 car seats. Human Services distributed the items to families in Yadkin County.

CONSENT AGENDA

Commissioner Zachary made a motion to approve the Consent Agenda items as presented. Vice Chairman Moxley second.

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

The Consent Agenda items that were approved by the Board are as follows:

Finance/JCPC Budget Amendment

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
JCPC Revenue	1045235-42201	114,105	19,124	133,229
JCPC - Teen Court	1055235-51605	0	19,124	19,124

The North Carolina Department of Public Safety provided funding that was needed for the Teen Court Community Program.

Tax Adjustments & Refunds for March 2020

The Tax Office submitted the tax adjustments and refunds for the month of March 2020. The Board reviewed the information and approved the presented adjustments and refunds as requested.

NC Tier II Noncompetitive Grant Application Memorandum of Agreement

North Carolina charges fees for the registration and storage of certain Tier II hazardous materials. The fees collected are dispersed to the counties that have active LEPC's and plans to mitigate issues involving hazardous materials. Yadkin County has received the Tier II Grant funding since the Grant was established. The funding amount is \$1,000.00. The Board approved the Tier II Noncompetitive Grant application and authorized the County Manager to sign the Memorandum of Agreement.

Pace Analytical General Services Contract

Pace Analytical will perform required water sample tests for Parks & Recreation. State law requires the tests be done by an approved lab. Pace Analytical is an approved lab that the County is already using to do other water sample testing. The Board approved the general services contract and authorized the County Manager to sign it.

Ratify MuniBilling Contract Amendment

MuniBilling is the software that is used to process the County's water bills. Water customers have been paying their bills by cash or check. The system is not setup to accept online electronic payments. The County wanted to limit person-to-person contact and make things as easy as possible for the citizens during the coronavirus pandemic so a contract amendment was needed to add an online payment option. The Board approved amending the contract on March 27, 2020 and the completed contract amendment was to come back to the Board for ratification in April. The Board ratified the MuniBilling contract amendment the County Manager had signed.

Ratify Connect NC Grant Agreement Amendment

Yadkin County was approved for a Connect NC Grant for the Yadkin County Park that included the installation of a shade structure over part of the playground. Parks & Recreation purchased a shade structure from Barrs Recreation that their staff was going to install. During the installation process it was discovered that the shade company had sent the wrong size frame for the shade. The company is going to ship the correct size frame as soon as possible. The manufacturer closed temporarily in March due to the COVID-19 pandemic so it is going to take longer than usual for the County to get the correct frame. Since the shade structure cannot be installed in time an extension was needed for the project. The State required the County to sign an agreement amendment that extended the contract. The State's deadline to sign the agreement amendment was prior to tonight's Board of Commissioners meeting so the County Manager signed it. The agreement amendment did not have any impact on the projects funding. The Board was asked to ratify the agreement amendment. The Board ratified the Connect NC Grant Agreement Amendment that the County Manager signed for a six month extension for the installation of a shade structure.

Adopt Proclamation Declaring April 2020 Child Abuse Prevention Month

April is Child Abuse Prevention Month in North Carolina. Human Services requested the Board proclaim April as Child Abuse Prevention Month in Yadkin County. The Board adopted the following Proclamation:

Child Abuse Prevention Month

Yadkin County Proclamation

April 2020

Whereas, children are vital to our state's future success, prosperity, and quality of life as being our most vulnerable assets;

Whereas, all children deserve to have safe, stable, nurturing and healthy homes and communities that foster their well-being;

Whereas, child abuse and neglect is a public responsibility affecting both the current and future quality of life of a state and county;

Whereas, parents need support and resources to cope with stress and nurture their children to grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human services agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies and the business community;

Therefore, We do hereby proclaim **April 2020** as **Child Abuse Prevention Month** and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and business to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted by the Yadkin County Board of County Commissioners on April 20, 2020.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no Public Hearings or actions to set Public Hearings.

BOARD ACTION

Resolution to Extend The Scheduled Reappraisal

County Manager Hughes addressed the Board. The Tax Office has requested that the Board adopt a Resolution to Extend the Scheduled Reappraisal. The County's next general reappraisal is currently scheduled for January 1, 2021 and they would like for it to be scheduled for January 1, 2023. They are currently using an AS400 system that is old and needs to be replaced. They would like to postpone the scheduled reappraisal to give them the additional time that is needed for them to choose a new system and get it implemented. Also the coronavirus pandemic could possibly cause some issues with a January 1, 2021 reappraisal. **Commissioner Hemric made a motion to adopt the Resolution to advance the general reappraisal from January 1, 2021 to January 1, 2023 and continue on a four year cycle thereafter. Commissioner Welborn second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

[The Resolution is attached as Appendix A.]

W. C. Construction Change Order #2

Jason Walker addressed the Board virtually through Zoom. W. C. Construction is working on Phase 2 of the Yadkin Memorial Park Project. Part of the construction includes a road that goes to the proposed shower house location. A section of the proposed road has been found to have soils that are unsuitable for construction. Change Order #2 is needed for the work that has to be done to stabilize the poor soils so the road can be constructed. **Vice Chairman Moxley made a motion to approve Change Order #2 with W. C. Construction in the amount of \$8,574.00 for removal of poor soils and the installation of structural matting and additional stone. Commissioner Zachary second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

Negotiation of a Contract with Withers Ravenel

County Manager Hughes addressed the Board. The County was awarded NCDEQ Merger/Regionalization Feasibility Grant funding of \$50,000.00. The funding will be used for a study on the feasibility of merging the water systems that are in Yadkin County. Two engineering firms that are familiar with the water systems in Yadkin County were contacted and they both provided a scope of work and a cost estimate. County Manager Hughes and Drew Hinkle have reviewed the two proposals and they recommend that the County contract with Withers Ravenel. Withers Ravenel has staff that has a strong working knowledge of the Grant

the County was awarded and they have previously done good work for some of the municipalities in Yadkin County. **Vice Chairman Moxley made a motion to exempt the Project from the Mini-Brooks Act due to the amount and authorize the County Manager to negotiate a contract with Withers Ravenel to provide engineering services for the Yadkin County Water Systems Regionalization Project based upon their experience and knowledge of existing water systems within the County. Commissioner Welborn second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

Ratify Exclusion of Emergency Services, Human Services Agency, and Sheriff's Office Employees from FFCRA Provisions of the Emergency Paid Sick Leave and the Emergency Family Medical Leave Act, Except for the Three Qualifying Reasons Related to Their Own Health

County Manager Hughes addressed the Board. The Families First Coronavirus Response Act (FFCRA) provides employees with Emergency Paid Sick Leave and Emergency Family Medical Leave. Each local government has to determine who is considered an emergency responder. The Department of Labor has developed regulations for the Families First Coronavirus Response Act and the School of Government has reviewed the Act and provided some guidance to the counties. County Manager Hughes has reviewed the information and spoken with Sheriff Oliver, Keith Vestal, and Kim Harrell about their employees. The decision was made that all of the Sheriff's Office employees, EMS employees, and Human Services Agency employees should be classified as emergency responders and emergency responders are only eligible for Leave for the qualifying reasons that are related to their own health. County Manager Hughes requested that the Board ratify that decision. **Commissioner Zachary made a motion to Ratify the County Manager's exclusion of Emergency Services and Human Services Agency employees, as well as those of the Sheriff's Office, from the Families First Coronavirus Response Act provisions of the Emergency Paid Sick Leave and the Emergency Family Medical Leave Act, except for the 3 qualifying reasons related to their own health. Commissioner Welborn second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

CALENDAR NOTES

- 1) April 23, 2020 – The Joint Meeting with the Human Services Advisory Committee has been canceled.
- 2) May 25, 2020 – County Offices Closed for Memorial Day.

MANAGER'S REPORTS/BOARD ACTION

May 4, 2020 Board of Commissioners Meeting

County Manager Hughes asked the Board what they would like to do about the regularly scheduled May 4th Board of Commissioners Meeting. The County doesn't know at this time whether or not the Governor will extend his Stay at Home Executive Order. County Manager Hughes doesn't know of any pressing business that would need to be conducted at the May 4th Meeting. If the May 4th Meeting is canceled and something comes up the Board can hold a Special Meeting, as long as the public is notified of the meeting at least 48 hours before it is held. The Board discussed it and the meeting should be canceled. **Commissioner Hemric made a motion to cancel the regularly scheduled May 4, 2020 Board of Commissioners meeting. Vice Chairman Moxley second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

Solid Waste

County Manager Hughes said that the Landfill and the Convenience Sites are extremely busy right now. Since people are having to stay home they are taking this time to do some spring cleaning and/or remodeling so additional trash is being brought in. She asked people to please be patient when they go to dump their trash. Drew Hinkle addressed the Board virtually through Zoom. He said Solid Waste is currently seeing a huge increase in traffic and tonnage. It is busier now than it was during the holidays. The Solid Waste

employees are working hard to try and stay on top of things so people can get in and out as quickly as possible. He urged the public to be patient with them.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Funds Transfers

Department		Purpose
Solid Waste		Transfer of funds needed to cover the cost of repairing the landfill scale. This is the second time it needed work this year.
Disposal Transfer Fee	(2,000)	
Equipment Maintenance	2,000	
Solid Waste		Transfer of funds needed to pay for three months of the lease for the old Speer Bridge Convenience site.
Disposal Transfer Fee	(450)	
Land Lease	450	
Human Services/DSS		Transfer of funds needed to cover costs for the remainder of the fiscal year.
Contracted Services	(4,500)	
Supplies/Materials	4,000	
Utilities	500	
Elections		Transfer of funds needed to cover the coding and layout costs of the 2020 Primary ballots.
Supplies	(1,151)	
Data Processing Supplies	1,151	
Human Services/Health Education		Transfer of funds needed to cover longevity for the Assistant Human Services Director.
Health Admin Salaries	(400)	
Health Admin Longevity	400	
Human Services		Transfer of funds needed to purchase PPE for staff, cleaning supplies, equipment for command center operations, and other supplies.
Vehicle Maintenance	(1,500)	
Supplies & Materials	1,500	

Sanpro Medical Waste Disposal Contract

Sanpro Medical Waste Disposal will provide medical waste disposal services for the Medical Clinic.

Foothills Construction Service Contract

Foothills Construction will provide all the materials and labor that is needed to blow straw and hydro tack the dog park area at Yadkin Memorial Park.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home Adult Care Home Community Advisory Committee

There are three vacancies on the Joint Nursing Home Adult Care Home Community Advisory Committee.

Human Services Advisory Committee

Marty Driver is a Registered Nurse. Her current term on the Human Services Advisory Committee will expire 4/21/2020. She has requested to be reappointed for another three year term. **Commissioner Zachary made a motion to reappoint Marty Driver, a Registered Nurse, to the Yadkin County Human Services Advisory Committee for a three year term beginning 04/21/2020 and ending 04/21/2023. Vice Chairman Moxley second.**

Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin restated the motion, who made the motion, who seconded the motion, and what the vote was.

COMMISSIONER COMMENTS

Commissioner Zachary thanked everyone for attending the meeting. He thanked Dale Ring and his IT staff for the work that was done setting up tonight’s Zoom meeting. It is an excellent way to meet. He thanked Jessica Wall and Kim Harrell for their reports. He missed seeing everyone. Maybe the Board will be able to meet in person soon.

Vice Chairman Moxley said the Board's first web-based meeting went off well. He thanked Dale Ring and his IT staff for making the Zoom meeting possible. It was a very good meeting. He thanked Jessica Wall for her update. He thanked Kim Harrell for her report. He thanked Jason Walker for all the work he does for the County Parks. He thanked Drew Hinkle for his work with Solid Waste. He has heard that the Solid Waste locations have been very busy lately. It was good to hear that the Solid Waste staff is staying on top of things there.

Commissioner Hemric said tonight's meeting went well. He thanked Dale Ring for setting up the Zoom meeting. He thanked Jessica Wall and Kim Harrell for their reports. He thanked Jason Walker for his work with the County Parks. He thanked Drew Hinkle and Lindsey Cearlock for what they do for the County.

Commissioner Welborn thanked Dale Ring for setting up the Zoom meeting. Dale Ring does a good job for the County. He thanked Jessica Wall and Kim Harrell for their reports. He thanked Jason Walker for his work with the County Parks. He thanked Drew Hinkle for his work with Solid Waste. He hopes that everyone stays safe.

Chairman Austin thanked Dale Ring, and everyone else that participated in tonight's meeting on behalf of the County, for taking the time to prepare for this meeting so that it went off so well tonight. Dale Ring has really done a good job. Dale Ring has handled a lot of things for Yadkin County and it is nice for him to get to show his skills off to the public tonight. Chairman Austin was glad to hear Jessica Wall say that Human Services has continued to do contact tracing even though at one point the State had said that contact tracing was not important. He believes that is one of the most important things that Human Services is doing with the coronavirus cases. It helps those that may have been exposed to the coronavirus understand the risks that they may have. It is extremely important for those people to have someone to talk to. He thanked Jessica Wall and the whole Human Services Agency for the work they are doing with contact tracing. Contact tracing is needed to get to the results that everyone wants. He thanked all of the staff for their work.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Zachary second.

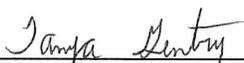
Vote: 5/0.

To ensure everyone that everyone heard it, Chairman Austin stated the motion, who made the motion, who seconded the motion, and what the vote was.

After a motion to come out of Closed Session was made the Board returned to **Open Session**. There was no additional business to discuss. All five of the Commissioners were still in attendance. None of them lost their internet connection at any time during the meeting.

Commissioner Hemric made a motion to adjourn. Commissioner Zachary second.

Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners

5/18/2020
Date approved by the
Yadkin County Board of Commissioners



YADKIN COUNTY

RESOLUTION TO EXTEND THE SCHEDULED REAPPRAISAL

WHEREAS, the State of North Carolina, Department of Revenue, pursuant to North Carolina General Statutes 105-286, does require a new Resolution in the event of an establishment of a new reappraisal cycle. The Yadkin County Board of Commissioners wishes to adopt a Resolution to extend the January 1, 2021 reappraisal to January 1, 2023.

WHEREAS, if the scheduled date for reappraisal for Yadkin County is extended herein, real property in the County shall thereafter be reappraised every four years following the extended date unless, in accordance with the provision of that subdivision subsequent reappraisals are likewise extended.

NOW, THEREFORE, BE IT RESOLVED, that the Yadkin County Board of Commissioners does hereby extend the next general reappraisal date from January 1, 2021 to January 1, 2023 and establishes that real property in the County shall thereafter be reappraised on a four year reappraisal cycle. The resolution having been submitted to vote received a FIVE to ZERO vote and was adopted this 20 day of April 2020.

WHEREAS, a copy of this said Resolution shall be forwarded promptly to the Department of Revenue.

Kevin Austin, Chairman

Yadkin County Board of Commissioners

ATTEST:

Tanya Gentry

Clerk to the Board