

Yadkin Soil and Water Conservation District Board Meeting

Thursday, November 20, 2025; 7:00 pm

Meeting Minutes

CORRECTION: Meeting # 3

Date: November 20, 2025

Meeting Number: 1

Date: August 21, 2025

Supervisors Present

Lenuel Chamberlain

Greg Moxley

Jo Linville

Van Hemric

Justin Somers

Staff Present

Caleb Poplin – Director

Justin Bledsoe – Technician

Jennifer Angell – Administrative Assistant

Others

Elise McLaughlin - Division

The Yadkin Soil and Water Conservation District Board of Supervisors met in the Yadkin Agricultural Building in Yadkinville on Thursday, November 20, 2025. Board Chair Lenuel Chamberlain called the meeting to order at 7:20 pm. A quorum was present.

Caleb Poplin (Director) read aloud the Ethics and Professionalism Statement. No conflicts of interest were acknowledged. No board action is required.

The agenda was reviewed. Van Hemric motioned to approve the agenda as written and Jo Linville seconded. Motion carried 5 – 0.

The minutes of the September 18, 2025 meeting were reviewed. Greg Moxley motioned to approve the minutes as written and Jo Linville seconded. Motion carried 5 – 0.

Informational

Request for Payment – Since the last meeting, we have submitted one Request for Payment. \$4,155.00 for contract 99-2026-004 – Rooftop Runoff System. No board action is required.

Yadkin SWCD Update – Caleb Poplin advised the board that the StRAP program is now open for applications for NC counties designated in the Helene disaster area. Although we are one of the designated counties, the board had previously agreed that other counties in the Western region are more in need, and we do not plan to apply for funding at this time. No board action is required.

Caleb Poplin reminded the board of the upcoming Annual Meeting in January and invited those interested to join him. No board action is required.

Caleb Poplin informed the board that we have obtained the Ventrack, and Justin Bledsoe has been satisfied with its performance. No board action is required.

Caleb Poplin disclosed to the board that Jason Walker has been hired part-time. His knowledge, expertise, and Job Approval Authority will be invaluable to our operations. No board action is required.

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Caleb Poplin informed the board that Lenuel Chamberlain has advised that he plans to retire from the board this December 2025. The board will need to nominate someone to complete the remaining year of his appointed term. After discussion, Justin Somers motioned to amend the Agenda to add “Board Organization” as an action item, and Van Hemric seconded. Motion carried 5 – 0.

Board Organization – Jo Linville motioned to nominate Van Hemric to fulfill the remaining year of Lenuel Chamberlain’s term upon his retirement and Greg Moxley seconded. Motion carried 5 – 0. Van Hemric agreed to move from an elected position to an appointed position if approved by the Soil and Water Commission.

The board discussed suitable candidates to fill the remaining term of Van Hemric’s elected position. Caleb Poplin will reach out to the suggested individuals to determine if any would be interested and will update the board at the next meeting. No board action is required.

Division Update – Elise McLaughlin summarized the monthly Division Update, a copy of which was provided to the board. She advised the board that yearly dues have increased from \$250.00 to \$300.00, and meeting registration fees have increased from \$30.00 to \$40.00.

Elise McLaughlin conducted a 15-minute training session for the board, covering issues the Division has noted in Districts across the state. The issues include a lack of documentation in cost share contract folders and project eligibility and approval concerns. She noted that we recently had a Division audit, and Shelby Kaplan was very pleased with our documentation and processes, noting minimal issues. She also covered the North Carolina General Statutes and the Open Meetings law that govern the board’s actions. No board action is required.

New Business

NC Department of Agriculture and Consumer Services; Division of Soil and Water Conservation – Contract Amendment for Matching Funds and Technical Assistance – Caleb Poplin presented the contract amendment for this fiscal year to the board for approval. Justin Somers motioned to approve the amendment, and Van Hemric seconded. Motion carried 5 – 0.

USDA Conservation Plans – Three USDA Conservation Plans for inclusion into the Voluntary Agricultural District were presented. Van Hemric motioned to approve the plans and jo Linville seconded. Motion passed 5 – 0.

Contract Cancellation – Contract 99-2026-005 - \$15,404.00 for a Heavy Use Area Protection, Water Tanks, Exclusion Fencing, and a Well. The cooperator has decided not to move forward. This is an Informational item. No board action is required.

Cost Share Applications – Cost share applications and rankings for three Rooftop Runoff Management Systems and an AgWRAP Well and Pump were presented. Van Hemric motioned to approve the applications and Justin Somers seconded. Motion passed 5 – 0.

Cost Share Contracts – The following Cost Share Contracts were presented for review and approval:

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A) Contract 99-2026-006 - \$4,160.00 for a Rooftop Runoff Management System was presented. Greg Moxley motioned to approve and Justin Somers seconded. Motion passed 5 – 0.

B) Contract 99-2026-007 - \$4,160 for a Rooftop Runoff Management System was presented. Justin Somers motioned to approve and Greg Moxley seconded. Motion passed 5 – 0.

C) Contract 99-2026-008 - \$8,310.00 for a Rooftop Runoff Management System was presented. Van Hemric motioned to approve and Justin Somers seconded. Motion passed 5 – 0.

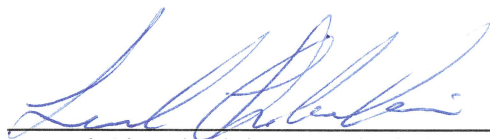
D) Contract 99-2026-009 - \$17,847.00 for a Rooftop Runoff Management System was presented. Greg Moxley motioned to approve and Jo Linville seconded. Motion passed 5 – 0.

E) Contract 99-2026-801 - \$9,500.00 for an AgWRAP Well and Pump. Justin Somers motioned to approve and Jo Linville seconded. Motion passed 5 – 0.

Lenuel Chamberlain asked if there was any additional business to discuss. No new business was presented.

Van Hemric motioned to adjourn the meeting and Greg Moxley seconded. Motion carried 5 – 0.

The meeting adjourned at 8:45 pm.



Lenuel Chamberlain, Board Chair
Yadkin Soil and Water Conservation District



Date