



April 25, 2016

Yadkin County
217 Willow Street
Yadkinville, North Carolina 27055

Attention: Ms. Lisa Hughes

Reference: **Confirming Proposal for Floor Moisture Testing Services**
Yadkin County Agricultural Center
Yadkinville, North Carolina
S&ME Project No. 3458-14-103

Dear Ms. Hughes:

S&ME, Inc. (S&ME) is providing special inspection and construction materials testing services for the Yadkin County Agricultural Center project in Yadkinville, North Carolina in accordance with S&ME Proposal 34-1400440 Revised October 28, 2014. This proposal is to confirm the requested concrete floor moisture testing services.

BACKGROUND INFORMATION

Project information has been developed from an e-mail from Lisa Hughes with Yadkin County on April 22, 2016.

The new Yadkin County Agricultural Center requires installation of a floor covering system. S&ME has been requested to perform moisture content tests in accordance with ASTM F1869 (Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride) of the concrete subfloor to confirm the moisture content is within tolerable limits for placement of the new flooring.

SCOPE OF SERVICES

S&ME proposes to offer the following basic services as part of this proposal:

- ◆ Moisture Test Kit: We will install 3 moisture transmissivity test kits at locations determined by the client. Moisture transmissivity measurements will be determined in general accordance with ASTM F1869. Prior to placement of the tests, the actual test area should be clean and free of all foreign substances. All residual adhesives, curing compounds, sealers, paints, floor coverings, etc. should be removed prior to the installation of the test kits.
- ◆ Reporting: Following completion of the tests, the results will be provided in a daily report.



EXCLUDED SERVICES

Without attempting to be a complete list of all services or potential services that will be excluded from this proposal and not performed by S&ME, the following services are specifically excluded from the Basic Services included in this proposal. If desired, S&ME Inc. can perform these services; however, a separate or revised proposal would be required.

- ♦ pH testing of the flooring.
- ♦ Removal of any covering to expose the concrete subfloor.

This proposal is solely intended for the Basic Services as described in the Scope of Services. The Scope of Services may be modified or amended, if the changes are first agreed to in writing by the Client and S&ME. Use of this proposal and corresponding final report is limited to above-referenced project and client. No other use is authorized by S&ME, Inc.

CLIENT RESPONSIBILITIES

We ask that the general contractor be responsible for the following:

- ♦ Preparation of the subflooring prior to moisture content tests. Prior to placement of the tests, the actual test area should be clean and free of all foreign substances. All residual adhesives, curing compounds, sealers, paints, floor coverings, etc. should be removed prior to the installation of the test kits.

COMPENSATION

We will provide the scope of services described above for a lump sum of \$1,300. If we conclude that additional services are necessary based on the conditions encountered, we will confer with you. We will not proceed with additional services that incur additional costs without your permission.

AUTHORIZATION

S&ME will perform these services under the terms and conditions of the Agreement for Services dated October 28, 2014. We may be formally authorized to perform this work by signing below.

Name (print) LISA L. HUGHES Date 4/27/16
Signature [Signature]
Company YADKIN COUNTY



CLOSURE

S&ME appreciates the opportunity to be of service to you. If you have questions regarding the outlined scope of services, or if we may be of further assistance, please contact us.

Sincerely,

S&ME, Inc.

Manan B. Adhyaru, P.E.
Materials Engineer

Brian Glidewell, P.E.
Senior Engineer

This instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.

Digitally signed by Gary
DN: cn=Gary, o=Finance, ou=Yadkin
Co,
email=ggroce@yadkincountync.gov,
c=US
Date: 2016.04.26 16:58:21 -04'00'