

YADKIN COUNTY  
NORTH CAROLINA

AGREEMENT FOR SERVICES

(Munis Contract Number) \_\_\_\_\_

This Agreement is made and entered into this 1st day of February, 20 17  
("Effective Date") between Yadkin County, North Carolina ("County") and  
Yadkin Arts Council Inc., DBA The Third Branch Cafe ("Provider").

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. **Services To Be Performed.** The Provider agrees to perform the services and to provide the materials (all collectively called the "Services") for the County as authorized by the County Manager. Provider acknowledges that this Agreement does not guarantee that the County will assign the Provider any work; however, that the County from time to time may request the Provider to perform services for Yadkin County.

The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County's expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County's expectations, and to the County's full satisfaction.

See "Exhibit A" attached hereto and incorporated as if fully setout herein. "Exhibit A" lists in detail the scope of services to be provided under this contract. Any changes to "Exhibit A" must be approved by the County Manager, in writing, prior to the service being provided.

2. **Term of the Agreement.** (Check the one provision that applies.)

- ☒ This Agreement shall end on June 30, 20 17.
- ☐ This Agreement shall continue until the Provider has completed the Services to the County's satisfaction.
- ☐ This Agreement shall continue until terminated in accordance with Section 9 of the Agreement.

3. Payment to the Provider.

- ☐ The County shall pay the Provider \$ \_\_\_\_\_ every \_\_\_\_\_.
- ☒ The County shall pay the Provider a total of \$ 1,054.37 for all Services performed under this Agreement. The Provider will invoice the County for Services as they are performed, but no more frequently than monthly.

In accordance with Item 3, Payment to the Provider, the County agrees to pay the Provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County's satisfaction, the work performed and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County's remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. E-Verify. North Carolina General Statutes prohibit counties from entering into contracts with contractors and subcontractors under the formal bid process and/or proposals who have not complied with the requirement of Article 2 of Chapter 64 of the NC General Statutes. Said Article 2 of Chapter 64 states *The prohibition applies to all contracts subject to G.S. 143-129, which are purchase contracts with an estimated cost of \$90,000 or more, and construction or repair contracts with an estimated cost of \$500,000 or more. GS 143-129 applies to virtually all public entities, including cities, counties, local school boards, water and sewer authorities, and other special purpose local government districts and authorities.* The Contractor must submit the E-Verify Affidavit with bid proposals and/or contracts as required by NC General Statutes.

5. Non-waiver. If the County at any time does not require the Provider to satisfy any of the Provider's obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County's ability to require the Provider to satisfy those obligations in the future or the County's ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider that shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

6. Independent Contractor. For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or of any of the Provider's agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker's compensation benefits.

7. **Insurance.** During this Agreement's term, the Provider shall maintain at its sole expense all insurances as set out in this section. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider's insurance policies are renewed or otherwise modified. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.

The Provider shall maintain worker's compensation insurance as required by North Carolina law to cover all of the Provider's employees engaged in any work under the Agreement.

The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement's term:

- General commercial liability in the amount of \$1,000,000 per occurrence/\$2,000,000 aggregate.
- Workers' Compensation in the amount of \$500,000 employer's liability.
- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be \$1,000,000 for bodily injury and property damage; and \$1,000,000 uninsured/underinsured motorist coverage.

8. **Indemnity.** The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys' fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider's obligations under this section shall survive termination of this Agreement.

9. **Termination.** Notwithstanding any other provision of this Agreement, this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ten (10) days' written notice to the Provider. Ten days' written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement.

10. **Entire Agreement.** This Agreement (including any attached Exhibits) constitute the complete and entire Agreement between the County and the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject matter. This Agreement may be modified only by a writing signed by both the County and the Provider.

11. **Governing Law and Forum for Disputes.** This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina's choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Yadkin County, North Carolina, unless it is properly filed in Federal Court, in which case it must be filed in the Federal District Court for the Middle District of North Carolina.

12. **Severance Clause.** If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

13. **Compliance With Laws.** The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.

14. **Repair of Damages.** The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County's property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

15. **Titles and Headings.** Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

16. **Non-Assignment.** The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

17. **Notices.** Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee below:

THE COUNTY

Kimberly D. Harrill, Director  
Yadkin County Human Services  
PO Box 548, Yadkinville, NC 27056  
336-679-4210

THE PROVIDER

Shelly Holbrook  
Yadkin Arts Council DBA The Third Branch Cafe  
PO Box 667, Yadkinville, NC 27056  
336-677-6008  
shelly@yadkinarts.org

18. **Number and gender.** This Agreement's use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.

19. Exhibits. To the extent of a conflict between the above language of this Agreement and any attachments, the above language of this Agreement will control.

IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.

THE COUNTY

BY: \_\_\_\_\_

Name: Lisa Hughes

Title: County Manager

THE PROVIDER

BY: Lauren Strickland

Name: Lauren Strickland

Title: Cafe Manager

This instrument has been pre-audited in  
the manner required by the Local  
Government Budget and Fiscal Control Act.

Tm W. S — S 2/2/2017  
Yadkin County Finance Officer

EXHIBIT A

TO AGREEMENT TO SERVICES

Below is a detailed listing of the scope of services to be provided under this contract. Any changes to "Exhibit A" must be approved by the County Manager, in writing, prior to the service being provided. (The detailed listing of the scope of services may also be described on one or more sheets attached hereto and incorporated herein, but each must be signed by the Provider and the County.)

Please see attachments 1 and 2 of this document. Provider will deliver catering to specified locations on specified dates of attachments.

Planning and Permits building  
213 E Elm Street  
Yadkinville, NC 27055

Feb. 6, ~~2016~~ 2017, Mar. 16, ~~2016~~ 2017 and May 18, ~~2016~~ 2017 - AAB

and

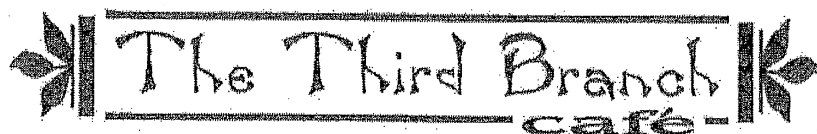
Yadkin County Agricultural Building  
2051 Agricultural Way  
Yadkinville NC 27055

April 8, ~~2016~~ 2017 - AAB Shelly R Holbrook

Total amount of contract not to exceed \$ 1,054.37.

Attachment 1

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226 East Main Street  
Yadkinville NC, 27055  
336-677-6006

Billing Address  
P.O Box 667  
Yadkinville, NC 27055

Yadkin County

Steven Corn

Foster Parent Training for Purpose of Adoption

Feb 6<sup>th</sup>, March 16<sup>th</sup>, May 18<sup>th</sup> 2017

Estimated 14 people

Feb 6<sup>th</sup> \$11 per head@14

Chicken Pie, mashed potatoes, Green beans, rolls

Sweet tea, unsweet tea

Paper products, Ice

Desserts

March 16<sup>th</sup> \$11 per head@14

Pork Roast, oven roasted potatoes, cinnamon apples, bread

Sweet tea, unsweet tea

Paper products, Ice

Desserts

May 18<sup>th</sup> \$11 per head@14

Lemon Herb Chicken, rice, Vegetable medley, bread

Sweat tea, unsweet tea

Paper products, Ice

Desserts

Total \$ 462

15 % discount \$69.30

Tax \$26.50

Grand Total \$ 419.20

Attachment 2

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226 East Main Street  
Yadkinville NC, 27055  
336-677-6006

Billing Address  
P.O Box 667  
Yadkinville, NC 27055

Steven Corn  
Yadkin County  
Adoption Conference  
Saturday, April 8<sup>th</sup> 2017  
Estimated 50 people

Morning 8 Am pick up \$3 per person@ 50  
Assorted Pastries, Fruit, Coffee, Juice  
Creamers, sugars, Paper products

Total \$150  
Discount \$22.50  
Tax \$8.60  
Total \$136.11

Lunch 11:15 delivery \$8 per head@50  
Assorted wraps/ assorted sandwiches  
Garden Pasta, Potato salad  
Tea, Unsweet tea, lemonade, water  
Dessert  
Paper products, Ice

Total \$400  
Discount \$60  
Tax \$22.95  
Total \$362.95

Afternoon snacks and drinks \$3 per person@50  
Chips, assorted sweets  
Lemonade  
Paper products

Total \$150  
Discount \$22.50  
Tax \$8.60  
Total \$136.11

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Grand Total \$635.17

RFP Number (if applicable): \_\_\_\_\_

Name of Vendor or Bidder: Yacklin Arts Council DBA Thiel Branch Cafe

**IRAN DIVESTMENT ACT CERTIFICATION  
REQUIRED BY N.C.G.S. 143C-6A-5(a)**

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

Shelly K. Holbrook 1-13-17  
Signature Date  
Shelly Holbrook Culinary Director  
Printed Name Title

**Notes to persons signing this form:**

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address [www.notreasurer.com/iran](http://www.notreasurer.com/iran) and will be updated every 180 days.