

*Kevin Austin, Chairman of Board  
David Moxley, Vice Chairman  
Cliff Collins, Commissioner  
Marion Welborn, Commissioner  
Frank Zachary, Commissioner*



*Ed Powell, County Attorney  
Lisa Hughes, County Manager  
Tanya Gentry, Clerk to the Board*

## COUNTY MANAGER'S REPORT

### January 12, 2024

#### **Medicaid Expansion**

The State has created a dashboard for tracking Medicaid Expansion and it still has not been updated since December 1, 2023. I received a complaint from a citizen who was automatically enrolled in Medicaid when he nor his wife had applied for it. They are self-employed and have health insurance through the marketplace and are very happy with it. He was upset because they do not want Medicaid and want it stopped. I met with Jessica Wall and he said that she knew of at least one other instance of this happening. Whether it is the marketplace that has their financial information and automatically enrolls them or if the NCDHHS automatically enrolling them, citizens should have the option to enroll available to them rather than it being automatic. The citizen I spoke with said he knew nothing about it until he received Medicaid cards in the mail. The State dashboard states that 851 Yadkin County citizens were enrolled due to Medicaid expansion as of December 2, 2023.

#### **State Grants**

County departments are submitting grant applications this month for the following:  
Solid Waste: recycling compactor at the landfill (20% match or \$4,726 required)  
Information Technology: cybersecurity grant to enhance our cybersecurity efforts, no match required  
Sheriff's Office: Governor's Crime Commission

#### **Vacancy Report**

This week we have 24 vacancies, excluding the 5 positions that were created in December. Over half of these positions (14) are in Human Services. Human Services consistently has the highest number of openings within the County and has hovered around 11-12 vacancies for the last few months.

We are working on a contract for Board approval that will provide Elections a postage machine. Elections has been asked to let Lindsey Cearlock or me know anytime they need access to the postage machine in Finance before 8am, after 5pm or on weekends and we will make sure they have access to it until theirs is installed.

### ***Solid Waste RFP***

Our contracts with Republic Services expire June 30, 2024. We issued a Request for Proposals this week for collection services and operation of the transfer station. The RFP is being advertised in the Yadkin Ripple, on our website and has been provided to Republic Services, GFL, Triad Recycling and Waste Management.

### ***Animal Shelter***

The Animal Shelter was inspected last week by Lindsey Harris with the State. A copy of the report is in Exhibit A.

### ***Upcoming Dates***

County offices will be closed, **January 15** for the Martin Luther King holiday.

The Yadkin County Chamber of Commerce will have its Annual Banquet on Tuesday, **January 23 at 6pm** at the Agricultural & Educational Building.

There will be a joint meeting with the Board of Education on Monday, **January 29<sup>th</sup>** at 5:30pm. This meeting is hosted by the Board of Education.

The NCCCMA Winter Seminar is **January 31-February 2**, 2024 in Winston Salem. Brock Hall and I both plan to attend.

**EXHIBIT A**

**Animal Welfare Section**  
**NC Department of Agriculture and Consumer Services**  
**1030 Mail Service Center**  
**Raleigh, NC 27699-1030**

Phone: (919) 707-3280 Fax: (919) 733-6431  
Email: agr.aws@ncagr.gov  
Website: www.ncaws.com

**Facility Compliance Inspection - Animal Shelter**

**Approved - 01/09/2024**

License Number: 46	Phone: (336)677-2500
Facility Name: YADKIN COUNTY ANIMAL SHELTER	
Owner: YADKIN COUNTY GOVERNMENT	
Address: 1027 SPEAKS STREET	
City: YADKINVILLE	Zip Code: 27055
County: YADKIN	
Email:	
Total Enclosures: 67	
Dogs on Premises: 19	Cats on Premises: 32
Licensed Capacity (Dogs): 30	Licensed Capacity (Cats): 55
Type of Inspection: Random Inspection	Date of Inspection: 01/09/2024

**02 NCAC 52J .0101 RECORDS**

1. Origin and date received. [02 NCAC 52J .0101(1)] - In Compliance
2. Description [02 NCAC 52J .0101(2)] - In Compliance
3. Location [02 NCAC 52J .0101(3)] - In Compliance
4. Disposition of animals
  - name and address of person including transporter [02 NCAC 52J .0101(4)] - In Compliance
  - death - date, signs of illness, or cause of death if identified [02 NCAC 52J .0101(4)] - In Compliance
  - euthanasia [02 NCAC 52J .0101(4)] - In Compliance
5. Record of veterinary care. [02 NCAC 52J .0101(5)] - In Compliance
6. Records created or updated within 48 hours [02 NCAC 52J .0101(6)] - In Compliance
7. Records are accurate [02 NCAC 52J .0101(6)] - In Compliance

**02 NCAC 52J .0103 INSPECTION OF RECORDS**

1. Records available upon request. [02 NCAC 52J .0103] - In Compliance
2. Animals matched to record. [02 NCAC 52J .0103] - In Compliance
3. Records retained for 3 years. [02 NCAC 52J .0103] - In Compliance

**02 NCAC 52J .0105 LICENSES AND REGISTRATIONS**

1. AWS notified of change of name, address or contact within 10 days [02 NCAC 52J .0105(3)] - In Compliance

**02 NCAC 52J .0201 GENERAL**

1. Housing facilities structurally sound and maintained in good repair. [02 NCAC 52J .0201(a)] - In Compliance
2. Housing facilities contain the animals and restrict entry of other animals and people. [02 NCAC 52J .0201(a)] - In Compliance
3. Light fixtures and electrical outlets in animal areas in compliance with the State Building Code. [02 NCAC 52J .0201(b)] - In Compliance
4. Electrical appliances, light fixtures, outlets and cords located or protected so animals do not have access to them. [02 NCAC 52J .0201(b)] - In Compliance
5. Adequate electric power to comply with AWA. [02 NCAC 52J .0201(c)] - In Compliance

6. Storage of food and bedding:
  - stored in cabinets or sealed containers that adequately protect against infestation or contamination by vermin and insects, [02 NCAC 52J .0201(d)(1)] - In Compliance
  - open bags of food and treats stored in airtight containers with lids, [02 NCAC 52J .0201(d)(2)] - In Compliance
  - refrigeration for perishables including opened cans of food, [02 NCAC 52J .0201(d)(3)] - In Compliance
  - clean bedding and laundry stored in cabinets or sealed containers, stored separately from soiled laundry and materials, and stored separately from general housing, [02 NCAC 52J .0201(d)(4)] - In Compliance
  - bedding in isolation areas stored in sealed cabinets and only used for isolation animals. [02 NCAC 52J .0201(d)(5)] - In Compliance
7. Daily removal and disposal of animal and food waste, bedding and debris assuring facility is maintained in a clean and sanitary manner. [02 NCAC 52J .0201(e)] - In Compliance
8. Hot and cold running, potable water available. [02 NCAC 52J .0201(f)] - In Compliance
9. Washroom, basin or sink provided to maintain cleanliness among animal caretakers, animals, and animal food and water receptacles. [02 NCAC 52J .0201(f)] - In Compliance
10. Ability to confirm ambient temperature. [02 NCAC 52J .0201(g)] - In Compliance
11. Functional room thermometer present in each area of indoor enclosures, common areas and exercise areas. [02 NCAC 52J .0201(g)] - In Compliance
12. A separate five-foot perimeter fence if any animals have unsupervised access to an outdoor enclosure, common area or exercise area. [02 NCAC 52J .0101(h)] - In Compliance
13. Adequate drainage system [02 NCAC 52J .0201(i)] - In Compliance
14. All areas of a facility available for review or inspection during normal business hours. [02 NCAC 52J .0201(j)] - In Compliance
15. All animals in a facility subject to the requirements of the Animal Welfare Act, regardless of ownership. [02 NCAC 52J .0201(k)] - In Compliance
16. Compliance with all federal, state and local laws, rules and ordinances relating to or affecting the welfare of dogs and cats in its facility. [02 NCAC 52J .0201(l)] - In Compliance
17. Registrant and all agents of facility shall be truthful with AWS during inspections or investigations. [02 NCAC 52J .0201(m)] - In Compliance
18. Applicant, registrant, or agent of facility may not abuse, harass, delay or obstruct any AWS inspector or official while they are attempting to discharge their official duties. [02 NCAC 52J .0201(n)] - In Compliance
19. No dog or cat present in a window display except during business hours and in compliance with standards set forth in this Section. [02 NCAC 52J .0201(o)] - In Compliance
20. Facility equipped with operational smoke alarm and carbon monoxide alarm. [02 NCAC 52J .0201(q)] - In Compliance
21. Facility equipped with means of fire suppression. [02 NCAC 52J .0201(q)] - In Compliance
22. Plan of action for continuity of care and/or evacuation of animals in event of natural or manmade disaster developed and maintained. [02 NCAC 52J .0201(r)] - In Compliance
23. Written standards for approved foster care provider maintained and include: application process, sanitation protocols, daily observation, feeding/watering protocols, provision/documentation of veterinary care, provision of long-term care requirements of 02 NCAC 52J .0209(7), requirements for inspection by the shelter, and compliance of foster care provider with the NC AWA when applicable. [02 NCAC 52J .0201(s)] - Needs Improvement
24. Written standards for approved rescue organization maintained and include: application process, sanitation protocols, daily observation, feeding/watering protocols, provision/documentation of veterinary care, provision of long-term care requirements of 02 NCAC 52J .0209(7), requirements for inspection by the shelter, and compliance of the rescue organization with the NC AWA when applicable. [02 NCAC 52J .0201(t)] - Needs Improvement

**[02 NCAC 52J .0201(s)] [02 NCAC 52J .0201(t)] - The written standards for approved foster care providers and approved rescue organizations includes portions of 02 NCAC 52J .0201 (s) and .0201 (t) but not all components. I discussed these provisions with the shelter director at the time of inspection and gave suggestions for compliance with these statutes.**

## 02 NCAC 52J .0202 INDOOR FACILITIES

1. Indoor housing facilities adequately heated and cooled. [02 NCAC 52J .0202(a)(1)] - In Compliance
2. Ambient temperature between 50°F and 85°F. [02 NCAC 52J .0202(a)(2)] - In Compliance
3. Special provisions provided as needed and documented. [02 NCAC 52J .0202(a)(3)] - In Compliance
4. Indoor housing facilities adequately ventilated. [02 NCAC 52J .0202(b)(1)] - In Compliance
5. Fresh air and ventilation provided, and drafts minimized. [02 NCAC 52J .0202(b)(1)] - In Compliance
6. Air vents/filters cleaned/changed to minimize buildup and inhibition of air flow. [02 NCAC 52J .0202(b)(2)] - In Compliance
7. Air flow adequate to minimize odors and moisture condensation. [02 NCAC 52J .0202(b)(3)] - In Compliance
8. Indoor housing facilities adequately illuminated. [02 NCAC 52J .0202(c)] - In Compliance
9. Illumination provides regular diurnal lighting cycles and is uniformly diffused. [02 NCAC 52J .0202(c)] - In Compliance
10. Interior building surfaces are impervious to moisture and can be readily sanitized. [02 NCAC 52J .0202(d)] - In Compliance
11. Drainage rapidly eliminates excess water. [02 NCAC 52J .0202(e)(1)] - In Compliance
12. Closed drain systems equipped with traps and installed to prevent odors and backup of sewage. [02 NCAC 52J .0202(e)(2)] - In Compliance

13. Drainage system constructed with barriers to prevent cross-contamination among animals. [02 NCAC 52J .0202(e)(3)] - In Compliance

## **02 NCAC 52J .0203 OUTDOOR FACILITIES**

1. Primary enclosures, common areas, and walkways are constructed of sealed concrete or other surfaces impervious to moisture. [02 NCAC 52J .0203(a)(1)] - In Compliance
2. Gravel maintained at a minimum depth of six inches and kept sanitary. [02 NCAC 52J .0203(a)(2)] - In Compliance
3. Exercise areas are constructed of sealed concrete or other surfaces impervious to moisture. [02 NCAC 52J .0203(b)(1)] - In Compliance
4. Gravel in exercise areas maintained at a minimum depth of six inches and kept sanitary. [02 NCAC 52J .0203(b)(2)] - In Compliance
5. Artificial turf maintained in good repair or replaced and is cleaned and sanitized as required. [02 NCAC 52J .0203(b)(3)] - Not Applicable
6. Exercise areas with established grass has no bare dirt, kept clean and sanitary. [02 NCAC 52J .0203(b)(4)] - Needs Improvement
7. Exercise areas with established grass addressed in the written protocol when required [02 NCAC 52J .0203(b)(4)] - In Compliance
8. Sand or organic materials are not used in primary enclosures, common areas, exercise areas or walkways [02 NCAC 52J .0203(c)] - In Compliance
9. Outdoor housing provided allows animals to remain dry and comfortable during inclement weather. [02 NCAC 52J .0203(d)] - In Compliance
10. Housing is impervious to moisture and can be cleaned and sanitized. [02 NCAC 52J .0203(d)(1)] - In Compliance
11. One house available for each animal within each enclosure. [02 NCAC 52J .0203(d)(2)] - In Compliance
12. Enclosure with mother and her unweaned offspring, one house available of adequate size to comfortably house mother and all offspring together [02 NCAC 52J .0203(d)(2)] - In Compliance
13. Housing contains clean dry bedding or heat source when <32 degrees F [02 NCAC 52J .0203(d)(3) - In Compliance
14. Special provisions provided when needed and documented [02 NCAC 52J .0203(d)(4)] - In Compliance
15. No infirm animals housed outdoors [02 NCAC 52J .0203(d)(4)] - In Compliance
16. Outdoor areas provide adequate protection from inclement weather and sun [02 NCAC 52J .0203(e)] - In Compliance
17. Adequate protection is sufficient to protect all animals simultaneously in exercise areas [02 NCAC 52J .0203(e)] - In Compliance
18. Animals unable to maintain body temperature in outdoor exercise areas are not present in these areas [02 NCAC 52J .0203(e)] - In Compliance
19. Outdoor common areas maintained in good repair and properly cleaned and sanitized [02 NCAC 52J .0203(f)] - In Compliance
20. Suitable method of drainage provided for primary enclosures, exercise areas and walkways so that there is no access to standing water. [02 NCAC 52J .0203(h)] - In Compliance

## **[02 NCAC 52J .0203(b)(4)] - Bare dirt is accessible at the back entry of the outdoor exercise yard. I have suggested reseeding the grass in this area once the temperatures permit doing so.**

## **02 NCAC 52J .0204 PRIMARY ENCLOSURES**

1. Primary enclosures are constructed to prevent contamination from waste and wastewater from animals in other enclosures. [02 NCAC 52J.0204(a)] - In Compliance
2. All surfaces with which an animal comes in contact impervious to moisture. [02 NCAC 52J .0204(a)] - In Compliance
3. For primary enclosures placed into service on or after January 1, 2005, no wood within the animal's reach. [02 NCAC 52J .0204(b)] - In Compliance
4. For primary enclosures in use in a registered facility prior to January 1, 2005, any damaged wood replaced so that there is no contact with wood by the animal. [02 NCAC 52J .0204(b)] - In Compliance
5. Primary enclosures and exercise areas structurally sound, maintained in good repair and in a manner to prevent injury to animals, and keep other animals out. [02 NCAC 52J .0204(c)] - In Compliance
6. Primary enclosures provide space to allow animal to walk, turn about freely, and to stand with tails erect, sit, or lie in a natural position with limbs extended without touching other animals or sides or top of enclosure. [02 NCAC 52J .0204(d)] - In Compliance
7. Exercise areas shall be constructed to provide adequate space for animals to run and express natural play behaviors. [02 NCAC 52J .0204(e)] - In Compliance
8. The height of primary enclosures other than cage is not less than five feet. [02 NCAC 52J .0204(f)] - In Compliance
9. All enclosures constructed as to prevent the escape of animals. [02 NCAC 52J .0204(g)] - In Compliance
10. Each primary enclosure and exercise area provided with a solid resting surface(s) adequate to comfortably hold all occupants at the same time. [02 NCAC 52J .0204(h)] - In Compliance
11. All resting surfaces made of a non-porous or easily sanitized material, such as solid floor, a towel, or a disposable material such as newspaper. [02 NCAC 52J .0204(h)] - In Compliance
12. The resting surface or surfaces are elevated in primary enclosures housing two or more cats. [02 NCAC 52J .0204(h)] - In Compliance
13. In addition to Paragraph (d) of 02 NCAC 52J .0204, each dog shall be provided with the minimum square footage required by 02 NCAC.0204(i). [02 NCAC 52J .0204(i)] - In Compliance
14. Not more than four adult dogs housed in the same primary enclosure or exercise area without supervision. [02 NCAC 52J .0204(j)] - In Compliance
15. Dogs younger than 6 months shall not be housed/comingled with adult dogs (except dam) [02 NCAC 52J .0204(j)] - In Compliance
16. If more than four dogs are housed in an exercise area or enclosure, then at least one person is supervising each 10 dogs housed within each enclosure or common area. [02 NCAC 52J .0204(k)] - In Compliance

17. Supervision conducted from within the exercise area or enclosure with immediate access to animals. [02 NCAC 52J .0204(k)] - In Compliance
18. Pregnant animals housed singly. [02 NCAC 52J .0204(l)] - In Compliance
19. Nursing animals housed only with litter until litter is weaned. [02 NCAC 52J .0204(l)] - In Compliance
20. Enclosure for nursing animal of sufficient size for dam and all animals of litter to walk, turn about freely, nurse and stand with tails erect, sit or lie in natural position with limbs extended without touching other animals or sides/top of enclosure. [02 NCAC 52J .0204(l)] - In Compliance
21. Enclosure for nursing animal and litter shall allow the animals to leave the whelping/queening area for exercise. [02 NCAC 52J .0204(l)] - In Compliance
22. In addition to Paragraph (d), (e) and (h) of 02 NCAC 52J .0204, each feline older than six months housed in any primary enclosure provided with a minimum of 4 sq. ft. of floor space which may include elevated resting surfaces. [02 NCAC 52J .0204(m)] - In Compliance
23. Each feline younger than 6 months provided 1.5 sq. ft. [02 NCAC 52J .0204(m)] - In Compliance
24. No more than 12 cats housed in the same primary enclosure or exercise area. [02 NCAC 52J .0204(n)] - In Compliance
25. In all cat enclosures and exercise areas, a clean receptacle with clean litter provided for waste. [02 NCAC 52J .0204(o)] - In Compliance
26. A minimum of one receptacle per three cats shall be provided for each enclosure and exercise area. [02 NCAC 52J .0204(o)] - In Compliance
27. Pools deeper than shoulder height has ingress/egress area. [02 NCAC 52J .0204(p)(1)] - Not Applicable
28. Supervision provided for pools other than kiddie pools. [02 NCAC 52J .0204(p)(2)] - Not Applicable
29. Pool facilities constructed, maintained and managed to protect animals from illness, injury or death [02 NCAC 52J .0204(p)(3)] - In Compliance
30. Pools with <100 gallons: water changed, and pool cleaned and sanitized daily [02 NCAC 52J .0204(p)(4)] - In Compliance
31. Pools with >100 gallons: commercial filtration and cleaning system installed and manufacture recommendations implemented [02 NCAC 52J .0204(p)(4)] - Not Applicable
32. Kiddie pools cleaned, sanitized, repaired and maintained as required for accessories [02 NCAC 52J .0204(p)(5)] - In Compliance

## **02 NCAC 52J .0205 FEEDING**

1. Dogs and cats fed at least once each 24-hour period. [02 NCAC 52J .0205(a)] - In Compliance
2. Puppies and kittens less than six months of age fed at least twice in each 24-hour period. An eight-hour interval between feedings if only two feedings are offered in a 24-hour period. [02 NCAC 52J .0205(b)] - In Compliance
3. Exemption from 02 NCAC 52J .0205(a) or (b) only allowed if prescribed by veterinarian. [02 NCAC 52J .0205(c)] - In Compliance
4. Exemption allowed by 02 NCAC 52J .0205(c) must be documented by the shelter. [02 NCAC 52J .0205(c)] - In Compliance
5. The documentation of the exemption is to include:
  - the original veterinary directive signed by the veterinarian issuing it, [02 NCAC 52J .0205(c)(1)] - In Compliance
  - the printed name of the veterinarian, [02 NCAC 52J .0205(c)(2)] - In Compliance
  - the reason for the restriction, [02 NCAC 52J .0205(c)(3)] - In Compliance
  - the specific feeding directions, [02 NCAC 52J .0205(c)(4)] - In Compliance
  - the origination and review dates of the directive, [02 NCAC 52J .0205(c)(5)] - In Compliance
  - the facility shall have the veterinarian review and renew the directive every 30 days until it is no longer required, [02 NCAC 52J .0205(c)(6)] - In Compliance
  - the date of the cessation of the directive, [02 NCAC 52J .0205(c)(7)] - In Compliance
  - documentation by the facility of each feeding as prescribed by the veterinarian. [02 NCAC 52J .0205(c)(8)] - In Compliance
6. Food is commercially prepared food complying with laws applicable to animal feed. [02 NCAC 52J .0205(d)] - In Compliance
7. The food is free from contamination, wholesome, palatable, and of sufficient quality and quantity appropriate for the given size, age, and condition of an animal meeting the daily requirements for nutritional value. [02 NCAC 52J .0205(e)] - In Compliance
8. Food receptacles accessible to all dogs or cats. [02 NCAC 52J .0205(f)] - In Compliance
9. Food receptacles located to minimize contamination by waste. [02 NCAC 52J .0205(f)] - In Compliance
10. For every adult animal, at least one food receptacle offered. [02 NCAC 52J .0205(g)] - In Compliance
11. When multiple animals are housed together, caretakers observe each animal feeding to ensure that each animal receives adequate feed. [02 NCAC 52J .0205(g)] - In Compliance
12. Food receptacles durable, clean and sanitized. [02 NCAC 52J .0205(h)] - In Compliance
13. Uneaten food within receptacles discarded within 24 hours or sooner if spoiled or contaminated. [02 NCAC 52J .0205(i)] - In Compliance
14. Damaged receptacles replaced. [02 NCAC 52J .0205(j)] - In Compliance
15. Disposable food receptacles discarded after each feeding. [02 NCAC 52J .0205(j)] - In Compliance
16. Food and water receptacles in outdoor facilities protected from the elements. [02 NCAC 52J .0205(k)] - In Compliance

## **02 NCAC 52J .0206 WATERING**

1. Continuous access to fresh water, except as might otherwise be required to provide adequate veterinary care. [02 NCAC 52J .0206(a)] - In Compliance
2. Exemptions to [02 NCAC 52J .0206(a)] only if prescribed by veterinarian with proper documentation and renewal. [02 NCAC 52J .0206(b)] - In Compliance

3. The documentation of the exemption is to include:
  - the original veterinary directive signed by the veterinarian issuing it, [02 NCAC 52J .0206(b)(1)] - In Compliance
  - the printed name of the veterinarian, [02 NCAC 52J .0206(b)(2)] - In Compliance
  - the reason for the restriction, [02 NCAC 52J .0206(b)(3)] - In Compliance
  - the specific watering directions, [02 NCAC 52J .0206(b)(4)] - In Compliance
  - the origination and review dates of the directive, [02 NCAC 52J .0206(b)(5)] - In Compliance
  - the facility shall have the veterinarian review and renew the directive every 30 days until it is no longer required, [02 NCAC 52J .0206(b)(6)] - In Compliance
  - the date of the cessation of the directive, [02 NCAC 52J .0206(b)(7)] - In Compliance
  - documentation by the facility of each provision of water as prescribed by the veterinarian. [02 NCAC 52J .0206(b)(8)] - In Compliance
4. Water changed daily and when soiled. [02 NCAC 52J .0206(c)] - In Compliance
5. Watering receptacles durable, clean and sanitized. [02 NCAC 52J .0206(d)] - In Compliance
6. Damaged receptacles replaced. [02 NCAC 52J .0206(e)] - In Compliance

## **02 NCAC 52J .0207 SANITATION**

1. Waste removed from primary enclosures and exercise areas to prevent contamination of the dogs or cats and to reduce disease hazards and odors. [02 NCAC 52J .0207(a)] - In Compliance
2. Enclosures and exercise areas for dogs and cats properly cleaned a minimum of two times per day. [02 NCAC 52J .0207(a)] - In Compliance
3. The animal must be able to walk or lie down without coming in contact with any waste or debris. [02 NCAC 52J .0207(a)] - In Compliance
4. When a hosing or flushing method is used for cleaning an enclosure, animals are removed during the cleaning process, and measures taken to protect the animals in other such enclosures from being contaminated with water and other wastes. [02 NCAC 52J .0207(b)] - In Compliance
5. Cross contamination barrier in place and sufficient to prevent feces, urine and waste water from entering another occupied enclosure. [02 NCAC 52J .0207(c)] - In Compliance
6. Prior to the introduction of dogs or cats into empty primary enclosures previously occupied, enclosures and accessories sanitized in the manner provided in 02 NCAC 52J .0207(b)(3). [02 NCAC 52J .0207(b)(1)] - In Compliance
7. In addition to primary enclosures being properly cleaned a minimum of two times per day, if the same animal is housed in the same enclosure more than seven days, enclosures and accessories sanitized at least once every seven days in the manner provided in 02 NCAC 52J .0207(d)(3). [02 NCAC 52J .0207(d)(2)] - In Compliance
8. Enclosures, cages, rooms and hard-surfaced or turf exercise areas, pens and runs are sanitized by:
  - washing them with hot water (180 degrees F.) and soap or detergent as in a mechanical cage washer; [02 NCAC 52J .0207(d)(3)(A-C)] - Not Applicable
  - removal of organic matter, precleaning all soiled surfaces with a detergent or degreaser solution followed by application of an animal-safe disinfectant labeled effective against common pathogens. Disinfectant left on for labeled time then all surfaces thoroughly rinsed to remove all residual chemicals and area dried prior to return of animal to the area; [02 NCAC 52J .0207(d)(3)(A-C)] - In Compliance
  - cleaning all soiled surfaces with live steam, area cooled and dried prior to return of animal. [02 NCAC 52J .0207(d)(3)(A-C)] - Not Applicable
9. Common areas, areas accessible to multiple animals, exercise areas and other areas kept clean and sanitary [02 NCAC 52J .0207(d)(4)] - In Compliance
10. Common areas, areas accessible to multiple animals, exercise areas and other areas properly cleaned a minimum of 2 times per day. [02 NCAC 52J .0207(d)(4)] - In Compliance
11. Hard/impervious surfaces in common areas, areas accessible to multiple animals, exercise areas and other areas sanitized a minimum of once every 7 days in the manner provided in 02 NCAC 52J (d)(3). [02 NCAC 52J .0207(d)(4)] - In Compliance
12. Food and water receptacles sanitized daily with hot water, detergent, and disinfectant consistent with disinfectant directions. [02 NCAC 52J .0207(d)(5)] - In Compliance
13. Soiled linens and cloth products mechanically washed with detergent and sanitized. [02 NCAC 52J .0207(d)(6)] - In Compliance
14. Any area accessible to multiple animals kept clean and sanitary. [02 NCAC 52J .0207(d)(7)] - In Compliance
15. Fans kept clean of accumulated debris, dust and biological material. [02 NCAC 52J .0207(d)(8)] - In Compliance
16. Premises (buildings and grounds) kept clean and in good repair to protect the animals from injury and to facilitate the prescribed husbandry practices set forth in this Rule. [02 NCAC 52J .0207(e)] - In Compliance
17. Premises are free of accumulations of trash, junk, waste products, and discarded matter. [02 NCAC 52J .0207(e)] - In Compliance
18. Weeds, grasses, and bushes controlled. [02 NCAC 52J .0207(e)] - In Compliance
19. Effective program for the control of insects, ectoparasites, and avian and mammalian pests [02 NCAC 52J .0207(f)] - In Compliance

## **02 NCAC 52J .0208 EMPLOYEES**

1. Sufficient number of employees. [02 NCAC 52J .0208] - In Compliance
2. Supervision of an animal caretaker who has a background in animal husbandry or care. [02 NCAC 52J .0208] - In Compliance

## **02 NCAC 52J .0209 CLASSIFICATION AND SEPARATION**

1. Animals in the same primary enclosure maintained in compatible groups. [02 NCAC 52J .0209] - In Compliance
2. Females in season (estrus) not be housed in the same primary enclosure with males except for planned breeding. [02 NCAC 52J .0209(1)] - In Compliance
3. Breeding not allowed in animal shelters. [02 NCAC 52J .0209(1)] - In Compliance
4. Aggressive animals housed individually in a primary enclosure. [02 NCAC 52J .0207(3)] - In Compliance
5. Aggressive animals housed to prevent bites or injury to other animals or humans. [02 NCAC 52J .0209(3)] - In Compliance
6. Puppies or kittens less than 6 months of age housed in the same primary enclosure with adults except dam. [02 NCAC 52J .0209(4)] - In Compliance
7. Puppies or kittens between 4 and 16 weeks of age have daily access to human social interaction beyond cleaning/sanitation of enclosure. [02 NCAC 52J .0209(4)] - In Compliance
8. Dogs not housed in the same primary enclosure with cats; dogs or cats not housed in the same primary enclosure with any other species of animals. [02 NCAC 52J .0209(5)] - In Compliance
9. Designated isolation area for animals being treated or observed for communicable diseases. [02 NCAC 52J .0209(6)] - In Compliance
10. Dogs or cats in isolation that are being treated for a communicable disease separated as to minimize dissemination of disease. [02 NCAC 52J .0209(6)] - In Compliance
11. A sign posted at the cage or isolation area when in use. [02 NCAC 52J .0209(6)] - In Compliance
12. Accessories, cleaning equipment and supplies used in isolation areas not used in other areas of the facility. [02 NCAC 52J .0209(6)] - In Compliance
13. Animals in long term care provided with daily human interaction beyond enclosure cleaning. [02 NCAC 52J .0209(7)] - In Compliance
14. Animals in long term care provided with daily opportunity for play, exercise and environmental enrichment. [02 NCAC 52J .0209(7)] - In Compliance
15. Animals in long term care provided with daily interactions and enrichment adequate for animal's species, age, size and behavior needs. [02 NCAC 52J .0209(7)] - In Compliance
16. Provision of daily social interaction and enrichment for long term care animals documented in animal's record and record maintained for 3 years. [02 NCAC 52J .0209(7)(a)] - In Compliance
17. Exemptions for long term care provisions only allowed for safety or health reasons and approved by veterinarian, properly reviewed and renewed every 30 days. [02 NCAC 52J .0209(7)(b)] - In Compliance
18. Exemptions for long term care properly documented. [02 NCAC 52J .0209(7)(b)] - In Compliance
19. All animals confined in primary enclosures or exercise areas. [02 NCAC 52J .0209(8)] - In Compliance
20. Primary enclosures and exercise areas inspected by AWS and found in compliance before being put into use. [02 NCAC 52J .0209(8)] - In Compliance

## **02 NCAC 52J .0210 VETERINARY CARE**

1. Written program of veterinary care established with assistance of veterinarian. [02 NCAC 52J .0210(a)] - In Compliance
2. Facility implemented and is following the written program of veterinary care. [02 NCAC 52J .0210(a)(3)] - In Compliance
3. Changes to written program of veterinary care submitted to AWS within 10 days of effective date. [02 NCAC 52J .0210(a)(4)] - In Compliance
4. Veterinarian consulted if infectious disease outbreak present for more than 7 days and consultation documented. [02 NCAC 52J .0210(b)] - In Compliance
5. Veterinarian's written recommendations for correcting disease problem that persists for more than 30 days obtained and followed. Recommendations include sanitation of all areas and accessories and protocols for intake, evaluation, isolation, disease recognition, treatment and euthanasia. [02 NCAC 52J .0210(c)] - In Compliance
6. Daily observation of animals. [02 NCAC 52J .0210(d)] - In Compliance
7. Sick or diseased, injured, lame, or blind dogs or cats provided with adequate veterinary care in a timely manner or euthanized. [02 NCAC 52J .0210(d)] - In Compliance
8. If euthanasia is performed, a list of personnel approved to perform euthanasia maintained in a Policy and Procedure Manual as described in 02 NCAC 52J .0803. [02 NCAC 52J .0210(e)] - In Compliance
9. Diseased or deformed animals sold or adopted only under the policy set forth in the 'Program of Veterinary Care'. [02 NCAC 52J .0210(f)] - In Compliance
10. Full written disclosure of the medical condition and all medical treatments provided to the new owner or entity receiving the animal. [02 NCAC 52J .0210(g)] - In Compliance
11. Documentation of receipt of full written disclosure signed by receiving party maintained in animal's record. [02 NCAC 52J .0210(g)] - In Compliance
12. All animals in a registered facility in compliance with the North Carolina rabies law, G.S. 130A, Article 6, Part 6. [02 NCAC 52J .0210(h)] - In Compliance

13. If surgical procedures are performed at the facility:

- surgical procedures only performed on animals owned by the facility [02 NCAC 52J .0210(i)(1)] - Not Applicable
- NC licensed veterinarian appointed as supervising veterinarian to be responsible for performance of all surgical procedures and condition of surgical facility [02 NCAC 52J .0210(i)(2)] - Not Applicable
- all surgical procedures performed by NC licensed veterinarian and performed within the designated surgical area [02 NCAC 52J .0210(i)(3)] - Not Applicable
- designated surgical area meets the minimum standards of 21 NCAC 66 .0207(b)(9) [02 NCAC 52J .0210(i)(4)] - Not Applicable
- drug procedures for surgical procedures meet the minimum standards in 21 NCAC 66.0207(b)(11) [02 NCAC 52J .0210(i)(4)] - Not Applicable
- recordkeeping procedures for surgical procedures meet the minimum standards in 21 NCAC 66 .0207(b)(12) [02 NCAC 52J .0210(i)(4)] - Not Applicable
- minimum standards for after-hours emergency service in 21 NCAC 66 .0207(b)(19) for the provision of after-hours emergency veterinary care for an animal receiving surgical procedure(s) are met [02 NCAC 52J .0210(i)(5)] - Not Applicable
- surgical procedures are not performed until the inspection of the surgical facility and supporting procedures noted in this section has occurred and all deficiencies have been corrected [02 NCAC 52J .0210(i)(6)] - Not Applicable

## **02 NCAC 52J .0301 VEHICLES**

1. Vehicles mechanically sound. [02 NCAC 52J .0301(a)] - Not Applicable
2. Vehicles equipped to provide fresh air to animals. [02 NCAC 52J .0301(a)] - Not Applicable
3. The animal cargo space constructed and maintained to prevent engine exhaust fumes from getting to the animals. [02 NCAC 52J .0301(b)] - Not Applicable
4. The interior of the animal holding space properly cleaned after transport of each animal. [02 NCAC 52J .0301(c)] - Not Applicable
5. The interior of the animal holding space sanitized between use for shipments. [02 NCAC 52J .0301(c)] - Not Applicable

## **02 NCAC 52J .0302 PRIMARY ENCLOSURES USED IN TRANSPORTING DOGS AND CATS**

1. Primary enclosures are constructed, ventilated and designed to protect the health and insure the safety of the animals. [02 NCAC 52J .0302(a)] - Not Applicable
2. Such enclosures constructed or positioned so that:
  - Each animal in the vehicle has adequate fresh air for normal breathing. [02 NCAC 52J .0302(a)(1)] - Not Applicable
  - The openings of enclosures are always easily accessible for emergency removals. [02 NCAC 52J .0302(a)(2)] - Not Applicable
  - The animals are adequately protected from the elements. [02 NCAC 52J .0302(a)(3)] - Not Applicable
3. The ambient temperature maintained between 50°F and 85°F. [02 NCAC 52J .0302(a)(4)] - Not Applicable
4. The animal containment units are equipped with operable air-conditioning, forced-air cooling and heating or other temperature control mechanisms adequately utilized. [02 NCAC 52J .0302(a)(4)] - Not Applicable
5. Animals in the same primary enclosure are of the same species. [02 NCAC 52J .0302(b)] - Not Applicable
6. Puppies or kittens less than 4 months of age may not be transported in the same primary enclosures with adults other than their dams. [02 NCAC 52J .0302(b)] - Not Applicable
7. Primary enclosures for transport large enough for each animal to turn about freely, and to easily stand, sit or lie down in a natural position. [02 NCAC 52J .0302(c)] - Not Applicable
8. Primary enclosures for transport secured to the vehicle to prevent sliding or tipping of the enclosure during transit. [02 NCAC 52J .0302(c)] - Not Applicable
9. Special provisions provided when required during transport adequate for the animal to maintain its normal body temperature. [02 NCAC 52J .0302(d)] - Not Applicable
10. Special provisions when provided are documented in animal's record. [02 NCAC 52J .0302(d)] - Not Applicable
11. Animals may not be placed in primary enclosure over other animals in transit unless such enclosures is constructed so as to prevent animal excreta from entering lower enclosures. [02 NCAC 52J .0302(e)] - Not Applicable
12. All primary enclosures for transport sanitized between use for shipments. [02 NCAC 52J .0302(f)] - Not Applicable

## **02 NCAC 52J .0303 FOOD AND WATER REQUIREMENTS**

1. If animals are transported for more than 6 hours:
  - The vehicles stop at least once every 6 hours for a period of 1 hour. During the 1-hour stop, potable water continuously provided for dogs and cats. [02 NCAC 52J .0303(1)] - Not Applicable
  - During the 1 hour stop dogs removed from enclosure and provided exercise if safe to do so. Any exclusion of an animal from this requirement is documented. [02 NCAC 52J .0303(1)] - Not Applicable
  - Adult dogs and cats adequately fed within 24-hours of any time during the transport. [02 NCAC 52J .0303(2)] - Not Applicable
  - Puppies and kittens less than 6 months of age fed every 6 hours. [02 NCAC 52J .0303(2)] - Not Applicable
  - The primary enclosure used to transport cats equipped with properly cleaned litter box and clean litter. [02 NCAC 52J .0303(3)] - Not Applicable

## **02 NCAC 52J .0304 CARE IN TRANSIT**

1. The attendant or driver inspects animals with adequate frequency to determine the animals' comfort, health, and safety and to obtain or provide relief or emergency care when necessary. [02 NCAC 52J .0304(a)] - Not Applicable
2. For transports lasting more than 6 hours documentation includes start and end times of transport; species and identification of transported animals; visible injury, illness or medical conditions; care provided including stops, exercise, watering, feeding and veterinary care. [02 NCAC 52J .0304(b)] - Not Applicable
3. Documentation maintained by facility for minimum of 1 year after transport. [02 NCAC 52J .0304(b)] - Not Applicable

## **NCGS §19A-32.1 MINIMUM HOLDING PERIOD**

1. All animals held for a minimum holding period (MHP) of 72 hours. [NCGS§19A-32.1(a)] - In Compliance
2. Animal made available for adoption unless exempted by NCGS§19A-32.1(b)(1-3). [NCGS§19A-32.1(a)] - In Compliance
3. Seriously ill or injured animal euthanized before the expiration of the MHP: a) Determination in writing from the animal shelter manager; and b) the writing includes the reason for the determination. [NCGS§19A-32.1(b)(2)] - In Compliance
4. Viewing for lost pet: a) entitled to view every animal; and b) at least 4 hours a day, 3 days a week. [NCGS§19A-32.1(c)] - In Compliance
5. Reasonable arrangements allow pet owners to determine whether their lost pets are amongst animals in restricted areas. [NCGS§19A-32.1(c)] - In Compliance
6. Fostering during MHP: at least 1 photograph displayed in a conspicuous location. [NCGS§19A-32.1(d)] - In Compliance
7. Foster care policies. [NCGS§19A-32.1(e)] - In Compliance
8. Owner surrendered and not reclaimed during the MHP: a) be returned to the owner, b) adopted, or c) euthanized. [NCGS§19A-32.1(f)] - In Compliance
9. Owner surrender disposed of before the expiration of the MHP: a) proof of ownership provided; and b) signed written consent to the disposition before the expiration of the MHP. [NCGS§19A-32.1(g)] - In Compliance
10. Owner surrender: statement in writing whether the dog has bitten any individual within the previous 10 days. [NCGS§19A-32.1(h)] - In Compliance
11. The person to whom an animal is released presents a valid form of government-issued photographic identification. [NCGS§19A-32.1(i)] - In Compliance
12. Documentation of the name of the person, the type of ID and the ID number. [NCGS§19A-32.1(i)] - In Compliance
13. Record of all animals impounded at the shelter maintained. [NCGS§19A-32.1(j)] - In Compliance
14. Retain the animal records for at least 3 years from the date of impoundment. [NCGS§19A-32.1(j)] - In Compliance
15. Animal records available for inspection during regular inspection or upon request of AWS. [NCGS§19A-32.1(j)] - In Compliance
16. Records contain at a minimum: date of impoundment, length of impoundment, disposition of each animal, name and address of person to whom the animal was released, any institution that person represents, and the identifying information; other information required by rules adopted by the Bd of Ag. [NCGS§19A-32.1(j)(1-4)] - In Compliance

## **02 NCAC 52J .0418 DUTIES OF CET**

1. Prepare animals for euthanasia. [02 NCAC 52J .0418(1)] - Not Applicable
2. Scan for a microchip. [02 NCAC 52J .0418(2)] - In Compliance
3. Attempt to reach person/organization associated with microchip unless emergency circumstances preclude an attempt. [02 NCAC 52J .0418(2)] - In Compliance
4. Properly document the presence/absence of microchip, and the attempt to reach ones associated with microchip, or circumstances that precluded the attempt. [02 NCAC 52J .0418(3)] - In Compliance
5. Record animal id and number, species, sex, breed or breed type, date, dosages and route of administration for drugs given for sedation and euthanasia, and amounts of drugs wasted. [02 NCAC 52J .0418(4)] - In Compliance
6. Order euthanasia supplies. [02 NCAC 52J .0418(5)] - In Compliance
7. Maintain security of controlled substances and other drugs. [02 NCAC 52J .0418(6)] - In Compliance
8. Report violations or suspicions of a rule violation. [02 NCAC 52J .0418(7)] - In Compliance
9. Properly euthanize animals. [02 NCAC 52J .0418(8)] - Not Applicable
10. Properly dispose of euthanized animals. [02 NCAC 52J .0418(9)] - In Compliance
11. Properly dispose of expired drugs and used euthanasia materials/equipment [02 NCAC 52J .0418(9)] - In Compliance

### **No animals require euthanasia at the time of inspection.**

## **02 NCAC 52J .0501 INTRACARDIAC INJECTION**

1. IC injection shall only be used as follows:
  - due to injury or medical condition animal is unconscious or rendered unconscious by administration of general anesthetic, [02 NCAC 52J .0501(1)] - In Compliance
  - due to size or medical condition IV or IP administration is not practical or humane, [02 NCAC 52J .0501(2)] - In Compliance
  - absence of pain response verified prior to administration of ID injection, [02 NCAC 52J .0501(3)] - In Compliance
  - verification of absence of pain response documented in animals record, [02 NCAC 52J .0501(3)] - In Compliance
  - justification for IC injection rather than IV or IP route documented in animal's record. [02 NCAC 52J .0501(4)] - In Compliance

## **02 NCAC 52J .0705 REPORTS OF EUTHANASIA UNDER EXTRAORDINARY CIRCUMSTANCES**

1. Report prepared of euthanasia under extraordinary circumstances. [02 NCAC 52J .0705] - In Compliance
2. Reports kept for 2 years. [02 NCAC 52J .0705] - In Compliance
3. Report includes date, time, animal id, person performing the euthanasia, euthanasia method, and justification of extraordinary circumstances [02 NCAC 52J .0705] - In Compliance

## **02 NCAC 52J .0801 EUTHANASIA MANUAL REQUIRED**

1. Facility has current policy and procedure euthanasia manual. [02 NCAC 52J .0801] - In Compliance

## **02 NCAC 52J .0802 CONTENTS OF EUTHANASIA MANUAL**

1. Manual includes shelter's equipment, process, procedures and required documentation. [02 NCAC 52J .0802] - In Compliance

## **02 NCAC 52J .0803 ADDITIONAL CONTENTS**

Euthanasia manual shall be kept consistent with the publications listed below and reflect the current information for each. The manual shall include:

1. Current NC AWA and rules. [02 NCAC 52J .0803(1)] - In Compliance
2. Most recent edition of the AVMA Guidelines for Euthanasia of Animals and any future revision, replacement, supplements or changes [02 NCAC 52J .0803(2)] - In Compliance
3. Copy of most recent Euthanasia Reference Manual of the HSUS. [02 NCAC 52J .0803(3)] - In Compliance
4. Copy of facility's policies and/or procedure for euthanasia by injection. [02 NCAC 52J .0803(4)] - In Compliance
5. List of CETs and date of certification. [02 NCAC 52J .0803(5)] - In Compliance
6. Name, address and contact information for veterinarian responsible for the Annual Program of Veterinary Care. [02 NCAC 52J .0803(6)] - In Compliance
7. Name, address and contact information for veterinarians responsible for veterinary medical care of the animals. Contact information to include telephone numbers for working hours, after hours and holidays [02 NCAC 52J .0803(7)] - In Compliance
8. Euthanasia procedure for emergencies, after hours, holidays and weekends. [02 NCAC 52J .0803(8)] - In Compliance
9. Procedures when CET is absent, and euthanasia is needed. [02 NCAC 52J .0803(9)] - In Compliance
10. Procedures when shelter manager is not available and animal needs to be euthanized prior to 72-hour MHP [02 NCAC 52J .0803(10)] - In Compliance
11. Methods for verifying death after euthanasia. [02 NCAC 52J .0803(11)] - In Compliance
12. Name and contact information for euthanasia solution and tranquilizer/anesthesia drugs supplier(s). [02 NCAC 52J .0803(12)] - In Compliance
13. Original US DEA controlled substance registration [02 NCAC 52J .0803(13)] - In Compliance
14. Original NC HHS controlled substances certificate. [02 NCAC 52J .0803(14)] - In Compliance
15. MSDS for all chemical, anesthetic, tranquilizing, sedation and euthanasia medications used for euthanasia [02 NCAC 52J .0803(15)] - In Compliance
16. Notice of signs of human exposure to euthanasia agents. [02 NCAC 52J .0803(16)] - In Compliance
17. First aid procedures of accidental human exposure to euthanasia agents [02 NCAC 52J .0803(17)] - In Compliance
18. Contact information for medical treatment providers to include name of facility, telephone number for working and after hours, and directions to facility including a map [02 NCAC 52J .0803(18)] - In Compliance
19. If medical treatment provider does not provide after-hours service, then contact information for nearest emergency medical facility providing such service [02 NCAC 52J .0803(18)] - In Compliance

### **General Comments:**

**The shelter is very clean upon my arrival and cleaning is in progress. Records are in order for all animals requested. The shelter has been working on their emergency plan and has a detailed plan in place. The population appears outwardly healthy and vibrant with no sign of illness or injury noted. The sealant on the enclosure walls appears to be holding up well with only a few areas that may need some touch up repainting. I am extremely pleased with the sanitation of the facility today. Keep up the good work.**

### **Inspection Result:**

Approved

Inspectors Signature	Date
 Lindsey Harris	01/09/2024
Facility Representative's Signature	Date
Accompanied by Jason Roels	01/09/2024