

# BUDGET AMENDMENT FORM

*(change in revenue and expenditure or transfers between departments or funds)*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Finance Officer

DEPARTMENT: \_\_\_\_\_

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

LINE ITEM	ACCOUNT NUMBER	REVISED BUDGET	INCREASE (DECREASE)	NEW BUDGET

EXPLANATION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This budget amendment has been approved by the appropriate Advisory Board.

\_\_\_\_\_  
Yes  
\_\_\_\_\_  
No

This instrument has been approved by the Board of Commissioners as requested.

\_\_\_\_\_  
Chairman