

YADKIN COUNTY, NORTH CAROLINA

RFQ: 2022-001 Professional Architectural Services for the following projects:

- A: New Governmental Building
- B. Courthouse Renovation for a Sally port
- C. Emergency Medical Outpost Replacements (2)

PLEASE NOTE A CHANGE OF EMAIL ADDRESS FOR THE LETTER OF INTENT

SUBMIT THE LETTER OF INTENT TO YadkinCM@gmail.com

Questions about the Projects for the Letter of Intent

1. Q. Does the Letter of Intent (LOI) response (and/or the later RFQ response) need to be separate submissions for each of the three (3) Projects (A, B, & C) indicated within the body of this RFQ? Or, can the three (3) Projects be covered within a single submission of the LOI and later RFQ responses?
 - A. One submission for the Letter of Intent, as well as one submission for the RFQ Response may be made for all three (3) Projects.
2. Q. Has the County established a "Budget" for each of the three (3) Projects (A, B, & C)? If so, can this be shared with the Firms providing these questions re. the LOI & RFQ? If not, will the Arch. Firm(s) selected for the Project(s) need to provide Predesign Project/Budgeting Services?
 - A. The County has not adopted a formal "Budget" for any of these projects. However, it is anticipated that the cost for Project A (New Governmental Building) will be in the \$4 - \$5 million range; the County has received \$1.5 million from the State for Project B (Courthouse Renovation for a Sally port); and anticipate \$800,000 for Project C (Replacement of 2 Emergency Medical Outposts).
3. Q. Has the County generated a "Program Document" for each of the three (3) Projects (A, B, & C)? If so, can this be shared with the Firms providing these questions re. the LOI & RFQ? If not, will the Arch Firm(s) selected for the Project(s) need to provide Predesign Project/Programming Services?
 - A. The County has not created a Program Document for these projects. However, there is a vision for each.

Project A will include new space for the Tax Office (Collections and Appraisal) that will include a cashiers' counter and space for 10 employees; License Plate Agency with cashier space for 3 employees; Information Technology secure server room, office space for 6 employees, work room and storage room. Anticipate this building being 2-story and have room for future growth/expansion. This Project will also include a structural assessment of the potential impact of the demolition of two buildings on its neighboring building. The County will secure demolition outside of this Project, either through contract or a controlled burn training exercise by the local fire departments.

Project B will occur in the existing Courthouse in the space currently utilized by the Tax Office and License Plate Agency. It is the hope that this Project will leave the current level's restrooms and not impact the entrances to the Courthouse.

Project C will replace two current Emergency Medical Services outposts located in Jonesville and Hamptonville. It is anticipated that each outpost will be approximately 1300 sq. ft. including 2 bedrooms, living area/kitchen, and a bay for the ambulance. The existing building will be burned by local fire departments as training exercises. The Jonesville site will be replaced first and then the Hamptonville site due to the County maintaining services in the general area.

4. Q. Has the County conducted any Hazmat Reports on each of the three (3) Projects (A, B, & C)? If so, can this be shared with the Firms providing these questions re. the LOI & RFQ? If not, will the Arch Firm(s) selected for the Project(s) need to include Predesign Consultant Hazmat Investigative and Documentation Services?
 - A. The County has not conducted any Hazmat Reports.
5. Q. Is the County allowing a proposing Firm to request/schedule an on-site Tour/Visit/Review of each of the three (3) Projects (A, B, & C) prior to the 2/21/2022 RFQ Submittal Questions deadline? If so, please provide requirements /schedule / dates / times, etc.
 - A. Yes, if a Firm is interested in an on-site Tour / Visit / Review prior to the 2/21/2022 RFQ Submittal Questions deadline. Please contact Lisa Hughes at (336) 849-7900 to schedule the visit.
6. Q. Beyond the RFQ Response Submission deadline date of 3/11/2022; does the County have a tentative schedule for the Selection & Award Process; and for the three (3) Projects (A, B, &C) individually as a whole? If so, can this be shared with the Firms providing these questions re. the LOI & RFQ? If not, will the Arch. Firm(s) selected for the Project(s) be tasked with assisting the County with this Schedule Exercise?
 - A. The County anticipates selecting the Architectural Firm no later than April 4, 2022. One Firm may be selected for all three Projects or individual Firms for each Project depending upon qualifications. Project A must occur prior to Project B and Project C

may occur simultaneously as Projects A and B. However, a firm schedule has not been set.

7. Q. Has the County already conducted any "Predesign Services", related to these three (3) Projects (A, B, & C), with any Professional Architectural / Engineering / Design Consulting Firm(s)? If so, can they be revealed to Firms providing these questions re. LOI & RFQ?
 - A. The County has not conducted any Predesign Services related to these three (3) Projects (A, B, & C). For Projects A & B, they MUST comply with the Town of Yadkinville's Development Ordinance.
8. Q. Does the County have any requirements or restrictions on how many single or double-sided Pages that the RFQ Response Submittal can be comprised of (including Cover Page, Table of Contents, Main Body of Submission, and any Attachments)?
 - A. The County does not have any requirements or restrictions on the number of pages for the RFQ Response Submittal or if they are single or double-sided, as long as it adequately provides the Proposal Requirements listed on pages 3 & 4 in the RFQ and represents the Firms' capabilities and experience.

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