



YADKIN COUNTY
North Carolina
Special Use Permit Application

Case#
TaxPIN#
Date Submitted

Note: A site plan (with nine copies) must always be submitted with the application at least 30 days before the next scheduled board of adjustment meeting. The site plan must be prepared by a licensed surveyor. See last page for more info.

A) OWNER/APPLICANT OR AGENT INFORMATION:

1) APPLICANT:
ADDRESS:
TELEPHONE# FAX# EMAIL:

2) PROPERTY OWNER:
ADDRESS:
TELEPHONE# FAX# EMAIL:

Check here if there are additional property owners, and attach their names, addresses, telephone numbers, and email addresses.

3) Will and attorney, engineer, realtor, or other agent represent the applicant/property owner in this matter?
REPRESENTATIVE:
ADDRESS:
TELEPHONE# FAX# EMAIL:

B) PROPERTY INFORMATION

1) PROPERTY LOCATION (Address or Description):
2) TAX PIN# SIZE (SQFT/ACRES):
4) UTILITIES PROVIDED (PLEASE CIRCLE): PUBLIC WATER WELL SEWER SEPTIC SYSTEM
5) CURRENT LAND USE:

C) SPECIAL USE REQUEST

1) CURRENT ZONING DISTRICT PROPOSED USE
2) SITE PLAN OF PROPOSED DEVELOPMENT ATTACHED (REQUIRED): YES NO
3) #OF EXISTING BUILDINGS: GROSS FLOOR AREA:
4) #OF PROPOSED BUILDINGS: GROSS FLOOR AREA:
5) TOTAL LAND AREA TO BE DISTURBED:
6) ESTIMATED COST OF PROJECT:



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D) SPECIAL USE REQUEST:

TO THE YADKIN COUNTY BOARD OF ADJUSTMENT:

I/We do hereby petition the Yadkin County Board of Adjustment to grant a special use permit pursuant to Article XVIII of the Yadkin County Zoning Ordinance for the aforementioned use and subject to the following conditions:

1) **DEVELOPMENT AND DIMENSIONAL REQUIREMENTS:** *(In no case shall the development and dimensional requirements be less strict than what is allowed by the zoning district. However, the applicant may propose stricter requirements i.e. increased setbacks, larger minimum lot size, lower overall density, etc.)*

2) **TRANSPORTATION:** *(The applicant may propose to dedicate a right-of-way for future roadway improvements, limit and/or restrict the number and location of vehicular access points to the site; provide turn lanes or offer other vehicular or pedestrian access conditions/restrictions.)*

3) **LANDSCAPING BUFFERS AND SCREENING:** *(The applicant may propose landscaping at a rate above the ordinance requirements, specify type or size of plantings, provide additional buffer areas, construct screening fences, require preservation of existing trees, etc.)*

4) **DEVELOPMENT AND DIMENSIONAL REQUIREMENTS:** *(in no case shall the development and dimensional requirements be less strict than what is allowed by the zoning district. However, the applicant may propose stricter requirements i.e. increased setbacks, larger minimum lot size, lower overall density, etc.)*



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E) REQUIRED SIGNATURES:

I/We, the undersigned, do hereby make application and petition to amend the Official Zoning Map of Yadkin County as herein requested. I/We, the undersigned, do hereby certify that all information given above is true, complete and accurate to the best of my/our knowledge, and do hereby request the Board of Commissioners take action as sought by this application.

- 1) (Owner's Name-please print) (Owner's Signature) (Date)
2) (Owner's Name-please print) (Owner's Signature) (Date)
3) (Applicant's Name-please print) (Applicant's Signature) (Date)
4) (Representative's Name-please print) (Representative's Signature) (Date)

***As required by State law, all adjoining property owners will be notified by mail of this petition. Also, a legal advertisement will run once in a local newspaper, at least 10 days before the public hearing. The property will be posted at least one week before the public hearing.

STAFF USE ONLY - APPLICANT: DO NOT WRITE BELOW THIS LINE

Staff Initials: Date: Receipt #:

Table with 2 columns: Label (BOA Meeting Date, Published On, Letters Mailed, Sign Posted) and empty input field.

BOA Action: Approved Denied Applicant Notified:

Staff Signature: Date:

Staff Comments:



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Sec. 111-475. Supplemental requirements for specific special uses.

- (a) A site plan (with nine copies) must always be submitted with the application at least 30 days before the next scheduled board of adjustment meeting and shall show at least the following:
- (1) Recordable boundary survey showing the shape and dimensions of the lot on which the proposed building is to be erected along with a north reference and graphic scale, name and seal of the surveyor, property zoning classification, fire district, and town limit lines if applicable, and of all internal divisions, such as manufactured home spaces or industrial park leased areas, with each division numbered;
 - (2) Dimensions and names of all internal roads;
 - (3) Dimensions and descriptions of all easements;
 - (4) Vicinity map and township;
 - (5) Tax parcel identification number and total acreage;
 - (6) Owner's name, address and telephone number, adjoining properties, and owners with deed references, as well as the location of structures on adjoining properties;
 - (7) The location of said lot with respect to adjacent rights-of-way;
 - (8) The shapes, dimensions, and locations of all buildings, out buildings, loading areas, places of assembly, outdoor display areas, storage areas (indoors and outdoors); any existing and proposed utilities, sidewalks and other facilities associated with the use, existing and proposed; and required setbacks;
 - (9) Topography of the site (contour lines no greater than five feet), natural features (streams, lakes, ponds, rocky outcrops, wooded areas, marshes, floodplains, and any other site of interest), historic sites, and cemeteries;
 - (10) All proposed stormwater drainage structures and systems;
 - (11) The nature of the proposed use of the building or land, including the extent and location of the use;
 - (12) The location and dimensions of off-street parking and loading space and the means of ingress and egress;
 - (13) Phases or stages of development, if applicable;
 - (14) The square feet and percentage of lot as-built upon area, if the lot is located in a watershed;
 - (15) The location and type of all required buffers and landscaping;
 - (16) Required driveway permits from NCDOT;
 - (17) A sedimentation and erosion control plan (if applicable) as submitted to NCDENR;
 - (18) Certificates or letters of approval, if the applicant proposes a community water and/or sewerage system;
 - (19) A copy of the recorded deed verifying ownership of the property; and
 - (20) Any other information which the planning staff may deem necessary for consideration in enforcing all provisions of this article.
- (b) In addition, the special use site plan shall indicate the location and dimensions of outdoor activity areas including outdoor storage, location and type of outdoor lighting, and areas of environmental concern such as floodplains, surface water, and drainage ways. Prior to approval of the site plan, the planning staff may consult with other qualified personnel for assistance to determine if the application meets the requirements of this article. Approval from the environmental health department and fire marshal's office shall be required before any special use permit is issued. Individual special uses may require more information, as given in this section or elsewhere in this article. In addition, the board of adjustment may require other information as it deems necessary in order to determine if the proposal meets all requirements and will not endanger persons or property.